

**JUNIATA COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
Thursday, November 21, 2013
8:00 PM REGULAR BOARD MEETING
Fermanagh-Mifflintown Elementary School**

MINUTES

I. CALL TO ORDER/PLEDGE

A regular meeting of the Board of Directors of the Juniata County School District was held Thursday, November 21, 2013 at 8:00 p.m. in the Fermanagh-Mifflintown Elementary School multipurpose room, all members having been duly notified. The meeting was called to order at 8:00 p.m. by Mr. Danny R. Snyder, President.

II. BOARD MEMBERS

The following board members were present at roll call:

Mr. William B. Book	Mr. John G. Noss
Mr. Melvin E. Brubaker, Jr.	Mrs. Christine D. Shadel
Mr. Randy L. Dressler	Mr. Joseph R. Shearer
Mrs. Glenda I. Leister	Mr. Danny R. Snyder
Mr. Ray D. Page	

III. COMMUNICATIONS

A. School Board Secretary

The board secretary had nothing to report.

B. School Board Members

Mr. Dressler spoke about his eight years of service on the board.

Mr. Book expressed his thoughts on his 14 years of service on the board.

Mrs. Leister extended condolences to the family of the late Dorothy Swab; congratulated Perry County Council of the Arts Teacher of the Year Sara Sutton; welcomed home and thanked Ed Reinhold for his service; congratulated fall sports teams; and thanked Mr. Dressler and Mr. Book for their service.

C. School District Administration

Mr. Edmiston reported that East Juniata High School had obtained a \$5,000 Highmark grant for physical education program differentiation.

Mrs. Ricedorf spoke about Lack-Tuscarora Elementary School's Trout in the Classroom project; Beth Norman and Hunter Hart attending a science symposium; and Tuscarora Valley Elementary School's hat, mitten and scarf collection project.

Mr. Fausey reported on the East Juniata Key Club foot collection and commended the staff and students on their conduct during a recent fire incident.

D. Public Comment Period

There were no requests for the public comment period.

PRESENTATIONS:

Recognition of Board Members William Book and Randy Dressler
Audit Report - Romulus C. Comly, Boyer & Ritter, CPAs

As the President of the Board of School Directors conducts this meeting, it will not be necessary to announce each Director's name for each roll call vote. If, however, a Director or Directors wish to comment or have his/her comment or vote specifically recorded, the Director(s) shall have the opportunity to so state. The President of the Board of Directors will announce before each roll call vote that if he hears no objections from any members of the committee present, the vote will be considered a unanimous roll call vote and so recorded.

IV. It was moved by Mr. Dressler and seconded by Mr. Book to approve minutes of school board committee meetings, special and regular school board meetings held, and listing of executive sessions conducted.

A. Committee-of-the-Whole Meetings

October 17, 2013 Regular Board Meeting Minutes
November 14, 2013 Workshop Meeting

EXHIBIT MINUTES IV

B. Executive Sessions Conducted

October 17, 2013 Executive Session for Personnel Issues
October 24, 2013 Executive Session for Contractual Issues
November 21, 2013 Executive Session for Personnel and Contractual Issues

Motion carried.

V. SUPERINTENDENT'S REPORT

A. CURRICULUM AND INSTRUCTION

1. It was moved by Mr. Book and seconded by Mrs. Leister to approve an agreement of affiliation with the Mifflin-Juniata Career and Technology Center Practical Nursing Program for 2014. EXHIBIT CURRICULUM AND INSTRUCTION A-1
Roll Call:
Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder
Nays: None
Motion carried.
2. It was moved by Mr. Dressler and seconded by Mr. Brubaker to approve the purchase of 60 Chromebooks to use as labs at elementary schools at a cost of \$280 each.
Roll Call:
Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder
Nays: None
Motion carried.
3. It was moved by Mr. Noss and seconded by Mr. Book to approve the donation of surgical instruments from Lewistown Hospital for the district's health professions program.
Motion carried.

