

**JUNIATA COUNTY SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
Thursday, November 16, 2017  
8:00 PM REGULAR BOARD MEETING  
Administrative Office Building, 146 Weatherby Way, Mifflintown**

**AGENDA**

**I. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

**II. BOARD MEMBERS**

___ MRS. HEATHER Z. KELLY	___ MR. DANNY R. SNYDER
___ MRS. A. CHRISTINE MCLAUGHLIN	___ MRS. AMY L. WAGNER
___ MR. LARRY J. ROTHROCK	___ MR. MARK F. WAGNER
___ MRS. CHRISTINE D. SHADEL	___ MR. TROY WOODWARD
___ MR. JOSEPH R. SHEARER	

**III. COMMUNICATIONS**

- A. Public Comment Period
- B. School Board Secretary
- C. School Board Members
- D. School District Administration

*As the President of the Board of School Directors conducts this meeting, it will not be necessary to announce each Director's name for each roll call vote. If, however, a Director or Directors wish to comment or have his/her comment or vote specifically recorded, the Director(s) shall have the opportunity to so state. The President of the Board of Directors will announce before each roll call vote that if he hears no objections from any members of the committee present, the vote will be considered a unanimous roll call vote and so recorded.*

**IV. Recommend approving minutes of school board committee meetings, special and regular school board meetings held, and listing of executive sessions conducted.**

**A. Committee-of-the-Whole Meetings**

October 19, 2017 Regular Board Meeting

November 8, 2017 Workshop and Special Board Meeting

EXHIBIT MINUTES IV

**B. Executive Sessions Conducted**

November 8, 2017 Executive Session for Personnel Issues

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

**V. SUPERINTENDENT'S REPORT**

**A. CURRICULUM AND INSTRUCTION**

**B. CUSTODIAL-MAINTENANCE-PROPERTY**

1. Recommend approving the following facility use requests, in accordance with the rental fee schedule outlined in Policy 707:

Wes Diehl, EJ Elementary Girls' Basketball, EJHS Gym, Practices/Scrimmages, Nov. 2017-Feb. 2018;

Jeremy Freed, Juniata County Travel Baseball Team, TJHS Gym, Practices, Sundays, November 2017-March 2018;

Lamar Hursh, EJHS Parking Lot, Parking for Public Auction, December 16, 2017;

Alice Arnold, Studio Thirty-Two School of Dance, EJHS, Preparations/Rehearsal/Recital, June 8-10, 2017.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

2. Recommend approving payment of a change order for opening a drainage pipe under SR 35, as part of the East Juniata Elementary School consolidated school construction, at a cost of \$2,136.68. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-2

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

3. Recommend approving payment of a change order for installation, removal and re-installation (following paving) of rubberized parking bumpers at Monroe Elementary School, at a cost of \$5,730.07. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-3

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

4. Recommend approving adoption of the following procedures for approval of qualified field construction changes by the Superintendent or designee, for the elementary consolidation construction project:

All change orders are changes in a Board approved contract and will be approved by the Board. However, the Board understands that work stoppages may impact the critical schedule path and seeks to grant administration tools to manage this problem. The following guidelines may be used to approve construction change directives, which will later be developed into change orders for Board approval:

- a) Changes in the scope of the project are not subject to these guidelines and must be approved by the Board in advance.
- b) Changes that are anticipated in advance, but cannot be bid due to an unknown quantity and thus bid as unit prices, are by definition approved in advance and will be taken to the Board when the final quantity is determined.
- c) The Board, regardless of amount, must approve any change that would expend funds in excess of the established construction contingency, or in an amount that exceeds 3% of the original contract amount for that prime contractor.
- d) For changes that are due to unforeseen conditions, regulatory directive, or discrepancies and omissions in the project documents, the threshold for administrative approval on construction change directives is \$19,400.00, which will be accelerated yearly to match the current State approved threshold for public

bidding.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

**C. FINANCE**

**BUSINESS MANAGER'S REPORT**

1. Recommend approving financial reports for October 2017. EXHIBIT FINANCE C-1

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

2. Recommend approving listing of bills for payment. EXHIBIT FINANCE C-2

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

3. Recommend approving Juniata County School District Policy 150, Title I – Comparability of Services. EXHIBIT FINANCE C-3

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

4. Recommend approving the transfer of \$271,400 from the General Fund to the Capital Reserve Fund.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

**TAXES**

1. Recommend approving the attached list of taxpayers exonerated from paying per capita taxes. Names of taxpayers exonerated from paying per capita taxes are also provided for informational purposes. EXHIBIT TAXES C-1

