

**JUNIATA COUNTY SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
Thursday, November 20, 2014  
8:00 PM REGULAR BOARD MEETING  
Fermanagh-Mifflintown Elementary School**

**MINUTES**

**I. CALL TO ORDER/PLEDGE**

A meeting of the Board of Directors of the Juniata County School District was held Thursday, November 20, 2014 in the Fermanagh-Mifflintown Elementary School multipurpose room, all members having been duly notified. The meeting was called to order at 8:00 p.m. by Mr. Danny R. Snyder, President.

**II. BOARD MEMBERS**

The following board members were present at roll call:

Mr. Dennis Irvin

Mrs. Glenda I. Leister

Mr. John G. Noss

Mr. Ray D. Page

Mrs. Christine D. Shadel

Mr. Joseph R. Shearer

Mr. Danny R. Snyder

Mrs. Amy L. Wagner

Mr. Larry J. Rothrock was absent.

**III. COMMUNICATIONS**

**A. School Board Secretary**

The board secretary had nothing to report.

**B. School Board Members**

Several board members shared their favorable impressions of the holiday luncheon held that day for senior citizens.

**C. School District Administration**

Mr. Fausey commended the EJHS boys' soccer team on their championships.

Mr. Yarger noted his appreciation of the EJHS junior class play and said he looked forward to the JHS production.

**D. Public Comment Period**

Helen Casner thanked the board for action to approve cameras and audio recording equipment on buses.

**PRESENTATIONS:**

Audit Report - Romulus C. Comly, Boyer & Ritter, CPAs

Spotlight on Our Schools – Lack-Tuscarora Elementary, School -Wide Positive Behavior Support

*As the President of the Board of School Directors conducts this meeting, it will not be necessary to announce each Director's name for each roll call vote. If, however, a Director or Directors wish to comment or have his/her comment or vote specifically recorded, the Director(s) shall have the*

*opportunity to so state. The President of the Board of Directors will announce before each roll call vote that if he hears no objections from any members of the committee present, the vote will be considered a unanimous roll call vote and so recorded.*

- IV. 1. It was moved by Mrs. Leister and seconded by Mr. Noss to approve minutes of school board committee meetings, special and regular school board meetings held, and listing of executive sessions conducted.

**A. Committee-of-the-Whole Meetings**

October 16, 2014 Regular Board Meeting

November 12, 2014 Board Workshop Meeting

EXHIBIT MINUTES V

**B. Executive Sessions Conducted**

November 20, 2014, Executive Session for Personnel Issues

Roll Call:

Ayes: Irvin, Leister, Noss, Page, Shadel, Shearer, Snyder, Wagner

Nays: None

Motion carried.

**V. SUPERINTENDENT'S REPORT**

**A. CURRICULUM AND INSTRUCTION**

1. It was moved by Mr. Page and seconded by Mrs. Wagner to approve the following Juniata County School District Occupational Advisory Committee for Health Occupations members: Lisa Becker, RN, MCAST PN instructor; Linda Groninger, retired assistant director, Juniata County Emergency Management, First Aid/CPR instructor; Michele Waters, MCAST special education teacher; Glenda Leister, medical insurance specialist, Hartman Group, Juniata County School District board member; Teresa Murphy, RN, Department of Public Welfare; Beth Manbeck, RN, MCAST PN instructor; Bonnie Bowsman, RN, ER manager, Geisinger-Lewistown Hospital; Bonnie Cook, RN, unit coordinator, Surgical Services, Geisinger-Lewistown Hospital; Lezlee Mummah, RN, supervisor, Bookline Manor; Chelsea Bilger, medical secretary/clerk, Geisinger-Lewistown Hospital; Caddy Berrier, medical secretary/clerk, Geisinger-Lewistown Hospital; and Nichole Kerlin, RN, Mountain View Medical Center.

Roll Call:

Ayes: Irvin, Noss, Page, Shadel, Shearer, Snyder, Wagner

Nays: None

Abstention: Leister

Motion carried.

**B. CUSTODIAL-MAINTENANCE-PROPERTY**

On a Mr. Noss/Mrs. Leister motion, approval was granted of the following: B-1, 2, 4, 5, 6, 7 and 8:

1. Approval was granted of the following facility use requests, in accordance with the rental fee schedule outlined in Policy 707:

Nevin Burns, Girls' U14 Soccer, TJHS Gym, Practice, Saturdays, Dec. 2014-March 2015;  
Joseph Schilling, Juniata Jaguars, EJHS Gym, Training, Sundays, Jan. 4-March 1, 2015;  
Joseph Mott, Central PA Evangelical Pastors Assoc., EJHS Aud., Seminar/Workshop, Oct.  
23-25, 2015.