B. CUSTODIAL-MAINTENANCE-PROPERTY

DISCUSSION: Susquehanna Elementary School playground equipment

1. It was moved by Mr. Book and seconded by Mr. Noss to approve Tremco Incorporated to perform roof inspections at a cost of \$3,900. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-1
Roll Call:
Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder
Nays: None
Motion carried.
2. It was moved by Mr. Book and seconded by Mr. Brubaker to approve first reading of revised Juniata County School District Policy 610, Purchases Subject to Bid/Quotation. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-2
Motion carried.
3. It was moved by Mr. Noss and seconded by Mrs. Leister to approve M&J Paving and Services to perform snow removal at Tuscarora Valley Elementary School for 2013-2014. M&J Paving and Services replaces low bidder Burkholder Lawn Care, who has withdrawn the Tuscarora Valley Elementary School bid. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-3
Roll Call:
Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder
Nays: None
Motion carried.
4. Item removed from the agenda
5. It was moved by Mr. Book and seconded by Mr. Dressler to approve Engenuity to install heating, cooling and vacuum systems in the Juniata High School construction trades building, at a cost of \$85,450.00. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-5
Roll Call:
Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder
Nays: None
Motion carried.
6. It was moved by Mr. Brubaker and seconded by Mr. Book to approve advertising and soliciting proposals for a Model 45004 Ventrac diesel tractor, Kabota engine, 72" finish mower, V-blade, 49" manual adjust terra rake, ball park groomer for primary use at East Juniata High School.
Roll Call:
Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder
Nays: None
Motion carried.

7. It was moved by Mr. Book and seconded by Mr. Noss to approve the purchase of a MiniMag floor scrubber at a cost of \$7,785.04.
Roll Call:
Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder
Nays: None
Motion carried.
8. It was moved by Mr. Book and seconded by Mrs. Shadel to approve the sale of a Massey Ferguson 50 with a six-foot Woods mower.
Roll Call:
Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder
Nays: None
Motion carried.
9. It was moved by Mr. Dressler and seconded by Mr. Noss to approve the following facility use requests, in accordance with the rental fee schedule outlined in Policy 707:

Lynn Mingle, Juniata Boys' Basketball Booster Club, JHS Gym/Caf., Sports Showcase, December 5, 2013;
Richard Rush, Juniata Elem. Basketball, JHS/TJHS Gyms, Tournament, Dec. 14, 2013;
Lynn Mingle, Legion Baseball, JHS Field, As Available, May 1-July 31, 2104.

Motion carried.
10. It was moved by Mr. Dressler and seconded by Mr. Brubaker to approve the Guaranteed Energy Savings Agreement with Reynolds Energy Services for \$16,320,817 for improvements at East Juniata High School, Tuscarora Junior High School and Juniata High School, subject to solicitor review.
Roll Call:
Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder
Nays: None
Motion carried.
11. It was moved by Mr. Brubaker and seconded by Mr. Book to approve awarding the contract for architectural services to J.P.D. Architects, LLC in the amount of \$172,000, and reimbursable expenses, for the planned East Juniata High School shop addition project based on the proposal dated October 8, 2013 and revised November 18, 2013 and subject to solicitor review.
Roll Call:
Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder
Nays: None
Motion carried.
12. It was moved by Mr. Brubaker and seconded by Mr. Book to award the contract for construction management services to Reynolds Construction Management, Inc. in the amount of \$131,300 for the planned East Juniata High School shop addition project based on the proposal dated October 30, 2013 and subject to solicitor review.
Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder
Nays: None
Motion carried.

13. It was moved by Mr. Brubaker and seconded by Mr. Book to approve a construction cost budget of \$2,200,000 for the planned East Juniata High School shop addition project.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder
Nays: None
Motion carried.

C. FINANCE

BUSINESS MANAGER'S REPORT

1. It was moved by Mrs. Leister and seconded by Mr. Noss to approve the financial reports for October 2013. EXHIBIT FINANCE C-1

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder
Nays: None
Motion carried.

