

**JUNIATA COUNTY SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
Thursday, May 17, 2018  
8:00 PM REGULAR BOARD MEETING  
Administrative Building, 146 Weatherby Way, Mifflintown**

**AGENDA**

**I. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

**II. BOARD MEMBERS**

___ MRS. HEATHER Z. KELLY	___ MRS. ANGELA VARNER
___ MRS. A. CHRISTINE MCLAUGHLIN	___ MRS. AMY L. WAGNER
___ MRS. CHRISTINE D. SHADEL	___ MR. MARK F. WAGNER
___ MR. JOSEPH R. SHEARER	___ MR. TROY WOODWARD
___ MR. DANNY R. SNYDER	

**III. COMMUNICATIONS**

- A. School Board Secretary
- B. School Board Members
- C. School District Administration
- D. Public Comment Period

**PRESENTATIONS**

Juniata County Chapter, PA Association of School Retirees - Laretta Woodson Awards  
Athletic Director Goals and Program Update - Travis Quici

*As the President of the Board of School Directors conducts this meeting, it will not be necessary to announce each Director's name for each roll call vote. If, however, a Director or Directors wish to comment or have his/her comment or vote specifically recorded, the Director(s) shall have the opportunity to so state. The President of the Board of Directors will announce before each roll call vote that if he hears no objections from any members of the committee present, the vote will be considered a unanimous roll call vote and so recorded.*

**IV. Recommend approval of minutes of school board committee meetings, special and regular school board meetings held, and listing of executive sessions conducted.**

**A. Committee-of-the-Whole Meetings**

April 19, 2018 Regular Board Meeting Minutes  
April 25, 2018 Special Board Meeting Minutes  
May 9, 2018 Workshop Meeting Minutes

EXHIBIT MINUTES V

**B. Executive Sessions Conducted**

April 25, 2018 Executive Session for Contractual Issues  
May 9, 2018 Executive Session for Personnel and Property Issues

MOVED \_\_\_\_\_

SECONDED \_\_\_\_\_

**V. SUPERINTENDENT'S REPORT**

**A. CURRICULUM AND INSTRUCTION**

1. Recommend approving revised Juniata County School District Policies 105, Curriculum, and 138, Language Instruction Educational Program for English Learners (formerly Limited English Proficiency Program). EXHIBIT CURRICULUM AND INSTRUCTION A-1

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

2. Recommend approving the Juniata County School District Special Education Plan Report, July 1, 2018 – June 30, 2021.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

3. Recommend approving the revised Fermanagh-Mifflintown Elementary School Improvement Plan, July 1, 2014 – June 30, 2018. EXHIBIT CURRICULUM AND INSTRUCTION A-3

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

4. Recommend approving a summer 2018 iPad refresh through selling back the mini iPads that the district is currently leasing at the amount of \$354,006 per year, to enter into a new, four-year lease agreement with Apple, with a \$1.00 buyout, with an estimated payment of \$342,687 per year (a savings of \$11,319 per year over the current lease agreement) for the following equipment:

- 3400 iPad 32 GB 6th Gen
- 970 Logitech Rugged 2 cases w/keyboard
- 2200 STM Dux cases
- 12,400 JAMF iOS licenses (4x3100).

EXHIBIT CURRICULUM AND INSTRUCTION A-4

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

5. Recommend approving a contract with Capital Area Intermediate Unit for the provision of special education programs and services to the District for the 2018-2019 school year. EXHIBIT CURRICULUM AND INSTRUCTION A-5

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

**B. CUSTODIAL-MAINTENANCE-PROPERTY**

1. Recommend approving the PlanCon part H submission for the consolidation at the Fermanagh-Mifflintown and Monroe Elementary School sites. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-1

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

2. The Board of School Directors of the Juniata County School District hereby resolves to select one of the following options for Lack-Tuscarora Elementary School:

Subject to: (i) the satisfactory execution and submission of written agreements between owner and contractor, surety bonds and insurance certificates, all as required by the contract documents for a project at Lack-Tuscarora Elementary School and in such form as may be approved by counsel, and (ii) the approval of a selected project at Lack-Tuscarora Elementary School and by all authorities having jurisdiction thereof, including, without limitation, Tuscarora Township and the Pennsylvania Departments of Education, Environmental Protection and Transportation, the Board intends to approve one of the following options:

