

**JUNIATA COUNTY SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
Thursday, January 17, 2013  
8:00 PM REGULAR BOARD MEETING  
Fermanagh-Mifflintown Elementary School**

**AGENDA**

**I. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

**II. BOARD MEMBERS**

___ MR. WILLIAM B. BOOK	___ MR. RAY D. PAGE
___ MR. MELVIN E. BRUBAKER, JR.	___ MRS. CHRISTINE D. SHADEL
___ MR. RANDY L. DRESSLER	___ MR. JOSEPH R. SHEARER
___ MRS. GLENDA I. LEISTER	___ MR. DANNY R. SNYDER
___ MR. JOHN G. NOSS	

**III. COMMUNICATIONS**

- A. School Board Secretary
- B. School Board Members
- C. School District Administration
- D. Public Comment Period

**PRESENTATIONS:**

School Director Recognition, Mr. Richard Musselman, Superintendent

*As the President of the Board of School Directors conducts this meeting, it will not be necessary to announce each Director's name for each roll call vote. If, however, a Director or Directors wish to comment or have his/her comment or vote specifically recorded, the Director(s) shall have the opportunity to so state. The President of the Board of Directors will announce before each roll call vote that if he hears no objections from any members of the committee present, the vote will be considered a unanimous roll call vote and so recorded.*

**IV. Recommend approval of minutes of school board committee meetings, special and regular school board meetings held, and listing of executive sessions conducted.**

**A. Committee-of-the-Whole Meetings**

December 6, 2012 Reorganization and Regular Board Meeting Minutes

January 10, 2013 Budget Workshop Meeting

EXHIBIT MINUTES V

**B. Executive Sessions Conducted**

January 10, 2013 Executive Session for Personnel and Contractual Issues

January 17, 2013 Executive Session for Personnel Issues

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

**V. SUPERINTENDENT'S REPORT**

**A. CURRICULUM AND INSTRUCTION**

**B. CUSTODIAL-MAINTENANCE-PROPERTY**

1. Recommend approving a revised shelter agreement with the American Red Cross.  
EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-1

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

2. Recommend approving first reading of revised Juniata County School District Policy 701, Facilities Planning. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-2

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

3. Recommend approving the purchase and installation of a rear close-off stage drapery, from Lewrence Interiors, for Juniata High School at a cost of \$3,279.00.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

4. Recommend approving the following facility use requests, in accordance with the rental fee schedule outlined in Policy 707:

Scott Clark, Juniata Boys' Elem. Basketball, TJHS Gym, Foul Shooting Competition, January 19, 2013;

Jessica Morgan, JHS FFA Alumni, JHS Aud., Organization Meeting, Jan. 30, 2013;

Brad Willow, Community Men's Basketball, TJHS Gym, Open Gym Feb. 12-March 28, 2013.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

5. Recommend approving a contract with Real Estate Appraisal and Marketing Associates to appraise the real estate associated with the Mifflin-Juniata Career and Technical Center at a cost of \$3,500, and to be completed in 45 days.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

6. Recommend authorizing the Superintendent to enter into an agreement with a firm to acquire an appraisal of the content property of the Mifflin-Juniata Career and Technical Center, to be completed no later than March 31, 2013.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

7. Recommend approving M&J Paving Services to sealcoat designated blacktop areas at Mountain View Elementary School, Tuscarora Junior High School and East Juniata High School at an estimated cost of \$6,830.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

8. Recommend approving M&J Paving Services to repair the blacktop in the playground and circular drive areas at Mountain View Elementary School at an estimated cost of \$11,993.00

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

9. Recommend approving the construction of a dividing wall in the East Juniata High School wrestling room. The labor will be completed by the East Juniata building trades students at a cost not to exceed \$2,000.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

**INFORMATION:** Cocolamus Creek Disposal dumpsters are being located at each school building site, which will eliminate the need for Juniata County School District employees to transport refuse for disposal.

**C. FINANCE**

**BUSINESS MANAGER'S REPORT**

1. Recommend approving financial reports for December 2012. EXHIBIT FINANCE C-1

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

2. Recommend approving listing of bills for payment. EXHIBIT FINANCE C-2

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

**TAXES**

1. Recommend approving the attached list of taxpayers exonerated from paying 2011-2012 per capita taxes. Since income exceeds current school board guidelines, board action is required. EXHIBIT TAXES C-2

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

**INFORMATION:** List of taxpayers exonerated from paying 2011-2012 per capita taxes under current board policy. EXHIBIT TAXES C-2

**D. CAFETERIA**

1. Recommend approving awarding low bids for the purchase of cafeteria equipment for Juniata and East Juniata high schools, in order to establish new entrée lines. EXHIBIT CAFETERIA D-1

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

**E. TRANSPORTATION**

1. Recommend approving the termination of the district's 2012-2013 transportation contract with Charles J. Swarner, effective December 19, 2012.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

2. Recommend approving the transfer of Bus Route 28, formerly contracted to Charles J. Swarner, to Liberty Valley Transportation, effective December 19, 2012.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

