

**JUNIATA COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
Thursday, November 21, 2013
8:00 PM REGULAR BOARD MEETING
Fermanagh-Mifflintown Elementary School**

AGENDA

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

II. BOARD MEMBERS

___ MR. WILLIAM B. BOOK	___ MR. RAY D. PAGE
___ MR. MELVIN E. BRUBAKER, JR.	___ MRS. CHRISTINE D. SHADEL
___ MR. RANDY L. DRESSLER	___ MR. JOSEPH R. SHEARER
___ MRS. GLENDA I. LEISTER	___ MR. DANNY R. SNYDER
___ MR. JOHN G. NOSS	

III. COMMUNICATIONS

- A. School Board Secretary
- B. School Board Members
- C. School District Administration
- D. Public Comment Period

PRESENTATIONS:

Recognition of Board Members
Audit Report - Romulus C. Comly, Boyer & Ritter, CPAs

As the President of the Board of School Directors conducts this meeting, it will not be necessary to announce each Director's name for each roll call vote. If, however, a Director or Directors wish to comment or have his/her comment or vote specifically recorded, the Director(s) shall have the opportunity to so state. The President of the Board of Directors will announce before each roll call vote that if he hears no objections from any members of the committee present, the vote will be considered a unanimous roll call vote and so recorded.

IV. Recommend approving minutes of school board committee meetings, special and regular school board meetings held, and listing of executive sessions conducted.

A. Committee-of-the-Whole Meetings

October 17, 2013 Regular Board Meeting Minutes
November 14, 2013 Workshop Meeting

EXHIBIT MINUTES IV

B. Executive Sessions Conducted

October 17, 2013 Executive Session for Personnel Issues
October 24, 2013 Executive Session for Contractual Issues

MOVED _____ SECONDED _____

V. SUPERINTENDENT'S REPORT

A. CURRICULUM AND INSTRUCTION

1. Recommend approving an agreement of affiliation with the Mifflin-Juniata Career and Technology Center Practical Nursing Program for 2014. EXHIBIT CURRICULUM AND INSTRUCTION A-1

MOVED _____ SECONDED _____

2. Recommend the purchase of 60 Chromebooks to use as labs at elementary schools at a cost of \$280 each.

MOVED _____ SECONDED _____

3. Recommend accepting the donation of surgical instruments from Lewistown Hospital for the district's health professions program.

MOVED _____ SECONDED _____

B. CUSTODIAL-MAINTENANCE-PROPERTY

1. Recommend approving Tremco Incorporated to perform roof inspections at a cost of \$3,900. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-1

MOVED _____ SECONDED _____

2. Recommend approving first reading of revised Juniata County School District Policy 610, Purchases Subject to Bid/Quotation. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-2

MOVED _____ SECONDED _____

3. Recommend approving M&J Paving and Services to perform snow removal at Tuscarora Valley Elementary School for 2013-2014. M&J Paving and Services replaces low bidder Burkholder Lawn Care, who has withdrawn the Tuscarora Valley Elementary School bid. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-3

MOVED _____ SECONDED _____

4. Recommend approving the installation of four Axis M5013V HDTV cameras (two at Tuscarora Junior High School and two at Juniata High School), by Higher Information Group's certified electrician. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-4

MOVED _____ SECONDED _____

5. Recommend approving the McClure Company to install heating, cooling and vacuum

systems in the Juniata High School construction trades building, at a cost of \$91,750.
EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-5

MOVED _____ SECONDED _____

6. Recommend approving advertising and soliciting proposals for a Model 45004 Ventrac diesel tractor, Kabota engine, 72” finish mower, V-blade, 49” manual adjust terra rake, ball park groomer for primary use at East Juniata High School.

MOVED _____ SECONDED _____

7. Recommend approving the purchase of a MiniMag floor scrubber at a cost of \$7,785.04.

MOVED _____ SECONDED _____

8. Recommend approving the sale of a Massey Ferguson 50 with a six-foot Woods mower.

MOVED _____ SECONDED _____

9. Recommend approving the following facility use requests, in accordance with the rental fee schedule outlined in Policy 707:

Lynn Mingle, Juniata Boys’ Basketball Booster Club, JHS Gym/Caf., Sports
Showcase, December 5, 2013;

Richard Rush, Juniata Elem. Basketball, JHS/TJHS Gyms, Tournament, Dec. 14, 2013;

Lynn Mingle, Legion Baseball, JHS Field, As Available, May 1-July 31, 2104.

MOVED _____ SECONDED _____

10. Recommend approving the Guaranteed Energy Savings Agreement with Reynolds Energy Services for \$16,320,817 for improvements at East Juniata High School, Tuscarora Junior High School and Juniata High School, subject to solicitor review.

MOVED _____ SECONDED _____

11. Recommend awarding contract for architectural services to J.P.D. Architects, LLC in the amount of \$175,000 for the planned East Juniata High School shop addition project based on the proposal dated November 13, 2013 and subject to solicitor review.