2. Approval was granted of the first reading of Juniata County School District Policy 817, Use of Video Surveillance Cameras. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-2
4. Approval was granted of a contract with Ron Farley, Inc. for elevator inspection service at Juniata High School and Tuscarora Junior High School. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-4
5. Approval was granted to purchase a convection oven for use at Tuscarora Junior High School, from Johnnie's Restaurant and Hotel Service, Inc., at a cost of \$5,477. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-5
6. Approval was granted to the administration to place a bid on 133 LCD monitors being offered for sale by Penns Valley School District.
7. Approval was given of the receipt of the donation and installation of four kickboards on the Fayette Elementary School playground, by the Fayette Elementary Home and School Association, at no cost to the district.
8. Approval was given of the receipt of the donation of a 10x14 barn-style shed, to be placed on a 2B stone bed, as well as site preparation, at Monroe Elementary School, from the Monroe Elementary Home and School Association, at no cost to the district.
3. It was moved by Mrs. Leister and seconded by Mr. Noss to reject all bids for maintenance of Dietrick Field to re-advertise and solicit additional bids. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-3  
Roll Call:  
Ayes: Irvin, Leister, Noss, Page, Shadel, Shearer, Snyder, Wagner  
Nays: None  
Motion carried.

**C. FINANCE**

**BUSINESS MANAGER'S REPORT**

On a Mr. Page/Mrs. Shadel motion, approval was granted of the following: C-1, 2, 3, 4 and 5:

1. Approval of financial reports for October 2014. EXHIBIT FINANCE C-1
2. Approval of listing of bills for payment. EXHIBIT FINANCE C-2
3. Approval of the auditor's report for the year ended June 30, 2014, as prepared and presented by Boyer & Ritter, CPAs, and approval of the corrective action plan for the year ended June 30, 2014. EXHIBIT FINANCE C-3

4. Approval of an agreement with Tuscarora Intermediate Unit 11 for support in connection with Medical Access (MA) billing. EXHIBIT FINANCE C-4
5. Approval of an agreement with Tuscarora Intermediate Unit 11 for support in connection with 2015-16 E-rate submission for Category 1 services. EXHIBIT FINANCE C-5

Roll Call:

Ayes: Irvin, Leister, Noss, Page, Shadel, Shearer, Snyder, Wagner

Nays: None

Motion carried

## **TAXES**

**INFORMATION:** A list of taxpayers exonerated from paying per capita taxes is provided for informational purposes. EXHIBIT TAXES

### **D. CAFETERIA**

### **E. TRANSPORTATION**

On a Mr. Noss/Mrs. Leister motion, approval was granted of the following: E-1, 2 and 3:

1. Approval of first reading of Juniata County School District Policy 810.3, Transportation – Video/Audio Recording. EXHIBIT TRANSPORTATION E-1
2. Approval of a contract with River Rock Academy Services, Inc., for the purchase of transportation services for identified students to the Shiremanstown campus at a daily rate of \$30. EXHIBIT TRANSPORTATION E-2
3. Approval of Patricia Brubaker, Wendy Anderson, Heather Gray and Anisa Ingram as contracted school bus drivers for the Juniata County School District.

Roll Call:

Ayes: Irvin, Leister, Noss, Page, Shadel, Shearer, Snyder, Wagner

Nays: None

Motion carried

### **F. STUDENT-RELATED**

On a Mrs. Wagner/Mrs. Shadel motion, approval was granted of the following: F-1, 2, 3, 4, and 5:

1. Approval of a contract with Tuscarora Intermediate Unit 11 for the provision of selected special educational services, July 1, 2014 through June 30, 2015, at a total cost of \$138,895. EXHIBIT STUDENT-RELATED F-1
2. Approval for Central Susquehanna Intermediate Unit to provide hearing support services to two students at an hourly rate of \$111.

3. Approval of student participation in a research survey regarding the development of the Child and Adolescent Social Support Scale (CASSS).

