

**JUNIATA COUNTY SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
Thursday, October 20, 2016  
8:00 PM REGULAR BOARD MEETING  
Fermanagh-Mifflintown Elementary School**

**MINUTES**

**I. CALL TO ORDER/PLEDGE**

A meeting of the Board of Directors of the Juniata County School District was held Thursday, October 20, 2016 in the Fermanagh-Mifflintown Elementary School multipurpose room, all members having been duly notified. The meeting was called to order at 8:14 p.m. by Mrs. Amy L. Wagner, President.

**II. BOARD MEMBERS**

The following board members were present at roll call:

Mr. J. Erin Derr

Mr. Dennis R. Irvin

Mrs. Christine D. Shadel

Mr. Joseph R. Shearer

Mr. Danny R. Snyder

Mrs. Amy L. Wagner

Mr. Mark F. Wagner

Mrs. A. Christine McLaughlin and Mr. Larry J. Rothrock were absent.

**III. COMMUNICATIONS**

**A. School Board Secretary**

The board secretary had nothing to report.

**B. School Board Members**

Mr. Snyder commended East Juniata High School FFA award recipients and post-season athletic teams from East Juniata and Juniata high schools.

Mrs. Wagner reported that Juniata High School graduate Katie McLaughlin had finished the first-round of the selection process for an FFA National Committee position.

**C. School District Administration**

Mr. Yarger reported that iPads had been deployed in all schools and are working well. Mr. Fausey said that students are eager to use the devices and shared some specific applications that are being utilized; Mrs. Kramer said that iPads are changing the complexion of the elementary buildings; Mr. Bennett gave an example of how the devices have been used in a science class; and Mr. Mitchell said that teachers are embracing Google Classroom. Mrs. Kramer reported that the first consolidated field trip for her elementary schools was successful.

**D. Public Comment Period**

Jamey Noss shared concerns raised during a consolidated field trip.

Paula Lauver read a statement outlining financial implications of the elementary consolidation project and asked board members to consider information and questions on a handout that

she distributed.

Daniel Love asked the Board to table a motion regarding a Lack-Tuscarora Elementary School heating project and shared concerns about rising costs of consolidation.

Troy Woodward shared questions and concerns about the Lack-Tuscarora Elementary School heating project and asked the Board to table action on the project. He also said that he questions consolidation project projections relating to energy savings, project costs and efficiency.

*As the President of the Board of School Directors conducts this meeting, it will not be necessary to announce each Director's name for each roll call vote. If, however, a Director or Directors wish to comment or have his/her comment or vote specifically recorded, the Director(s) shall have the opportunity to so state. The President of the Board of Directors will announce before each roll call vote that if he hears no objections from any members of the committee present, the vote will be considered a unanimous roll call vote and so recorded.*

IV. It was moved by Mr. Wagner and seconded by Mrs. Shadel to approve minutes of school board committee meetings, special and regular school board meetings held, and listing of executive sessions conducted.

**A. Committee-of-the-Whole Meetings**

September 15, 2016 Regular Board Meeting Minutes

October 12, 2016 Workshop Meeting Minutes

EXHIBIT MINUTES IV

**B. Executive Sessions Conducted**

October 20, 2016 Executive Session

Motion carried.

**V. SUPERINTENDENT'S REPORT**

**A. CURRICULUM AND INSTRUCTION**

1. It was moved by Mr. Wagner and seconded by Mrs. Derr to approve a special education agreement with Newport School District. EXHIBIT CURRICULUM AND INSTRUCTION A-1

Roll Call Vote:

Ayes: Derr, Irvin, Shadel, Shearer, Snyder, M. Wagner, A. Wagner

Nays: None.

Motion carried.

**B. CUSTODIAL-MAINTENANCE-PROPERTY**

Items 1, 2 and 10 were considered as one motion, as follows:

1. Approval of contractors for snow removal services for 2016-2017, based on the attached bid summary. EXHIBIT CUSTODIAL-MAINTENANCE- PROPERTY B-1

**SCHOOL**

Fayette

Fermanagh

**CONTRACTOR**

Burkholder Lawn Care

M&J Paving & Services

Lack-Tuscarora	J.P.H. Enterprises
Monroe	Burkholder Lawn Care
Mountain View	Burkholder Lawn Care
Thompsontown	Burkholder Lawn Care
Tuscarora Valley	J.P.H. Enterprises
Walker	Burkholder Lawn Care
EJHS	Shade-Chris Excavating
JHS	Zimmerman's Excavation
TJHS	Zimmerman's Excavation

