

**JUNIATA COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
Thursday, April 19, 2018
8:00 PM REGULAR BOARD MEETING
Administrative Office Building, 146 Weatherby Way, Mifflintown**

MINUTES

I. CALL TO ORDER/PLEDGE

A meeting of the Board of Directors of the Juniata County School District was held Thursday, April 19, 2018 at the Administrative Office Building, all members having been duly notified. The meeting was called to order at 8:14 p.m. by Mr. Mark F. Wagner, President.

II. BOARD MEMBERS

The following board members were present at roll call:

Mrs. Heather Z. Kelly
Mrs. A. Christine McLaughlin
Mrs. Christine D. Shadel
Mr. Joseph R. Shearer
Mr. Danny R. Snyder

Mrs. Angela Varner
Mrs. Amy L. Wagner
Mr. Mark F. Wagner
Mr. Troy Woodward

Also present were: Solicitor Scott Etter, Business Manager Richard Meily, Special Education Director Jill Condo, Mr. Edward Apple, Mrs. Christie Holderman, Mr. Clint Mitchell, Mr. Andy Kinzer, Mr. Benjamin Fausey, Mr. Aaron Bennett, Mrs. Valerie Ricedorf, Mrs. Nancy Kramer and Board Secretary Polly Digon.

III. COMMUNICATIONS

A. School Board Secretary

The board secretary had no comments.

B. School Board Members

Mrs. Kelly reported on the School Security Committee, which intends to obtain plans and bids for secure vestibules in all school buildings. The next meeting will be held at 6:30 p.m., May 17, 2018, at the administrative office building.

Mr. Woodward clarified that a previous bid for replacement of a boiler at Lack-Tuscarora Elementary School was \$276,000, rather than \$300,000, as had previously been quoted. Mr. Woodward suggested formation of an ad hoc group to explore ways of reducing costs and seeking funding for repairs or replacement of the boiler. Mr. Woodward also noted that he had asked for a generator to be installed at the building in order to address access and egress in the event of a power outage, along with security upgrades in the \$500-\$1,500 range.

Mr. Snyder reported that he had attended a recent HOSA banquet and commended those who

had organized it.

C. School District Administration

- Mr. Yarger reported on recent construction meetings, and Mr. Woodward thanked project executive Jeffrey Harris for information he had provided.
- Mr. Bennett reported that a 24 Challenge event had been held at Tuscarora Junior High School and that six students were advancing to regional competition.
- Mrs. Holderman reported that Mountain View Elementary School would be hosting a 24 Challenge event for district fourth and fifth graders and announced the date of the elementary band and chorus concert.
- Mr. Fausey announced that East Juniata High School sophomore Mercedes Snyder had been chosen to attend a Summer STEM program at Oak Ridge Associated Universities.
- Mrs. Kramer announced that PMEA District Band would be held at East Juniata High School, hosted by East Juniata Elementary School.

D. Public Comment Period

- D.J. Woodward asked the Board to explore options and solicit bids for a boiler at Lack-Tuscarora Elementary School.
- Georgia Wynn encouraged Board members to consider details of consolidation project change orders.
- Charles Raffensberger offered his services in finding a solution to the Lack-Tuscarora Elementary School boiler issue.

As the President of the Board of School Directors conducts this meeting, it will not be necessary to announce each Director's name for each roll call vote. If, however, a Director or Directors wish to comment or have his/her comment or vote specifically recorded, the Director(s) shall have the opportunity to so state. The President of the Board of Directors will announce before each roll call vote that if he hears no objections from any members of the committee present, the vote will be considered a unanimous roll call vote and so recorded.

- IV. It was moved by Mrs. Wagner and seconded by Mrs. Kelly to approve minutes of school board committee meetings, special and regular school board meetings held, and listing of executive sessions conducted.

A. Committee-of-the-Whole Meetings

- March 15, 2018 Regular Board Meeting Minutes
April 11, 2018 Workshop Meeting Minutes
April 12, 2018 Hearing for School Closure

EXHIBIT MINUTES V

B. Executive Sessions Conducted

- April 11, 2018 Executive Session for Litigation Issue
April 19, 2018 Executive Sessions (2) for Personnel, Contractual and Legal Issues

Roll Call Vote:

Ayes: Kelly, McLaughlin, Shadel, Shearer, Snyder, Varner, A. Wagner, Woodard, M.

Wagner

Nays: None

Motion carried.

