

**JUNIATA COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
Monday, November 19, 2018
8:00 PM REGULAR BOARD MEETING
Administrative Building, 146 Weatherby Way, Mifflintown**

MINUTES

I. CALL TO ORDER/PLEDGE

A meeting of the Juniata County School District Board of Directors was held Monday, November 19, 2018 at the Administrative Office Building, all members having been duly notified. The meeting was called to order at 8:00 p.m. by Mr. Danny R. Snyder, President.

II. BOARD MEMBERS

The following board members were present at roll call:

Mrs. Christine D. Shadel
Mr. Joseph R. Shearer
Mr. Danny R. Snyder
Mrs. Angela Varner
Mr. Mark F. Wagner
Mr. Troy Woodward

Mrs. Heather Z. Kelly and Mrs. Amy L. Wagner participated in the meeting via telephone.

Mrs. A. Christine McLaughlin was absent.

Also present were Superintendent Keith Yarger, Solicitor Scott Etter, Mrs. Nancy Kramer, Mr. Clint Mitchell, Mrs. Christie Holderman, Mrs. Valerie Ricedorf, Mr. Edward Apple and Mr. Aaron Bennett.

III. COMMUNICATIONS

A. School Board Secretary

The board secretary had nothing to report.

B. School Board Members

Mr. Woodward distributed information about school reconfigurations, bidding, and the purchase of supplies, asking the Board to review the documents for clarity and to ensure compliance.

Mrs. Varner reported that she had been contacted by parents with concerns about elementary lunchroom practices and the disciplinary practices of withholding recess and having students walk laps or stand against outdoor walls. Mrs. Varner asked that disciplinary policies be reviewed and

revised.

Mrs. Kelly said that the opportunity for interaction during East Juniata High School's open house/parent-teacher conferences was appreciated.

C. School District Administration

Mr. Apple reported that Juniata High School tuba player Malin Kint had been selected to participate in the 2019 All-Eastern Honors Band, and expressed his appreciation for Coach Gary Klingensmith's 50 years of service to the district.

Dr. Yarger reported that the Juniata County School District was awarded the Seven Seals Award by the Employer Support of the Guard and Reserve at the U.S. Army Heritage and Education Center.

D. Public Comment Period

Kim Brininger spoke about an incident in which an elementary student was disciplined by standing against a wall during a recent event. She said that it was reported that the student had been dressed inappropriately for the weather, and that the incident should have been reported by any mandated reporter at the event. Ms. Brininger asked what the district's policy is when students arrive at school dressed inappropriately for the weather, and why that form of discipline was deemed acceptable on that day.

Jessica Arnold reiterated Ms. Brininger's concerns and asked that district disciplinary policies be revised.

David Clayton spoke in regard to the closing of Lack-Tuscarora Elementary School and distributed copies of a parent's email on the subject. Mr. Clayton referred to perceived inconsistencies in the consolidation and closing procedure.

Keith Kint publicly congratulated Superintendent Yarger on obtaining his doctorate degree, and asked the Board to consider recognizing Gary Klingensmith by naming an athletic venue in his honor.

Daniel Love asked for the number of teachers furloughed as part of the consolidation project, the number of positions added to the payroll since the consolidation plan was introduced, and the comparison of the amount budgeted and spent on the project. He added that he concurred with remarks made concerning discipline policies.

Roseann Woodward said that Lack-Tuscarora Elementary Home and School funds had been transferred to the Juniata Elementary School PTO before a hearing was held to close Lack-Tuscarora Elementary and asked that the matter be investigated.

PRESENTATION: Donald Clark, president of the Juniata County Agricultural Society, addressed the Board regarding the Society's interest in purchasing the Tuscarora Valley Elementary School building, adding that the Agricultural Society Board believes that the building should be sold by open bid. Mr. Clark said that in the event the Society would purchase the property, the Society would be willing to continue allowing a parent-teacher

organization to use the property for a parking fundraiser.

As the President of the Board of School Directors conducts this meeting, it will not be necessary to announce each Director's name for each roll call vote. If, however, a Director or Directors wish to comment or have his/her comment or vote specifically recorded, the Director(s) shall have the opportunity to so state. The President of the Board of Directors will announce before each roll call vote that if he hears no objections from any members of the committee present, the vote will be considered a unanimous roll call vote and so recorded.