2. It was moved by Mr. Noss and seconded by Mr. Book to approve the listing of bills for payment. EXHIBIT FINANCE C-2

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder
Nays: None
Motion carried.

3. It was moved by Mr. Noss and seconded by Mr. Book to approve the auditor's report for the year ended June 30, 2013, as prepared and presented by Boyer & Ritter, CPAs.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder
Nays: None
Motion carried.

TAXES

INFORMATION: List of taxpayers exonerated from paying 2012 per capita taxes under current board policy. EXHIBIT TAXES

D. CAFETERIA

1. It was moved by Mr. Dressler and seconded by Mr. Book to approve the purchase from US Foods of:

- eight mobile heated holding cabinets at a cost of \$18,797.76;
- one four-well hot food station at a cost of \$2,478;

- one mobile heated holding cabinet at a cost of \$3,080.16;
- seven drop-in hot wells at a cost of \$12,579.49;
- seven cords at a cost of \$468.16.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

E. TRANSPORTATION

1. It was moved by Mr. Book and seconded by Mr. Brubaker to approve first reading of revised Juniata County School District Policy 810, Transportation. EXHIBIT TRANSPORTATION E-1
Motion carried.

2. It was moved by Mr. Brubaker and seconded by Mr. Book to approve Justin Fraker, Earl Shank and Homer Smith as contracted school bus and van drivers for the duration of the 2013-2014 school year.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Snyder

Nays: None

Abstention: Shearer

Motion carried.

F. STUDENT-RELATED

1. It was moved by Mr. Noss and seconded by Mr. Book to approve first reading of Juniata County School District Policies 103.1, Nondiscrimination – Qualified Students with Disabilities, and 146, Student Services. EXHIBIT STUDENT-RELATED F-1
Motion carried.
2. It was moved by Mrs. Leister and seconded by Mrs. Shadel to approve first reading of revised Juniata County School District Policies 113, Special Education; 113.1, Discipline of Students with Disabilities; 113.3, Behavior Support; 212, Reporting Student Progress; 214, Class Rank; 218, Student Discipline and Code of Student Conduct; 218.1, Weapons; 218.2, Terroristic Threats/Acts; 222, Tobacco; and 227, Controlled Substances/Paraphernalia. EXHIBIT STUDENT-RELATED F-2
Motion carried.
3. It was moved by Mr. Noss and seconded by Mr. Book to approve the Juniata County School District 2014-2015 school year calendar. EXHIBIT STUDENT-RELATED F-3
Motion carried.
4. It was moved by Mr. Book and seconded by Mrs. Shadel to approve the following fundraising activities:

EJHS Girls' Basketball – Roast beef dinner;

JHS Freshman Class – Discount/donation tickets, sale of sandwiches, flowers, candy;
JHS Drama Club – Christmas cookie basket raffle;
Monroe Elementary Home and School Assoc. – SchoolStore.com, Pennies for Patients,
sale of candy, Thirty-one Bingo;
Tuscarora Valley Elementary Home and School Assoc. – Pennies for Patients;
Walker Elementary Home and School Assoc. – Spring Fling Fundraiser (silent auction,
raffle, 5k, chicken sale).

Motion carried.

5. It was moved by Mrs. Leister and seconded by Mr. Brubaker to approve the following student field trip requests:

*TJHS 7th/8th Grade Chorus, Performance, Locust Grove Retirement Village, Mifflin,
Friday, December 20, 2013;
*TJHS Gifted Students, Math Competition, Middletown, Sat., February 1, 2014;
*HOSA, Discovery Museum/Points of Interest, New York City, Friday, March 21, 2014;
*Lack-Tuscarora Elementary Students, National Aquarium, Baltimore, Fri., April 11, 2014;
*JHS Senior Class, Washington, DC, Monday-Tuesday, April 21-22, 2014;

