

**JUNIATA COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
Thursday, November 15, 2012
8:00 PM BOARD MEETING
Fermanagh-Mifflintown Elementary School**

MINUTES

I. CALL TO ORDER/PLEDGE

A meeting of the Board of Directors of the Juniata County School District was held Thursday, November 15, 2012 at 8:00 p.m. in the Fermanagh-Mifflintown Elementary School multipurpose room, all members having been duly notified. The meeting was called to order at 8:00 p.m. by Mr. Danny R. Snyder, President.

II. BOARD MEMBERS

The following board members were present at roll call:

Mr. William B. Book	Mr. Ray D. Page
Mr. Melvin E. Brubaker, Jr.	Mrs. Christine D. Shadel
Mr. Randy L. Dressler	Mr. Joseph R. Shearer
Mrs. Glenda I. Leister	Mr. Danny R. Snyder
Mr. John G. Noss	

III. COMMUNICATIONS

A. School Board Secretary

The board secretary had nothing to report.

B. School Board Members

There were no comments from board members.

C. School District Administration

Mr. Musselman spoke about district Veterans' Day activities.

Mrs. Ricedorf reported on Hoops for Hearts and an interdisciplinary project Mrs. Norman's class undertook at Mountain View Elementary School; Red Ribbon Week at Tuscarora Valley Elementary School; and Trout in the Classroom at Lack-Tuscarora Elementary School.

Mr. Kinzer commented on Trout in the Classrooms projects at Monroe, Fayette and Thompsontown-Delaware elementary schools.

Mr. Apple reported that Alan Musselman, Donald Bratton, Roger Swyers and JHS building trades students had made improvements to the school's tennis court and that JHS students and parents are organizing a Hurricane Sandy relief effort.

Mr. Fausey spoke about the EJHS Key Club's UNICEF collection and Thanksgiving food drive.

D. Public Comment Period

Mr. Steve Casner spoke about bus transportation.

As the President of the Board of School Directors conducts this meeting, it will not be necessary to announce each Director's name for each roll call vote. If, however, a Director or Directors wish to comment or have his/her comment or vote specifically recorded, the Director(s) shall

have the opportunity to so state. The President of the Board of Directors will announce before each roll call vote that if he hears no objections from any members of the committee present, the vote will be considered a unanimous roll call vote and so recorded.

- IV. It was moved by Mr. Dressler and seconded by Mr. Book to approve minutes of school board committee meetings, special and regular school board meetings held, and listing of executive sessions conducted.

A. Committee-of-the-Whole Meetings

October 18, 2012 Board Meeting Minutes

EXHIBIT MINUTES IV

B. Executive Sessions Conducted

October 18, 2012 Executive Session for Personnel Issues

November 7, 2012, Executive Session for Personnel and Contractual Issues

November 12, 2012, Executive Session for Contractual Issues

November 15, 2012, Executive Session for Contractual Issues

Motion carried.

V. SUPERINTENDENT'S REPORT

A. CURRICULUM AND INSTRUCTION

1. It was moved by Mr. Dressler and seconded by Mrs. Leister to approve an agreement of affiliation with the Mifflin-Juniata Career and Technology Center's Practical Nursing Program. EXHIBIT CURRICULUM AND INSTRUCTION A-1
Motion carried.

B. CUSTODIAL-MAINTENANCE-PROPERTY

1. It was moved by Mr. Noss and seconded by Mr. Book to approve the following facility use requests, in accordance with the rental fee schedule outlined in Policy 707:

Danny Reed, EJHS Junior High Girls' Basketball, EJHS Cafeteria, Dance, Nov. 16, 2012;
Meghan Geedey, JHS Girls' Basketball, TJHS Gym, Elementary Program, Saturday mornings
through the winter season;

Travis Quici, EJHS Girls' Basketball, EJHS Caf./Kitchen, Dinner, December 1, 2012;
Ben Fausey/David Portzline, U10/U12 Soccer, TJHS/EJHS Gyms, Practice, As
Available.

Motion carried.

2. It was moved by Mr. Dressler and seconded by Mrs. Leister to approve the installation of 20 interior video cameras, which the district currently owns, among Juniata High School, Tuscarora Junior High School and East Juniata High School, and four exterior cameras at Tuscarora Valley Elementary School, at a cost not to exceed \$10,000 (Higher Information Group labor and materials).

