

**JUNIATA COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
Thursday, September 19, 2013
8:00 PM REGULAR BOARD MEETING
Fermanagh-Mifflintown Elementary School**

MINUTES

I. CALL TO ORDER/PLEDGE

A regular meeting of the Board of Directors of the Juniata County School District was held Thursday, September 19, 2013 at 8:00 p.m. in the Fermanagh-Mifflintown Elementary School multipurpose room, all members having been duly notified. The meeting was called to order at 8:00 p.m. by Mr. Danny R. Snyder, President.

II. BOARD MEMBERS

The following board members were present at roll call:

Mr. William B. Book
Mr. Melvin E. Brubaker, Jr.
Mr. Randy L. Dressler
Mrs. Glenda I. Leister
Mr. Ray D. Page

Mr. John G. Noss
Mrs. Christine D. Shadel
Mr. Joseph R. Shearer
Mr. Danny R. Snyder

III. COMMUNICATIONS

A. School Board Secretary

The board secretary had nothing to report.

B. School Board Members

Mrs. Leister spoke about her recent visit to district schools.
Mr. Page commented on overcrowded school buses.

C. School District Administration

Mrs. Ricedorf reported on open houses and the receipt of an Inquiry Based Science grant.
Mr. Musselman commended the JHS FFA on its national recognition and Big E winners and provided legislative updates.

D. Public Comment Period

There were no requests to speak from the public.

As the President of the Board of School Directors conducts this meeting, it will not be necessary to announce each Director's name for each roll call vote. If, however, a Director or Directors wish to comment or have his/her comment or vote specifically recorded, the Director(s) shall have the opportunity to so state. The President of the Board of Directors will announce before each roll call vote that if he hears no objections from any members of the committee present, the vote will be considered a unanimous roll call vote and so recorded.

IV. It was moved by Mr. Book and seconded by Mr. Noss to approve minutes of school board committee meetings, special and regular school board meetings held, and listing of executive sessions conducted.

A. **Committee-of-the-Whole Meetings**

August 15, 2013 Regular Board Meeting Minutes

EXHIBIT MINUTES IV

B. **Executive Sessions Conducted**

September 19, 2013 Executive Session for Contractual Issues

Motion carried.

V. **SUPERINTENDENT'S REPORT**

A. **CURRICULUM AND INSTRUCTION**

1. It was moved by Mr. Noss and seconded by Mrs. Leister to approve revised Juniata County School District Policy 137, Home Education Programs. EXHIBIT CURRICULUM AND INSTRUCTION A-1

Motion carried.

2. It was moved by Mr. Book and seconded by Mr. Noss to approve a contract with Easter Seals Interpreting Services for the provision of interpreting services for the 2013-2014 school year. EXHIBIT CURRICULUM AND INSTRUCTION A-2

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

B. **CUSTODIAL-MAINTENANCE-PROPERTY**

1. Motion removed from the agenda

2. It was moved by Mr. Noss and seconded by Mr. Brubaker to approve the purchase of two lots of land from Danny and Christine Shadel of 226 Cody Lane, McAlisterville. The property is located adjacent to the western side of East Juniata High School. Lot 3, pin number 3-17-109, 1.98 acres, and Lot 2, pin number 3-17-110, 1.52 acres, are available for purchase for a total of \$55,000. Further approve paying legal fees the district will incur for deed searches and property title transfers.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shearer, Snyder

Nays: None

Abstention: Shadel

Motion carried.

3. It was moved by Mr. Book to approve the East Juniata High School building trades class and the administration to use Lot 2 (as stated above) for the development of plans and permits to construct a speculation home to be constructed by the building trades class and sold upon completion. The Juniata County School District will fund the project and

proceeds from the sale of the home will be used to fund future building trades projects. Furthermore, the structure will comply with all zoning and development regulations. There was no second to the motion.

It was moved by Mr. Dressler and seconded by Mr. Brubaker to consider items 4 and 5 as one motion, as follows:

4. approve a donation by the Juniata High School Girls' Soccer Boosters of a large shed, located at Fermanagh-Mifflintown Elementary School, for the purpose of selling concessions during boys' and girls' soccer games. The booster club has assumed all associated costs.
5. approve the following facility use requests, in accordance with the rental fee schedule outlined in Policy 707:

Haley Zong, Mifflin-Juniata Special Needs Center, TJHS Library, After-School Program, every other Wednesday, beginning October 2, 2013;
Nevin Glick, Juniata Mennonite School, Fayette Elementary School Grounds, Parking, October 4 and 5, 2013;
Maggie Shafferman, Child Evangelism Fellowship, Tuscarora Valley Elementary School, After-School Good News Club, Mondays, October 2013-April 2014;
Jessica Morgan, JHS FFA, JHS Gym, Volleyball Tournament, November 6, 2013;
Margaret McCann, Margaret McCann School of Dance, JHS Aud., Performance, December 7, 2013 and one rehearsal date;
Margaret McCann, Margaret McCann School of Dance, JHS Aud., Recital, June 7, 2014 and rehearsal dates.