**INFORMATION:** Researchers Michelle Demaray, Christine Malecki, and Steve Elliott have been developing the Child and Adolescent Social Support Scale (CASSS) for two decades and have received a grant to norm the measure. They need a representative sample from around the country to participate, and they would like to use schools within the Juniata County School District to represent rural demographics. School psychologists use similar scales with students in the district every day. If a scale is normed using students from the local area, the scale will be even more accurate. Student participants (third through 12th grade) will complete three rating scales, all of which should take just over one hour to complete. School psychologist Nancy Cipriani, in conjunction with administrators, will serve as the point person(s) for coordination of data collection. As a result of this project, the district will be provided with an assessment of specific social and emotional needs within the district and individual schools, essentially having the ability to see in what areas students have the most intense needs (e.g., anxiety, depression, social skills, bullying, etc.). Once these school profiles are obtained, more effective school-wide positive behavior supports can be implemented and more streamlined student needs can be targeted. Data could also be used to write grants for extra supports and interventions and better utilize guidance services and outside supports.

4. Approval of the following student field trip requests:

\*TJHS Girls' Basketball Team, Lady Lions Education Day/Game, State College, Fri., Nov. 14, 2014;

\*EJHS Grade 12 Economics Students, Conference, Sunbury, Friday, December 5, 2014;

\*TJHS 7<sup>th</sup>/8<sup>th</sup> Grade Chorus Members, Performance, Locust Grove Retirement Village, Mifflin, Tuesday, December 23, 2014;

TJHS Gifted Students, Math Counts Competition, Middletown, Date To Be Determined, Jan./Feb. 2015;

\*HOSA Members, State Leadership Conference, Lancaster, Wed.-Fri., March 11-13, 2015;

\*Lack-Tuscarora Elementary Students (Grades 1-5), Trout Release, Karl B. Guss Park, Saturday, May 16, 2015.

***Mountain View Elementary School Field Trips\****

Kindergarten, Lake Tobias Wildlife Park, Halifax, Monday, May 11, 2015;

Grade One, Forum, Harrisburg/Little Buffalo State Park, Newport, Tues., May 12, 2015;

Grade Two, Lincoln Caverns, Huntingdon, Thursday, May 7, 2014;

Grade Three, Whitaker Center, Harrisburg, Wednesday, May 6, 2015;

Grade Four, Science Factory, Lancaster, Wednesday, May 13, 2015;

Grade Five, National Aquarium, Baltimore, MD, Thurs. or Fri., May 14 or 15, 2015.

*\*Transportation will be paid by groups making request.*

5. Approval of one month of homebound instruction for an East Juniata High School student, effective October 16, 2014.

Roll Call:

Ayes: Irvin, Leister, Noss, Page, Shadel, Shearer, Snyder, Wagner

Nays: None

Motion carried

## **G. PERSONNEL**

On a Mr. Page/Mrs. Leister motion, approval was granted of the following: G-1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14 and 15:

1. Approval of a three-year extension of the employment contract for athletic director Alyssa M. Wittle, effective December 4, 2014 through December 7, 2017. EXHIBIT PERSONNEL G-1
2. Approval of the establishment of a Level 2 paraprofessional position at Fayette Elementary School, to assist a student who previously received care through a private agency.
3. Approval of the employment of Valerie M. Schlegel as a Level 1 paraprofessional at Mountain View Elementary School and a Level 2 paraprofessional at Tuscarora Valley Elementary School, effective October 13, 2014. Approval of Ms. Schlegel's transfer from a Level 2 paraprofessional position to a Level 1 paraprofessional position at the Board's October 16, 2014 meeting was incorrect.
4. Approval of the employment of Melinda S. Spade as a Level 1 paraprofessional at Mountain View Elementary School, at an hourly rate of \$9.89, effective November 21, 2014. Ms. Spade assumes a position established at the Board's October 16, 2014 meeting.
5. Approval of the employment of Shirley A. Zeiders as a Level 1 paraprofessional at Walker Elementary School, at an hourly rate of \$12.36, effective at a date to be determined. Mrs. Zeiders is filling a position that resulted from a retirement and reassignment of paraprofessionals.
6. Approval of the employment of Trisha J. Santos-Villalobo as a translator/interpreter at an hourly rate of \$15.00.
7. Approval of Connie J. Heintzelman, John E. Johnston, Megan A. Shawver and Kenneth S. Zendt as substitute teachers; Darlene R. Bubb, Amber B. Eby, Trisha J. Santos-Villalobo and Tina L. Shoop as substitute paraprofessionals; Trisha D. Jones as a substitute secretary; and Daisy M. Yetter as a substitute custodian.
8. Approval of Angela Sieber as a mentor teacher for Matthew A. Trotman.
9. Approval of the employment of Jillian R. Shawver as a certified school nurse, on Bachelor's Degree, Step 1 of the salary schedule, effective December 15, 2014. Miss Shawver replaces Loretta Q. Fraker, who is retiring.
10. Approval of the following conference requests in accordance with Juniata County School District Policy:  
  
Curtis Clark, Central Pennsylvania Career Fair, Milton, November 5, 2014;  
Simon Cameron, Stock Market and Finance Game Training, Penn State University, January 21, 2015.

