

**JUNIATA COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
Thursday, February 15, 2018
8:00 PM REGULAR BOARD MEETING
Administrative Office Building, 146 Weatherby Way, Mifflintown**

MINUTES

I. CALL TO ORDER/PLEDGE

A meeting of the Board of Directors of the Juniata County School District was held Thursday, February 15, 2018 at the Administrative Office Building, all members having been duly notified. The meeting was called to order at 8:05 p.m. by Mr. Mark F. Wagner, President.

II. BOARD MEMBERS

The following board members were present at roll call:

Mrs. Heather Z. Kelly	Mrs. Angela Varner
Mrs. A. Christine McLaughlin	Mrs. Amy L. Wagner
Mrs. Christine D. Shadel	Mr. Mark F. Wagner
Mr. Joseph R. Shearer	Mr. Troy Woodward
Mr. Danny R. Snyder	

Also present were: Solicitor Scott Etter, Business Manager Richard Meily, Special Education Director Jill Condo, Secretary Polly Digon, Mrs. Valerie Ricedorf, Mrs. Christie Holderman, Mrs. Wendy Varner, Mr. Clint Mitchell, Mr. Benjamin Fausey and Mrs. Nancy Kramer.

III. COMMUNICATIONS

A. School Board Secretary

The Board secretary apologized for listing the incorrect location on the original draft of the agenda.

B. School Board Members

Mr. Woodward asked the status of a Lack-Tuscarora Elementary generator installation, and Mr. Stouffer indicated that an installer had been procured and parts have been ordered. He said the generator should be installed within two to three weeks.

Mr. Woodward also asked about problems with the Lack-Tuscarora Elementary boiler, and Mr. Stouffer explained the source of recent malfunctions.

C. School District Administration

Mrs. Ricedorf congratulated Tuscarora Junior High School spelling bee winners.

Mr. Yarger shared information about an approximately \$125,000 School Improvement Block

Grant the District is receiving, one of three districts in the state to be selected for the funding. Mr. Yarger said that the grant will be used to improve math curriculum and delivery and to support PBIS programs, Peer Tutoring and professional development.

D. Public Comment Period

Georgia Wynn addressed the Board about an issue with storm water at Monroe Elementary School, in which she says conflicting information is being communicated.

Malinda Carvell asked the Board to ensure that the District is not being taken advantage of in regard to consolidation construction change order, and asked the Board to consider not installing nighttime lighting at elementary flagpoles, but rather continue the tradition of having students raise and lower the flag and learn and practice flag etiquette.

PRESENTATIONS:

David Cisney – Junior high school softball program

Nancy Kramer and Bobbi Apple – Monroe Elementary School, Distinguished Title I School

As the President of the Board of School Directors conducts this meeting, it will not be necessary to announce each Director's name for each roll call vote. If, however, a Director or Directors wish to comment or have his/her comment or vote specifically recorded, the Director(s) shall have the opportunity to so state. The President of the Board of Directors will announce before each roll call vote that if he hears no objections from any members of the committee present, the vote will be considered a unanimous roll call vote and so recorded.

IV. It was moved by Mrs. Wagner and seconded by Mr. Snyder to approve minutes of school board committee meetings, special and regular school board meetings held, and listing of executive sessions conducted.

A. Committee-of-the-Whole Meetings

January 10, 2018 Workshop Meeting Minutes

January 18, 2018 Regular Board Meeting Minutes

EXHIBIT MINUTES V

B. Executive Sessions Conducted

February 15, 2018 Executive Session for Personnel and Contractual Issues

Roll Call Vote:

Ayes: Kelly, McLaughlin, Shadel, Shearer, Snyder, Varner, A. Wagner, Woodard, M. Wagner

Nays: None

Motion carried.

V. SUPERINTENDENT'S REPORT

A. CURRICULUM AND INSTRUCTION

1. It was moved by Mr. Snyder and seconded by Mrs. Wagner to approve a pilot Media Studies and Production course at East Juniata High School for the 2018-2019 school year.
EXHIBIT CURRICULUM AND INSTRUCTION A-1

Roll Call Vote:

Ayes: Kelly, McLaughlin, Shadel, Shearer, Snyder, Varner, A. Wagner, Woodard, M. Wagner
Nays: None
Motion carried.