V. SUPERINTENDENT'S REPORT

A. CURRICULUM AND INSTRUCTION

1. It was moved by Mr. Snyder and seconded by Mrs. Wagner to approve the first reading of revised Juniata County School District Policies 105, Curriculum, and 138, Language Instruction Educational Program for English Learners (formerly Limited English Proficiency Program). EXHIBIT CURRICULUM AND INSTRUCTION A-1
Motion carried.

B. CUSTODIAL-MAINTENANCE-PROPERTY

1. It was moved by Mr. Snyder and seconded by Mrs. Varner to approve the following facility use requests, in accordance with the rental fee schedule outlined in Policy 707:

Jessica King, Juniata Girls' Soccer, JHS Caf./Kitchen, Pancake Breakfast, May 12, 2018;
Tracy Roe, EJHS Soccer, EJHS Soccer Fields, Tournament, June 16-17, 2018;
Patrick Shay, South Central Mountains Regional Task Force, JHS Facilities, RTF Training,
July 28-29, 2018;
Daniel Reed, Central PA Youth Ministries, EJHS Cafeteria, Banquet, October 2, 2018;
Adam Barrick, Juniata Wrestling Club, JHS/TJHS Gyms, Tournament, January 4-6, 2019;
Adam Barrick, Juniata Wrestling Club, JHS Gym, Tournament, January 11-13, 2019;
Bradley Eargle, Pennsylvania Music Educators Association, JHS Facilities, District 4 Band
Festival, January 24-26, 2019;
Kevin Milliken, Pennsylvania Music Educators Association, EJHS Facilities, District 4
Jazz Festival, February 14-16, 2019.

Roll Call Vote:

Ayes: Kelly, McLaughlin, Shadel, Shearer, Snyder, Varner, A. Wagner, Woodard, M.
Wagner

Nays: None

Motion carried.

2. It was moved by Mr. Snyder and seconded by Mr. Woodward to approve the extension of the period of use of Mountain View Elementary School for a preschool program operated by Tuscarora Intermediate Unit 11, until July 2018.

Roll Call Vote:

Ayes: Kelly, McLaughlin, Shadel, Shearer, Snyder, Varner, A. Wagner, Woodard, M.
Wagner

Nays: None

Motion carried.

3. It was moved by Mr. Shearer and seconded by Mr. Woodward to approve the administration to solicit bids for the exchange of the current boiler at Lack-Tuscarora Elementary School, and the associated system parts and units, to an upgraded unit with associated parts.

Roll Call Vote:

Ayes: Kelly, McLaughlin, Shadel, Shearer, Woodard, M. Wagner

Nays: Snyder, Varner, A. Wagner

Motion carried.

4. It was moved by Mr. Woodward and seconded by Mr. Shearer to approve payment of a change order in the amount of \$20,318.32, the cost of furnishing and installing a 4" PVC conduit encased in concrete from the building to a new pole location at Monroe Elementary School. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-4

Roll Call Vote:

Ayes: Kelly, McLaughlin, Shadel, Snyder, Varner, A. Wagner, Woodard, M. Wagner

Nays: Shearer

Motion carried.

INFORMATION:

- a) Change order for deleting electric baseboard heater branch circuits and circuit breakers at Monroe Elementary School, with a decrease in the contracted amount of \$830.87, and for installation of conduits in the existing crawlspace from the exterior communications duct bank at Monroe Elementary School, at a cost of \$15,946.30.

EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-4a

5. It was moved by Mrs. Kelly and seconded by Mrs. McLaughlin to contract with Sports Floors, Inc. to clean, abrade and recoat the Juniata High School gymnasium floor at a cost of \$6,052.00, and the East Juniata High School gymnasium floor at a cost of \$6,208.00.

EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-5

Roll Call Vote:

Ayes: Kelly, McLaughlin, Shadel, Shearer, Snyder, Varner, A. Wagner, Woodard, M. Wagner

Nays: None

Motion carried.

C. FINANCE

BUSINESS MANAGER'S REPORT

It was moved by Mr. Snyder and seconded by Mrs. Wagner to consider items 1 and 2 as one motion, as follows:

1. Approve financial reports for March 2018. EXHIBIT FINANCE C-1
2. Approve listing of bills for payment. EXHIBIT FINANCE C-2

Roll Call Vote:

Ayes: Kelly, McLaughlin, Shadel, Shearer, Snyder, Varner, A. Wagner, Woodard, M. Wagner

Nays: None

Motion carried.