2. Approval of first reading of revised Juniata County School District Policy 707, Use of School Facilities. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-2
  
10. Approval of the following facility use requests, in accordance with the rental fee schedule outlined in Policy 707:

Al Ream, Juniata Elementary Boys' Basketball, TJHS Gym, Practice/Games, Mon./Wed./Sat., October 22, 2016 – April 8, 2017;

Tammy Brackbill, EJ Boys' Basketball, TJHS Gym, Practice, Mon.-Thurs., Nov. 16, 2016 – Feb. 28, 2017;

Kevin Kodish, Juniata Elementary Girls' Basketball, TJHS Gym, Practice, Nov. 19, 2016 – February 18, 2017;

Travis Quici, EJ Elementary Girls' Basketball, EJHS Gym, Practice/Open Gym, Various Sundays, November 20, 2016 – February 12, 2017;

Margaret McCann Shimp, Margaret McCann School of Dance, JHS Aud., Performance, December 3, 2016 and rehearsal date(s);

Joseph Schilling, Juniata Jaguar Softball, EJHS Gym, Training, Sundays, Jan.-March 2017;

Margaret McCann Shimp, Margaret McCann School of Dance, JHS Aud., Performance, June 3, 2017 and rehearsal date(s);

Roll Call Vote:

Ayes: Derr, Irvin, Shearer, Snyder, M. Wagner, A. Wagner

Nays: None.

Abstention: Shadel

Motion carried.

3. It was moved by Mr. Shearer to approve the business manager to budget a not-to-exceed cost of \$77,797.50 for one-for-one boiler replacement at Lack-Tuscarora Elementary School. This is a not-to-exceed budget. This budget will be verified when updated bids are obtained in the spring of 2017. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-3, 4, 5  
There was no second to the motion.

It was moved by Mrs. Derr and seconded by Mr. Shadel to table items 4 and 5 until November, as follows:

4. Recommend approving the business manager to budget a not-to-exceed cost of \$113,850.00 for boiler plant upgrade at Lack-Tuscarora Elementary School. This is a not-to-exceed budget. This budget will be verified when updated bids are obtained in the spring of 2017. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-3, 4, 5

5. Recommend approving the business manager to budget a not-to-exceed cost of \$304,332.60 for boiler plant upgrade and fuel switch from #2 oil to on-site propane gas at Lack-Tuscarora Elementary School. This is a not-to-exceed budget. This budget will be verified when updated bids are obtained in the spring of 2017. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-3, 4, 5

Roll Call Vote on Motion to Table:

Ayes: Derr, Irvin, Shadel, Shearer, Snyder

Nays: M. Wagner, A. Wagner

Motion carried.

6. It was moved by Mr. Snyder and seconded by Mr. Irvin to approve completion of a geothermal conductivity test at the Monroe Elementary School site in the amount of \$12,250.00. This work includes installing two 425-foot geothermal test wells that will become part of the functional geothermal well system for the project, similar to the test wells the district approved for East Juniata and Juniata High Schools.

Roll Call Vote:

Ayes: Irvin, Shadel, Snyder, M. Wagner, A. Wagner

Nays: Derr, Shearer

Motion carried.

7. It was moved by Mr. Irvin and seconded by Mr. Snyder to approve completion of a geothermal conductivity test at the Fermanagh-Mifflintown Elementary School site in the amount of \$12,250.00. This work includes installing two 425-foot geothermal test wells that will become part of the functional geothermal well system for the project, similar to the test wells the district approved for East Juniata and Juniata High Schools.

Roll Call Vote:

Ayes: Irvin, Shadel, Snyder, M. Wagner, A. Wagner

Nays: Derr, Shearer

Motion carried.

8. It was moved by Mr. Wagner and seconded by Mr. Irvin to approve contracting with I'm The Guy, LLC for completion of a wall anchor system in order to permanently stabilize foundation walls at the District's property located at 146 Weatherby Way, Mifflintown, at a cost of \$16,850. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-8

Roll Call Vote:

Ayes: Irvin, Shadel, Snyder, M. Wagner, A. Wagner

Nays: Derr, Shearer

Motion carried.

9. It was moved by Mr. Snyder and seconded by Mr. Wagner to approve contracting with CSE-Mills for installation of a corresponding heat pump system in a Juniata High School classroom at a cost of \$15,187.00. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-9

Roll Call Vote:

Ayes: Derr, Irvin, Shadel, Shearer, Snyder, M. Wagner, A. Wagner

Nays: None.

Motion carried.

