

**JUNIATA COUNTY SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
Thursday, October 18, 2018  
8:00 PM REGULAR BOARD MEETING  
Administrative Building, 146 Weatherby Way, Mifflintown**

**MINUTES**

**I. CALL TO ORDER/PLEDGE**

A meeting of the Juniata County School District Board of Directors was held Thursday, October 18, 2018 at the Administrative Office Building, all members having been duly notified. The meeting was called to order at 8:00 p.m. by Mr. Danny R. Snyder, President.

**II. BOARD MEMBERS**

The following board members were present at roll call:

Mrs. Heather Z. Kelly  
Mrs. Christine D. Shadel  
Mr. Joseph R. Shearer  
Mr. Danny R. Snyder  
Mrs. Angela Varner  
Mrs. Amy L. Wagner  
Mr. Mark F. Wagner  
Mr. Troy Woodward

Mrs. A. Christine McLaughlin was absent.

Also present were Superintendent Keith Yarger, Business Manager Richard Meily, Director of Special Education Jill Condo, Mr. Edward Apple, Mrs. Nancy Kramer, Mrs. Christie Holderman, Mrs. Wendy Varner, Mr. Benjamin Fausey, Mr. Clint Mitchell, Mrs. Valerie Ricedorf, Mr. Aaron Bennett and Mr. Andy Kinzer.

**III. COMMUNICATIONS**

**A. School Board Secretary**

The board secretary had nothing to report.

**B. School Board Members**

Mr. Snyder asked if there had been any movement in regard to a coach's request for improvements to Juniata High School tennis courts. Dr. Yarger said that an architect and engineer had looked at the courts and would provide an estimate. Mr. Apple added that there is not enough space in the vicinity of the present courts to add another court.

**C. School District Administration**

Mr. Bennett reported that Tuscarora Junior High School sixth graders had participated in the Patriot's Pen essay contest sponsored by the Veterans of Foreign Wars and that six essays had been selected for judging at the state level.

Dr. Yarger reported that a Job Fair would be held October 23 at Tuscarora Junior High School and noted that the combined East Juniata/Juniata high school band has been impressive.

Mr. Fausey reported that a college and career fair had been held at East Juniata High School; that the East Juniata girls' soccer team had won the Tri-Valley League title; and that the East Juniata marching band had won first place in a competitive parade in Renovo.

Mr. Apple announced that Gary Klingensmith would be recognized for 50 years of coaching at an upcoming football game.

Mr. Mitchell noted that a Title I parent engagement evening at Juniata High School had been well attended and that many local businesses had provided prizes for the event.

**D. Public Comment Period**

David R. Clayton spoke about concerns with Lack-Tuscarora Elementary School being closed as part of the elementary consolidation project.

*As the President of the Board of School Directors conducts this meeting, it will not be necessary to announce each Director's name for each roll call vote. If, however, a Director or Directors wish to comment or have his/her comment or vote specifically recorded, the Director(s) shall have the opportunity to so state. The President of the Board of Directors will announce before each roll call vote that if he hears no objections from any members of the committee present, the vote will be considered a unanimous roll call vote and so recorded.*

IV. It was moved by Mrs. Kelly and seconded by Mrs. Wagner to approve minutes of school board committee meetings, special and regular school board meetings held, and listing of executive sessions conducted.

**A. Committee-of-the-Whole Meetings**

September 20, 2018 Regular Board Meeting Minutes  
October 10, 2018 Board Workshop Meeting Minutes EXHIBIT MINUTES V

**B. Executive Sessions Conducted**

October 18, 2018 Executive Session for Personnel, Legal and Contractual Issues

Motion carried.

**V. SUPERINTENDENT'S REPORT**

**A. CURRICULUM AND INSTRUCTION**

It was moved by Mrs. Wagner and seconded by Mrs. Varner to consider items 1 and 2 as one motion, as follows:

1. Approval of first reading of revised Juniata County School District Policies 108, Adoption of Textbooks; 200.1, Dual Enrollment; and 918, Title I Parent and Family Engagement. EXHIBIT CURRICULUM AND INSTRUCTION A-1
2. Approval of the July 1, 2019 - June 30, 2022 Juniata County School District Comprehensive Plan.

Motion carried.