Mountain View Elementary School Field Trips*

Kindergarten, Lake Tobias Wildlife Park, Halifax, Monday, May 19, 2014;
Grade One, Little Buffalo State Park, Newport, Thursday, May 22, 2014;
Grade Two, Lincoln Caverns, Huntingdon, Tuesday, May 20, 2014;
Grade Three, Whitaker Center, Harrisburg, Tuesday, May 6, 2014;
Grade Four, Raystown Lake, Hesston, Wednesday, May 21, 2014;
Grade Five, National Aquarium, Baltimore, MD, Wednesday, May 21, 2014;

Tuscarora Valley Elementary School Field Trips*

Kindergarten/Grade One, ZooAmerica/Hersheypark, Hershey, Monday, May 12, 2014;
Grade Two, T&D Cats of the World, Penn's Creek, Wednesday, May 14, 2013;
Grade Three, Lincoln Caverns, Huntingdon, Friday, May 16, 2014;
Grade Four, Raystown Lake, Hesston, Friday, May 9, 2014;
Grade Five, Historical Sites, Gettysburg, Friday, May 2, 2014;
Life Skills Students, Fun Unleashed/McDonald's, State College, Tuesday, May 20, 2014.

**Transportation will be paid by groups making request.*

Motion carried.

6. It was moved by Mr. Noss and seconded by Mr. Book to approve homebound instruction for an East Juniata High School student, to begin as soon as possible.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

7. It was moved by Mr. Brubaker and seconded by Mr. Book to approve negotiating an agreement with Newport Area School District for the education of a student in a Juniata County School District special education classroom at a tuition rate to be determined.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder
Nays: None
Motion carried.

G. PERSONNEL

1. It was moved by Mr. Book and seconded by Mr. Noss to approve first reading of revised Juniata County School District Policies 323, 423, 523, regarding tobacco, and 351, 451 and 551, regarding drug and substance abuse. EXHIBIT PERSONNEL G-1
Motion carried.
2. It was moved by Mr. Book and seconded by Mr. Noss to approve establishing a special education teaching position at East Juniata High School.
Roll Call:
Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder
Nays: None
Motion carried.
3. It was moved by Mr. Noss and seconded by Mrs. Leister to approve the retirement of Juniata High School custodian James D. Ernest, effective November 27, 2013.
Motion carried.
4. It was moved by Mr. Brubaker and seconded by Mr. Book to approve Alyssa Wittle as district athletic director/Title IX compliance officer, effective on or about December 6, 2013, at an annual salary of \$30,000.
Roll Call:
Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder
Nays: None
Motion carried.
5. It was moved by Mr. Book and seconded by Mr. Noss to approve employing William L. Landis as a Juniata High School custodian, at an hourly rate of \$20.20, effective November 28, 2013. Mr. Landis is transferring from an East Juniata High School five-hour custodial position and replaces James D. Ernest.
Roll Call:
Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder
Nays: None
Motion carried.
6. It was moved by Mr. Noss and seconded by Mr. Book to approve Erich J. Graybill as a substitute teacher; Jessica L. Lucas as a substitute LPN; and Valerio A. Rivera as a substitute custodian.
Motion carried.
7. It was moved by Mrs. Leister and seconded by Mr. Book to approve the following conference requests in accordance with the Juniata County School District Conference Policy:

Angela Sieber, Daniel R. Smith, iPad Summit, Harrisburg, December 16, 2013.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

8. It was moved by Mr. Book and seconded by Mr. Noss to approve maternity leave for Employee 928, effective March 10, 2014 through May 30, 2014.

Motion carried.

9. It was moved by Mr. Noss and seconded by Mr. Book to approve the following absences without pay:

- Employee 383, 1.5 days, March 27 and 28, 2014;
- Employee 17, May 14 and 15, and possibly May 16, 2014.

Motion carried.

10. It was moved by Mr. Dressler and seconded by Mrs. Leister table a motion to renew the employment contract for Richard A. Meily II, as business manager of the Juniata County School District, from July 1, 2014 to June 30, 2017. EXHIBIT PERSONNEL G-10

Roll Call:

Ayes: Dressler, Leister, Noss, Page

Nays: Book, Brubaker, Shadel, Shearer, Snyder

Motion failed.

