

**JUNIATA COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
Thursday, November 16, 2017
8:00 PM REGULAR BOARD MEETING
Administrative Office Building, 146 Weatherby Way, Mifflintown**

MINUTES

I. CALL TO ORDER/PLEDGE

A meeting of the Board of Directors of the Juniata County School District was held Thursday, November 16, 2017 at the Administrative Office Building, all members having been duly notified. The meeting was called to order at 8:05 p.m. by Mr. Mark F. Wagner, President.

II. BOARD MEMBERS

The following board members were present at roll call:

Mrs. Heather Z. Kelly
Mrs. A. Christine McLaughlin
Mr. Larry J. Rothrock
Mrs. Christine D. Shadel

Mr. Joseph R. Shearer
Mrs. Amy L. Wagner
Mr. Mark F. Wagner
Mr. Troy Woodward

Mr. Danny R. Snyder was absent.

Also present were: Business Manager Rich Meily, Director of Special Education Jill Condo, Secretary Polly Digon, Mrs. Valerie Ricedorf, Mr. Andy Kinzer, Mrs. Wendy Varner, Mr. Clint Mitchell, Mr. Benjamin Fausey, Mr. Aaron Bennett and Mrs. Nancy Kramer.

III. COMMUNICATIONS

A. Public Comment Period

Suzanne Lutinski thanked Board members for their service.

B. School Board Secretary

The Board secretary had no comments.

C. School Board Members

Mr. Woodward asked if updated schedules for prime contractors involved with the elementary consolidation construction project had been received; inquired as to the status of issues at the construction sites; and had questions about the amount of the bond procured for the construction project.

D. School District Administration

Mr. Fausey reported that the EJHS girls' soccer team had advanced to state playoffs and that parent-teacher conferences had gone well. Mrs. Kelly interjected that, as a parent, she had been pleased with conferences at East Juniata High School.

Mr. Bennett reported that Tuscarora Junior High School's PBIS program was the recipient of a \$250.00 Pennian Bank grant.

Mr. Apple said that the annual senior citizens' luncheon had been attended by approximately 140 people and shared a long list of accomplishments by the JHS FFA chapter members.

Mr. Mitchell reported that Monroe Elementary School had been designated a Title I Distinguished School, based on progress; said that Title I Family Engagement Nights had been well attended; and reported on the Free Wheeling Career Day attended by district fifth graders.

At the conclusion of the comment period, Mr. Wagner asked Vice President Amy Wagner to conduct the remainder of the meeting, to which she agreed.

As the President of the Board of School Directors conducts this meeting, it will not be necessary to announce each Director's name for each roll call vote. If, however, a Director or Directors wish to comment or have his/her comment or vote specifically recorded, the Director(s) shall have the opportunity to so state. The President of the Board of Directors will announce before each roll call vote that if he hears no objections from any members of the committee present, the vote will be considered a unanimous roll call vote and so recorded.

IV. It was moved by Mrs. Kelly and seconded by Mrs. McLaughlin to approve minutes of school board committee meetings, special and regular school board meetings held, and listing of executive sessions conducted. Mr. Woodward's name had been omitted from the November 8, 2017 workshop meeting minutes, which are to be corrected.

A. **Committee-of-the-Whole Meetings**

October 19, 2017 Regular Board Meeting

November 8, 2017 Workshop and Special Board Meeting

EXHIBIT MINUTES IV

B. **Executive Sessions Conducted**

November 8, 2017 Executive Session for Personnel Issues

November 16, 2017 Executive Session for Personnel and Contractual Issues

Motion carried.

V. **SUPERINTENDENT'S REPORT**

A. **CURRICULUM AND INSTRUCTION**

B. **CUSTODIAL-MAINTENANCE-PROPERTY**

1. It was moved by Mr. Shearer and seconded by Mr. Woodward to approve the following facility use requests, in accordance with the rental fee schedule outlined in Policy 707:

Wes Diehl, EJ Elementary Girls' Basketball, EJHS Gym, Practices/Scrimmages, Nov. 2017-Feb. 2018;

Jeremy Freed, Juniata County Travel Baseball Team, TJHS Gym, Practices, Sundays, November 2017-March 2018;

Lamar Hursh, EJHS Parking Lot, Parking for Public Auction, December 16, 2017;

Alice Arnold, Studio Thirty-Two School of Dance, EJHS, Preparations/Rehearsal/Recital, June 8-10, 2018.