IV. It was moved by Mr. Shearer and seconded by Mrs. Varner to approve minutes of school board committee meetings, special and regular school board meetings held, and listing of executive sessions conducted.

A. Committee-of-the-Whole Meetings

October 18, 2018 Regular Board Meeting Minutes

November 7, 2018 Board Workshop Meeting Minutes EXHIBIT MINUTES V

B. Executive Sessions Conducted

November 15, 2018 Executive Session for Personnel Issues

Motion carried.

V. SUPERINTENDENT'S REPORT

A. CURRICULUM AND INSTRUCTION

1. It was moved by Mr. Wagner and seconded by Mrs. Shadel to approve revised Juniata County School District Policies 108, Adoption of Textbooks; 200.1, Dual Enrollment; and 918, Title I Parent and Family Engagement. EXHIBIT CURRICULUM AND INSTRUCTION A-1
Motion carried.

B. CUSTODIAL-MAINTENANCE-PROPERTY

1. It was moved by Mrs. Varner and seconded by Mr. Shearer to approve the following facility use requests, in accordance with the rental fee schedule outlined in Policy 707:

Wes Diehl, EJ Girls' Elementary Basketball, EJHS Gym, Practice, Saturdays,
November 2018-February 2019;

Al Ream, Juniata Elementary Basketball, TJHS Gym, Mon./Tues./Thurs./Sat.,
November 10, 2018 - March 16, 2019.

Alice Arnold, Studio Thirty-Two, EJHS Facilities, Recital, June 16, 2019.

Motion carried.

2. It was moved by Mrs. Varner and seconded by Mr. Shearer to approve payment of change orders in the amount of \$38,077.65 for additional demo work at Juniata and East Juniata Elementary Schools. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-2

Roll Call Vote:

Ayes: Kelly, Shadel, Varner, A. Wagner, M. Wagner, Snyder

Nays: Shearer, Woodward

Motion carried.

3. It was moved by Mrs. Wagner and seconded by Mrs. Kelly to approve payment of change orders in the amount of \$21,412.08 for the removal and infill of existing door sidelites; additional masonry patching where existing markerboards were removed and infills at beams above casework; addition of painted accent bands in corridors and multipurpose room; and installation of additional bulkheads required as the result of lowering ACT ceilings, at East Juniata Elementary School. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-3

Roll Call Vote:

Ayes: Kelly, Shadel, Shearer, Varner, A. Wagner, M. Wagner, Woodward,
Snyder

Nays: None

Motion carried.

4. It was moved by Mrs. Wagner and seconded by Mrs. Varner to approve payment of a change order in the amount of \$21,082.68 for the installation of additional concrete steps at Juniata Elementary School. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-4

Roll Call Vote:

Ayes: Kelly, Shadel, Shearer, Varner, A. Wagner, M. Wagner, Snyder

Nays: Woodward

Motion carried.

INFORMATION:

- a) Change order in the amount of \$17,049.10 for loading dock concrete pad extension (asphalt credit), additional concert curb at the playground, added basketball court equipment and the addition of a retaining wall at Juniata Elementary School. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-a
- b) Change order in the amount of \$18,328.41 for adding bubblers to sinks in classrooms, adding a sink in the music room, modifying an ADA sink in the art room and insulating existing roof drains at Juniata Elementary School. EXHIBIT CUSTODIAL-MAINTENANCE -PROPERTY B-b
- c) Change order in the amount of \$7,213.87 for replacement of a mop sink and associated piping and installation of bottle fill stations at all water cooler locations. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-c

- d) Change order in the amount of \$5,774.77 for cleaning a stormwater sewer pipe and cleaning and reshaping existing swales along Route 35 at East Juniata Elementary School. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-d
- e) Change order in the amount of \$18,714.34 for removal of tiles, masonry work, removal of an underground septic tank, installation of a temporary wall and repainting of the exterior LED sign at East Juniata Elementary School. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-e
- f) Change order in the amount of \$15,370.15 for removal and replacement of a wall; addition of mailbox slots; replacement of wing walls; and modification of an ADA sink base at East Juniata Elementary School.. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-f
- g) Change order in the amount of \$18,817.14 for a change from concrete to drywall for the stage head proscenium; painting of an accent strip; and extension of a concrete pad at Juniata Elementary School. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-g
- h) Credit change order in the amount of \$13,496.00 in regard to changes to the playground area at Juniata Elementary School. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-h

- 5. It was moved by Mrs. Kelly and seconded by Mrs. Wagner to approve awarding a contract to North American Van Lines (George W. Weaver and Son, Inc.), for the relocation of teacher classroom contents from five elementary schools to the two consolidated elementary buildings, at a cost of \$59,090.00.