B. CUSTODIAL-MAINTENANCE-PROPERTY

1. It was moved by Mrs. Kelly and seconded by Mrs. Varner to approve the following facility use requests, in accordance with the rental fee schedule outlined in Policy 707:

Lisa Buskey, Cocolamus Tigers Softball League, Fayette Elementary Field, Practice/Games, March - October 31, 2018;
Al Ream, Juniata Boys' Basketball Booster Club, TJHS Gym, Tournament, March 2-3, 2018;
Mark Feltman, Juniata Wrestling Club, JHS Gym/Caf., Tournament, March 23-24, 2018;
Sara Sutton, JHS Art Department, JHS Art Room, Community Mosaic with Visiting Artist, March 23-24, 2018;
Ronald Hoover, Union Lodge 324, TJHS Grounds, Egg Hunt, March 31, 2018;
Margaret McCann, Margaret McCann School of Dance, JHS Aud., Performance, June 9, 2018 and rehearsal date(s);
Stephen Smith, EJ Boys' Basketball, EJHS Gym, Camp, June 11-15, 2018.

Roll Call Vote:

Ayes: Kelly, McLaughlin, Shadel, Shearer, Snyder, Varner, A. Wagner, Woodard, M. Wagner
Nays: None
Motion carried.

2. It was moved by Mr. Snyder and seconded by Mrs. Kelly to approve contracting with Keystone Lawn Treatments for maintenance of the East Juniata High School soccer field, at a cost of \$2,240.00. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-2

Roll Call Vote:

Ayes: Kelly, McLaughlin, Shadel, Shearer, Snyder, Varner, A. Wagner, Woodard, M. Wagner
Nays: None
Motion carried.

3. It was moved by Mrs. Wagner and seconded by Mr. Shearer to approve a maintenance services agreement with NRG Building Services, Inc. at a cost of \$15,990.00. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-3

Roll Call Vote:

Ayes: Kelly, McLaughlin, Shadel, Shearer, Snyder, Varner, A. Wagner, M. Wagner
Nays: Woodward
Motion carried.

INFORMATION:

- a) Change order for labor, material and equipment for the installation of one additional

light to the flagpole at Monroe Elementary at a cost of \$989.98. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-a

- b) Change order for labor, material and equipment for the demolition and installation of new lighting, electrical and fire alarm systems to support a temporary cafeteria in the existing basement of Fermanagh-Mifflintown Elementary at a cost of \$12,530.70. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-b

C. FINANCE

BUSINESS MANAGER'S REPORT

It was moved by Mr. Snyder and seconded by Mrs. McLaughlin to consider items 1 and 2 as one motion, as follows:

1. Approval of financial reports for January 2018. EXHIBIT FINANCE C-1
2. Approval of the listing of bills for payment. EXHIBIT FINANCE C-2

Roll Call Vote:

Ayes: Kelly, McLaughlin, Shadel, Shearer, Snyder, Varner, A. Wagner, Woodard, M. Wagner

Nays: None

Motion carried.

TAXES

1. It was moved by Mrs. Kelly and seconded by Mr. Woodward to approve the attached list of taxpayers exonerated from paying per capita taxes. EXHIBIT TAXES C-1

Roll Call Vote:

Ayes: Kelly, McLaughlin, Shadel, Shearer, Snyder, Varner, A. Wagner, Woodard, M. Wagner

Nays: None

Motion carried.

D. CAFETERIA

1. It was moved by Mr. Shearer and seconded by Mrs. Shadel to approve revised Juniata County School District Policy 808, Food Services. EXHIBIT CAFETERIA D-1
Motion carried.

