

**JUNIATA COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
Thursday, January 18, 2018
8:00 PM REGULAR BOARD MEETING
Administrative Office Building, 146 Weatherby Way, Mifflintown**

MINUTES

I. CALL TO ORDER/PLEDGE

A meeting of the Board of Directors of the Juniata County School District was held Thursday, January 18, 2018 at the Administrative Office Building, all members having been duly notified. The meeting was called to order at 8:05 p.m. by Mr. Mark F. Wagner, President.

II. BOARD MEMBERS

The following board members were present at roll call:

Mrs. Heather Z. Kelly
Mrs. A. Christine McLaughlin
Mrs. Christine D. Shadel
Mr. Joseph R. Shearer
Mr. Danny R. Snyder

Mrs. Angela Varner
Mrs. Amy L. Wagner
Mr. Mark F. Wagner
Mr. Troy Woodward

Also present were: Solicitor Scott Etter, Business Manager Rich Meily, Director of Special Education Jill Condo, Secretary Polly Digon, Mrs. Nancy Kramer, Mrs. Valerie Ricedorf, Mr. Clint Mitchell, Mr. Andy Kinzer, Mrs. Wendy Varner, Mrs. Christie Holderman and Mr. Edward Apple.

III. COMMUNICATIONS

A. Public Comment Period

Roseann Woodward asked the status of a water runoff issue adjacent to the Fermanagh-Mifflintown Elementary construction site. Solicitor Etter said that an ELA Group report had been forwarded to Fermanagh Township officials.

Mrs. Woodward asked who is responsible for costs associated with a before and after school program operated at Mountain View Elementary School and whether the program is well attended. Mr. Yarger said that the building is already open and buses are already running, incurring no additional costs. Mrs. Holderman said that up to 15 students are enrolled and daily attendance varies.

Mrs. Woodward asked how restrooms are designated on elementary consolidation project blueprints. Mr. Yarger responded that restrooms are designated for boys and girls.

Mrs. Woodward shared a letter she had written to Governor Thomas Wolfe and legislators and asked the Board to review and consider its contents.

B. School Board Secretary

The Board secretary had no comments.

C. School Board Members

Mr. Woodward asked the status of a Lack-Tuscarora Elementary generator installation, and Mr. Stouffer indicated that a third bid would be received within the next week.

D. School District Administration

Mrs. Varner reported that EJHS FFA member Jake Kinzer was honored at the PA Farm Show for his success in public speaking competition at the National Convention. She also reported on upcoming FFA activities and programs.

Mr. Apple commended art teacher Sara Sutton on her efforts and projects in collaboration with the Artist in Residence program, as well as students' artwork selection for a First National Bank calendar.

Mr. Mitchell reported on the Tuscarora Valley Elementary spelling bee and gave an update on the Trout in the Classroom program.

Mr. Yarger mentioned that the latest newsletter may be viewed on the district's website.

PRESENTATIONS:

Mr. Meily gave a presentation on the proposed 2018-2019 budget.

Jeff Harris of Reynolds Construction spoke about change orders as part of the elementary consolidation project.

As the President of the Board of School Directors conducts this meeting, it will not be necessary to announce each Director's name for each roll call vote. If, however, a Director or Directors wish to comment or have his/her comment or vote specifically recorded, the Director(s) shall have the opportunity to so state. The President of the Board of Directors will announce before each roll call vote that if he hears no objections from any members of the committee present, the vote will be considered a unanimous roll call vote and so recorded.

IV. It was moved by Mrs. Wagner and seconded by Mrs. McLaughlin to approve minutes of school board committee meetings, special and regular school board meetings held, and listing of executive sessions conducted. Mr. Woodward's name had been omitted from the November 8, 2017 workshop meeting minutes, which are to be corrected.

A. Committee-of-the-Whole Meetings

December 7, 2017 Reorganization and Regular Board Meeting Minutes

January 10, 2018 Workshop Meeting Minutes

EXHIBIT MINUTES V

B. Executive Sessions Conducted

January 10, 2018 Executive Session for Personnel and Contractual Issues

January 18, 2018 Executive Session for Personnel and Contractual Issues

Motion carried.

V. SUPERINTENDENT'S REPORT

A. CURRICULUM AND INSTRUCTION

1. It was moved by Mr. Snyder and seconded by Mrs. Kelly to approve contracting with Nittany Learning Services to provide Alternative Education Services for the remainder of the 2017-2018 school year at a cost of \$55,000, and to supply services to the District for ten seats for the 2018-2019 school year (with one free seat, for a total of 11 seats) at a cost of \$150,000. EXHIBIT STUDENT-RELATED A-1

Mr. Shearer asked if there are safety issues to be considered with operating an AEDY program in the school. Mr. Apple outlined measures taken to address security.

