

**JUNIATA COUNTY SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
Thursday, September 20, 2018  
8:00 PM REGULAR BOARD MEETING  
Administrative Building, 146 Weatherby Way, Mifflintown**

**AGENDA**

**I. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

**II. BOARD MEMBERS**

- \_\_\_ MRS. HEATHER Z. KELLY
- \_\_\_ MRS. A. CHRISTINE MCLAUGHLIN
- \_\_\_ MRS. CHRISTINE D. SHADEL
- \_\_\_ MR. JOSEPH R. SHEARER
- \_\_\_ MR. DANNY R. SNYDER
- \_\_\_ MRS. ANGELA VARNER
- \_\_\_ MRS. AMY L. WAGNER
- \_\_\_ MR. MARK F. WAGNER
- \_\_\_ MR. TROY WOODWARD

**III. COMMUNICATIONS**

- A. School Board Secretary
- B. School Board Members
- C. School District Administration
- D. Public Comment Period

*As the President of the Board of School Directors conducts this meeting, it will not be necessary to announce each Director's name for each roll call vote. If, however, a Director or Directors wish to comment or have his/her comment or vote specifically recorded, the Director(s) shall have the opportunity to so state. The President of the Board of Directors will announce before each roll call vote that if he hears no objections from any members of the committee present, the vote will be considered a unanimous roll call vote and so recorded.*

**IV. Recommend approval of minutes of school board committee meetings, special and regular school board meetings held, and listing of executive sessions conducted.**

- A. Committee-of-the-Whole Meetings**  
August 16, 2018 Regular Board Meeting Minutes

**B. Executive Sessions Conducted**

September 20, 2018 Executive Session for Personnel Issues

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

**V. SUPERINTENDENT'S REPORT**

**A. CURRICULUM AND INSTRUCTION**

1. Recommend approving revised Juniata County School District Policy 140, Charter Schools. EXHIBIT CURRICULUM AND INSTRUCTION A-1

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

2. Recommend approving the following Occupational Advisory Committee members:

Ag

Alice Gray, Juniata County Commissioner, Southcentral PA Workforce Development Board member Dan Benner, Business Owner, Animal Science, Benner's Butcher Shoppe; Kristina McAllister, Ag Choice Farm Credit, Financial Loan Officers, Ag Business; Jessica Thomas-King, Soil Conservationist, USDA-NRCS, Juniata County; Kyle Supplee, Dairy Farmer, Juniata FFA alumni representative; David Graybill, Dairy Farmer, Juniata County Farm Bureau; Matthew Dysinger, Agronomy Seed Seller, Pioneer Seeds; Michael Brubaker, Business Owner, Beef Farmer, Double B Farm Supply; Kyley Painter, JHS student representative;

CADD

Tyler Fry, CADD Technician, Thomas Metz Engineering; Parrish Shellenberger, Mechanical Designer, Blue Valley Industries; Jeff Hart, Mechanical Engineer, Phillips Ultrasound; Jeremy Smith, OSP/ISP Engineer, CenturyLink; Timothy Zeigler, Civil Engineer, Gannett Fleming; Robert St. Clair, Instructor, Penn State University;

Trades

Chris Foltz, Crider/Mitchell Construction, carpenter/mason; James Geedey, Kinsley Construction; William Harrison, Harrison Plumbing and Heating; David Imes, Miller Pipe Line; Danny Sheaffer, John Sheaffer, Inc.; Eric Wirt, Republic Development Corp.; Trent Brenneman, Stydinger Bros.; Mike Wieger, Heim Electric; Brandon Horan, Triangle Tech.; Alice Gray, Juniata County Commissioner/Workforce Development Board; Steve Whistler, instructor, JHS; Roger Swyers, instructor, TJHS; John Burns, Mifflintown Plumbing and Heating;

Kerry Gingrich, Gingrich Concrete; Jacob Kauffman, Plumbing and Heating; Ed Jamison, Quality Stone of Thompsontown;