Ayes: Kelly, McLaughlin, Rothrock, Shadel, Shearer, A. Wagner, Woodward, M.

Wagner

Nays:

Motion carried.

2. It was moved by Mrs. Kelly and seconded by Mrs. McLaughlin to approve payment of a change order for opening a drainage pipe under SR 35, as part of the East Juniata Elementary School consolidated school construction, at a cost of \$2,136.68. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-2

Ayes: Kelly, McLaughlin, Shadel, A. Wagner, M. Wagner

Nays: Rothrock, Shearer, Woodward

Motion carried.

3. It was moved by Mrs. Kelly and seconded by Mrs. McLaughlin to approve payment of a change order for installation, removal and re-installation (following paving) of rubberized parking bumpers at Monroe Elementary School, at a cost of \$5,730.07. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-3

Ayes:

Nays: Kelly, McLaughlin, Rothrock, Shadel, Shearer, A. Wagner, Woodward, M.

Wagner

Motion failed.

4. It was moved by Mrs. Wagner and seconded by Mrs. Kelly to approve adoption of the following procedures for approval of qualified field construction changes by the Superintendent or designee, for the elementary consolidation construction project:

All change orders are changes in a Board approved contract and will be approved by the Board. However, the Board understands that work stoppages may impact the critical schedule path and seeks to grant administration tools to manage this problem. The following guidelines may be used to approve construction change directives, which will later be developed into change orders for Board approval:

- a) Changes in the scope of the project are not subject to these guidelines and must be approved by the Board in advance.
- b) Changes that are anticipated in advance, but cannot be bid due to an unknown quantity and thus bid as unit prices, are by definition approved in advance and will be taken to the Board when the final quantity is determined.
- c) The Board, regardless of amount, must approve any change that would expend funds in excess of the established construction contingency, or in an amount that exceeds 3% of the original contract amount for that prime contractor.
- d) For changes that are due to unforeseen conditions, regulatory directive, or discrepancies and omissions in the project documents, the threshold for administrative approval on construction change directives is \$19,400.00, which will be accelerated yearly to match the current State approved threshold for public bidding.

Ayes: Kelly, McLaughlin, Shadel, A. Wagner, M. Wagner

Nays: Rothrock, Shearer, Woodward

Motion carried.

C. FINANCE

BUSINESS MANAGER'S REPORT

1. It was moved by Mr. Shearer and seconded by Mrs. Shadel to approve financial reports for October 2017. EXHIBIT FINANCE C- 1
Ayes: Kelly, McLaughlin, Rothrock, Shadel, Shearer, A. Wagner, Woodward, M. Wagner
Nays:
Motion carried.
2. It was moved by Mr. Shearer and seconded by Mrs. Shadel to approve the listing of bills for payment. EXHIBIT FINANCE C-2
Ayes: Kelly, McLaughlin, Shadel, Shearer, A. Wagner, Woodward, M. Wagner
Nays: Rothrock
Motion carried.
3. It was moved by Mrs. Kelly and seconded by Mrs. Shadel to approve Juniata County School District Policy 150, Title I – Comparability of Services. EXHIBIT FINANCE C-3
Motion carried.
4. It was moved by Mrs. McLaughlin and seconded by Mr. Shearer to approve the transfer of \$271,400 from the General Fund to the Capital Reserve Fund.
Ayes: Kelly, McLaughlin, Rothrock, Shadel, Shearer, A. Wagner, Woodward, M. Wagner
Nays:
Motion carried.

TAXES

1. It was moved by Mrs. Kelly and seconded by Mrs. Wagner to approve the attached list of taxpayers exonerated from paying per capita taxes. Names of taxpayers exonerated from paying per capita taxes are also provided for informational purposes. EXHIBIT TAXES C-1
Ayes: Kelly, McLaughlin, Rothrock, Shadel, Shearer, A. Wagner, Woodward, M. Wagner
Nays:
Motion carried.