It was moved by Mr. Book and seconded by Mr. Shearer to approve a motion to renew the employment contract for Richard A. Meily II, as business manager of the Juniata County School District, from July 1, 2014 to June 30, 2017. EXHIBIT PERSONNEL G-10

Roll Call:

Ayes: Book, Brubaker, Shadel, Shearer, Snyder

Nays: Dressler, Leister, Noss, Page

Motion carried.

11. It was moved by Mr. Dressler and seconded by Mr. Page to table a motion to renew the employment contract for Richard J. Musselman, as Superintendent of the Juniata County School District, from July 1, 2014 to June 30, 2017. EXHIBIT PERSONNEL G-11

Roll Call:

Ayes: Dressler, Leister, Noss, Page

Nays: Book, Brubaker, Shadel, Shearer, Snyder

Motion failed.

It was moved by Mr. Book and seconded by Mr. Brubaker to approve a motion to renew the employment contract for Richard J. Musselman, as Superintendent of the Juniata County School District, from July 1, 2014 to June 30, 2017. EXHIBIT PERSONNEL G-11

Roll Call:

Ayes: Book, Brubaker, Shadel, Shearer, Snyder

Nays: Dressler, Leister, Noss, Page
Motion carried.

H. ATHLETICS AND ACTIVITIES

1. It was moved by Mr. Book and seconded by Mr. Brubaker to approve revised Juniata County School District Policy 123, Interscholastic Athletics and Co-curricular Activities.
EXHIBIT ATHLETICS AND ACTIVITIES H-1
Motion carried.

2. It was moved by Mr. Dressler and seconded by Mr. Book to approve the following extracurricular positions for the 2013-2014 school year:

<u>Name</u>	<u>Position</u>	<u>School</u>
Scott Clark	Boys' basketball coach	TJHS

Winter game personnel: Tammy Brackbill, Jodi Dillman, Dennis Dillman, Matt Pannebaker, Stephen Dreibelbis, Sharon Storey, Jerry Auker, Lynn Mingle, Mark Mingle, Traci Miller, Polly Digon, Susan Hackenberger, Beth Alleman, Raina Haubert, Sabrina Shipp, Nancy Kramer, Angie Sieber, Aaron Bennett, Kurt Condo, Jill Condo, Nancy Quigley, Heather Dreibelbis, Robert Shoop, Robert Rowles

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

3. It was moved by Mrs. Leister and seconded by Mr. Book to approve the following volunteer extracurricular position for the 2013-2014 school year:

<u>Name</u>	<u>Position</u>	<u>School</u>
Stephanie Yetter	Girls' basketball coach	EJHS

Motion carried.

4. It was moved by Mrs. Leister and seconded by Mr. Book to approve a Health Occupations Students of America student activity account.
Motion carried.

VI. OTHER BUSINESS

1. It was moved by Mr. Noss and seconded by Mr. Book to approve first reading of Juniata County School District Policy 805, Emergency Preparedness, and Policy 805.1, Relations with Law Enforcement Agencies, which replaces Policy 225, which will be deleted.
EXHIBIT OTHER BUSINESS VI-1
Motion carried.

2. It was moved by Mr. Brubaker and seconded by Mr. Book to approve first reading of

revised Juniata County School District Policies 822, Automated External Defibrillator (AED)/Cardiopulmonary Resuscitation (CPR); 904, Public Attendance at School Events; 909, Municipal Government Relations; and 917, Parent/Family Involvement. EXHIBIT OTHER BUSINESS VI-2
Motion carried.

VII. ADJOURNMENT

There being no further business, it was moved by Mr. Dressler and seconded by Mr. Brubaker to adjourn the meeting.
Motion carried.

Respectfully submitted,



Polly S. Digon
Board Secretary