MOVED _____ SECONDED _____

12. Recommend awarding contract for construction management services to Reynolds Construction Management, Inc. in the amount of \$131,300 for the planned East Juniata High School shop addition project based on the proposal dated October 30, 2013 and subject to solicitor review.

MOVED _____ SECONDED _____

13. Recommend approving a construction cost budget of \$2,200,000 for the planned East Juniata High School shop addition project.

MOVED _____ SECONDED _____

C. FINANCE

BUSINESS MANAGER'S REPORT

1. Recommend approving financial reports for October 2013. EXHIBIT FINANCE C-1

MOVED _____ SECONDED _____

2. Recommend approving listing of bills for payment. EXHIBIT FINANCE C-2

MOVED _____ SECONDED _____

3. Recommend approving the auditor's report for the year ended June 30, 2013, as prepared and presented by Boyer & Ritter, CPAs.

MOVED _____ SECONDED _____

TAXES

INFORMATION: List of taxpayers exonerated from paying 2012 per capita taxes under current board policy. EXHIBIT TAXES

D. CAFETERIA

1. Recommend approving the purchase from US Foods of:

- eight mobile heated holding cabinets at a cost of \$18,797.76;
- one four-well hot food station at a cost of \$2,478;
- one mobile heated holding cabinet at a cost of \$3,080.16;
- seven drop-in hot wells at a cost of \$12,579.49;
- seven cords at a cost of \$468.16.

MOVED _____ SECONDED _____

E. TRANSPORTATION

1. Recommend approving first reading of Juniata County School District Policy 810, Transportation. EXHIBIT TRANSPORTATION E-1

MOVED _____ SECONDED _____

2. Recommend approving Justin Fraker, Earl Shank and Homer Smith as contracted school bus and van drivers for the duration of the 2013-2014 school year.

MOVED _____ SECONDED _____

F. STUDENT-RELATED

1. Recommend approving first reading of Juniata County School District Policies 103.1, Nondiscrimination – Qualified Students with Disabilities, and 146, Student Services. EXHIBIT STUDENT-RELATED F-1

MOVED _____ SECONDED _____

2. Recommend approving first reading of revised Juniata County School District Policies 113, Special Education; 113.1, Discipline of Students with Disabilities; 113.3, Behavior Support; 212, Reporting Student Progress; 214, Class Rank; 218, Student Discipline and Code of Student Conduct; 218.1, Weapons; 218.2, Terroristic Threats/Acts; 222, Tobacco; and 227, Controlled Substances/Paraphernalia. EXHIBIT STUDENT-RELATED F-2

MOVED _____ SECONDED _____

3. Recommend approving the Juniata County School District 2014-2015 school year calendar. EXHIBIT STUDENT-RELATED F-3

MOVED _____ SECONDED _____

4. Recommend approving the following fundraising activities:

EJHS Girls' Basketball – Roast beef dinner;
JHS Freshman Class – Discount/donation tickets, sale of sandwiches, flowers, candy;
JHS Drama Club – Christmas cookie basket raffle;
Monroe Elementary Home and School Assoc. – SchoolStore.com, Pennies for Patients, sale of candy, Thirty-one Bingo;
Tuscarora Valley Elementary Home and School Assoc. – Pennies for Patients;
Walker Elementary Home and School Assoc. – Spring Fling Fundraiser (silent auction, raffle, 5k, chicken sale).

MOVED _____ SECONDED _____

5. Recommend approving the following student field trip requests:

*TJHS 7th/8th Grade Chorus, Performance, Locust Grove Retirement Village, Mifflin, Friday, December 20, 2013;
*TJHS Gifted Students, Math Competition, Middletown, Sat., February 1, 2014;
*HOSA, Discovery Museum/Points of Interest, New York City, Friday, March 21, 2014;
*Lack-Tuscarora Elementary Students, National Aquarium, Baltimore, Fri., April 11, 2014;
*JHS Senior Class, Washington, DC, Monday-Tuesday, April 21-22, 2014;
*Mountain View Elementary School Field Trips**
Kindergarten, Lake Tobias Wildlife Park, Halifax, Monday, May 19, 2014;
Grade One, Little Buffalo State Park, Newport, Thursday, May 22, 2014;

Grade Two, Lincoln Caverns, Huntingdon, Tuesday, May 20, 2014;
Grade Three, Whitaker Center, Harrisburg, Tuesday, May 6, 2014;
Grade Four, Raystown Lake, Hesston, Wednesday, May 21, 2014;
Grade Five, National Aquarium, Baltimore, MD, Wednesday, May 21, 2014;

Tuscarora Valley Elementary School Field Trips*

Kindergarten/Grade One, ZooAmerica/Hersheypark, Hershey, Monday, May 12, 2014;
Grade Two, T&D Cats of the World, Penn's Creek, Wednesday, May 14, 2013;
Grade Three, Lincoln Caverns, Huntingdon, Friday, May 16, 2014;
Grade Four, Raystown Lake, Hesston, Friday, May 9, 2014;
Grade Five, Historical Sites, Gettysburg, Friday, May 2, 2014;
Life Skills Students, Fun Unleashed/McDonald's, State College, Tuesday, May 20, 2014.

