

**JUNIATA COUNTY SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
Thursday, December 6, 2018  
8:00 PM REORGANIZATION AND REGULAR MEETING  
Administrative Building, 146 Weatherby Way, Mifflintown**

**MINUTES**

**I. CALL TO ORDER/PLEDGE**

A meeting of the Juniata County School District Board of Directors was held Thursday, December 6, 2018 at the Administrative Office Building, all members having been duly notified. The meeting was called to order at 8:40 p.m. by Mr. Danny R. Snyder, President.

**II. BOARD MEMBERS**

The following board members were present at roll call:

Mrs. Heather Z. Kelly  
Mrs. A. Christine McLaughlin  
Mrs. Christine D. Shadel  
Mr. Joseph R. Shearer  
Mr. Danny R. Snyder  
Mrs. Angela Varner  
Mrs. Amy L. Wagner  
Mr. Mark F. Wagner  
Mr. Troy Woodward

Also present were Solicitor Scott Etter, Business Manager Richard Meily, Director of Special Education Jill Condo, Mr. Benjamin Fausey, Mr. Clint Mitchell, Mrs. Christie Holderman, Mrs. Wendy Varner, Mr. Aaron Bennett, Mr. Edward Apple and Mrs. Nancy Kramer.

**III. COMMUNICATIONS**

**A. School Board Secretary**

The board secretary had nothing to report.

**B. School Board Members**

Pointing to several recent bus accidents nationwide, Mr. Woodward urged motorists to be alert and aware. Mrs. Varner mentioned a bus-related concern that had been reported to her.

Mrs. Kelly reported on fundraisers being held for a family who had lost their home to fire.

**C. School District Administration**

Mrs. Holderman and Mrs. Kramer reported that student tours of the consolidated

elementary buildings had gone well.

**D. Public Comment Period**

Roseanna Woodward expressed her objection to closing Lack-Tuscarora Elementary School.

David Clayton spoke about the closing of Lack-Tuscarora Elementary School.

Suzanne Lutinski said that the Juniata Elementary School tour had gone well.

Keith Kint asked the board to install a hearing loop in the board room and spoke about his request to use the Juniata High School cafeteria for a retirement dinner.

*As the President of the Board of School Directors conducts this meeting, it will not be necessary to announce each Director's name for each roll call vote. If, however, a Director or Directors wish to comment or have his/her comment or vote specifically recorded, the Director(s) shall have the opportunity to so state. The President of the Board of Directors will announce before each roll call vote that if he hears no objections from any members of the committee present, the vote will be considered a unanimous roll call vote and so recorded.*

**IV. REORGANIZATION**

1. It was moved by Mrs. Kelly and seconded by Amy Wagner to approve Solicitor Etter to act as temporary board president, to conduct the board organizational meeting.

Roll Call Vote:

Ayes: Kelly, McLaughlin, Shadel, Shearer, Varner, A. Wagner, M. Wagner,  
Woodward, Snyder

Nays: None

Motion carried.

2. It was moved by Mr. Shearer and seconded by Mr. Woodward to approve the following legally qualified School Board Directors, effective December 6, 2018:

Mrs. Heather Z. Kelly

Mrs. A. Christine McLaughlin

Mrs. Christine D. Shadel

Mr. Joseph R. Shearer

Mr. Danny R. Snyder

Mrs. Angela Varner

Mrs. Amy L. Wagner

Mr. Mark F. Wagner

Mr. Troy Woodward

Roll Call Vote:

Ayes: Kelly, McLaughlin, Shadel, Shearer, Varner, A. Wagner, M. Wagner,  
Woodward, Snyder

Nays: None

Motion carried.

## NOMINATIONS AND ELECTIONS

1. Mrs. Wagner nominated Mr. Snyder to serve as President of the Board of School Directors.  
Roll Call Vote:  
Ayes: Kelly, McLaughlin, Shadel, Shearer, Varner, A. Wagner, M. Wagner, Woodward, Snyder  
Nays: None  
Motion carried.
  
2. Mr. Woodward nominated Mr. Wagner to serve as Vice President of the Board of School Directors.  
Mr. Snyder nominated Mrs. Wagner to serve as Vice President of the Board of School Directors.  
  
Roll Call Vote for Mr. Wagner:  
Ayes: Shearer, M. Wagner, Woodward  
Nays: Kelly, McLaughlin, Shadel, Varner, A. Wagner, Snyder  
Motion failed.  
  
Roll Call Vote for Mrs. Wagner:  
Ayes: Kelly, McLaughlin, Shadel, Varner, A. Wagner, Snyder  
Nays: Shearer, M. Wagner, Woodward  
Motion carried.
  
3. It was moved by Mrs. Kelley and seconded by Mrs. Varner that Danny R. Snyder serve as the elected President and that Amy L. Wagner serve as the elected Vice President of the Juniata County School District Board of Directors for the one-year term commencing December 6, 2018, and terminating December 5, 2019.  
Roll Call Vote:  
Ayes: Kelly, McLaughlin, Shadel, Varner, A. Wagner, Snyder  
Nays: Shearer, M. Wagner, Woodward  
Motion carried.
  