**F. STUDENT-RELATED**

1. Recommend approving the following fund-raising activities:

Fayette Elementary School – American Cancer Society Daffodil Days;  
Juniata Touchdown Club – Sale of pizza, sandwiches, magnets, decals, clothing, license plates, Sheetz coupons, discount cards, ribbons, candles, candy/baked goods, doughnuts, game balls, pies, programs, advertisements, raffle tickets, Blight Night, carwash, bingo, Walmart tag day, restaurant coupon nights, letter to businesses soliciting donations, spaghetti supper, dances;  
JHS Freshman Class – Sale of spring flowers;  
JHS NHS – Sale of candy;  
TJHS Girls' Soccer – Sale of candy.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

2. Recommend approving the following student field trip requests:

\*JHS FFA, Dodgeball Tournament, Middleburg, Thursday, January 24, 2013;  
JHS TSA Club, Regional TSA Competition, Altoona, Saturday, February 9, 2013;  
\*JHS/EJHS FFA, ACES Conference, Harrisburg, Saturday-Sunday, February 9-10, 2013;  
JHS Gifted Students, Entrepreneurship Challenge, Hummels Wharf, Fri., Feb. 22, 2013;  
JHS FFA, Ag Outlook Meeting, Mifflintown, Thursday, March 7, 2013;  
EJHS FFA, Legislative Conference, Harrisburg, Sun.-Tues., March 10-12, 2013;  
JHS Gifted Students, Math Competition, Lewisburg, Wednesday, March 13, 2013;  
\*JHS FFA, Community Service Project, Keystone Truck & Tractor Pull, Harrisburg, Fri.-Sat., March 15-16, 2013.  
JHS FFA, Public Speaking Event, Mill Creek, Thursday, March 21, 2013;  
\*JHS Senior Class, Senior Trip, Washington, DC, Mon.-Tues., April 1-2, 2013.  
*\*Transportation will be paid by groups making request.*

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

3. Recommend approving Juniata County School District Policy 209.2, Food Allergy Management. EXHIBIT STUDENT-RELATED F-3

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

4. Recommend approving eight weeks of homebound instruction for a Tuscarora Junior High School student, effective December 19, 2012.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

**G. PERSONNEL**

1. Recommend approving the retirement of Juniata High School special education teacher Cathy M. Bashore, effective February 15, 2013.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

2. Recommend approving the employment of Rebecca S. Ehrenzeller and Kimberly R. Marshall as four-hour Level III paraprofessionals at Mountain View Elementary School, effective January 18, 2013, at an hourly rate of \$9.80.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

3. Recommend approving an additional three hours of employment per week for William L. Landis, for cleaning of the district's administrative and business offices.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

4. Recommend approving Kathy E. Brehman, Tessa C. Gross, Kaitlyn R. Kuhns and Robin S. Losch as substitute teachers; Felicia M. Pannebaker and Tavie L. Zerbe as substitute paraprofessionals; Holly A. Frederick and Jessie J. Yoder as substitute paraprofessionals and substitute secretaries; Annette S. Kantz as a substitute secretary; and Cheryl M. Blymier, Preston G. Fosselman and Lindsay Parson as substitute custodians.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

5. Recommend authorizing the issuance of a permanent professional employee contract to Lynette B. Miller, who has received a satisfactory evaluation after three years as a temporary professional employee.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

6. Recommend approving 53 days of maternity leave for Employee 731, beginning March 21, 2013.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

7. Recommend the request of Employee 2393 for an extension of maternity leave from March 4, 2013 to the conclusion of the 2013-2014 school year.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

8. Recommend approving the requests for unpaid leave:

- Employee 351, January 7-8, 2013;
- Employee 392, January 25, 2013;
- Employee 609, February 21, 22, 25, 2013.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

9. Recommend approving the following conference request in accordance with the Juniata County School District Conference Policy:

Michael Trego, PMEA District 4 Jazz Festival, Huntingdon, February 15, 2013.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

10. Recommend approving the request of Richard A. Meily II to attend the Pennsylvania Association of School Business Officials annual conference in Pittsburgh March 20-22, 2013.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

11. Recommend approving, in accordance with the Pennsylvania School Code, that Dr. Teresa Kay Shehan Hughes be advised that it is not the intent of the Board to renew the Assistant Superintendent’s contract for a further term, but rather to notify her of the Board’s intention to declare the position vacant beginning August 6, 2013. This motion is not a reflection on Dr. Hughes’ performance, but fulfills a legal requirement and enables the Board to keep all of its options open and available while it explores the possibility of restructuring the District’s administrative staff.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

**H. ATHLETICS AND ACTIVITIES**

1. Recommend approving first reading of Juniata County School District Policy 123.2, Sudden Cardiac Arrest. EXHIBIT ATHLETICS AND ACTIVITIES H-1

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

2. Recommend approving the following extracurricular positions for the 2012-2013 school year:

<u>Name</u>	<u>Position</u>	<u>School</u>
Brian Strawser	Girls’ soccer coach	TJHS
Kim Hart	Track and field coach	JHS
David Portzline	Track and field assistant coach	JHS
Kristina Leister	Track and field assistant coach	JHS

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

3. Recommend approving the following volunteer extracurricular positions for the 2012-2013 school year:

<u>Name</u>	<u>Position</u>	<u>School</u>
Gary Klingensmith	Track and field coach	JHS
Chase Kauffman	Track and field coach	JHS

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

**VI. OTHER BUSINESS**

**VII. ADJOURNMENT**