E. TRANSPORTATION

F. STUDENT-RELATED

1. It was moved by Mrs. Kelly and seconded by Mrs. Wagner to approve the following student field trip requests:

Thompsontown-Delaware Elementary Grade Four, Metal Detecting, Haldeman Park,

- Thompstontown, Various Dates, February-June 2018;
- *EJHS FFA, ACES Conference, Harrisburg, Saturday, February 3-4, 2018;
 - *Mountain View Elementary Grade Four, Maple Syruping, Licking Creek, Wed., February 7, 2018;
 - EJHS Students, District 4 Jazz Festival, Wingate, Thursday, February 15, 2018;
 - EJHS Mini-THON Participants, Penn State THON, State College, Sat., February 17, 2018;
 - *EJHS FFA, Cabinet in Your Community, Millerstown, Tuesday, February 20, 2018;
 - *EJHS Building Trades Students, Tour, Conestoga Wood Specialties, Wed., Feb. 21, 2018;
 - *TSA Team/CADD Students, Engineering Day, Phillips Ultrasound, Reedsville, Wed., February 21, 2018;
 - JHS Students, Region III Band Festival, Bellefonte, Thurs., February 22, 2018;
 - JHS Clarinet Students, Performance, Port Royal, Tuesday, February 27, 2018;
 - *JHS Students (13), Tour, Geisinger Lewistown Hospital, Lewistown, Date To Be Determined in March 2018;
 - *EJHS FFA, Mid-Winter Farmers' Meeting, Port Royal, Thurs., March 1, 2018;
 - JHS/EJHS Juniors (20), Young Women's Symposium, Lewisburg, Wed., March 7, 2018;
 - JHS Flute Students, Performance, Port Royal, Tuesday, March 13, 2018;
 - *JHS FFA, Keystone Truck and Tractor Pull, Harrisburg, Thursday, March 15, 2018;
 - *JHS/EJHS FFA, Leadership Conference, Hershey, Sun.-Tues., March 18-20, 2018;
 - *JHS Building Trades Students, Tour, Apex Homes, Middleburg, Wed., March 21, 2018;
 - Mountain View Elementary School Fifth Graders, K'Nex Tournament, McVeytown, Thurs., March 22, 2018;
 - *JHS FFA Members, Ag Literacy Week Presentations, Tuscarora Valley Elementary School, Thurs., March 22, 2018;
 - *JHS FFA Members/Advanced Biology Students (14), Environmental Education Activities, Port Isobel, Virginia, Tues.-Thurs., April 3-5, 2018;
 - *JHS FFA Members, Public Speaking Contest, Mechanicsburg, Tues., April 24, 2018;
 - *JHS FFA, Envirothon, McAlisterville, Wednesday, April 25, 2018;
 - *JHS Tri-M, Broadway Performance, New York City, NY, Saturday, April 28, 2018;
 - *Fifth Grade Students, Tour, Mifflin County Academy of Science and Technology, Lewistown, Wednesday, May 2, 2018;
 - *JHS Band, Performance/Sightseeing, Cedar Point/Cleveland, OH, Fri.-Sun., May 18-20, 2018;
 - *Tuscarora Junior High School Grades 6 and 7, Knoebels Amusement Resort, Elysburg, Wednesday, May 23, 2018.

**Transportation will be paid by groups making request.*

Roll Call Vote:

Ayes: Kelly, McLaughlin, Shadel, Shearer, Snyder, Varner, A. Wagner, Woodard, M. Wagner

Nays: None

Motion carried.

2. It was moved by Mrs. Wagner and seconded by Mrs. McLaughlin to approve the 2018-2019 school year calendar. EXHIBIT STUDENT-RELATED F-2

Motion carried.

INFORMATION: To allow the administration to get students into school without needing to close schools on certain days, the district will implement a three-hour delay when appropriate.

G. PERSONNEL

1. It was moved by Mr. Shearer and seconded by Mrs. Kelly to approve revised Juniata County School District Policies 302, Employment of Superintendent/Assistant Superintendent, and 311, 411 and 511, regarding reduction of staff (policies currently entitled Suspensions and Furloughs). EXHIBIT PERSONNEL G-1
Motion carried.