Roll Call Vote:

Ayes: Kelly, McLaughlin, Shadel, Shearer, Snyder, Varner, A. Wagner, Woodard, M. Wagner

Nays: None

Motion carried.

2. It was moved by Mrs. Wagner and seconded by Mr. Woodward to approve acceptance of the following donations:

- a potter's wheel to the Juniata High School Art Club and Art Department;
- a tuba to the Tuscarora Junior High School band.

Motion carried.

INFORMATION: To assist the community with their needs, the administration will be changing the start and end time of the day for elementary school teachers beginning Monday, February 5. At each elementary school in the District, all regular education teachers will have their school day run from 7:45 a.m. until 3:15 p.m. At each elementary school in the District, all special education, Title I, and specials teachers will have their school day run from 8:15 a.m. until 3:45 p.m. This will allow for each elementary building to open its doors earlier for students, providing staff in the buildings to cover students when they arrive, while at the same time allowing for staff to remain in the buildings at the end of the day for student dismissal at bus time.

B. CUSTODIAL-MAINTENANCE-PROPERTY

1. It was moved by Mr. Snyder and seconded by Mrs. Kelly to approve a three-year contract with Hummer Turfgrass Systems, Inc. for maintenance of Dietrick Field, at a total cost of \$33,997.00. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-1

Mr. Shearer asked if all of the contracted services are necessary and asked if gate receipts cover the cost of field maintenance. Mr. Apple said that the contract cost is covered by gate receipts.

Roll Call Vote:

Ayes: Kelly, McLaughlin, Shadel, Snyder, Varner, A. Wagner, Woodard, M. Wagner

Nays: Shearer

Motion carried.

2. It was moved by Mr. Snyder and seconded by Mrs. Wagner to approve contracting with CSEI, Inc. for the installation of an intercom/paging system at Tuscarora Junior High School at a cost of \$16,345.87. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-2

Roll Call Vote:

Ayes: Kelly, McLaughlin, Shadel, Shearer, Snyder, Varner, A. Wagner, Woodard, M. Wagner
Nays: None
Motion carried.

INFORMATION:

- a) Change order for site changes for locating a temporary cafeteria in the Fermanagh-Mifflintown Elementary School basement, at a cost of \$5,100.00. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-3
 - b) Change order for installation of a temporary sidewalk for students on the west side of Seventh Street, adjacent to Fermanagh-Mifflintown Elementary School, at a cost of \$7,749.00. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-4
 - c) Change order for plumbing changes for a temporary cafeteria in the Fermanagh-Mifflintown Elementary School basement, at a cost of \$5,300.45. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-5
 - d) Change order for the installation of a temporary ADA ramp at Fermanagh-Mifflintown Elementary School, at a cost of \$4,921.92. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-6
3. It was moved by Mrs. Kelly and seconded by Mrs. Wagner to approve the following facility use requests, in accordance with the rental fee schedule outlined in Policy 707:

Jessica Morgan, JHS FFA, JHS Caf./Classrooms, Public Speaking Contest, March 8, 2018;
Jessica Morgan, JHS FFA, JHS Gym, Volleyball Tournament, March 12, 2018;
Melissa Shepps/Jessica Mast, Mountain View Elementary School, Central Juniata Park Pool Vendor Event Fund Raiser, March 23-24, 2018;
Mark Feltman, Juniata Wrestling Club, JHS Gym/Caf., Tournament, March 23-24, 2018.

Roll Call Vote:

Ayes: Kelly, McLaughlin, Shadel, Shearer, Snyder, Varner, A. Wagner, Woodard, M. Wagner
Nays: None
Motion carried.

C. FINANCE

BUSINESS MANAGER'S REPORT

It was moved by Mr. Snyder and seconded by Mrs. Wagner to consider items 1 and 2 as one motion, as follows:

1. Approval of financial reports for November and December 2017. EXHIBIT FINANCE C-1

2. Approval of listing of bills for payment. EXHIBIT FINANCE C-2

Roll Call Vote:

Ayes: Kelly, McLaughlin, Shadel, Shearer, Snyder, Varner, A. Wagner, Woodard, M. Wagner

Nays: None

Motion carried.

3. It was moved by Mr. Snyder and seconded by Mrs. Wagner to approve the Juniata County School District Accelerated Budget Opt Out Resolution. EXHIBIT FINANCE C-3
Motion carried.