Motion carried.

6. It was moved by Mr. Dressler and seconded by Mr. Book to approve Northeast Geothermal Services, Inc. to complete geothermal test boring at Juniata High School at a cost of \$7,800.00.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

INFORMATION: A workshop meeting will be held Thursday, November 14, 2013 at 7:00 p.m. in the Fermanagh-Mifflintown Elementary School multipurpose room, at which time Reynolds Construction will present bids for a potential renovation project at East Juniata High School, monitoring systems at all schools and upgrades at Tuscarora Junior High School and Juniata High School.

C. **FINANCE**

BUSINESS MANAGER'S REPORT

1. It was moved by Mr. Book and seconded by Mr. Brubaker to approve financial reports for

August 2013. EXHIBIT FINANCE C-1

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

2. It was moved by Mr. Noss and seconded by Mr. Book to approve the listing of bills for payment. EXHIBIT FINANCE C-2

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

TAXES

1. It was moved by Mrs. Leister and seconded by Mr. Noss to approve the attached list of taxpayers exonerated from paying 2012 per capita taxes. Since income exceeds current board guidelines, board action is required. EXHIBIT TAXES C-1

Roll Call:

Ayes: Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: Book

Motion carried.

D. CAFETERIA

1. It was moved by Mr. Book and seconded by Mr. Noss to approve a revised Juniata County School District Meal Charges Policy. EXHIBIT CAFETERIA D-1

Motion carried.

E. TRANSPORTATION

1. It was moved by Mr. Book and seconded by Mr. Brubaker to approve Christine Gloss and Jay Leroy Stewart as sub-contractor drivers for Rohrer Bus Service.

Roll Call:

Ayes: Book, Brubaker, Leister, Shadel, Shearer, Snyder

Nays: Dressler, Noss, Page

Motion carried.

F. STUDENT-RELATED

1. It was moved by Mr. Book and seconded by Mrs. Shadel to approve a contract with Youth Advocate Programs, Inc. to provide mental health liaison services to Juniata County School District Student Assistance Program (SAP) teams. EXHIBIT STUDENT-RELATED F-1

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

2. It was moved by Mr. Book and seconded by Mr. Brubaker to approve a contract with Western Pennsylvania School for the Deaf to provide dorm supervisory services for a Juniata County School District student for the 2013-2014 school year, at a cost of \$42,111.
EXHIBIT STUDENT-RELATED F-2

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

3. It was moved by Mr. Noss and seconded by Mr. Book to approve Universal Community Behavioral Health to collaborate with the district to provide the BHRS Brief Treatment Model, including mobile therapy or behavioral specialist consultant services, in the school setting. Therapists will be experienced master's level clinicians skilled at providing treatment in both the family and school contexts. Treatment will be dictated by need, and in addition to school-based services, the clinician can also provide services in the child's home setting if/when needed.

Motion carried.

It was moved by Mr. Book and seconded by Mr. Noss to consider items 4 and 5 as one motion, as follows:

4. approve the following fundraising activities:

JHS Sophomore Class – Great American Opportunities fundraiser;

JHS Building Trades – Sale of beef sticks and drinks;

JHS CADD Class – Recycling, sale of snack items;

JHS Junior Class – Sale of doughnuts;

TJHS – Soliciting prizes for Caught You Being Good/Olweus Bullying Prevention Program;

TJHS Home and School Assoc. – Dances, sale of doughnuts;

TJHS Builders Club – Scholastic Book Fair;

EJHS Key Club – Donuts for Dollars, food drive/prizes, book drive/prizes;

HOSA – Sale of hoagies/sandwiches, doughnuts, candles, beef sticks, assorted candy;

Juniata-Tuscarora Band Boosters – French fry stand, winter sports concession stand, sale of candy, pizza products;

Fermanagh-Mifflintown Elementary Home and School Assoc. – Square 1 Art fundraiser;

Lack-Tuscarora Elementary School – Square 1 Art fundraiser, sale of candles, book fair, Fall Fest;

Monroe Elementary Home and School Assoc. – Sale of candles, sandwiches and pizza, coupon books;

Mountain View Elementary Home and School Assoc. – Square 1 Art and Cherrydale Farms fundraisers, sale of hoagies and screen printed items.

Tuscarora Valley Elementary Home and School Assoc. – Square 1 Art fundraiser;

Tuscarora Valley, Lack-Tuscarora and Mountain View Elementary Schools – School Mall;

TJHS Eighth Grade – Sale of doughnuts.