D. CAFETERIA

E. TRANSPORTATION

F. STUDENT-RELATED

1. It was moved by Mrs. Kelly and seconded by Mrs. Shadel to approve revised Juniata County School District Policy 103.1, Nondiscrimination – Qualified Students with

Disabilities. EXHIBIT STUDENT-RELATED F-1

Motion carried.

2. It was moved by Mrs. Kelly and seconded by Mrs. Shadel to approve first reading of revised Juniata County School District Policies 247, Hazing, and 819, Suicide Awareness, Prevention and Response. EXHIBIT STUDENT-RELATED F-2
Motion carried.
3. It was moved by Mr. Shearer and seconded by Mr. Woodward to approve the following student field trip requests:

Fifth Grade Students, Fairgrounds, Port Royal, Free Wheeling Career Day, Wed.,
November 8, 2017;

*Health Professions Students, Tour, Geisinger Lewistown Hospital, Wednesday,
November 29, 2017;

Fayette/Monroe/Thompsontown-Delaware Elementary Students, EJHS, Laser Show,
Friday, December 1, 2017;

Fayette Elementary Students, Santa's Workshop, McAlisterville Community Building,
Thurs./Fri., December 14-15, 2017;

*EJHS AP English Students, Dickens of a Christmas, Mount Hope Estate, Manheim/TJ
Rockwells, Elizabethtown, Friday, December 15, 2017;

EJHS Students (9), Tour, SUN Area Technical Institute, New Berlin, Friday, December
15, 2017;

*JHS/EJHS Students (35), Christmas at Hershey, HersheyPark, Sat., December 16, 2017;
Student-Athlete Council, Holiday Visits To Area Nursing Homes, Wednesday,
December 20, 2017;

JHS Freshmen, Tour, Mifflin County Academy of Science and Technology, Wed.,
Dec. 20, 2017;

Grades 6-8 Students, Math Counts Competition, Middletown, Sat., February 3, 2018.

Ayes: Kelly, McLaughlin, Rothrock, Shadel, Shearer, A. Wagner, Woodward, M.
Wagner

Nays:

Motion carried.

4. It was moved by Mr. Shearer and seconded by Mrs. McLaughlin to approve homebound instruction for a Fermanagh-Mifflintown Elementary School student, effective October 23, 2017.

Ayes: Kelly, McLaughlin, Rothrock, Shadel, Shearer, A. Wagner, Woodward, M.
Wagner

Nays:

Motion carried.

G. PERSONNEL

1. It was moved by Mrs. Kelly and seconded by Mrs. Wagner to approve the establishment of a school crossing guard position at Fermanagh-Mifflintown Elementary School, 1.5 hours per day, at an hourly rate of \$18.00.

Ayes: Kelly, McLaughlin, Rothrock, Shadel, Shearer, A. Wagner, Woodward, M.
Wagner

Nays:

Motion carried.

2. It was moved by Mrs. McLaughlin and seconded by Mrs. Shadel to approve the following resignations:

- Fermanagh-Mifflintown Elementary School paraprofessional Sandra D. Goss, effective November 21, 2017;
- Tuscarora Junior High School part-time custodian Robin L. Graham, effective December 8, 2017.

Motion carried.

3. It was moved by Mrs. Kelly and seconded by Mrs. McLaughlin to approve the employment of Chad T. Baker and Wendi L. Baker as translators/interpreters, at an hourly rate of \$15.00.

Ayes: Kelly, McLaughlin, Rothrock, Shadel, Shearer, A. Wagner, Woodward, M.
Wagner

Nays:

Motion carried.

4. It was moved by Mrs. Kelly and seconded by Mrs. Wagner to approve Thomas Brubaker as a mentor for Carrie E. Bonson.

Ayes: Kelly, McLaughlin, Rothrock, Shadel, Shearer, A. Wagner, Woodward, M.
Wagner

Nays:

Motion carried.

5. It was moved by Mrs. Kelly and seconded by Mrs. Wagner to approve the employment of Christine E. Kramer as a permanent special education teacher, rather than as a long-term substitute special education teacher, retroactive to August 23, 2017.