TAXES

1. It was moved by Mrs. Kelly and seconded by Mrs. Wagner to approve an agreement with Christian Retreat Center to pay in lieu of taxes an annual amount of \$3,500 for five consecutive years, and then an annual amount of \$4,500 for five consecutive years, for a total agreement period of ten years, with a commitment to continue the Teens In Missionary Service program for each of those years. At the end of this period, the parties would need to renegotiate any payment terms. EXHIBIT TAXES 1

Roll Call Vote:

Ayes: Kelly, McLaughlin, Shadel, Shearer, Snyder, Varner, A. Wagner, Woodard, M. Wagner

Nays: None

Motion carried.

D. CAFETERIA

E. TRANSPORTATION

F. STUDENT-RELATED

1. It was moved by Mr. Snyder and seconded by Mrs. Kelly to approve first reading of revised Juniata County School District Policy 239, Foreign Exchange Students. EXHIBIT STUDENT-RELATED F-1
Motion carried.

2. It was moved by Mr. Shearer and seconded by Mr. Woodward to approve an agreement with Southern Huntingdon School District for the payment of tuition for a Juniata County School District resident to attend school in the Southern Huntingdon School District.

Roll Call Vote:

Ayes: Woodard, M. Wagner

Nays: Kelly, McLaughlin, Shadel, Shearer, Snyder, Varner, A. Wagner

Motion failed.

3. It was moved by Mr. Shearer and seconded by Mrs. Shadel to approve the following student field trip requests:

Fermanagh-Mifflintown Elementary Third Graders, Pen Pal Picnic,

Mifflintown Playground, Date To Be Determined;

EJHS Yearbook Staff, Various Attractions, New York City, Friday, April 20, 2018;

JHS Jazz Combo, Agency on Aging Volunteer Luncheon Performance, Burnham,
Thursday, April 26, 2018;

Sixth Grade Band Students, East Juniata High School, District IV Bandfest, Friday,
April 27, 2018;

Second Grade Students, Indian Echo Cavern, Hummelstown, Mon., April 30, 2018;

Third Grade Students, Berkey Creamery/All-Sports Museum/Master Garden,

University Park/Pasto Agricultural Museum, Pennsylvania Furnace, Thursday, May
3, 2018;

JHS Jazz Combo, Juniata Valley Good Scout Dinner Performance, Mifflintown,
Thursday, May 10, 2018;

- *EJHS Jazz Band, Rehearsal with Lycoming College Band, Williamsport, Friday, May 11, 2018;
- Teams of Grades Four and Five Students, 24 Challenge, Mountain View Elementary School, Monday, May 14, 2018;
- TJHS Students (4-6) and Fifth Graders (4), 24 Challenge, Huntingdon, Tuesday, May 15, 2018;
- Fifth Grade Students, Gettysburg Historical Sites, Wednesday, May 16, 2018;
- *EJHS Psychology Class, All In Adventures Escape Room, Selinsgrove, Friday, May 18, 2018;
- *Thompsons-town-Delaware Elementary Grade One, Smith School, Thompsontown, Monday, May 21, 2018;
- First Grade Students, ZooAmerica/Chocolate World, Hershey, Tuesday, May 22, 2018;
- *TJHS Grades 6 and 7, Knoebles Amusement Resort, Elysburg, Wed., May 23, 2018;
- Fermanagh-Mifflintown Elementary Students, Field Day, Mountain View Elementary School, Friday, May 25, 2018;
- Fermanagh-Mifflintown Elementary Fourth and Fifth Grade Students, Reading Reward, Mifflintown Playground, Wednesday, May 30, 2018;
- *Thompsons-town-Delaware Elementary Grades 3-6, PSSA Reward, Buttonwood Campground, Mifflintown, Wednesday, May 30, 2018;
- Fermanagh-Mifflintown Elementary Students, Last Day Events, Mifflintown Playground, Monday, June 4, 2018.

**Transportation will be paid by groups making request.*

Roll Call Vote:

- Ayes: Kelly, McLaughlin, Shadel, Shearer, Snyder, Varner, A. Wagner, Woodard, M. Wagner
- Nays: None
- Motion carried.

4. It was moved by Mr. Snyder and seconded by Mrs. Wagner to approve homebound instruction for:

- a Juniata High School student, March 15, 2018 through the conclusion of the 2017-2018 school year;
- a Fermanagh-Mifflintown Elementary School student, effective for a length of time to be determined by the student's physician.

Roll Call Vote:

- Ayes: Kelly, McLaughlin, Shadel, Shearer, Snyder, Varner, A. Wagner, Woodard, M. Wagner
- Nays: None
- Motion carried.

5. It was moved by Mrs. McLaughlin and seconded by Mrs. Shadel to approve Carles Arrive Carbonell as a foreign exchange student at East Juniata High School for the 2018-2019 school year.