**Transportation will be paid by groups making request.*

MOVED _____ SECONDED _____

6. Recommend approving homebound instruction for an East Juniata High School student, to begin as soon as possible.

MOVED _____ SECONDED _____

7. Recommend negotiating an agreement with Newport Area School District for the education of a student in a Juniata County School District special education classroom at a tuition rate to be determined.

MOVED _____ SECONDED _____

G. PERSONNEL

1. Recommend approving first reading of revised Juniata County School District Policies 323, 423, 523, regarding tobacco, and 351, 451 and 551, regarding drug and substance abuse.
EXHIBIT PERSONNEL G-1

MOVED _____ SECONDED _____

2. Recommend approving establishing a special education teaching position at East Juniata High School.

MOVED _____ SECONDED _____

3. Recommend approving the retirement of Juniata High School custodian James D. Ernest, effective November 27, 2013.

MOVED _____ SECONDED _____

4. Recommend approving _____ as district athletic director/Title IX compliance officer, effective _____, 2013, at an annual salary of \$30,000.

MOVED _____ SECONDED _____

5. Recommend employing William L. Landis as a Juniata High School custodian, at an hourly rate of \$20.20, effective November 28, 2013. Mr. Landis is transferring from an East Juniata High School five-hour custodial position and replaces James D. Ernest.

MOVED _____ SECONDED _____

6. Recommend approving Erich J. Graybill as a substitute teacher.

MOVED _____ SECONDED _____

7. Recommend approving the following conference requests in accordance with the Juniata County School District Conference Policy:

Angela Sieber, Daniel R. Smith, iPad Summit, Harrisburg, December 16, 2013.

MOVED _____ SECONDED _____

8. Recommend approving maternity leave for Employee 928, effective March 10, 2014 through May 30, 2014.

MOVED _____ SECONDED _____

9. Recommend approving the following absences without pay:

- Employee 383, 1.5 days, March 27 and 28, 2014;
- Employee 17, May 14 and 15, and possibly May 16, 2014.

MOVED _____ SECONDED _____

10. Recommend approving renewal of the employment contract for Richard A. Meily II, as business manager of the Juniata County School District, from July 1, 2014 to June 30, 2017. EXHIBIT PERSONNEL G-10

MOVED _____ SECONDED _____

11. Recommend approving the renewal of the employment contract for Richard J. Musselman, as Superintendent of the Juniata County School District, from July 1, 2014 to June 30, 2017. EXHIBIT PERSONNEL G-11

MOVED _____ SECONDED _____

H. ATHLETICS AND ACTIVITIES

1. Recommend approving revised Juniata County School District Policy 123, Interscholastic Athletics and Co-curricular Activities. EXHIBIT ATHLETICS AND ACTIVITIES H-1

MOVED _____ SECONDED _____

2. Recommend approving the following extracurricular positions for the 2013-2014 school year:

<u>Name</u>	<u>Position</u>	<u>School</u>
Scott Clark	Boys' basketball coach	TJHS

Winter game personnel: Tammy Brackbill, Jodi Dillman, Dennis Dillman, Matt Pannebaker, Stephen Dreibelbis, Sharon Storey, Jerry Auker, Lynn Mingle, Mark Mingle, Traci Miller, Polly Digon, Susan Hackenberger, Beth Alleman, Raina Haubert, Sabrina Shipp, Nancy Kramer, Angie Sieber, Aaron Bennett, Kurt Condo, Jill Condo, Nancy Quigley, Heather Dreibelbis, Robert Shoop, Robert Rowles

MOVED _____ SECONDED _____

3. Recommend approving the following volunteer extracurricular position for the 2013-2014 school year:

<u>Name</u>	<u>Position</u>	<u>School</u>
Stephanie Yetter	Girls' basketball coach	EJHS

MOVED _____ SECONDED _____

4. Recommend approving a Health Occupations Students of America student activity account.

MOVED _____ SECONDED _____

VI. OTHER BUSINESS

1. Recommend approving first reading of Juniata County School District Policy 805, Emergency Preparedness, and Policy 805.1, Relations with Law Enforcement Agencies, which replaces Policy 225, which will be deleted. EXHIBIT OTHER BUSINESS VI-1

MOVED _____ SECONDED _____

2. Recommend approving first reading of revised Juniata County School District Policies 822, Automated External Defibrillator (AED)/Cardiopulmonary Resuscitation (CPR); 904, Public Attendance at School Events; 909, Municipal Government Relations; and 917, Parent/Family Involvement. EXHIBIT OTHER BUSINESS VI-2

MOVED _____ SECONDED _____

VII. ADJOURNMENT