**B. CUSTODIAL-MAINTENANCE-PROPERTY**

It was moved by Mrs. Wagner and seconded by Mrs. Kelly to consider items 1 and 2 as one motion, as follows:

1. Approval of the following contractors for snow removal services for 2018-2019, based on the attached bid summary. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-1

<b><u>SCHOOL</u></b>	<b><u>CONTRACTOR</u></b>
Fayette	Burkholder Lawn Care
Fermanagh-Mifflintown	Zimmerman's Excavation
Lack-Tuscarora	Bryner's Siding and Seamless Gutters
Monroe	Burkholder Lawn Care
Mountain View	Burkholder Lawn Care
Thompsontown-Delaware	Burkholder Lawn Care
Tuscarora Valley	Bryner's Siding and Seamless Gutters
EJHS	Shade-Chris Excavating
JHS	Zimmerman's Excavation
TJHS	Zimmerman's Excavation
Administrative Office	Zimmerman's Excavation

2. Approval of the following facility use requests, in accordance with the rental fee schedule outlined in Policy 707:

Kim Bennett, Juniata Girls' Basketball, TJHS Gym, Elementary Girls' Basketball, Wed./Sat., November 14, 2018 - February 4, 2019.

Margaret McCann, Margaret McCann School of Dance, JHS Aud., Performance,  
December 1, 2018 and rehearsal date(s).

Roll Call Vote:

Ayes: Kelly, Shearer, Varner, A. Wagner, M. Wagner, Woodward, Snyder

Nays: None

Abstention: Shadel

Motion carried.

Mr. Stouffer, Maintenance Director, reported that snow bids for the consolidated elementary buildings will be presented for approval in December.

**INFORMATION:** Change order in the amount of \$1,940.00 for installation of 2" main drain for sprinkler systems at East Juniata Elementary School. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-2

**C. FINANCE**

**BUSINESS MANAGER'S REPORT**

It was moved by Mrs. Kelly and seconded by Mr. Shearer to consider items 1 and 2 as one motion, as follows:

1. Approval of financial reports for September 2018. EXHIBIT FINANCE C-1
2. Approval of listing of bills for payment. EXHIBIT FINANCE C-2

Roll Call Vote:

Ayes: Kelly, Shadel, Shearer, Varner, A. Wagner, M. Wagner, Woodward, Snyder

Nays: None

Motion carried.

**TAXES**

**INFORMATION:** A list of taxpayers exonerated from paying per capita taxes is provided for informational purposes. EXHIBIT TAXES C-1

**D. CAFETERIA**

1. It was moved by Mrs. Wagner and seconded by Mrs. Shadel to approve the first reading of revised Juniata County School District Policy 808, Food Services. EXHIBIT CAFETERIA D-1  
Motion carried.

**E. TRANSPORTATION**

**F. STUDENT-RELATED**

It was moved by Mrs. Varner and seconded by Mrs. Kelly to consider items 1 and 2 as one motion, as follows:

1. Approval of first reading of revised Juniata County School District Policies 138, Language Instruction Educational Program for English Learners; 246, Student Wellness; and 806, Child Abuse. EXHIBIT STUDENT-RELATED F-1
2. Approval of the following student field trip requests:
  - \*JHS FFA, Farm Tours, Centre County Locations, Friday, October 5, 2018;  
Fayette Elementary Students (5), Hands on Harvest/Little Farmers, Cherry Crest Adventure Farm, Ronks, Tues., October 9, 2018;
  - JHS Grades 10-12 Students, College Fair, East Juniata High School, Tues., Oct. 16, 2018;
  - JHS Musicians (7), OctUBAfest, Penn State University, Wed., October 17, 2018;
  - \*Fermanagh-Mifflintown Elementary Students, Fall Fest, Mountain View Elementary School, Friday, October 26, 2018;
  - Monroe Elementary Students, Walking trip (Halloween Parade) to Richfield Senior Living Center, Friday, October 26, 2018;
  - EJHS Yearbook Editors, Design Session, Harrisburg, Fri., Nov. 2, 2018;
  - Physics Students, Physics and Engineering Day, Lock Haven, Fri., Nov. 2, 2018;
  - EJHS Gifted Students (3), Poe Evermore, Mount Hope Estate and Winery, Manheim, Thursday, November 8, 2018;
  - EJHS Gifted Students (1-3), Mount Hope Interactive Theater, Manheim, Thursday, December 6, 2018;
  - \*JHS Musicians, District IV Band Housing, Reedsville, Thurs.-Sat., January 24-26, 2018;
  - TJHS Eighth Graders, Class Trip, Hersheypark, Hershey, May 2019 Date To Be Determined.

*\*Transportation will be paid by groups making request.*

Roll Call Vote:

Ayes: Kelly, Shadel, Shearer, Varner, A. Wagner, M. Wagner, Woodward, Snyder

Nays: None

Motion carried.