4. It was moved by Mrs. Shadel and seconded by Mrs. Kelly to approve establishing 8:00 p.m. for regular meetings of the Board of School Directors, on the third Thursday of each month with the exception of July and December 2019. All July 2019 meetings will be special meetings, as called by the president. The December 2019 organizational meeting and the December 2019 regular meeting will both be held on Thursday, December 5, 2019. Meetings will be held at the administrative office building. All other meetings determined necessary by the Board will be called by the president, with proper public notice.  
Roll Call Vote:  
Ayes: Kelly, McLaughlin, Shadel, Shearer, Varner, A. Wagner, M. Wagner, Woodward, Snyder  
Nays: None

Motion carried.

At this point, Mr. Snyder resumed conducting the meeting.

5. It was moved by Mrs. Wagner and seconded by Mrs. Shadel to approve the appointment of the following board members to the Tuscarora Intermediate Unit 11 and PSBA positions:

TIU 11 Board of Directors	Danny R. Snyder
PSBA Liaison	Christine D. Shadel

Roll Call Vote:

Ayes: Kelly, McLaughlin, Shadel, Shearer, Varner, A. Wagner, M. Wagner,  
Woodward, Snyder

Nays: None

Motion carried.

6. It was moved by Mrs. Varner and seconded by Mrs. Shadel to approve retaining Scott C. Etter, Esquire as solicitor, at an hourly rate of \$140, for 2019, exclusive of any bond issues or other financing matters, which will be determined on a case by case basis.

Roll Call Vote:

Ayes: Kelly, McLaughlin, Shadel, Shearer, Varner, A. Wagner, M. Wagner,  
Woodward, Snyder

Nays: None

Motion carried.

- V. It was moved by Mrs. Kelly and seconded by Mr. Wagner to approve minutes of school board committee meetings, special and regular school board meetings held, and listing of executive sessions conducted.

**A. Committee-of-the-Whole Meetings**

November 19, 2018 Regular Board Meeting Minutes EXHIBIT MINUTES V

**B. Executive Sessions Conducted**

December 6, 2018 Executive Session for Personnel Issues

Motion carried.

**VI. SUPERINTENDENT'S REPORT**

**A. CURRICULUM AND INSTRUCTION**

**B. CUSTODIAL-MAINTENANCE-PROPERTY**

1. It was moved by Mr. Shearer and seconded by Mr. Wagner to approve the following facility use requests, in accordance with the rental fee schedule outlined in Policy 707:

Nick Beward, Juniata Baseball Booster Club, TJHS Facilities, Kids' Night Fundraiser, December 15, 2018;  
Jake Freed, Juniata Travel Baseball Assoc., TJHS Gym, Practice, Sundays, January-April 2019;  
Matt Werner, Central Pennsylvania Youth Ministries, TJHS Facilities, Karate and Self-Defense Class, Mondays, January-May 2019.

Prior to the vote, Mrs. Wagner made the motion, seconded by Mrs. Kelly, to table action on the request of Jake Freed until the next Board meeting.

Roll Call Vote on the Motion to Table:

Ayes: Kelly, McLaughlin, Shadel, Shearer, Varner, A. Wagner, Woodward, Snyder

Nays: M. Wagner

Motion carried.

Roll Call Vote on the Original Motion, excluding the request of Jake Freed:

Ayes: Kelly, McLaughlin, Shadel, Shearer, Varner, A. Wagner, M. Wagner, Woodward, Snyder

Nays: None

Motion carried.

**INFORMATION:** Change order in the amount of \$561.82 for the addition of drywall to a roof deck to enclose a kiln and intermediate distribution frame room at Juniata Elementary School. (A change request for the installation of stairs and handrails was approved at the Board's November 2018 meeting.) EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-a

**C. FINANCE**

**BUSINESS MANAGER'S REPORT**

**TAXES**

**D. CAFETERIA**

**E. TRANSPORTATION**

**F. STUDENT-RELATED**

1. It was moved by Mrs. Wagner and seconded by Mrs. Shadel to approve revised Juniata County School District Policy 210.1, Possession/Administration of Asthma Inhalers/Epinephrine Auto-Injectors. EXHIBIT STUDENT-RELATED F-1

Roll Call Vote:

Ayes: Kelly, McLaughlin, Shadel, Shearer, Varner, A. Wagner, M. Wagner, Woodward, Snyder

Nays: None

Motion carried.

2. It was moved by Mrs. McLaughlin and seconded by Mrs. Wagner to approve the following student field trip requests:

Elementary Students, Tours, Juniata Elementary School, Thurs., Dec. 6, 2018;  
Elementary Students, Tours, East Juniata Elementary School, Fri., Dec. 7, 2018;  
EJHS Students (8), Community Based Instruction, Selinsgrove, Fri., December  
14, 2018;

JHS Freshmen, Mifflin County Academy of Science and Technology Tour,  
Lewistown, Tues., December 18, 2018;

JHS Students (4). Poetry Out Loud Competition, Newport, Wed., January  
16, 2018;

\*Fourth and Fifth Grade Students (14), Chorus Fest, Bellefonte, Friday, March  
29, 2019.