11. It was moved by Mr. Shearer and seconded by Mrs. Derr to approve a one-year maintenance services agreement with NRG Building Services, Inc., at a total cost of \$15,525.00. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-11  
Roll Call Vote:  
Ayes: Derr, Irvin, Shadel, Shearer, Snyder, M. Wagner, A. Wagner  
Nays: None.  
Motion carried.
  
12. It was moved by Mr. Wagner and seconded by Mr. Irvin to approve a contract with BK Kauffman Construction, LLC for the required excavation and installation of a trench drain at the District's property located at 146 Weatherby Way, Mifflintown, at a cost of \$9,532.00. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-12  
Roll Call Vote:  
Ayes: Irvin, Shadel, Snyder, M. Wagner, A. Wagner  
Nays: Derr, Shearer  
Motion carried.

**INFORMATION:** Materials for PlanCon Part A, Project Justification, and PlanCon B, Schematic Design, for Fermanagh-Mifflintown and Monroe Elementary Schools, have been reviewed and approved by the Pennsylvania Department of Education. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-10a

**C. FINANCE**

**BUSINESS MANAGER'S REPORT**

Items 1 and 2 were considered as one motion, as follows:

1. Approval of financial reports for September 2016. EXHIBIT FINANCE C-1
2. Approval of listing of bills for payment. EXHIBIT FINANCE C-2

Roll Call Vote:  
Ayes: Derr, Irvin, Shadel, Shearer, Snyder, M. Wagner, A. Wagner  
Nays: None.  
Motion carried.

**TAXES**

1. It was moved by Mr. Snyder and seconded by Mrs. Derr to approve the attached list of taxpayers exonerated from paying per capita taxes. Names of taxpayers exonerated from paying per capita taxes are also provided for informational purposes. EXHIBIT TAXES C-1  
Roll Call Vote:  
Ayes: Derr, Irvin, Shadel, Shearer, Snyder, M. Wagner, A. Wagner  
Nays: None.  
Motion carried.

**D. CAFETERIA**

It was moved by Mr. Irvin and seconded by Mrs. Shadel to bring to the table a motion to reinstate the District's Breakfast in the Classroom project.

Roll Call Vote:

Ayes: Derr, Irvin, Shadel, Shearer, Snyder, M. Wagner, A. Wagner

Nays: None.

Motion carried.

It was moved by Mr. Irvin and seconded by Mrs. Shadel to approve a trial reinstatement of the Breakfast in the Classroom program, from November 1, 2016 until the December 2016 Board meeting, with the following guidelines: one breakfast offering; a change in classroom teacher workday to 8:00 a.m. to 3:30 p.m.; and allowing peer tutors to eat with younger students. The parties involved in making the recommendation would report to the Board at the December meeting.

Roll Call Vote:

Ayes: Derr, Irvin, Shadel

Nays: Shearer, Snyder, M. Wagner, A. Wagner

Motion failed.

#### **E. TRANSPORTATION**

1. It was moved by Mr. Wagner and seconded by Mr. Snyder to approve the first reading of revised Juniata County School District Policy 810, Transportation. EXHIBIT

TRANSPORTATION E-1

Motion carried.

2. It was moved by Mr. Snyder and seconded by Mr. Wagner to approve Kathy Huss, Lori McKarchey and Mona Houtz as contracted drivers for the Juniata County School District.

Roll Call Vote:

Ayes: Derr, Irvin, Shadel, Snyder, M. Wagner, A. Wagner

Nays:

Abstention: Shearer

Motion carried.

#### **F. STUDENT-RELATED**

It was moved by Mr. Snyder and seconded by Mr. Irvin to consider items 1 and 2 as one motion, as follows:

1. Approval of first reading of Juniata County School District Policy 143, Standards for Persistently Dangerous Schools. EXHIBIT STUDENT-RELATED F-1

2. Approval of the following student field trip requests:

EJHS Life Skills Students, Community-Based Instruction, Juniata County Food Pantry, Mifflintown/Schlegel's Grocery and Hardware, Thompsontown/Weis Market, Mifflintown/Care and Share Thrift Store, Millerstown, Various Dates;

\*EJHS AP English Students, "Shakespeare's Language and What Sayest Thou?", Mount Hope Estates, Manheim, Thursday, October 13, 2016;

EJHS Life Skills Students, Community Field Trip, At The Barnyard, Lewistown, Thursday, October 20, 2016;

