

**JUNIATA COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
Thursday, October 20, 2016
8:00 PM REGULAR BOARD MEETING
Fermanagh-Mifflintown Elementary School**

AGENDA

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

II. BOARD MEMBERS

___ MRS. J. ERIN DERR	___ MR. JOSEPH R. SHEARER
___ MR. DENNIS R. IRVIN	___ MR. DANNY R. SNYDER
___ MRS. A. CHRISTINE MCLAUGHLIN	___ MRS. AMY L. WAGNER
___ MR. LARRY J. ROTHROCK	___ MR. MARK F. WAGNER
___ MRS. CHRISTINE D. SHADEL	

III. COMMUNICATIONS

- A. School Board Secretary
- B. School Board Members
- C. School District Administration
- D. Public Comment Period

As the President of the Board of School Directors conducts this meeting, it will not be necessary to announce each Director's name for each roll call vote. If, however, a Director or Directors wish to comment or have his/her comment or vote specifically recorded, the Director(s) shall have the opportunity to so state. The President of the Board of Directors will announce before each roll call vote that if he hears no objections from any members of the committee present, the vote will be considered a unanimous roll call vote and so recorded.

IV. Recommend approval of minutes of school board committee meetings, special and regular school board meetings held, and listing of executive sessions conducted.

A. Committee-of-the-Whole Meetings

September 15, 2016 Regular Board Meeting Minutes
October 12, 2016 Workshop Meeting Minutes

EXHIBIT MINUTES IV

B. Executive Sessions Conducted

October 20, 2016 Executive Session

MOVED _____ SECONDED _____

V. SUPERINTENDENT'S REPORT

A. CURRICULUM AND INSTRUCTION

- 1. Recommend approving a special education agreement with Newport School District.
EXHIBIT CURRICULUM AND INSTRUCTION A-1

MOVED _____ SECONDED _____

B. CUSTODIAL-MAINTENANCE-PROPERTY

1. Recommend approving the following contractors for snow removal services for 2016-2017, based on the attached bid summary. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-1

<u>SCHOOL</u>	<u>CONTRACTOR</u>
Fayette	Burkholder Lawn Care
Fermanagh	M&J Paving & Services
Lack-Tuscarora	J.P.H. Enterprises
Monroe	Burkholder Lawn Care
Mountain View	Burkholder Lawn Care
Thompstontown	Burkholder Lawn Care
Tuscarora Valley	J.P.H. Enterprises
Walker	Burkholder Lawn Care
EJHS	Shade-Chris Excavating
JHS	Zimmerman's Excavation
TJHS	Zimmerman's Excavation

MOVED _____ SECONDED _____

2. Recommend approving first reading of revised Juniata County School District Policy 707, Use of School Facilities. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-2

MOVED _____ SECONDED _____

3. Recommend approving the business manager to budget a not-to-exceed cost of \$77,797.50 for one-for-one boiler replacement at Lack-Tuscarora Elementary School. This is a not-to-exceed budget. This budget will be verified when updated bids are obtained in the spring of 2017. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-3, 4, 5

MOVED _____ SECONDED _____

4. Recommend approving the business manager to budget a not-to-exceed cost of \$113,850.00 for boiler plant upgrade at Lack-Tuscarora Elementary School. This is a not-to-exceed budget. This budget will be verified when updated bids are obtained in the spring of 2017. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-3, 4, 5

MOVED _____ SECONDED _____

5. Recommend approving the business manager to budget a not-to-exceed cost of \$304,332.60 for boiler plant upgrade and fuel switch from #2 oil to on-site propane gas at Lack-Tuscarora Elementary School. This is a not-to-exceed budget. This budget will be verified when updated bids are obtained in the spring of 2017. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-3, 4, 5

MOVED _____ SECONDED _____

6. Recommend approving completion of a geothermal conductivity test at the Monroe Elementary School site in the amount of \$12,250.00. This work includes installing two 425-foot geothermal test wells that will become part of the functional geothermal well system for the project, similar to the test wells the district approved for East Juniata and Juniata High Schools.