*\*Transportation will be paid by groups making request.*

Roll Call Vote:

Ayes: Kelly, McLaughlin, Shadel, Shearer, Varner, A. Wagner, M. Wagner,  
Woodward, Snyder

Nays: None

Motion carried.

#### **G. PERSONNEL**

1. It was moved by Mrs. McLaughlin and seconded by Mr. Shearer to approve termination of the employment of East Juniata High School part-time custodian David G. Phelan, effective November 19, 2018.

Motion carried.

2. Pursuant to Section 1124(a)(3) of the School Code, and as a result of the consolidation of school, and it being unnecessary to retain the full staff of professional employees, it was moved by Mrs. Wagner and seconded by Mrs. Kelly to approve the suspension of the following employees with an effective date of January 3, 2019: Sarah M. Kim, Jarred G. Dressler, Laura G. Renninger, Carrie I. Walters, Suzanne G. Burchfield and Tabbetha J. VanHorn-Price; and effective January 25, 2018, Jenna R. Walters.

Roll Call Vote:

Ayes: Kelly, McLaughlin, Shadel, Shearer, Varner, A. Wagner, M. Wagner, Snyder

Nays: Woodward

Motion carried.

**INFORMATION:** Each employee, when hired, was advised that upon completion of the elementary school consolidation, their respective positions would likely be eliminated and they would likely be suspended.

3. It was moved by Mrs. McLaughlin and seconded by Mr. Shearer to approve four to eight weeks of family medical leave for Employee 3086.  
Roll Call Vote:  
Ayes: Kelly, McLaughlin, Shadel, Shearer, Varner, A. Wagner, M. Wagner, Woodward, Snyder  
Nays: None  
Motion carried.
  
4. It was moved by Mr. Wagner and seconded by Mrs. Varner to approve contracting with Dr. Elise L. Hazel to provide speech therapy services on a substitute basis at a daily rate of \$500.00.  
Roll Call Vote:  
Ayes: Kelly, McLaughlin, Shadel, Shearer, Varner, A. Wagner, M. Wagner, Woodward, Snyder  
Nays: None  
Motion carried.
  
5. It was moved by Mrs. Kelly and seconded by Mr. Shearer to approve the employment of Terry L. Naugle and Zane Q. Smith as substitute custodians.  
Roll Call Vote:  
Ayes: Kelly, McLaughlin, Shadel, Shearer, Varner, A. Wagner, M. Wagner, Woodward, Snyder  
Nays: None  
Motion carried.
  
6. It was moved by Mr. Wagner and seconded by Mrs. Kelly to approve the transfer of Randy C. Leister from a part-time custodial position at Juniata High School to a part-time custodial position at Juniata Elementary School, effective January 3, 2019.  
Motion carried.

**H. ATHLETICS AND ACTIVITIES**

1. It was moved by Mrs. Wagner and seconded by Mr. Wagner to approve revised Juniata County School District Policy 122, Extracurricular Activities. EXHIBIT ATHLETICS AND ACTIVITIES H-1  
Motion carried.
  
2. It was moved by Mrs. Kelly and seconded by Mrs. Wagner to approve the following extracurricular positions for the 2018-2019 school year:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Stipend</u>
Jana Snyder	NHS/NJHS	EJHS	\$200.00 (prorated)
Samantha Liberatore	J.V. volleyball coach	JHS	\$900.00

Roll Call Vote:  
Ayes: Kelly, McLaughlin, Shadel, Shearer, Varner, A. Wagner, M. Wagner,

Woodward, Snyder

Nays: None

Motion carried.

3. It was moved by Mrs. Wagner and seconded by Mrs. Shadel to approve the following volunteer extracurricular position for the 2018-2019 school year:

<u>Name</u>	<u>Position</u>	<u>School</u>
Michelle Elsasser	Ski Club Advisor	EJHS

Motion carried.

4. It was moved by Mr. Wagner and seconded by Mrs. Varner to approve naming the Juniata High School football field complex Dietrick Field at Klingensmith Stadium.

Roll Call Vote:

Ayes: Kelly, McLaughlin, Shadel, Shearer, Varner, A. Wagner, M. Wagner,  
Woodward, Snyder

Nays: None

Motion carried.

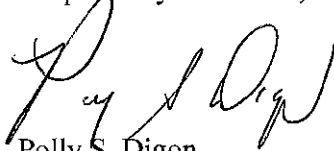
**VII. OTHER BUSINESS**

**IX. ADJOURNMENT**

There being no further business, it was moved by Mrs. Wagner and seconded by Mr. Woodward to adjourn the meeting.

Motion carried.

Respectfully submitted,



Polly S. Digon  
Board Secretary