- \*Tuscarora Valley/Lack-Tuscarora/Mountain View/Fermanagh-Mifflintown/Walker Elementary First Graders, Butcher's Family Fun Farm, Newport, Thursday, October 20, 2016;
  - Monroe Elementary Students, Walking Trip, Halloween Parade, Richfield Senior Living Center, Richfield, Friday, October 28, 2016;
  - \*EJHS AP English Students, "Poe Evermore," Mount Hope Estates, Manheim, Tuesday, November 1, 2016;
  - JHS Students, South Hills School of Business and Technology, State College, Thursday, November 3, 2016;
  - EJHS Yearbook Staff, Balfour Cover Design Consult, Harrisburg, Friday, Nov. 4, 2016;
  - Fayette Elementary Students, Santa's Workshop, McAlisterville Community Building, Wed.-Thurs., December 7-8, 2016;
  - \*EJHS Grade 11 English Students, The Forum, Harrisburg, Friday, December 2, 2012;
  - JHS Speech Students, Walking Trip, Mifflintown Playground, Pen Pal Visits, Dates To Be Determined, March and May 2017;
  - \*Monroe/Fayette/Thompstontown-Delaware Elementary Second Graders, Lincoln Caverns, Huntingdon, Friday, May 5, 2017;
  - \*TJHS Eighth Graders, Hersheypark, Hershey, Friday, May 12, 2017.
- \*Transportation will be paid by groups making request.*

Roll Call Vote:

Ayes: Derr, Irvin, Shadel, Shearer, Snyder, M. Wagner, A. Wagner

Nays: None.

Motion carried.

## **G. PERSONNEL**

It was moved by Mr. Shearer and seconded by Mrs. Derr to consider items 1-12 as one motion, as follows:

1. Approval of the establishment of a Level 1 paraprofessional position at Walker Elementary School.
2. Approval of the establishment of a temporary Level 1 paraprofessional position at Fermanagh-Mifflintown Elementary School, to be funded by Title 1 set aside funds and re-evaluated in December 2016.
3. Approval of termination of the employment of Juniata High School part-time custodian Dalton J. Buckley, effective September 16, 2016.
4. Approval of the resignation of Tuscarora Valley Elementary School LPN Karly S. Dressler, effective October 7, 2016.
5. Approval of the employment of Timothy J. Yohn as a part-time custodian at Juniata High School, at an hourly rate of \$10.96, effective September 19, 2016. Mr. Yohn replaces Dalton Buckley.
6. Approval of the employment of Tony A. Ruble as a part-time custodian at East Juniata High School, at an hourly rate of \$10.96, effective October 21, 2016. Tony Ruble replaces Jon Ruble, who has transferred to a full-time custodial position at Thompstontown-

Delaware Elementary School.

7. Approval of the employment of Megan K. Gantz as an LPN/paraprofessional at Tuscarora Valley Elementary School, at an hourly rate of \$11.66, effective October 24, 2016. Ms. Gantz replaces Karly Dressler.
8. Approval of Phyllis L. Benson as a substitute secretary; Megan K. Gantz, Lorann M. Snyder and Karly S. Dressler as substitute LPNs; and Robert D. Imes and Jeffrey L. Keefer as substitute custodians, pending receipt of required clearances.
9. Approval of the employment of Angela R. Boutiller as an ESL teacher at Juniata High School and Tuscarora Junior High School, on Master's Degree +45, Step 17 of the salary schedule, effective October 10, 2016. Ms. Boutiller replaces Ashley Nace, who has transferred to a Fermanagh-Mifflintown Elementary School teaching position.
10. Approval of the transfer of Emily K. Book from a Fayette/Fermanagh-Mifflintown Elementary School learning support teaching position to the Fermanagh-Mifflintown Elementary School ESL teaching position established at the Board's September 2016 meeting, at a date to be determined by the administration.
11. Approval of the request of Employee 2783 to extend her maternity leave from January 23, 2017 to February 1, 2017.
12. Approval of the following conference requests in accordance with the Juniata County School District Conference Policy:

Tracie Fitzgerald, Wetlands Workshop, Harrisburg, October 19, 2016;

Jennifer Hart, Tanya Williams, Friends of Tompkins County Public Library Book Sale, Ithaca, NY, October 24, 2016;

Caren Mann, "Facebook, Frenemies and Mean Girl Bullying," McVeytown, Oct. 27, 2016;

Tina Kerstetter, Arts Education Network Annual Symposium, Camp Hill, Oct. 27, 2016;

Laura Toth, Biology Teacher Workshop, Williamsport, November 22, 2016.

Roll Call Vote:

Ayes: Derr, Irvin, Shadel, Shearer, Snyder, M. Wagner, A. Wagner

Nays: None.

Motion carried.