- a. Option 1 - Boiler Replacement (Replace the existing boiler with a new oil-fired, steam boiler only), to Edwin L. Heim Company, at a price of \$45,890.00.
- b. Option 2 - Boiler Replacement (Replace the existing boiler with a new propane-fired, steam boiler; install the necessary propane fuel tanks for the new boiler as well as replacement of the existing boiler plant accessory equipment) to Edwin L. Heim Company, at a price of \$156,957.00
- c. Option 3 - Building Partial (HVAC) Renovation (Provide boiler replacement with a new propane-fired, hot water boiler; install the necessary propane fuel tanks for the new hot water boiler; replace the existing classroom unit ventilators with new hot water and chilled water units; install a new air-cooled chiller to provide cooling to the new classroom unit ventilators; install new chilled and hot water pumps; replace the existing single pane windows with new high efficiency windows; provide a new control system compatible with the control system installed in the rest of the school district) to Edwin L. Heim Company, at a price of \$1,417,232.00.
- d. Option 4 - Approving the administration to proceed with the procedure set forth in Section 780 of the School Code, for the purpose of closing Lack-Tuscarora Elementary School, and further approve advertisement of a hearing to consider closing Lack-Tuscarora Elementary School.
- e. Option 5 - Take no action regarding Lack-Tuscarora Elementary School.

EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-2

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

3. Recommend approving contracting with an engineer to develop specifications, and further approve the administration to solicit bids for the construction of a handicapped-accessible restroom at East Juniata High School.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

4. Recommend approving the following facility use requests, in accordance with the rental fee schedule outlined in Policy 707:

Wes Diehl, Thompsontown Baptist Church Softball, EJHS Softball Field, Tuesdays, June-July 2018;  
Daniel Stump, Dutch Days Parade Committee, Monroe Elementary School Parking Lot, Parade Route Exit Area, July 21, 2018.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

**INFORMATION:**

- a) Change order to provide labor, material, equipment and plumbing fixtures to add a shower in the East Juniata Elementary School life skills room toilet, at a cost of \$3,558.51. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-a
- b) Change order to provide labor, material, equipment and plumbing fixtures to add a shower in the Juniata Elementary School life skills room toilet, at a cost of \$5,398.02. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-b
- c) Change order for modification of breakers throughout Monroe Elementary School in accordance with the “Power System Studies Combined Report” submittal review comments and multiple communications with the manufacturer and system coordination engineer, at a cost of \$1,858.40. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-c
- d) Change order for replacement of 6” cast iron sanitary lateral with new 6” PVC at Fermanagh-Mifflintown Elementary School, at a cost of \$8,468.00. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-d
- e) Change order for addition of electrical contactors, modification of breakers, provision of additional horn/strobes and smoke detectors, and modification of cafeteria light fixtures at the Fermanagh-Mifflintown/Juniata Elementary School Site, at a cost of \$13,454.15. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-e

**C. FINANCE**

**BUSINESS MANAGER’S REPORT**

- 1. Recommend approving financial reports for April 2018. EXHIBIT FINANCE C-1

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

- 2. Recommend approving listing of bills for payment. EXHIBIT FINANCE C-2

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

- 3. Recommend approving a proposed budget for 2018-2019 of \$38,470,031, with a proposed real estate tax of 64.572 mills, a five [\$5] dollar per capita tax, a residence tax of five [\$5], a ten [\$10] dollar flat rate occupation tax, a one [1%] percent real estate transfer tax, a one [1%] percent earned income tax, and a five [5%] percent amusement tax. The said taxes are effective July 1, 2018 and are subject to final board approval in June 2018. Further, recommend approving a resolution authorizing display and advertising of the district’s proposed final budget for 2018-2019. EXHIBIT FINANCE C-3-4

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

4. Recommend approving a proposed budget for 2018-2019 of \$38,355,552, with a proposed real estate tax of 64.182 mills, a five [\$5] dollar per capita tax, a residence tax of five [\$5], a ten [\$10] dollar flat rate occupation tax, a one [1%] percent real estate transfer tax, a one [1%] percent earned income tax, and a five [5%] percent amusement tax. The said taxes are effective July 1, 2018 and are subject to final board approval in June 2018. Further, recommend approving a resolution authorizing display and advertising of the district's proposed final budget for 2018-2019. EXHIBIT FINANCE C-3-4

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

5. Recommend approving Richard A. Meily II as treasurer of the Board of School Directors for a one-year term.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