Health Professions

Linda Groninger, EMT/CPR instructor/former deputy director, Juniata County EMS; Bonnie Bowsman, RN/Unit Manager, Lewistown Hospital; Bonnie Cook, RN, same day surgery, Lewistown Hospital; Teresa Murphy, RN/DPW Office of Long Term Living; Beth Manbeck, RN, Mifflin-Juniata Area Agency on Aging; Lisa Becker, RN, Mifflin County Academy of Science and Technology, Practical Nurse Program instructor; Lezlee Mumma, RN, Supervisor, Brookline Manor; Nichole Kerlin, RN, Family Health Practice; Laura Shay, PHRN, Port Royal EMS; Alice Gray, RN MS, Juniata County Commissioner/SCPA Works/Former PA Deputy Secretary Health Planning and Assessment; Kimberly Stuck, RN MS, Geisinger-Lewistown Hospital School of Nursing instructor; Mindy Phillips, RN, MCAST medical science instructor; Shelly Royer, MCAST Future Careers instructor.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

**B. CUSTODIAL-MAINTENANCE-PROPERTY**

1. Recommend approving the following facility use requests, in accordance with the rental fee schedule outlined in Policy 707:

Brooke Reichenbach, EJ Little Tigers, EJHS Library, Practice, Mon./Wed.,  
September - October 31, 2018;  
Big Brothers Big Sisters, TJHS Facilities, After School Mentoring Program,  
2018-2019 School Year;  
Jeremy Kerstetter, Juniata Mennonite School, Fayette Elementary Parking Lot,  
Benefit Auction, October 5-6, 2018.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

2. Recommend approving the requirement that reallocations in an amount exceeding \$19,400.00 in relation to elementary school consolidation require pre-approval by the Board of Directors.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

3. Recommend approving payment of a change order in the amount of \$52,754.63, for installation of ceramic tile in an East Juniata Elementary School corridor.  
EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-3

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

**INFORMATION:**

- a) Change order in the amount of \$15,370.73 for additional cameras and wireless access points at Juniata Elementary School. EXHIBIT-CUSTODIAL-MAINTENANCE-PROPERTY B-a
- b) Change order in the amount of \$2,154.58 for the installation of three soffit mounted light/emergency light fixtures, in lieu of wall mounted fixtures, at Juniata Elementary School. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-b
- c) Change order in the amount of \$10,271.63 for installation of additional clocks and modification of occupancy lights in kindergarten restroom at East Juniata Elementary School. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-c

**C. FINANCE**

**BUSINESS MANAGER'S REPORT**

- 1. Recommend approving financial reports for August 2018. EXHIBIT FINANCE C-1

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

- 2. Recommend approving listing of bills for payment. EXHIBIT FINANCE C-2

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

- 3. Recommend approving a technology support agreement with Higher Information Group, LLC. EXHIBIT FINANCE C-3

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

- 4. Recommend approving entering into an agreement with Executive Grant Writers, as the District has in the past, to secure grants for the district at a fee of 8% for any competitive grant that is gained for the District and no fee for any grant not gained for the District. EXHIBIT FINANCE C-4

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

**D. CAFETERIA**

**E. TRANSPORTATION**

- 1. Recommend approving contracted drivers, contracted vehicles and assigned routes for the 2018-2019 school year. EXHIBIT TRANSPORTATION E-1

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

**F. STUDENT-RELATED**

1. Recommend approving revised Juniata County School District Policies 103, Nondiscrimination in School and Classroom Practices; 202, Eligibility of Nonresident Students; 218, Student Discipline and Code of Student Conduct; and 227.1, Drug Testing. EXHIBIT STUDENT-RELATED F-1