Roll Call Vote:

Ayes: Kelly, Shadel, Varner, A. Wagner, Snyder

Nays: Shearer, M. Wagner, Woodward

Motion carried.

C. FINANCE

BUSINESS MANAGER'S REPORT

It was moved by Mr. Shearer and seconded by Mrs. Shadel to consider items 1 and 2 as one motion, as follows:

- 1. Approval of financial reports for October 2018. EXHIBIT FINANCE C-1
- 2. Approval of listing of bills for payment. EXHIBIT FINANCE C-2

Roll Call Vote:

Ayes: Kelly, Shadel, Shearer, Varner, A. Wagner, M. Wagner, Snyder

Nays: Woodward

Motion carried.

TAXES

INFORMATION: A list of taxpayers exonerated from paying per capita taxes is provided for informational purposes. EXHIBIT TAXES C-2

D. CAFETERIA

1. It was moved by Mrs. Wagner and seconded by Mr. Shearer to approve revised Juniata County School District Policy 808, Food Services. EXHIBIT CAFETERIA D-1
Motion carried.

E. TRANSPORTATION

F. STUDENT-RELATED

It was moved by Mrs. Varner and seconded by Mrs. Shadel to consider items 1-5 as one motion, as follows:

1. Approval of first reading of revised Juniata County School District Policies 210.1, Possession/Administration of Asthma Inhalers/Epinephrine Auto-Injectors, and 246, Student Wellness. EXHIBIT STUDENT RELATED F-1
2. Approval of revised Juniata County School District Policies 138, Language Instruction Educational Program for English Learners; 246, Student Wellness; and 806, Child Abuse. EXHIBIT STUDENT-RELATED F-2
3. Approval of a special education contract with Tuscarora Intermediate Unit 11 for 2018-2019. EXHIBIT STUDENT-RELATED F-3
4. Approval of agreements with dentists to provide examination sat schools as indicated for the 2018-2019 school year:

Dr. William Crim	Juniata High School Tuscarora Junior High School
Dr. Wade Guisbert	East Juniata Elementary School East Juniata High School
Dr. Max Manbeck	Juniata Elementary School Juniata Mennonite School
5. Approval of the following student field trip requests:

*Health Professions Students, Tour, South Hills School of Business and Technology, Lewistown, Thursday, November 1, 2018;
PMEA District 4 Band Students, Rehearsal, Lewistown, Thurs., Nov. 15, 2018;

JHS Students (3), Community Based Instruction, Belleville/Lewistown, Tues.,
November 20, 2018;
JHS Brass Ensemble, Performance, Mifflintown, Wed., December 12, 2018;
JHS Students (4), Community Based Instruction, Lewistown, Thurs., December
13, 2018;
TJHS/JHS Band Students (17), Performance, Mifflinburg, Sat., Dec. 15, 2018;
Grades 6-8 Gifted Students (4), Math Counts Competition, Middletown,
Saturday, January 26, 2019.

**Transportation will be paid by groups making request.*

Roll Call Vote:

Ayes: Kelly, Shadel, Shearer, Varner, A. Wagner, M. Wagner, Woodward,
Snyder

Nays: None

Motion carried.

G. PERSONNEL

1. It was moved by Mr. Shearer and seconded by Mrs. Varner to approve revised Juniata County School District Policies 304 (formerly 303), 404 and 504, in regard to employment of employees, and Policies 311, 411 and 511, in regard to reduction of staff. EXHIBIT PERSONNEL G-1

Mr. Woodward made the motion, seconded by Mr. Wagner, to table action on the recommendation in order to ensure that the revised policies correlate with Pennsylvania Department of Education guidelines. Solicitor Etter said that the administration had followed School Code in making furlough and suspension decisions.

Roll Call Vote on Motion To Table:

Ayes: Shearer, M. Wagner, Woodward

Nays: Kelly, Shadel, Varner, A. Wagner, Snyder

Motion failed.

Roll Call Vote on Original Motion:

Ayes: Kelly, Shadel, Varner, A. Wagner, Snyder

Nays: Shearer, M. Wagner, Woodward

Motion carried.