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

3. It was moved by Mr. Dressler and seconded by Mr. Book to approve drilling and plumbing a replacement well at Walker Elementary School at an estimated cost of \$12,000. The project is to be completed as soon as possible.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

C. **FINANCE**

BUSINESS MANAGER'S REPORT

1. It was moved by Mrs. Leister and seconded by Mrs. Shadel to approve financial reports for October 2012. EXHIBIT FINANCE C-1

Motion carried.

2. It was moved by Mr. Book and seconded by Mr. Noss to approve the listing of bills for payment. EXHIBIT FINANCE C-2

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

It was moved by Mr. Dressler and seconded by Mr. Book to bring from the table a motion to approve membership in the Pennsylvania School District Liquid Asset Fund.

Motion carried.

3. It was moved by Mr. Dressler and seconded by Mr. Book to approve membership in the Pennsylvania School District Liquid Asset Fund.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

TAXES

INFORMATION: List of taxpayers exonerated from paying 2012-2013 per capita taxes under current board policy. EXHIBIT TAXES C

D. **CAFETERIA**

A. **TRANSPORTATION**

1. It was moved by Mr. Book and seconded by Mr. Brubaker to approve a pupil transportation agreement with Rohrer Bus Service for the 2013-2014 through 2017-2018 school years.

EXHIBIT TRANSPORTATION E-1

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Page, Shadel, Shearer, Snyder

Nays: Noss
Motion carried.

2. It was moved by Mrs. Leister and seconded by Mr. Dressler to approve the purchase of Transfinder software, upload data service and training, with a first-year cost of \$23,695 and subsequent yearly costs of \$4,400.00. EXHIBIT TRANSPORTATION E-2

Roll Call:

Ayes: None

Nays: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Motion failed.

3. It was moved by Mr. Noss and seconded by Mr. Brubaker to approve the removal of the Bus 26 route contract, with the following adjustments, effective December 3, 2012:

Move the following students from Bus 25 to Bus 27 (JHS and TJHS only): Stops 6, 7, 9, 10, 11, 12, which will transfer to Bus 17 on Route 35;

Move the following students from Bus 26 to Bus 27 (Lack only): Stops 6, 7, 8, 9, 10, 11, 16, 17, 18;

Reroute Bus 25 to include McCoysville Road, turn-around at intersection of McCoysville and Creek roads, back onto Route 850 to Route 35, picking up students from Bus 26 (JHS and TJHS only): Stops 1, 2, 3, 4; and p.m. Amish school run;

Move the following students from Bus 26 to Van 114 (Lack only): Stops 2, 4, 11, 12, 13, 14, 15. Drop off at Lack, pick up Stop 1 and previously assigned students to Lack.

Some minor adjustments may be necessary with the approval of the superintendent.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

F. STUDENT-RELATED

It was moved by Mr. Dressler and seconded by Mr. Brubaker to consider items 1, 2 and 3 as one motion, as follows:

1. approve the following fund-raising activities:

EJHS FFA – Donkey basketball;

Lack-Tuscarora Home and School Assoc. – Sale of Thirty-One products.

2. approve extending homebound instruction for an East Juniata High School student, to a date to be determined by the student's physician.

3. approve the following student field trip requests:

TJHS Gifted Students, Math Counts Competition, Middletown, Saturday, February 9, 2013.

Fayette Elementary School*

Kindergarten, ZooAmerica/Chocolate World, Hershey, Wednesday, May 15, 2013;
Grade One, Indian Echo Caverns, Hummelstown/Chocolate World, Hershey, Tues., May 14, 2013;
Grade Two, Lincoln Caverns, Huntingdon, Tuesday, April 23, 2013;
Grade Three, Landis Valley Museum, Lancaster, Thursday, May 2, 2013;
Grade Four, Capitol and Whitaker Center, Harrisburg, Tuesday, April 30, 2013;
Grade Five, Gettysburg Historical Sites, Tuesday, April 30, 2013;
Grade Six, National Aquarium/Inner Harbor, Baltimore, MD, Thursday, April 18, 2013.
Life Skills Class, Oakes Museum of Natural History, Mechanicsburg, Thurs., April 18, 2013.
**Transportation will be paid by groups making request.*

Motion carried.