It was moved by Mrs. McLaughlin and seconded by Mrs. Shadel to consider items 2 and 3 as one motion, as follows:

2. Approval of the retirement of Margie J. Baker as a Tuscarora Junior High School paraprofessional, effective January 19, 2018.
3. Approval of the employment of Robin L. Graham as a substitute custodian and substitute crossing guard and Margie J. Baker as a substitute secretary.

Roll Call Vote:

Ayes: Kelly, McLaughlin, Shadel, Shearer, Snyder, Varner, A. Wagner, Woodard, M. Wagner

Nays: None

Motion carried.

4. It was moved by Mr. Woodward and seconded by Mrs. Kelly to approve unpaid leave for Employee 2244, March 13-15, 2018.

Roll Call Vote:

Ayes: Kelly, McLaughlin, Shadel, Shearer, Snyder, Varner, A. Wagner, Woodard, M. Wagner

Nays: None

Motion carried.

5. It was moved by Mrs. McLaughlin and seconded by Mrs. Varner to approve the employment of Jana L. Snyder as a long-term substitute health and physical education teacher at East Juniata High School, on Master's Degree, Step 6 of the salary schedule, effective January 19, 2018.

Roll Call Vote:

Ayes: Kelly, McLaughlin, Shadel, Shearer, Snyder, Varner, A. Wagner, Woodard, M. Wagner

Nays: None

Motion carried.

6. It was moved by Mr. Snyder and seconded by Mrs. Wagner to approve the transfer of

elementary librarian/media specialist Travis W. Quici to the position of secondary librarian/media specialist/athletic director, with a prorated \$8,100.00 annual athletic director stipend, effective February 16, 2018.

Roll Call Vote:

Ayes: Kelly, McLaughlin, Shadel, Shearer, Snyder, Varner, A. Wagner, Woodard, M. Wagner

Nays: None

Motion carried.

It was moved by Mrs. Wagner and seconded by Mr. Snyder to consider items 7 and 8 as one motion, as follows:

7. Approval of maternity leave for Employee 2932, effective approximately April 9, 2018 until May 21, 2018.
8. Approval of the following conference request in accordance with Juniata County School District Policy:

Amy Sherman, New Principal Academy, McVeytown, March 19, 2018.

Roll Call Vote:

Ayes: Kelly, McLaughlin, Shadel, Shearer, Snyder, Varner, A. Wagner, Woodard, M. Wagner

Nays: None

Motion carried.

9. It was moved by Mr. Snyder and seconded by Mrs. Wagner to approve the employment of Yanelys Teresa Melara Ramirez as a translator/interpreter, at an hourly rate of \$15.00, effective June 1, 2018.

Roll Call Vote:

Ayes: Kelly, McLaughlin, Shadel, Shearer, Snyder, Varner, A. Wagner, Woodard, M. Wagner

Nays: None

Motion carried.

H. ATHLETICS AND ACTIVITIES

1. It was moved by Mr. Snyder and seconded by Mrs. Wagner to approve the following extracurricular positions for the 2017-2018 school year:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Stipend</u>
Kimberly Hart	Track coach	JHS	\$3,550.00
David Portzline	Assistant track coach	JHS	\$2,760.00
Terry Shepler	Assistant track coach	JHS	\$2,040.00
Nicholas Beward	Baseball coach	JHS	\$3,400.00
Joshua Haines	Baseball coach	JHS	\$2,490.00
David Cisney	Softball coach	JHS	\$2,590.00
Sheri Landis	Tennis coach	JHS	\$1,970.00

Jeff Miller	Cross country coach	JHS	\$1,700.00
Harley Straub	Junior high field hockey coach	EJHS	\$1,495.00
Wes Diehl	Jayvee softball coach	EJHS	\$2,130.00
Cory Benner	Track and field coach	EJHS	\$3,550.00
Mark Ritzman	Track and field coach	EJHS	\$2,760.00
Simon Cameron	Track and field coach	EJHS	\$2,760.00
Jessica King	Girls' soccer coach	TJHS	\$1,675.00

JHS game personnel: Samantha Liberatore, Lynn Mingle, Sharon Storey
 EJHS game personnel: Kevin Milliken, Andrea Rygel, Cheyenne Messimer

Roll Call Vote:

Ayes: Kelly, McLaughlin, Shadel, Shearer, Snyder, Varner, A. Wagner, Woodard, M. Wagner

Nays: None

Motion carried.