5. approve the following student field trip requests:

- *JHS/EJHS FFA, Career Development Events, Huntingdon, Thurs., September 26, 2013;
 - *JHS FFA, Career Development Event, Penn State University, Sat., Sept. 28, 2013;
 - JHS Gifted Students, Business Action Day, Selinsgrove, Monday, October 7, 2013;
 - *EJHS AP English Students, Renaissance Faire, Manheim, Thurs., October 10, 2013;
 - JHS Gifted Students, Science Action Day, Selinsgrove, Friday, October 18, 2013;
 - JHS/EJHS Gifted Students, Arts/Liberal Arts Action Day, Selinsgrove, Mon., October 21, 2013;
 - JHS/EJHS Gifted Students, Writing Action Day, Monday, November 4, 2013;
 - JHS Gifted Students, Model UN, Huntingdon, Wednesday, November 20, 2013;
 - JHS Gifted Students, Gold Exam Competition, Lewisburg, Wednesday, March 12, 2014;
 - *JHS FFA, Public Speaking Contest, Three Springs, Thursday, March 20, 2014;
 - *JHS Tri-M, Attractions/Musical Production, New York City, Saturday, April 5, 2014;
 - *Lack-Tuscarora Elementary School Students/JHS Wildlife and Fishery Class, Karl B. Guss Park, Licking Creek, Trout Release, Thursday, May 15, 2014.
- *Transportation will be paid by groups making request.*

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

INFORMATION: Members of the seventh and eighth grade Tuscarora Junior High School Chorus, Indian Voices, will travel to Susquehanna University on Friday, October 4, 2013 to attend the “Choral Showcase.” Performances by the University Chorus, Concert Chorale, Chamber Singers and vocal selections from the fall musical and spring opera presentations will be presented.

6. It was moved by Mrs. Leister and seconded by Mrs. Shadel to approve three to four weeks of homebound instruction for a Juniata High School student, effective September 9, 2013.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

7. It was moved by Mr. Noss and seconded by Mr. Book to approve agreements with school dentists to provide examinations in the schools as indicated for the 2013-2014 school year:

Dr. William Crim	East Juniata High School Fayette Elementary School Tuscarora Valley Elementary School Tuscarora Junior High School
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Dr. Wade Guisbert	Monroe Elementary School Thompsontown-Delaware Elementary School Walker Elementary School Juniata Mennonite School
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Dr. Max Manbeck	Fermanagh-Mifflintown Elementary School
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Lack-Tuscarora Elementary School
Mountain View Elementary School

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

G. PERSONNEL

1. It was moved by Mr. Book and seconded by Mr. Brubaker to approve the following resignations:

- Tuscarora Junior High School paraprofessional Rebecca S. Ehrenzeller, effective August 20, 2013;
- East Juniata High School paraprofessional Tobi A. Dowling, effective August 21, 2013;
- Translator/interpreter Angela Maria St. John, effective August 26, 2013;
- East Juniata High School paraprofessional Terri J. Arnold, effective September 17, 2013;
- Tuscarora Junior High School part-time custodian Glenn T. Dressler, effective October 25, 2013;
- Athletic director Stephen D. Dreibelbis, effective November 8, 2013.

Motion carried, with Mr. Dressler registering a no vote.

2. It was moved by Mr. Brubaker and seconded by Mr. Book to approve an adjustment to the hourly rate for paraprofessionals Nichol L. Strauser, Courtney L. Everitt and Thomas R. Brotzman, to 80 percent of the hourly rate approved upon their hiring at the August 2013 board meeting.

Roll Call:

Ayes: Book, Brubaker, Noss, Page, Shearer, Snyder

Nays: Dressler, Leister, Shadel

Motion carried.

3. It was moved by Mr. Noss and seconded by Mr. Brubaker to approve establishing three Level 2 paraprofessional positions, designated for Tuscarora Valley Elementary School, Juniata High School and East Juniata High School life skills classrooms.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

4. It was moved by Mr. Book and seconded by Mr. Shearer to approve the employment of the following paraprofessionals:

- Shannon L. Coudriet, new East Juniata High School Level 2 position, effective September 20, 2013;
- Tricia J. Erhard, East Juniata High School Level 1 position, effective September 20, 2013. Mrs. Erhard replaces Tobi Dowling, who has resigned;

- Jasmine D. Rodriguez, new Juniata High School Level 2 position, effective September 24, 2013;
- Dana C. Spade, Mountain View Elementary School Level 1 position, effective October 7, 2013. Ms. Spade replaces Lori Basom, who will transfer to a new Tuscarora Valley Elementary School Level 2 position;
- Michila N. Carolus, Fermanagh-Mifflintown Elementary School Level 1 position, effective September 20, 2103. Ms. Carolus replaces Thomas Brotzman, who is transferring to an East Juniata High School Level 2 position vacated by Terri Arnold, effective September 20, 2013.