INFORMATION:

- 1) Revised 2012-2013 school calendar to reflect make-up days for school closings on October 29 and 30, 2012. EXHIBIT STUDENT-RELATED F-3
- 2) Interested members of Indian Voices, the Tuscarora Junior High School seventh and eighth grade concert choir, will perform for services at New Beginning Church, Spruce Hill, and Lower Tuscarora Presbyterian Church, Academia, on Sunday, December 16.

G. PERSONNEL

It was moved by Mr. Book and seconded by Mr. Brubaker to approve items 1-11 as one motion, as follows:

1. approve the position of transportation aide for 2.41 hours per day, and further recommend approving the employment of Linda M. Delbaugh in the position, at an hourly rate of \$9.00, effective November 16, 2012.
2. approve establishing two four-hour Level II paraprofessional positions at Mountain View Elementary School.
3. approve the reinstatement of furloughed employees Jenny M. Strawser, to a Juniata High School Level III paraprofessional position, effective October 19, 2012; and Teresa L. Williams, to a Tuscarora Valley Elementary School Level III paraprofessional position, effective October 19, 2012.

INFORMATION:

- 1) Tuscarora Junior High School Level III paraprofessional Wendy Trego transferred to a Tuscarora Valley Elementary School Level III paraprofessional position, effective October 31, 2012.
- 2) Tuscarora Junior High School Level II paraprofessional Terri J. Arnold transferred to the Tuscarora Junior High School Level III paraprofessional position vacated by Mrs. Trego, effective October 31, 2012.
4. accept the resignation of Tuscarora Valley Elementary School Level III paraprofessional Wendy Trego, effective November 6, 2012.
5. approve the employment of Samantha L. Beward as a Tuscarora Junior High School Level II

paraprofessional, effective November 16, 2012. Mrs. Beward replaces Terri J. Arnold.

6. approve Brittany M. Hower as a substitute teacher and John E. Schlegel as a substitute custodian.
7. approve Jasmine Rodriguez as a translator/interpreter, at an hourly rate of \$15.
8. approve the reinstatement of furloughed teacher Ashley L. Hack, to provide Title I services to Juniata Mennonite School 2.5 hours per day, at a prorated hourly rate based on the current salary step schedule, effective October 22, 2012. Mrs. Hack replaces Harry F. Pearce, who transferred to the Walker Elementary School third-grade teaching position vacated when Kelly Campagna was named East Juniata High School assistant principal.
9. approve Julie A. Hannon as a mentor for East Juniata High School learning support teacher Shawn C. Trout.
10. approve the request for six weeks of maternity leave for Employee 478, beginning approximately January 2, 2013.
11. approve the resignation of Christie L. Holderman as supervisor of special education, effective December 1, 2012.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

H. ATHLETICS AND ACTIVITIES

It was moved by Mrs. Shadel and seconded by Mrs. Leister to consider items 1 and 2 as one motion, as follows:

1. approve the following extracurricular positions for the 2012-2013 school year:

<u>Name</u>	<u>Position</u>	<u>School</u>
Donald Parson	Boys' basketball co-coach	TJHS
Scott Clark	Boys' basketball co-coach	TJHS
Cody Cox	Junior class co-advisor	EJHS

2. approve the following volunteer extracurricular position for the 2012-2013 school year:

<u>Name</u>	<u>Position</u>	<u>School</u>
Ryan Marker	Boys' basketball coach	TJHS

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

INFORMATION:

- 1) Scott Clark was previously approved as Tuscarora Junior High School boys' basketball

coach.

- 2) Lynlee Payne, rather than Lynlee Richmond, as was approved at the July 19, 2012 board meeting, served as East Juniata High School assistant field hockey coach for the 2012 season.

VI. OTHER BUSINESS

1. It was moved by Mr. Noss and seconded by Mr. Book to approve the first reading of Juniata County School District Policy 816.1, Electronic Records/Signatures. EXHIBIT OTHER BUSINESS VI-1
Motion carried.

It was moved by Mr. Book and seconded by Mr. Dressler to authorize the administration to develop a job description and pay scale for the position of director of special education, prior to the next board meeting.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

VII. ADJOURNMENT

There being no further business, it was moved by Mr. Dressler and seconded by Mr. Brubaker to adjourn the meeting.

Motion carried.

Respectfully submitted,

Polly S. Digon, Board Secretary