INFORMATION:

- a) Len Maguire was erroneously approved as an EJHS assistant softball coach at the Board's January 2018 meeting. Mr. Maguire is a volunteer softball coach.
- b) Aaron Himes has resigned as Tuscarora Junior High School boys' soccer coach.

- 2. It was moved by Mrs. Kelly and seconded by Mrs. Shadel to approve the following volunteer extracurricular positions for the 2017-2018 school year:

<u>Name</u>	<u>Position</u>	<u>School</u>
Jeff Miller	Track coach	JHS
Marnie Hart	Track coach	JHS
David Lehman	Track coach	JHS
Gary Klingensmith	Track coach	JHS
Robert Hart	Track coach	JHS
Nick Gilbert	Track coach	JHS
Michael Burdge	Baseball coach	JHS
Edward Apple	Baseball coach	JHS
Ryan Marker	Baseball coach	JHS
Mark Mingle	Baseball coach	JHS
Lynn Mingle	Baseball coach	JHS
Justin Mingle	Baseball coach	JHS
Colton Shertzer	Baseball coach	JHS
Tracy Cisney	Softball coach	JHS
Danny Snyder	Softball coach	JHS
James Adair	Softball coach	JHS
Shari Miller	Cross country coach	JHS
Rick Baublitz	Cross country coach	JHS
Sally Baublitz	Cross country coach	JHS
Amy Yeager	Cross country coach	JHS
Thomas Yeager	Cross country coach	JHS
Tracy McNaughton	Softball coach	EJHS

Michael Weges	Softball coach	EJHS
Brian Clouser	Baseball coach	EJHS
Daniel Kanagy	Baseball coach	EJHS
Timothy C. Brubaker	Baseball coach	EJHS
Dave Erb	Baseball coach	EJHS
Justin Austin	Baseball coach	EJHS
Chase McGuire	Baseball coach	EJHS
Bailey Coder	Baseball coach	EJHS
Thomas Brotzman	Track and field coach	EJHS
Lori Glace	Junior high field hockey coach	EJHS
Lydia Koser	Junior high field hockey coach	EJHS
Victoria Cisney	Softball coach	JHS

Mr. Snyder abstained from voting on the motion.
Motion carried.

- It was moved by Mr. Woodward and seconded by Mr. Snyder to approve the establishment of a cooperative junior high softball program for fall 2018, at no cost to the district.

Mrs. Kelly asked for clarification regarding liability and insurance coverage for players and was told by Mr. Cisney that ASA insurance would cover players at both practices and tournaments.

After further discussion of the organization of the proposed program and insurance questions, Solicitor Etter recommended that the issue be tabled until information could be gathered.

It was moved by Mrs. Kelly and seconded by Mrs. Wagner to table the motion.

Roll Call Vote To Table the Motion:

Ayes: Kelly, McLaughlin, Shadel, Shearer, Snyder, Varner, A. Wagner, Woodard, M. Wagner

Nays: None

Motion carried.

VI. OTHER BUSINESS

- It was moved by Mrs. McLaughlin and seconded by Mr. Shearer to approve a Resolution Opposing ESA Voucher Programs (SB 2). EXHIBIT OTHER BUSINESS VI -1

Roll Call Vote:

Ayes: Kelly, McLaughlin, Shadel, Shearer, Snyder, Varner, A. Wagner, Woodard

Nays: M. Wagner

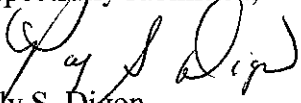
Motion carried.

VII. ADJOURNMENT

There being no further business, it was moved by Mrs. Wagner and seconded by Mr. Shearer to

adjourn the meeting.
Motion carried.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Polly S. Digon".

Polly S. Digon
Board Secretary