MOVED _____ SECONDED _____

7. Recommend approving completion of a geothermal conductivity test at the Fermanagh-Mifflintown Elementary School site in the amount of \$12,250.00. This work includes installing two 425-foot geothermal test wells that will become part of the functional geothermal well system for the project, similar to the test wells the district approved for East Juniata and Juniata High Schools.

MOVED _____ SECONDED _____

8. Recommend approving contracting with I'm The Guy, LLC for completion of a wall anchor system in order to permanently stabilize foundation walls at the District's property located at 146 Weatherby Way, Mifflintown, at a cost of \$16,850. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-8

MOVED _____ SECONDED _____

9. Recommend approving contracting with **CSE-Mills** for installation of a **corresponding heat pump** system in a Juniata High School classroom at a cost of **\$15,187.00**. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-9

MOVED _____ SECONDED _____

10. Recommend approving the following facility use requests, in accordance with the rental fee schedule outlined in Policy 707:

Al Ream, Juniata Elementary Boys' Basketball, TJHS Gym, Practice/Games, Mon./Wed./Sat., October 22, 2016 – April 8, 2017;

Tammy Brackbill, EJ Boys' Basketball, TJHS Gym, Practice, Mon.-Thurs., Nov. 16, 2016 – Feb. 28, 2017;

Kevin Kodish, Juniata Elementary Girls' Basketball, TJHS Gym, Practice, Nov. 19, 2016 – February 18, 2017;

Travis Quici, EJ Elementary Girls' Basketball, EJHS Gym, Practice/Open Gym, Various Sundays, November 20, 2016 – February 12, 2017;

Margaret McCann Shimp, Margaret McCann School of Dance, JHS Aud., Performance, December 3, 2016 and rehearsal date(s);

Joseph Schilling, Juniata Jaguar Softball, EJHS Gym, Training, Sundays, Jan.-March 2017;

Margaret McCann Shimp, Margaret McCann School of Dance, JHS Aud., Performance, June 3, 2017 and rehearsal date(s);

MOVED _____ SECONDED _____

- 11. Recommend approving a one-year maintenance services agreement with NRG**

Building Services, Inc., at a total cost of \$15,525.00. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-11

MOVED _____ SECONDED _____

12. Recommend approving a contract with BK Kauffman Construction, LLC for the required excavation and installation of a trench drain at the District's property located at 146 Weatherby Way, Mifflintown, at a cost of \$9,532.00. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-12

MOVED _____ SECONDED _____

INFORMATION: Materials for PlanCon Part A, Project Justification, and PlanCon B, Schematic Design, for Fermanagh-Mifflintown and Monroe Elementary Schools, have been reviewed and approved by the Pennsylvania Department of Education. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-10a

C. FINANCE

BUSINESS MANAGER'S REPORT

1. Recommend approving financial reports for September 2016. EXHIBIT FINANCE C-1

MOVED _____ SECONDED _____

2. Recommend approving listing of bills for payment. EXHIBIT FINANCE C-2

MOVED _____ SECONDED _____

TAXES

1. Recommend approving the attached list of taxpayers exonerated from paying per capita taxes. Names of taxpayers exonerated from paying per capita taxes are also provided for informational purposes. EXHIBIT TAXES C-1

MOVED _____ SECONDED _____

D. CAFETERIA

E. TRANSPORTATION

1. Recommend approving first reading of revised Juniata County School District Policy 810, Transportation. EXHIBIT TRANSPORTATION E-1

MOVED _____ SECONDED _____

2. Recommend approving Kathy Huss, **Lori McKarchey and Mona Houtz** as contracted drivers for the Juniata County School District.

MOVED _____ SECONDED _____

F. STUDENT-RELATED

1. Recommend approving Juniata County School District Policy 143, Standards for Persistently Dangerous Schools. EXHIBIT STUDENT-RELATED F-1

MOVED _____ SECONDED _____

2. Recommend approving the following student field trip requests:

EJHS Life Skills Students, Community-Based Instruction, Juniata County Food Pantry, Mifflintown/Schlegel’s Grocery and Hardware, Thompsontown/Weis Market, Mifflintown/Care and Share Thrift Store, Millerstown, Various Dates;

*EJHS AP English Students, “Shakespeare’s Language and What Sayest Thou?”, Mount Hope Estates, Manheim, Thursday, October 13, 2016;