TAXES

INFORMATION: A list of taxpayers exonerated from paying per capita taxes is provided for informational purposes. EXHIBIT TAXES C-1

D. CAFETERIA

1. It was moved by Mrs. Kelly and seconded by Mrs. McLaughlin to approve the first reading of revised Juniata County School District Policy 808, Food Services. EXHIBIT CAFETERIA D-1
Motion carried.

E. TRANSPORTATION

1. It was moved by Mr. Shearer and seconded by Mrs. Wagner to approve a pupil transportation reimbursement agreement with the parents of a New Day Charter School student. EXHIBIT TRANSPORTATION E-1
Roll Call Vote:
Ayes: Kelly, McLaughlin, Shadel, Shearer, Snyder, Varner, A. Wagner, Woodard, M. Wagner
Nays: None
Motion carried.

F. STUDENT-RELATED

1. It was moved by Mr. Woodward and seconded by Mrs. Shadel to approve revised Juniata County School District Policy 251, Homeless Students. EXHIBIT STUDENT-RELATED F-1
Motion carried.
2. It was moved by Mr. Snyder and seconded by Mr. Woodward to approve the following student field trip requests:

JHS Students, Poetry Out Loud, Newport, Wednesday, January 24, 2018;
*JHS/EJHS FFA Members (4), Farm Bureau Event, Mifflintown, Wed.,
January 24, 2018;

- JHS FFA, ACES Conference, Harrisburg, Sat.-Sun., February 10-11, 2018;
 - *EJHS Model UN, Model UN Event, Middletown, Thurs., February 15, 2018;
 - Gifted Students, Model UN Conference, Middletown, Friday, February 16, 2018;
 - *EJHS NHS, Mutter Museum/Philadelphia Zoo, Philadelphia, Wed., March 7, 2018;
 - Gifted Students, Math Competition, Lewisburg, Wednesday, March 14, 2018;
 - Fifth Grade Students, Tour, Mifflin County Academy of Science and Technology, Lewistown, Tuesday, May 1, 2018;
 - *Lack-Tuscarora Elementary Fifth Graders, Gettysburg Battlefield, Thurs., May 3, 2018;
 - *JHS Physics Class, Science Day, Hersheypark, Hershey, Friday, May 11, 2018;
 - *Lack-Tuscarora Elementary Students, Promise Ranch, McAlisterville, Thursday, May 17, 2018;
 - *EJHS Sophomores, Wellness Day, Hersheypark, Hershey, Friday, May 25, 2018.
- *Transportation will be paid by groups making request.*

Roll Call Vote:

Ayes: Kelly, McLaughlin, Shadel, Shearer, Snyder, Varner, A. Wagner, Woodard, M. Wagner

Nays: None

Motion carried.

G. PERSONNEL

1. It was moved by Mrs. Kelly and seconded by Mrs. Wagner to approve the first reading of revised Juniata County School District Policies 302, Employment of Superintendent/Assistant Superintendent, and 311, 411 and 511, regarding reduction of staff (policies currently entitled Suspensions and Furloughs). EXHIBIT PERSONNEL G-1
Motion carried.

It was moved by Mrs. Wagner and seconded by Mrs. McLaughlin to consider items 2 and 3 as one motion, as follows:

2. Approval of the employment of Bonita A. Sheets as a school crossing guard, at an hourly rate of \$18.00, effective January 25, 2018.
3. Approval of the employment of Ginger F. Stroup as a part-time library aide, at an hourly rate of \$13.12, effective January 29, 2018. Mrs. Stroup replaces Lisa Yarger, who has resigned.

Mr. Shearer asked if there will be a substitute in the event the crossing guard is absent and whether training will be provided. Mr. Yarger said that the Fermanagh-Mifflintown Elementary custodian will act as a substitute and that training would be provided.

Roll Call Vote:

Ayes: Kelly, McLaughlin, Shadel, Shearer, Snyder, Varner, A. Wagner, Woodard, M. Wagner

Nays: None

Motion carried.