## **H. ATHLETICS AND ACTIVITIES**

1. It was moved by Mr. Snyder and seconded by Mr. Wagner to table action on the first reading of revised Juniata County School District Policy 123, Interscholastic Athletics and Co-Curricular Activities, until revisions can be made. EXHIBIT ATHLETICS AND ACTIVITIES H-1

Roll Call Vote:

Ayes: Derr, Irvin, Shadel, Shearer, Snyder, M. Wagner, A. Wagner

Nays: None.

Motion carried.

It was moved by Mr. Snyder and seconded by Mr. Irvin to consider items 2-4 as one motion,



as follows:

2. Approval of the following extracurricular position for the 2016-2017 school year, contingent upon receipt of required clearances:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Stipend</u>
Al Ream	Boys' basketball coach	JHS	\$4,000.00
Scott Clark	Assistant boys' basketball coach	JHS	\$3,300.00
Matthew Trotman	Boys' basketball coach	TJHS	\$1,540.00
Kevin Kodish	Girls' basketball coach	JHS	\$4,000.00
Michael Robinson	Wrestling coach	JHS	\$3,880.00
Jarred Dressler	Assistant wrestling coach	JHS	\$2,810.00
Shaun Yackey	Wrestling coach	TJHS	\$1,650.00
Travis Quici	Girls' basketball coach	EJHS	\$4,000.00
Denis Leister	Junior varsity girls' basketball coach	EJHS	\$3,300.00

EJHS game day personnel: Cory Benner, Glenn Grimm, William Hiemer, Joel Snyder, Lori Diehl, Andrew Ciecierski, Rodney Feltman, Thomas Devine, James Tusing, Caitlin Hoover, Jason Noll, Courtney Whitesel, Thomas Feltman, Arlen Saner, Lori Goodling, Donald Troutman, Tony Kline, Kristin Graybill

JHS game day personnel: Sharon Storey, Jerry Auker, Beverly Abram, Lynn Mingle, Denise Primak, Beth Alleman, Brenda Jones, Nancy Quigley, Bret Treaster

**INFORMATION:** Marcus Brothers has resigned as Tuscarora Junior High School wrestling coach.

3. Approval of the following volunteer extracurricular positions for the 2016-2017 school year, contingent upon receipt of required clearances:

<u>Name</u>	<u>Position</u>	<u>School</u>
Michael Fitzgerald	Swimming coach	JHS
Amy Houtz	Swimming coach	JHS
Bruce Brumbaugh	Girls' basketball coach	JHS
James Fosselman	Girls' basketball coach	JHS
Bruce Wilson	Boys' basketball coach	TJHS
Robert Hart	Wrestling coach	JHS
Adam Barrick	Wrestling coach	JHS
Ray Barrick	Wrestling coach	JHS
Kurt Condo	Wrestling coach	JHS
Gary Price, Sr.	Wrestling coach	JHS
Randy Treaster	Wrestling coach	JHS
Stephanie Yetter	Girls' basketball coach	EJHS
Wes Diehl	Girls' basketball coach	EJHS
Bailey Coder	Junior high boys' basketball coach	EJHS
Harris Campbell	Junior high boys' basketball coach	EJHS
Dave Erb	Boys' basketball coach	EJHS
Michelle Elsasser	Ski Club advisor	JCSD
Lauren Waltz	Ski Club advisor	JCSD

4. Approval of the establishment of a PIAA sanctioned volleyball program for the 2017-2018

school year, at a site to be determined based on student interest, coaching and facility availability.

Roll Call Vote:

Ayes: Derr, Irvin, Shadel, Shearer, Snyder, M. Wagner, A. Wagner

Nays: None.

Motion carried.

## VI. OTHER BUSINESS

Prior to a vote on item 1, Mrs. Wagner called for a recess to discuss the recommendation.

1. It was moved by Mr. Snyder and seconded by Mr. Irvin to table, indefinitely, action on a recommendation to pay the medical and other associated expenses incurred as the result of an injury to a student during an evacuation at Juniata High School.

Roll Call Vote:

Ayes: Derr, Irvin, Shadel, Shearer, Snyder, M. Wagner, A. Wagner

Nays: None.

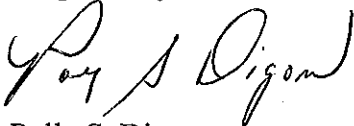
Motion carried.

## VII. ADJOURNMENT

There being no further business, it was moved by Mr. Snyder and seconded by Mrs. Derr to adjourn the meeting.

Motion carried.

Respectfully submitted,



Polly S. Digon  
Board Secretary