2. It was moved by Mrs. Varner and seconded by Mr. Shearer to approve the resignation of East Juniata High School English teacher Dawn L. Croisette, effective at a date to be determined.
Motion carried.

3. It was moved by Mr. Shearer and seconded by Mrs. Wagner to approve the following retirements:

- Lack-Tuscarora Elementary School custodian Robert K. Berry, effective January 2, 2019;
- Lack-Tuscarora Elementary School learning support teacher Constance L. Yocum, effective January 2, 2019.

Motion carried.

4. It was moved by Mrs. Varner and seconded by Mrs. Shadel to approve the elimination of all full-time custodial positions, effective January 3, 2019.

Mr. Wagner called for a vote, and was not recognized.

Motion carried.

5. It was moved by Mr. Shearer and seconded by Mrs. Varner to approve establishing seven part-time elementary custodian positions (four at Juniata Elementary School and three at East Juniata Elementary School).

Motion carried.

6. It was moved by Mrs. Varner and seconded by Mrs. Kelly to approve the furlough of the following employees, effective January 3, 2019:

Thompsontown-Delaware Elementary School custodian Jon G. Ruble;
Monroe Elementary School LPN/ paraprofessional Wendy J. Hoover;
Fayette Elementary School LPN Beth A. Clark;
Mountain View Elementary School secretary Paula A. Kepner;
Fayette Elementary School secretary Sharon C. Mingle.

Mr. Woodward called for a vote, seconded by Mr. Wagner.

Roll Call Vote:

Ayes: Kelly, Shadel, Shearer, Varner, A. Wagner, Snyder

Nays: M. Wagner, Woodward

Motion carried.

7. It was moved by Mrs. Varner and seconded by Mrs. Kelly to approve the following transfers, effective January 3, 2019:

Nicole A. Foltz, from Thompsontown-Delaware Elementary School secretary/LPN to East Juniata Elementary School secretary/LPN;
Trisha R. Haubert, from Tuscarora Valley Elementary School secretary/LPN to Juniata Elementary School secretary/LPN;

Lisa K. Roseberry, from Lack-Tuscarora Elementary School secretary/LPN to Tuscarora Junior High School secretary/LPN;
Lori A. Lauver from Fermanagh-Mifflintown Elementary School secretary to Juniata Elementary School secretary;
Deanna K. Fawver from Monroe Elementary School secretary to East Juniata Elementary School secretary;
Tamra B. Page from Mountain View Elementary School LPN to East Juniata Elementary School LPN;
Glen J. Cook, from Fermanagh-Mifflintown Elementary School custodian to Juniata Elementary School multi-craft maintenance position;
Timothy M. Sheaffer, from Monroe Elementary School custodian to East Juniata Elementary School multi-craft maintenance position;
William L. Landis, from Juniata High School custodian to Juniata High School multi-craft maintenance position;
Joel E. Varner, from East Juniata High School custodian to East Juniata High School multi-craft maintenance position;
Michael W. Burdge, from Tuscarora Junior High School custodian to Tuscarora Junior High School multi-craft maintenance position;
Amanda N. Lightner, from East Juniata High School special education teacher to East Juniata High School English teacher, to replace Dawn Croisette.

Each individual will continue at his/her current rate of compensation.

Motion carried.

8. It was moved by Mr. Shearer and seconded by Mrs. Shadel to approve establishing one additional multi-craft maintenance position, at Mountain View School and district-wide, and further approve the transfer of Matthew A. Wray, from Tuscarora Valley Elementary School custodian, to the position, effective January 3, 2019, at his current rate of compensation.

Roll Call Vote:

Ayes: Kelly, Shadel, Shearer, Varner, M. Wagner, Woodward, Snyder

Nays: None

Abstention: A. Wagner

Motion carried.

9. It was moved by Mr. Shearer and seconded by Mr. Wagner to approve the employment of Emma J. Bowsman as a substitute school nurse.

Roll Call Vote:

Ayes: Kelly, Shadel, Shearer, Varner, A. Wagner, M. Wagner, Woodward,
Snyder

Nays: None

Motion carried.

10. It was moved by Mr. Shearer and seconded by Mr. Wagner to approve the

employment of Linda B. Bender as a Tuscarora Junior High School part-time custodian, at an hourly rate of \$14.54, effective November 16, 2018. Mrs. Bender replaces James P. Towsey, who has transferred to an East Juniata High School part-time custodian position.