Roll Call Vote:

- Ayes: Kelly, McLaughlin, Shadel, Shearer, Snyder, Varner, A. Wagner, Woodard, M.

Wagner
Nays: None
Motion carried.

G. PERSONNEL

1. It was moved by Mrs. McLaughlin and seconded by Mrs. Shadel to approve the resignation of Tuscarora Junior High School part-time custodian Rhonda E. Miller, effective March 25, 2018.

Motion carried.

2. It was moved by Mrs. Varner and seconded by Mrs. Kelly to approve the termination of employment of crossing guard Bonita A. Sheets, effective April 3, 2018.

Roll Call Vote:

Ayes: Kelly, McLaughlin, Shadel, Shearer, Snyder, Varner, A. Wagner, Woodard, M.

Wagner

Nays: None

Motion carried.

It was moved by Mr. Snyder and seconded by Mrs. Shadel to consider items 3 and 4 as one motion, as follows:

3. Approve the employment of Robin L. Graham as a Tuscarora Junior High School part-time custodian, at an hourly rate of \$14.25, effective April 23, 2018, to replace Rhonda Miller.
4. Approve the employment of Linsey R. Landis as a school crossing guard, at an hourly rate of \$18.00, effective April 19, 2018, to replace Bonita Sheets.

Roll Call Vote:

Ayes: Kelly, McLaughlin, Shadel, Shearer, Snyder, Varner, A. Wagner, Woodard, M.

Wagner

Nays: None

Motion carried.

5. It was moved by Mrs. Wagner and seconded by Mrs. Kelly to approve maternity leave for Employee 2376, effective August 21, 2018 through January 2, 2019.

Motion carried.

6. It was moved by Mr. Snyder and seconded by Mrs. Wagner to approve the following conference request in accordance with the Juniata County School District Conference Policy:

Jennifer Winey, Local Work Group Meeting, Oakland Mills, March 28, 2018.

Roll Call Vote:

Ayes: Kelly, McLaughlin, Shadel, Shearer, Snyder, Varner, A. Wagner, Woodard, M.

Wagner

Nays: None

Motion carried.

7. It was moved by Mr. Snyder and seconded by Mr. Shearer to approve the following retirements:

- Lack-Tuscarora Elementary School teacher Michael S. Goss, effective at the conclusion of the 2017-2018 school year;
- Tuscarora Junior High School mathematics teacher Phillip K. Lupolt, effective at the conclusion of the 2017-2018 school year.

Motion carried.

8. It was moved by Mr. Snyder and seconded by Mrs. McLaughlin to approve the addition of two physical education teaching positions to the elementary staff for the 2018-2019 school year.

Roll Call Vote:

Ayes: Kelly, McLaughlin, Shadel, Snyder, Varner, A. Wagner, Woodard, M. Wagner

Nays: Shearer

Motion carried.

9. It was moved by Mrs. Wagner and seconded by Mr. Shearer to approve the employment of Cortni L. Baker as a translator/interpreter at an hourly rate of \$15.00.

Roll Call Vote:

Ayes: Kelly, McLaughlin, Shadel, Shearer, Snyder, Varner, A. Wagner, Woodard, M. Wagner

Nays: None

Motion carried.

H. ATHLETICS AND ACTIVITIES

1. It was moved by Mr. Snyder and seconded by Mrs. Kelly to approve the following extracurricular positions for the 2018-2019 school year:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Stipend</u>
Mike Ryan	Boys' soccer coach	EJHS	\$2,490.00
Tyler Inch	Boys' soccer assistant coach	EJHS	\$1,790.00

Roll Call Vote:

Ayes: Kelly, McLaughlin, Shadel, Shearer, Snyder, Varner, A. Wagner, Woodard, M. Wagner

Nays: None

Motion carried.

VI. OTHER BUSINESS

1. It was moved by Mrs. Wagner and seconded by Mr. Woodward to approve changing the title of Juniata County School District Policy 906 from Public Complaints to Public Complaint Procedure. EXHIBIT OTHER BUSINESS VI-1

Motion carried.

Prior to adjournment, Mrs. Varner thanked Mr. Yarger for gathering requested information during the week.

It was announced that a School Security Committee meeting would be held at the administrative office building at 6:30 p.m. on May 17, 2018 and that the Property Committee would meet at the administrative office building on April 27, 2018.

VII. ADJOURNMENT

There being no further business, it was moved by Mr. Shearer and seconded by Mr. Woodward to adjourn the meeting.

Motion carried.

The Board entered executive session to discuss contractual issues.

Respectfully submitted,



Polly S. Digon
Board Secretary