EJHS Life Skills Students, Community Field Trip, At The Barnyard, Lewistown, Thursday, October 20, 2016;

*Tuscarora Valley/Lack-Tuscarora/Mountain View/Fermanagh-Mifflintown/Walker Elementary First Graders, Butcher’s Family Fun Farm, Newport, Thursday, October 20, 2016;

Monroe Elementary Students, Walking Trip, Halloween Parade, Richfield Senior Living Center, Richfield, Friday, October 28, 2016;

*EJHS AP English Students, “Poe Evermore,” Mount Hope Estates, Manheim, Tuesday, November 1, 2016;

JHS Students, South Hills School of Business and Technology, State College, Thursday, November 3, 2016;

EJHS Yearbook Staff, Balfour Cover Design Consult, Harrisburg, Friday, Nov. 4, 2016; Fayette Elementary Students, Santa’s Workshop, McAlisterville Community Building, Wed.-Thurs., December 7-8, 2016;

*EJHS Grade 11 English Students, The Forum, Harrisburg, Friday, December 2, 2012; JHS Speech Students, Walking Trip, Mifflintown Playground, Pen Pal Visits, Dates To Be Determined, March and May 2017;

*Monroe/Fayette/Thompsontown-Delaware Elementary Second Graders, Lincoln Caverns, Huntingdon, Friday, May 5, 2017;

*TJHS Eighth Graders, Hersheypark, Hershey, Friday, May 12, 2017.

**Transportation will be paid by groups making request.*

MOVED _____ SECONDED _____

G. PERSONNEL

1. Recommend approving the establishment of a Level 1 paraprofessional position at Walker Elementary School.

MOVED _____ SECONDED _____

2. Recommend approving the establishment of a temporary Level 1 paraprofessional position at Fermanagh-Mifflintown Elementary School, to be funded by Title 1 set aside funds and re-evaluated in December 2016.

MOVED _____ SECONDED _____

3. Recommend approving termination of the employment of Juniata High School part-time custodian Dalton J. Buckley, effective September 16, 2016.

MOVED _____ SECONDED _____

4. Recommend approving the resignation of Tuscarora Valley Elementary School LPN Karly S. Dressler, effective October 7, 2016.

MOVED _____ SECONDED _____

5. Recommend approving the employment of Timothy J. Yohn as a part-time custodian at Juniata High School, at an hourly rate of \$10.96, effective September 19, 2016. Mr. Yohn replaces Dalton Buckley.

MOVED _____ SECONDED _____

6. Recommend approving the employment of Tony A. Ruble as a part-time custodian at East Juniata High School, at an hourly rate of \$10.96, effective October 21, 2016. Tony Ruble replaces Jon Ruble, who has transferred to a full-time custodial position at Thompsontown-Delaware Elementary School.

MOVED _____ SECONDED _____

7. Recommend approving the employment of Megan K. Gantz as an LPN/paraprofessional at Tuscarora Valley Elementary School, at an hourly rate of \$11.66, effective October 24, 2016. Ms. Gantz replaces Karly Dressler.

MOVED _____ SECONDED _____

8. Recommend approving Phyllis L. Benson as a substitute secretary; Megan K. Gantz, Lorann M. Sndyer and **Karly S. Dressler** as substitute LPNs; and Robert D. Imes and Jeffrey L. Keefer as substitute custodians, pending receipt of required clearances.

MOVED _____ SECONDED _____

9. Recommend approving the employment of Angela R. Boutiller as an ESL teacher at Juniata High School and Tuscarora Junior High School, on Master's Degree +45, Step 17 of the salary schedule, effective October 10, 2016. Ms. Boutiller replaces Ashley Nace, who has transferred to a Fermanagh-Mifflintown Elementary School teaching position.

MOVED _____ SECONDED _____

10. Recommend approving the transfer of Emily K. Book from a Fayette/Fermanagh-Mifflintown Elementary School learning support teaching position to the Fermanagh-Mifflintown Elementary School ESL teaching position established at the Board's September 2016 meeting, at a date to be determined by the administration.

MOVED _____ SECONDED _____

11. Recommend approving the request of Employee 2783 to extend her maternity leave from January 23, 2017 to February 1, 2017.