**G. PERSONNEL**

It was moved by Mrs. Wagner and seconded by Mrs. Varner to consider items 1-11 as one motion, as follows:

1. Approval of first reading of revised Juniata County School District Policies 304

(formerly 303), 404 and 504, in regard to employment of employees, and Policies 311, 411 and 511, in regard to reduction of staff. EXHIBIT PERSONNEL G-1

2. Approval to establish a Level 1 paraprofessional position at Fermanagh-Mifflintown Elementary School, and approval of the employment of Ashli Stone in the position, at an hourly rate of \$10.70, effective October 22, 2018.
3. Approval of the employment of Kelsey A. Updegrave as an East Juniata High School Level 1 paraprofessional, at an hourly rate of \$10.70, effective October 12, 2018. Ms. Updegrave fills a position established at the Board's September 20, 2018 meeting.
4. Approval to rescind June 21, 2018 Board action approving:
  - Transfer of Ashley K. Scholl from Fermanagh-Mifflintown Elementary School grade five teacher to Juniata Elementary School ESL teacher, effective January 3, 2019;
  - Transfer of April M. Montgomery from Fermanagh-Mifflintown Elementary School ESL teacher to Juniata High School/Tuscarora Junior High School ESL teacher, effective January 3, 2019;
  - Furlough of Angela M. Wagner, effective January 3, 2019;
  - Termination of employment contract with Carrie E. Bonson, effective January 3, 2019;
  - Termination of employment contract with Krista J. Kauffman, effective January 3, 2019.
5. Approval of the following transfers:
  - James P. Towsey, from a Tuscarora Junior High School part-time custodial position to the East Juniata High School part-time custodial position created by the resignation of Tony Ruble, effective October 22, 2018;
  - Timbra N. Plesce, from a Fermanagh-Mifflintown Elementary School special education teaching position to a Juniata High School special education teaching position, effective January 3, 2019, to replace Scott Bryson, who has resigned;
  - Miranda R. Miller, from a Fayette Elementary School special education teaching position to the Fermanagh-Mifflintown Elementary School special education teaching position vacated by Timbra Plesce, effective January 3, 2019;
  - Krista J. Kauffman, from a Thompsontown-Delaware/Fayette Elementary School special education teaching position to the East Juniata Elementary School special education teaching position being vacated by Miranda Miller, effective January, 2019.

6. Approval of the conversion of a temporary Fermanagh-Mifflintown Elementary School learning support teaching position to a permanent position, and approval of the continued employment of Mandy L. Ritzman in the position.
7. Approval of the following individuals as guest teachers, retained by Substitute Teacher Service, Inc.: Jennifer A. Aurand, Elizabeth A. Cirko, Sarah A. Clark, David Desantis, Jessica A. Fisher, Steven A. Heimbach, Kari L. Hively, Vickie D. Illig, Julie A. Lewis, Taylor R. Lower, Adrienne L. Macknair, Timothy E. Schwab, Benjamin L. Sperry, Elizabeth M. Swope and Erin M. Zeiders.
8. Approval of the following conference requests in accordance with Juniata County School District Policy:
 

Tanya Williams, Jennifer Hart, Book Sale, Ithaca, NY, October 15, 2018;  
David Grego, Coursework, Kutztown, November 1, 2018.
9. Approval to establish a part-time elementary library assistant position.
10. Approval of the elimination of a Tuscarora Junior High School secretary/lunch monitor position, effective January 3, 2019.
11. Approval of the retirement of Tuscarora Junior High School part-time custodian Bessie M. Speece, effective December 21, 2018.

Roll Call Vote:

Ayes: Kelly, Shadel, Shearer, Varner, A. Wagner, M. Wagner, Woodward, Snyder

Nays: None

Motion carried.

## **H. ATHLETICS AND ACTIVITIES**

It was moved by Mrs. Wagner and seconded by Mrs. Kelly to consider items 1 and 2 as one motion, as follows:

1. Approval of the following extracurricular position for the 2018-2019 school year:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Stipend</u>
Kyle Milliron	Junior varsity baseball coach	EJHS	\$1,950.00

2. Approval of the following volunteer extracurricular position for the 2018-2019 school year:

<u>Name</u>	<u>Position</u>	<u>School</u>
Amy Houtz	Swimming coach	JHS

Roll Call Vote:

Ayes: Kelly, Shadel, Shearer, Varner, A. Wagner, M. Wagner, Woodward, Snyder

Nays: None

Motion carried.

**VI. OTHER BUSINESS**

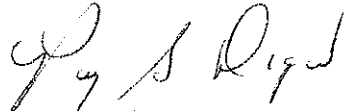
1. It was moved by Mrs. Wagner and seconded by Mrs. Shadel to approve first reading of revised Juniata County School District Policy 006, Meetings. EXHIBIT OTHER BUSINESS VI-1

Motion carried.

**VII. ADJOURNMENT**

There being no further business, Mr. Snyder adjourned the meeting.

Respectfully submitted,



Polly S. Digon  
Board Secretary