**CUSTODIAL-MAINTENANCE-PROPERTY**

6. Recommend approving contracting with **Jay Fulkroad and Sons, Inc.** for paving at Tuscarora Junior High School at a cost of **\$79,656.96**. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-6

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

**TAXES**

1. Recommend approving a resolution to provide Keystone Opportunity Expansion Zone (KOEZ) benefits to a 59-acre parcel in Fermanagh Township that will be added to the Juniata County Industrial Park. EXHIBIT TAXES 1

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

**D. CAFETERIA**

1. Recommend approving a school lunch price of \$2.50 for full-paying elementary students and \$2.75 for full-paying secondary students, effective at the beginning of the 2018-2019 school year.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

2. Recommend approving the renewal of a food services contract with Metz Culinary Management for the 2018-2019 school year, at a guaranteed loss no greater than \$119,586.40. EXHIBIT CAFETERIA D-2

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

**E. TRANSPORTATION**

**F. STUDENT-RELATED**

1. Recommend approving revised Juniata County School District Policy 239, Foreign Exchange Students. EXHIBIT STUDENT-RELATED F-1

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

2. Recommend approving the following student field trip requests:

EJHS Grade 7 Students, Sparks in the Park, Burnham, Friday, May 4, 2018;  
JHS FFA Students, District Office, Landscaping, Thursday, May 17, 2018;  
Fermanagh-Mifflintown Elementary Fifth Graders, Picnic, Mifflintown Playground, Friday, May 18, 2018;  
Tuscarora Winds, Performances, Mountain View/Walker/Tuscarora Valley/Fermanagh-Mifflintown Elementary Schools, Monday, May 21, 2018;  
EJHS FFA Members (5), State Envirothon, Selinsgrove, Tuesday, May 22, 2018;  
Band Students, Performances, Fayette/Thompsontown-Delaware Elementary Schools/Basom Park, Richfield, Wednesday, May 23, 2018;  
\*JHS FFA, Tour, Rolling Red Deer Farm, Catawissa, Thursday, May 24, 2018;  
JHS Jazz Combo, Performance, Walker Elementary School, Thursday, May 24, 2018;  
JHS Jazz Combo, Performance, Tuscarora Valley Elementary School, Fri., May 25, 2018;  
\*JHS/EJHS FFA, Great American Cleanup Project/Zugstead Farm Visit, Walker Township, Tuesday, May 29, 2018;  
EJHS Honor Roll Students, Incentive, Creme Stop, McAlisterville, Tues., May 29, 2018;  
TJHS Eighth ELA/Adv. ELA Students, Delivering Slideshow Books, Fermanagh-Mifflintown Elementary School, Tuesday, May 29, 2018;  
\*EJHS APUSH Students, Heritage Trail, U.S. Army Heritage Center, Carlisle, Thursday, May 31, 2018;  
Fayette Elementary Students, Farewell To Fayette, Lost Creek Park, Fri., June 1, 2018;  
**\*Monroe Elementary Students, Various Activities, Promise Ranch, McAlisterville, Friday, June 1, 2018;**  
\*JHS/EJHS FFA, Penn State University, Activities Week, Tues.-Thurs., June 12-14, 2018.  
*\*Transportation will be paid by groups making request.*

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

3. Recommend approving the following requests for homebound instruction:

- 30 days for an East Juniata High School student;
- Four weeks for a Tuscarora Junior High School student, beginning May 10, 2018.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

**INFORMATION:** The first meeting of a district-sponsored support group for parents will be held Thursday, May 24 at 7:00 p.m. in the district office meeting room.

**G. PERSONNEL**

1. Recommend approving contracting with SwiftMD telemedicine service. EXHIBIT PERSONNEL G-1

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

2. Recommend approving a 2.5% annual salary increase for the following non-instructional support staff members not covered by the provisions of Act 93 or a collective bargaining agreement, effective July 1, 2018: Alyssa M. Adam, Bobbi J. Baer, Donna M. Beitz, Polly S. Digon (plus a \$1,200 stipend as board secretary), Kathy J. Gilson, Susan M. Hackenberger, Lourie A. Kilmer and Jonathan M. Stouffer.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

3. Recommend approving establishing five maintenance positions.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

4. Recommend approving employment of the following summer 2018 custodial personnel, contingent upon final budget approval:

Cleaning Staff:

\$9.75 per hour: Thomas A. Brotzman, Thomas R. Brotzman, Ruth Brotzman, Taylor Graybill, Joshua Parson, Jodi Dillman, Wendy Hoover, Daisy Yetter, Jeff Keefer, Rodney Shoop, Jasmine Rodriguez, Tammy Ehrenzeller, Minna Digon, Benjamin Lauver, Colton Shertzer;

Substitutes: Seth Strawser, Mason Beverlin

Maintenance and Repair:

\$14.75 per hour: Nathaniel Nace, Todd Wieseman, Robert Hart

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

5. Recommend approving the following retirements:

- Fayette Elementary School paraprofessional Debra K. Fogle, effective at the conclusion of the 2017-2018 school year;
- Fayette Elementary School custodian Richard A. McClure, effective June 4, 2018;
- Fermanagh-Mifflintown Elementary School teacher Amy S. Burchfield, effective at the conclusion of the 2017-2018 school year.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

6. Recommend approving the resignation of East Juniata High School social studies teacher Edward W. Gunkle II, effective at the conclusion of the 2017-2018 school year.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

7. Recommend approving the employment of Jana L. Snyder as an East Juniata High School health and physical education teacher, on Master's Degree, Step 7 of the salary schedule, effective August 21, 2018. Mrs. Snyder replaces Lauren Waltz, who resigned.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

8. Recommend approving the transfer of Robert D. Hart from his Tuscarora Valley Elementary School classroom position to elementary physical education and health teacher for elementary schools, a position established at the Board's April 2018 meeting, effective August 21, 2018.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

9. Recommend approving the employment of Samantha D. Liberatore as an elementary physical education and health teacher for elementary schools, on Bachelor's Degree, Step 4 of the salary schedule, effective August 21, 2018. Ms. Liberatore assumes a position established at the Board's April 2018 meeting.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

10. Recommend approving the following requests for maternity leave:

- six to 12 weeks for Employee 2841, effective approximately August 27, 2018;
- for Employee 2781, effective approximately September 10, 2018 through January 2, 2019.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

11. Recommend approving a memorandum of understanding between the Juniata County School District and Juniata County Education Association in order to compensate special education teachers three hours of pay (after school supplemental pay) per record review.  
EXHIBIT PERSONNEL G-11

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

12. Recommend approving the establishment of one elementary K-6 English Language Arts department head position.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

13. Recommend approving the establishment of one elementary K-6 mathematics department head position.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

14. Recommend approving an Act 93 Administrative Compensation and Benefit Program memorandum of understanding in order to increase the number of days worked for Special



Education Director Jill E. Condo from 210 days per year to match that of all other administrators, as well as to match the agreement pertaining to days worked, vacation days and sick days, while increasing Mrs. Condo’s salary as well as per diem to match the added days. Mrs. Condo’s salary for the 2018-2019 school year will be \$94,171.42. EXHIBIT PERSONNEL G-14

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

**15. Recommend approving the employment of Rebecca J. Kirby as a school psychologist, at an annual salary of \$70,255, and in accordance with all other provisions of the compensation plan for Juniata County School District psychologists, effective August 13, 2018.**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

**16. Recommend approving the resignation of Mountain View Elementary School paraprofessional Nicole E. Latchford, effective June 4, 2018.**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

**H. ATHLETICS AND ACTIVITIES**

1. Recommend approving the following extracurricular positions for the 2018-2019 school year:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Stipend</u>
Steve Smith	Boys’ basketball coach	EJHS	\$3,280.00
Jeff Miller	Cross-country coach	JHS	\$1,790.00
Brian Strawser	Boys’ soccer assistant coach	JHS	\$2,600.00

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

**INFORMATION:**

- a) James Fosselman has resigned as Juniata High School volleyball coach.
- b) Chad Barth has resigned as East Juniata High School junior high boys’ basketball coach.
- c) Becca Zendt has resigned as Tuscarora Junior High School girls’ basketball coach.
- d) Michael Baker has resigned as Tuscarora Junior High School girls’ basketball coach.

2. Recommend approving the following volunteer extracurricular positions for the 2018-2019 school year:

<u>Name</u>	<u>Position</u>	<u>School</u>
Dawn Croisette	Filmmaking Club advisor	EJHS
Sabrina Kepner	Cheerleading coach	TJHS
Becca Zendt	Girls’ basketball coach	TJHS
Michael Baker	Girls’ basketball coach	TJHS

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

VI. OTHER BUSINESS

VII. ADJOURNMENT