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

2. Recommend approving the following student field trip requests:

- \*JHS FFA, Tours, Penn State University, Thursday, September 20, 2018;
- \*EJHS Yearbook Editors, Seminar, Harrisburg, Friday, September 21, 2018;
- EJHS Students (2), Volunteering, Juniata County Food Pantry, Mifflintown, Mon., September 24, 2018;
- EJHS Students (3), Shopping, Weis, Mifflintown, Tues., September 25, 2018;
- EJHS Students (3), Shopping, Schlegel's Grocery and Hardware, Thompsontown, Wed., September 26, 2018;
- EJHS Students (2), Volunteering, Community Aid Thrift Store and Donation Center, Selinsgrove, Thurs., September 27, 2018;
- EJHS Students (5), Accessing Leisure Destinations, Susquehanna Valley Mall, Selinsgrove, Fri., September 28, 2018;
- \*JHS FFA, Leadership Conference, Altoona, Tuesday, October 2, 2018;
- \*JHS FFA, Dairy Tours, Centre County, Friday, October 5, 2018;
- EJHS Chorus Members (9), Conference, Indiana, PA, Tues., Oct. 9, 2018;
- East Juniata Elementary School First Grade Students, Hands on Harvest/Little Farmers, Cherry Crest Adventure Farm, Ronks, Tues., October 9, 2018;
- \*EJHS Seniors, Renaissance Faire, Manheim, Thursday, October 11, 2018;
- \*JHS Building Trades Students, Tour, Triangle Tech, Sunbury, Wed., Oct. 24, 2018;
- \*JHS/EJHS FFA, Convention, Indianapolis, Indiana, Wed.-Sat., Oct. 24-27, 2018;
- \*JHS FFA, Farm Show/Convention, Harrisburg, Mon., Jan. 7, 2019;
- \*JHS FFA, Residential Education Program, Crisfield, MD, Wed.-Fri., March 13-15, 2019;
- \*JCSD Students, Trout Release, Oakland Mills locations, Sat., May 11, 2019.  
*\*Transportation will be paid by groups making request.*

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

**G. PERSONNEL**

1. Recommend approving revised Juniata County School District Policy 104, Nondiscrimination in Employment/Contract Practices. EXHIBIT PERSONNEL G-1

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

2. Recommend approving the following resignations:

Fayette Elementary School LPN/paraprofessional Chastity N. Shirey, effective August 11, 2018;  
Tuscarora Valley Elementary School secretary Stacey M. Campbell, effective September 12, 2018.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

3. Recommend approving the following transfers:

Gregory W. Bell, from the position of Walker Elementary School custodian to Fayette Elementary School custodian, to replace Richard McClure, who has retired, effective June 5, 2018;  
Beth A. Clark, from the position of Tuscarora Valley Elementary School LPN to the position of Fayette Elementary School LPN, to replace Chastity Shirey, effective August 28, 2018;  
Trisha R. Haubert, from the position of Walker Elementary School LPN/secretary to the position of Tuscarora Valley Elementary School secretary/LPN, effective August 28, 2018, to replace Stacey Campbell and Beth Clark;  
Cheryl L. Shearer from Fermanagh-Mifflintown Elementary School custodian to Mountain View Elementary School custodian, effective September 17, 2018;  
Glen J. Cook from Mountain View Elementary School custodian to Fermanagh-Mifflintown Elementary School custodian, effective September 17, 2018.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

4. Recommend approving the employment of Danielle E. Bowsman as a Fayette Elementary School paraprofessional, at an hourly rate of \$10.70, effective September 12, 2018. Mrs. Bowsman replaces Brenda Jones, who has resigned.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

5. Recommend approving the employment of Sharon C. Mingle as Fayette Elementary School secretary, at an hourly rate of \$10.78, effective September 7, 2018. Mrs. Mingle replaces Katrina Jarvis, who has resigned.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

6. Recommend approving the employment of Keith H. Boreman as a substitute

custodian and Chastity N. Shirey as a substitute LPN.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

- 7. Recommend approving the employment of Mandy L. Ritzman as a long-term substitute learning support teacher at Fermanagh-Mifflintown Elementary School, on Bachelor’s Degree, Step 1 of the salary schedule, effective August 28, 2018 and until such time as elementary school consolidation takes place. Mrs. Ritzman replaces Briana Smith, who has transferred to a Juniata High School position.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

- 8. Recommend approving the following mentors for the 2018-2019 school year:

Jennifer Hund for Myriah Alderfer;  
 Amanda Shelley for Suzanne Burchfield;  
 Elizabeth Fedder for Carrie Walters;  
 Leighette Sechrist for Lori Chubb;  
 Thomas Feltman for Tabbetha VanHorn-Price;  
 Joshua Wagner for Sarah Kim.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

- 9. Recommend approving the continued employment of Margaret A. Hackenberger as a school psychologist at an annual salary of \$60,000, effective August 24, 2018.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

- 10. Recommend approving the following maternity leave requests:

- Six weeks for Employee 3082, effective on or about October 24, 2018;
- Effective on or about November 1, 2018 and for the remainder of the 2018-2019 school year, for Employee 2783;
- Approximately December 12, 2018 through March 15, 2019, for Employee 2970.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

- 11. Recommend approving the following conference request in accordance with Juniata County School District Policy:

Caren Mann, Milton Hershey School Professional Development Day, Hershey, October 8, 2018.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

12. Recommend approving the following administrative appointments, effective January 3, 2019:

Edward E. Apple, Director of Secondary Education, with a \$5,000 increase in salary, prorated until the end of the school year;  
Christie L. Holderman, Director of Elementary Education, with a \$5,000 increase in salary, prorated until the end of the school year;  
Benjamin D. Fausey, Principal, Juniata High School;  
Wendy L. Varner, Principal, East Juniata High School, with an \$8,873.80 increase in salary, prorated until the end of the school year;  
Andy S. Kinzer, Assistant Principal, Juniata High School, East Juniata High School, Tuscarora Junior High School;  
Valerie M. Ricedorf, Principal, East Juniata Elementary School;  
Clint J. Mitchell, Principal, Juniata Elementary School;  
Nancy J. Kramer, Principal/Curriculum, as assigned.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

13. Recommend approving establishing the position of secondary Dean of Students/Athletic Director, and further recommend the employment of Travis W. Quici to fill the position at his current salary.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

14. Recommend approving establishing the position of elementary Dean of Students/Technology Coach, and further recommend the employment of David M. Portzline to fill the position at his current salary.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

15. Recommend approving establishing a Level 1 paraprofessional position at East Juniata High School, effective October 11, 2018.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

#### **H. ATHLETICS AND ACTIVITIES**

1. Recommend approving the following extracurricular positions for the 2018-2019 school year:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>School</u></b>	<b><u>Stipend</u></b>
Aaron Himes	Band director	TJHS	\$1,875.00
Lauren Maguire	Softball coach	EJHS	\$2,590.00



Wes Diehl	Assistant softball coach	EJHS	\$2,220.00
Justin Martin	Baseball coach	EJHS	\$2,590.00
Travis Quici	Girls' basketball coach	EJHS	\$4,000.00
Denis Leister	Asst. girls' basketball coach	EJHS	\$3,300.00
Adam Barrick	Wrestling coach	TJHS	\$1,650.00

EJHS Game Personnel: Neal Wolfe, Len Maguire

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

2. Recommend approving the following volunteer extracurricular positions for the 2018-2019 school year:

<u>Name</u>	<u>Position</u>	<u>School</u>
Brian Robinson	Girls' basketball coach	EJHS
Matt Ritzman	Girls' basketball coach	EJHS
Cory Fronk	Junior high boys' soccer coach	EJHS
Andy Baker	Girls' basketball coach	JHS/TJHS

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

3. Recommend authorizing the administration to proceed with pursuing establishing archery and competitive shooting as extracurricular activity offerings.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

## VI. OTHER BUSINESS

1. Recommend approving Eric Wolfgang as the Juniata County School District Board of Directors candidate for president-elect of the governing board of the Pennsylvania School Boards Association.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

2. Recommend approving Art Levinowitz as the Juniata County School District Board of Directors candidate for vice president of the governing board of the Pennsylvania School Boards Association.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

3. Recommend approving up to three of the following individuals as Juniata County School District Board of Directors candidate(s) for trustee positions on the PSBA Insurance Trust Board:

William S. LaCoff;

Dr. Richard Frerichs;  
Nathan Mains.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

**VII. ADJOURNMENT**