4. It was moved by Mrs. Varner and seconded by Mrs. Wagner to approve the employment of Marc Sperlich as a long-term substitute mathematics teacher at East Juniata High School, on Bachelor's Degree, Step 1 of the salary schedule, effective January 3, 2018. Mr. Sperlich will be substituting in the position in the absence of Edward Reinhold.
Roll Call Vote:
Ayes: Kelly, McLaughlin, Shadel, Shearer, Snyder, Varner, A. Wagner, Woodard, M. Wagner
Nays: None
Motion carried.
5. It was moved by Mrs. Wagner and seconded by Mr. Snyder to approve the transfer of health and physical education teacher Rachel M. Hayes from Juniata High School to East Juniata High School, effective January 19, 2018.
Roll Call Vote:
Ayes: Snyder, Woodard, M. Wagner
Nays: Kelly, McLaughlin, Shadel, Shearer, Varner, A. Wagner
Motion failed.
6. As a result of the failure to approve Rachel Hayes' transfer, there was no action taken on a recommendation to employ Samantha D. Liberatore as Juniata High School health and physical education teacher, effective January 19, 2017, to assume the position that would have been created by the reassignment of Rachel Hayes.
7. It was moved by Mr. Shearer and seconded by Mrs. Shadel to approve sabbatical leave for Employee 340 for the second semester of the 2017-2018 school year.
Roll Call Vote:
Ayes: Kelly, McLaughlin, Shadel, Shearer, Snyder, Varner, A. Wagner, Woodard, M. Wagner
Nays: None
Motion carried.
8. It was moved by Mrs. Wagner and seconded by Mr. Woodward to approve the employment of Suzanne Burchfield as a long-term substitute teacher at Lack-Tuscarora Elementary School, on Bachelor's Degree, Step 1 of the salary schedule, effective January 19, 2018.
Roll Call Vote:
Ayes: Kelly, McLaughlin, Shadel, Shearer, Snyder, Varner, A. Wagner, Woodard, M. Wagner
Nays: None
Motion carried.

It was moved by Mrs. Kelly and seconded by Mrs. Wagner to consider items 9, 10 and 11 as one motion, as follows:

9. Approval of the following requests for maternity leave:
 - Employee 2465, effective March 23, 2018 through the conclusion of the 2017-

- 2018 school year;
- Employee 2242, for the 2018-2019 school year;
- Employee 2832, effective approximately March 26, 2018.

10. Approval of the retirement of elementary music teacher Rebecca G. Trego, effective at the conclusion of the 2017-2018 school year.
11. Approval of the following conference request in accordance with Juniata County School District Policy:

Caren Mann, "Trauma and Crises, Addictions, and Isolation," Shippensburg, February 23, 2018.

Mrs. Wagner voiced her appreciation for Mrs. Trego's years of service.

Roll Call Vote:

Ayes: Kelly, McLaughlin, Shadel, Shearer, Snyder, Varner, A. Wagner, Woodard, M. Wagner

Nays: None

Motion carried.

12. As a result of the failure to approve Rachel Hayes' transfer, no action was needed on the recommendation to employ Jana L. Snyder as a long-term substitute health and physical education teacher at East Juniata High School, effective January 19, 2018.
13. It was moved by Mrs. Wagner and seconded by Mr. Woodward to approve the resignation of librarian/media specialist/athletic director Joseph R. Skura, effective at a date to be determined by the administration.
Motion carried.

H. ATHLETICS AND ACTIVITIES

1. It was moved by Mrs. Kelly and seconded by Mr. Shearer to approve the following volunteer extracurricular positions for the 2017-2018 school year:

<u>Name</u>	<u>Position</u>	<u>School</u>
Mamie Harling	Musical director assistant	JHS
Katie Lock	Musical director assistant	JHS
Julie Hannon	Key Club advisor	EJHS
Wendy Williams	Key Club advisor	EJHS

Motion carried.

INFORMATION:

- a) Garry Price has resigned from his position as cross country coach.
- b) Julie Hannon has resigned as East Juniata High School Student Council advisor.
- c) Brian Watts has resigned as East Juniata High School boys' soccer coach.

2. It was moved by Mr. Snyder and seconded by Mrs. Wagner to approve the following extracurricular positions for the 2017-2018 school year:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Stipend</u>
Andrew Ciecierski	Student Council advisor	EJHS	\$ 200.00 (Prorated)
Len Maguire	Assistant softball coach	EJHS	\$1,950.00

EJHS Game Personnel: Kimberly Stuck

Roll Call Vote:

Ayes: Kelly, McLaughlin, Shadel, Shearer, Snyder, Varner, A. Wagner, Woodard, M. Wagner

Nays: None

Motion carried.

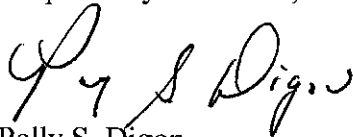
VI. OTHER BUSINESS

VII. ADJOURNMENT

There being no further business, it was moved by Mrs. Wagner and seconded by Mr. Shearer to adjourn the meeting.

Motion carried.

Respectfully submitted,



Polly S. Digon
Board Secretary