Roll Call Vote:

Ayes: Kelly, Shadel, Shearer, Varner, A. Wagner, M. Wagner, Woodward,
Snyder

Nays: None

Motion carried.

11. It was moved by Mrs. Varner and seconded by Mr. Wagner to approve the employment of Maisie L. Aumiller as a long-term substitute learning support teacher at Juniata High School, on Bachelor's Degree, Step 2 of the salary schedule, effective on or about November 1, 2018.

Roll Call Vote:

Ayes: Kelly, Shadel, Shearer, Varner, A. Wagner, M. Wagner, Woodward,
Snyder

Nays: None

Motion carried.

12. It was moved by Mr. Shearer and seconded by Mrs. Shadel to approve Nancy L. Brackbill as a mentor for Mandy L. Ritzman; Timbra N. Plesce as a mentor for Maisie L. Aumiller; and Anneke M. Sheppard as a mentor for Stacie L. Kint.

Roll Call Vote:

Ayes: Kelly, Shadel, Shearer, Varner, A. Wagner, M. Wagner, Woodward,
Snyder

Nays: None

Motion carried.

13. It was moved by Mrs. Kelly and seconded by Mrs. Wagner to approve the following conference requests in accordance with Juniata County School District Policy:

Raina Haubert, Lego Mindstorms EV3 Robotics, McVeytown, Nov. 14, 2018;
Laura Toth, Biology Teachers Workshop, Williamsport, November 20, 2018.

Roll Call Vote:

Ayes: Kelly, Shadel, Shearer, Varner, A. Wagner, M. Wagner, Woodward,
Snyder

Nays: None

Motion carried.

H. ATHLETICS AND ACTIVITIES

1. It was moved by Mr. Wagner and seconded by Mrs. Varner to approve the first

reading of revised Juniata County School District Policy 122, Extracurricular Activities. EXHIBIT ATHLETIC AND ACTIVITIES H-1
Motion carried.

2. It was moved by Mr. Shearer and seconded by Mrs. Wagner to approve the following extracurricular position for the 2018-2019 school year:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Stipend</u>
Erich Graybill	Junior varsity boys' basketball coach	EJHS	\$2,670.00

Roll Call Vote:

Ayes: Kelly, Shadel, Shearer, Varner, A. Wagner, M. Wagner, Woodward,
Snyder

Nays: None

Motion carried.

INFORMATION:

- a. Bryant Kantz has resigned as East Juniata High School junior varsity boys' basketball co-coach.
- b. D. Gary Klingensmith has retired as Juniata High School football coach. Mr. Snyder expressed his appreciation for Mr. Klingensmith's years of dedication to the district.

VI. OTHER BUSINESS

1. It was moved by Mrs. Wagner and seconded by Mrs. Varner to approve revised Juniata County School District Policy 006, Meetings. EXHIBIT OTHER BUSINESS VI-1

Mr. Woodward made a motion, seconded by Mr. Wagner, to table action on the recommendation, stating that there were many revisions to be reviewed, some of which he didn't agree.

It was also pointed out that at least one of the revisions being proposed required a decision by the Board prior to final approval.

Roll Call Vote on Motion To Table:

Ayes: Kelly, Shadel, Shearer, Varner, M. Wagner, Woodward, Snyder

Nays: A. Wagner

Motion carried.

It was decided to discuss the policy revision at the January 2019 workshop meeting.

In other business, a motion was made by Mrs. Varner, seconded by Mr. Wagner, to hold a special meeting December 13, 2018, beginning at 8:00 p.m., at which time the Board will vote on closing Fayette, Lack-Tuscarora, Thompsontown-Delaware and Tuscarora Valley Elementary Schools.

Roll Call Vote:

Ayes: Kelly, Shadel, Shearer, Varner, A. Wagner, M. Wagner, Woodward,
Snyder

Nays: None

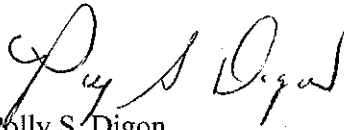
Motion carried.

VII. ADJOURNMENT

There being no further business, it was moved by Mr. Shearer and seconded by Mr. Woodward to adjourn the meeting.

Motion carried.

Respectfully submitted,



Polly S. Digon
Board Secretary