11. Approval of maternity leave for Employee 478, approximately April 10, 2015 through the conclusion of the 2014-2015 school year.
  12. Approval for the district to assume the \$6,000 cost for school psychologist Carissa Bowersox to obtain her licensure through Penn State University, and approval of the rescission of Dr. Bowersox's resignation, which was accepted at the Board's October 16, 2014 meeting. EXHIBIT PERSONNEL G-12
- INFORMATION:** Dr. Bowersox's licensure will enable the district to secure additional Medical Access funds, as well as enable the district to secure intern students for psychological services at no cost, which will allow the district to implement programs that it may not have the opportunity to put into place without the licensure.
13. Approval of an internship agreement with Pennsylvania State University at a cost of \$19,000 for a period of January 12, 2015-May 8, 2015; an internship/employment contract with Abby Crimmins; and a contract with licensed psychologist and certified school psychologist Dr. Shirley Woika, who will supervise Abby Crimmins. EXHIBIT PERSONNEL G-13
  14. Approval of performance measures, consistent with Section 1073.1 of the Public School Code of 1949, as an addendum to the agreement for employment of district superintendent of schools for Keith D. Yarger.
  15. Approval of an annual stipend of \$1,200 for the position of board secretary.

Roll Call:

Ayes: Irvin, Leister, Noss, Page, Shadel, Shearer, Snyder, Wagner

Nays: None

Motion carried

## H. **ATHLETICS AND ACTIVITIES**

On a Mrs. Leister/Mr. Noss motion, approval was granted of the following: H-1 and 2:

1. Approval of the following extracurricular positions for the 2014-2015 school year:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>School</u></b>	<b><u>Stipend</u></b>
Ray Barrick	Wrestling co-coach	TJHS	\$1,005
Adam Barrick	Wrestling co-coach	TJHS	\$ 825
Matt Trotman	Boys' basketball coach	TJHS	\$1,450
Scott Clark	J.V. boys' basketball coach	JHS	\$3,300

Game Day Personnel: Sharon Storey, Jerry Auker, Beth Ann Alleman, Lynn Mingle, Robert Shoop, Joel Snyder, Jana Snyder, Wes Diehl, Lori Diehl, Tammy Brackbill, Dennis Sankey, Caitlin Hoover, Don Troutman, Denise Primak, Thomas Devine, Marcus Brothers

2. Approval of the following volunteer extracurricular positions for the 2014-015 school year:

<u>Name</u>	<u>Position</u>	<u>School</u>
Tom Feltman	Junior high girls' basketball coach	EJHS
Kyle Auker	Junior high boys' basketball coach	EJHS
Bruce Wilson	Junior high boys' basketball coach	TJHS
Rich Rush	Junior high boys' basketball coach	TJHS

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

3. The board opted to further research revisions to Juniata County School District Policy 904, Public Attendance at School Events, to include a provision for free admission to athletic events between Juniata High School/Tuscarora Junior High School and East Juniata High School teams. EXHIBIT ATHLETICS AND ACTIVITIES H-3

## **VI. OTHER BUSINESS**

1. It was moved by Mr. Noss and seconded by Mr. Page to approve the Juniata County School District's District Level Plan, July 1, 2015-June 30, 2018.

Roll Call:

Ayes: Irvin, Leister, Noss, Page, Shadel, Shearer, Snyder, Wagner

Nays: None

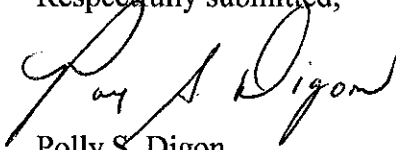
Motion carried.

## **VII. ADJOURNMENT**

There being no further business, it was moved by Mrs. Leister and seconded by Mrs. Wagner to adjourn the meeting.

Motion carried.

Respectfully submitted,



Polly S. Digon  
Board Secretary