Mrs. Leister made a motion to amend the motion as follows: Employ Dana C. Spade as a Level 2 paraprofessional at Tuscarora Valley Elementary School and retain Lori Basom at Mountain View Elementary School, at a Level 2 hourly rate.
There was no second to Mrs. Leister’s motion.

Roll Call on Original Motion:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

5. It was moved by Mr. Noss and seconded by Mr. Brubaker to approve Christine E. Gloss and Brett M. Leister as substitute teachers; Michila N. Carolus, Linda M. Drewes, Tricia J. Erhard, Rebecca E. Freed, Paula Hepner, Susan E. Kerstetter, Kelly S. Renninger and Keila M. Richmond as substitute paraprofessionals; and Ken A. Gesselman, Gregory J. Yesco and Timothy Yohn as substitute custodians.

Motion carried.

6. It was moved by Mr. Book and seconded by Mr. Brubaker to approve the position of home and school visitor, to replace the currently vacant elementary guidance counselor position.
EXHIBIT PERSONNEL G-6

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

7. It was moved by Mr. Noss and seconded by Mrs. Leister to approve Jessica L. Berkheimer as a Tuscarora Valley Elementary School teacher on Bachelor’s Degree, Step 2 of the salary schedule, effective August 21, 2013. Ms. Berkheimer replaces Stephanie Bonnell, who transferred to a Thompsontown-Delaware Elementary School position created by Barbara Bassler’s retirement.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

8. It was moved by Mr. Noss and seconded by Mr. Book to approve the following conference request in accordance with the Juniata County School District Conference Policy:

Caren Mann, Youth Mental Health First Aid, McVeytown, October 5, 2013.
Motion carried.

INFORMATION: Twelve staff members will be attending the Pennsylvania Department of Education's SAS Institute December 8-11, 2013 in Hershey.

9. There was no motion to approve waiving provisions of Article IX, Section G of the Negotiated Agreement Between the Juniata County School District and the Juniata County Education Association, to allow retiree Barbara M. Bassler to receive \$200 per month compensation for health care premiums.

H. ATHLETICS AND ACTIVITIES

1. It was moved by Mrs. Leister and seconded by Mr. Noss to approve the following extracurricular positions for the 2013-2014 school year:

<u>Name</u>	<u>Position</u>	<u>School</u>
Dawn Frye	NHS co-advisor	EJHS
Simon Cameron	Football coach	EJHS
Calvin Sheaffer	Assistant football coach	EJHS

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

INFORMATION: Dawn Frye was incorrectly listed as East Juniata High School junior class advisor on the August 2013 board meeting agenda.

2. It was moved by Mr. Noss and seconded by Mr. Book to approve the following volunteer extracurricular positions for the 2013-2014 school year:

<u>Name</u>	<u>Position</u>	<u>School</u>
Alison Smith	Field hockey coach	Co-op team
Caitlin Kuhns	Field hockey coach	Co-op team
Jenna Brinninger	Field hockey coach	Co-op team

Motion carried.

VI. OTHER BUSINESS

1. It was moved by Mr. Book and seconded by Mr. Dressler to approve Mark B. Miller as the Juniata County School District approved candidate for Pennsylvania School Boards Association president.
Motion carried.
2. It was moved by Mr. Noss and seconded by Mr. Brubaker to approve Larry B. Breech as the Juniata County School District approved candidate for Pennsylvania School Boards

Association vice president.

Motion carried.

3. It was moved by Mr. Book and seconded by Mr. Noss to approve Otto W. Voit III as the Juniata County School District approved candidate for Pennsylvania School Boards Association president.

Motion carried.

4. It was moved by Mrs. Leister and seconded by Mrs. Shadel to approve Kathy K. Swope as the Juniata County School District approved candidate for Pennsylvania School Boards Association at-large representative representing Regions 4, 5, 6, 9 and 12.

Motion carried.

Prior to adjourning, Mr. Brubaker commented on telephone calls he has received and urged callers not to base their comments on rumor.

Mr. Kinzer asked the board to reconsider waiving provisions of Article IX, Section G of the Negotiated Agreement Between the Juniata County School District and the Juniata County Education Association, to allow retiree Barbara M. Bassler to receive \$200 per month compensation for health care premiums.

It was then moved by Mr. Book and seconded by Mr. Noss to approve waiving provisions of Article IX, Section G of the Negotiated Agreement Between the Juniata County School District and the Juniata County Education Association, to allow retiree Barbara M. Bassler to receive \$200 per month compensation for health care premiums.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

VII. ADJOURNMENT

There being no further business, the meeting was adjourned.

Respectfully submitted,

Polly S. Digon
Board Secretary