MOVED _____ SECONDED _____

12. Recommend approving the following conference requests in accordance with the Juniata County School District Conference Policy:

Tracie Fitzgerald, Wetlands Workshop, Harrisburg, October 19, 2016;
 Jennifer Hart, Tanya Williams, Friends of Tompkins County Public Library Book Sale, Ithaca, NY, October 24, 2016;
 Caren Mann, "Facebook, Frenemies and Mean Girl Bullying," McVeytown, Oct. 27, 2016;
 Tina Kerstetter, Arts Education Network Annual Symposium, Camp Hill, Oct. 27, 2016;
 Laura Toth, Biology Teacher Workshop, Williamsport, November 22, 2016.

MOVED _____ SECONDED _____

H. ATHLETICS AND ACTIVITIES

1. Recommend first reading of revised Juniata County School District Policy 123, Interscholastic Athletics and Co-Curricular Activities. EXHIBIT ATHLETICS AND ACTIVITIES H-1

MOVED _____ SECONDED _____

2. Recommend approving the following extracurricular position for the 2016-2017 school year, contingent upon receipt of required clearances:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Stipend</u>
Al Ream	Boys' basketball coach	JHS	\$4,000.00
Scott Clark	Assistant boys' basketball coach	JHS	\$3,300.00
Matthew Trotman	Boys' basketball coach	TJHS	\$1,540.00
Kevin Kodish	Girls' basketball coach	JHS	\$4,000.00
Michael Robinson	Wrestling coach	JHS	\$3,880.00
Jarred Dressler	Assistant wrestling coach	JHS	\$2,810.00
Shaun Yackey	Wrestling coach	TJHS	\$1,650.00
Travis Quici	Girls' basketball coach	EJHS	\$4,000.00
Denis Leister	Junior varsity girls' basketball coach	EJHS	\$3,300.00

EJHS game day personnel: Cory Benner, Glenn Grimm, William Hiemer, Joel Snyder, Lori Diehl, Andrew Ciecierski, Rodney Feltman, Thomas Devine, James Tusing, Caitlin Hoover, Jason Noll, Courtney Whitesel, Thomas Feltman, Arlen Saner, Lori Goodling, Donald Troutman, Tony Kline, Kristin Graybill

JHS game day personnel: Sharon Storey, Jerry Aufer, Beverly Abram, Lynn Mingle, Denise Primak, Beth Alleman, Brenda Jones, Nancy Quigley, Bret Treaster

MOVED _____ SECONDED _____

INFORMATION: Marcus Brothers has resigned as Tuscarora Junior High School wrestling

coach.

3. Recommend approving the following volunteer extracurricular position for the 2016-2017 school year, contingent upon receipt of required clearances:

<u>Name</u>	<u>Position</u>	<u>School</u>
Michael Fitzgerald	Swimming coach	JHS
Amy Houtz	Swimming coach	JHS
Bruce Brumbaugh	Girls' basketball coach	JHS
James Fosselman	Girls' basketball coach	JHS
Bruce Wilson	Boys' basketball coach	TJHS
Robert Hart	Wrestling coach	JHS
Adam Barrick	Wrestling coach	JHS
Ray Barrick	Wrestling coach	JHS
Kurt Condo	Wrestling coach	JHS
Gary Price, Sr.	Wrestling coach	JHS
Randy Treaster	Wrestling coach	JHS
Stephanie Yetter	Girls' basketball coach	EJHS
Wes Diehl	Girls' basketball coach	EJHS
Bailey Coder	Junior high boys' basketball coach	EJHS
Harris Campbell	Junior high boys' basketball coach	EJHS
Dave Erb	Boys' basketball coach	EJHS
Michelle Elsasser	Ski Club advisor	JCSD
Lauren Waltz	Ski Club advisor	JCSD

MOVED _____ SECONDED _____

4. Recommend approving the establishment of a PIAA sanctioned volleyball program for the 2017-2018 school year, at a site to be determined based on student interest, coaching and facility availability.

MOVED _____ SECONDED _____

VI. OTHER BUSINESS

1. Recommend paying the medical and other associated expenses incurred as the result of an injury to a student during an evacuation at Juniata High School.

MOVED _____ SECONDED _____

VII. ADJOURNMENT