Ayes: Kelly, McLaughlin, Rothrock, Shadel, Shearer, A. Wagner, Woodward, M.
Wagner

Nays:

Motion carried.

6. It was moved by Mrs. Kelly and seconded by Mr. Shearer to table action on the modification of the December 1, 2016 contract with Richard A. Meily as business manager, and to extend the original term from three years to five years, with the modified term now ending June 30, 2022. The original end date for Mr. Meily's contract was June 30, 2020. All other terms and conditions of the original contract would remain unchanged.

Ayes: Kelly, McLaughlin, Rothrock, Shadel, Shearer, A. Wagner, Woodward, M.
Wagner

Nays:

Motion carried.

H. ATHLETICS AND ACTIVITIES

1. It was moved by Mrs. Kelly and seconded by Mrs. McLaughlin to approve the following extracurricular positions for the 2017-2018 school year:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Stipend</u>
Brian Robinson	Girls' basketball assistant coach	EJHS	\$2,400.00

EJHS Winter Game Personnel: Joel Snyder, Jana Snyder, Thomas Devine, Lori Diehl, James Tusing, Tammy Brackbill, Courtney Whitesel, Andrew Ciecierski, Todd Brackbill, Noah Brackill, Wes Diehl, Tom Feltman

Ayes: Kelly, McLaughlin, Rothrock, Shadel, Shearer, A. Wagner, Woodward, M. Wagner

Nays:

Motion carried.

INFORMATION:

- a) Brian Strawser has resigned as Juniata High School girls' soccer co-coach, Tuscarora Junior High School girls' soccer co-coach and as a game worker.
- b) Christopher Alderfer has resigned as Juniata High School girls' soccer co-coach and Tuscarora Junior High School girls' soccer co-coach.

2. It was moved by Mrs. McLaughlin and seconded by Mrs. Kelly to approve the following volunteer extracurricular positions for the 2017-2018 school year:

<u>Name</u>	<u>Position</u>	<u>School</u>
Matt Ritzman	Girls' basketball coach	EJHS
Curt Dressler	Junior high boys' basketball coach	EJHS
Noah Brackbill	Junior high boys' basketball coach	EJHS
Meghan Geedey	Boys' basketball coach	JHS
Stacie Kint	Boys' basketball coach	JHS
Doyle Kint	Boys' basketball coach	JHS
Ed Reinhold	Boys' basketball coach	JHS
Brian Casey	Boys' basketball coach	JHS
Nathaniel Lauver	Boys' basketball coach	JHS

Motion carried.

3. It was moved by Mrs. Wagner and seconded by Mrs. Kelly to approve one junior high school and two senior high school Interscholastic Reading Competition teams, through Appalachia Intermediate Unit 8, and further recommend approving Lisa Yarger as volunteer coach of the junior high team and Joseph Skura as volunteer coach of the senior high teams.

Motion carried.

VI. OTHER BUSINESS

1. It was moved by Mrs. Kelly and seconded by Mrs. Shadel to approve first reading of Juniata County School District Policy 806.1, Megan's Law/Sexual Offenders. EXHIBIT OTHER BUSINESS VI-1
Motion carried.
2. It was moved by Mrs. Wagner and seconded by Mrs. McLaughlin to approve a license agreement with the Juniata County Public Library and Juniata County Historical Society for the duplication and maintenance of yearbooks in digital format. EXHIBIT OTHER BUSINESS VI-2
Motion carried.
3. It was moved by Mr. Shearer and seconded by Mrs. Kelly to approve a resolution relating to PSBA v. Mr. Simon Campbell. EXHIBIT OTHER BUSINESS VI-3
Motion carried.

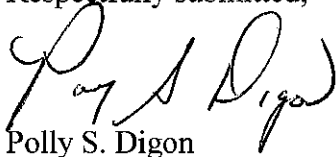
Prior to adjournment, Mr. Wagner thanked Mr. Rothrock for his service to the District as a Board member.

VII. ADJOURNMENT

There being no further business, it was moved by Mrs. Wagner and seconded by Mr. Shearer to adjourn the meeting.

Motion carried.

Respectfully submitted,



Polly S. Digon
Board Secretary