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

**D. CAFETERIA**

**E. TRANSPORTATION**

**F. STUDENT-RELATED**

1. Recommend approving revised Juniata County School District Policy 103.1, Nondiscrimination – Qualified Students with Disabilities. EXHIBIT STUDENT-RELATED F-1

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

2. Recommend approving first reading of revised Juniata County School District Policies

247, Hazing, and 819, Suicide Awareness, Prevention and Response. EXHIBIT  
STUDENT-RELATED F-2

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

3. Recommend approving the following student field trip requests:

Fifth Grade Students, Fairgrounds, Port Royal, Free Wheeling Career Day, Wed.,  
November 8, 2017;

\*Health Professions Students, Tour, Geisinger Lewistown Hospital, Wednesday,  
November 29, 2017;

Fayette/Monroe/Thompstontown-Delaware Elementary Students, EJHS, Laser Show,  
Friday, December 1, 2017;

Fayette Elementary Students, Santa's Workshop, McAlisterville Community Building,  
Thurs./Fri., December 14-15, 2017;

\*EJHS AP English Students, Dickens of a Christmas, Mount Hope Estate, Manheim/TJ  
Rockwells, Elizabethtown, Friday, December 15, 2017;

EJHS Students (9), Tour, SUN Area Technical Institute, New Berlin, Friday, December  
15, 2017;

\*JHS/EJHS Students (35), Christmas at Hershey, HersheyPark, Sat., December 16, 2017;  
Student-Athlete Council, Holiday Visits To Area Nursing Homes, Wednesday,  
December 20, 2017;

Grades 6-8 Students, Math Counts Competition, Middletown, Sat., February 3, 2018.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

4. Recommend approving homebound instruction for a Fermanagh-Mifflintown Elementary  
School student, effective October 23, 2017.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

**G. PERSONNEL**

1. Recommend approving the establishment of a school crossing guard position at  
Fermanagh-Mifflintown Elementary School, 1.5 hours per day, at an hourly rate of  
\$18.00.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

2. Recommend approving the resignation of Fermanagh-Mifflintown Elementary School  
paraprofessional Sandra D. Goss, effective November 21, 2017.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

3. Recommend approving the employment of Chad T. Baker and Wendi L. Baker as  
translators/interpreters, at an hourly rate of \$15.00.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

4. Recommend approving Thomas Brubaker as a mentor for Carrie E. Bonson.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

5. Recommend approving the employment of Christine E. Kramer as a permanent special education teacher, rather than as a long-term substitute special education teacher, retroactive to August 23, 2017.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

6. Recommend approving modification of the December 1, 2016 contract with Richard A. Meily as business manager, and extend the original term from three years to five years, with the modified term now ending June 30, 2022. The original end date for Mr. Meily’s contract was June 30, 2020. All other terms and conditions of the original contract remain unchanged.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

**H. ATHLETICS AND ACTIVITIES**

1. Recommend approving the following extracurricular positions for the 2017-2018 school year:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Stipend</u>
Brian Robinson	Girls’ basketball assistant coach	EJHS	\$2,400.00

EJHS Winter Game Personnel: Joel Snyder, Jana Snyder, Thomas Devine, Lori Diehl, James Tusing, Tammy Brackbill, Courtney Whitesel, Andrew Ciecierski, Todd Brackbill, Noah Brackill, Wes Diehl, Tom Feltman

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

**INFORMATION:**

- a) Brian Strawser has resigned as Juniata High School girls’ soccer co-coach, Tuscarora Junior High School girls’ soccer co-coach and as a game worker.
- b) Christopher Alderfer has resigned as Juniata High School girls’ soccer co-coach and Tuscarora Junior High School girls’ soccer co-coach.

2. Recommend approving the following volunteer extracurricular positions for the 2017-2018 school year:

<u>Name</u>	<u>Position</u>	<u>School</u>
Matt Ritzman	Girls’ basketball coach	EJHS
Curt Dressler	Junior high boys’ basketball coach	EJHS
Noah Brackbill	Junior high boys’ basketball coach	EJHS

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

3. Recommend approving one junior high school and two senior high school Interscholastic Reading Competition teams, through Appalachia Intermediate Unit 8, and further recommend approving Lisa Yarger as volunteer coach of the junior high team and Joseph Skura as volunteer coach of the senior high teams.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

**VI. OTHER BUSINESS**

1. Recommend approving first reading of Juniata County School District Policy 806.1, Megan's Law/Sexual Offenders. EXHIBIT OTHER BUSINESS VI-1

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

2. Recommend approving a license agreement with the Juniata County Public Library and Juniata County Historical Society for the duplication and maintenance of yearbooks in digital format. EXHIBIT OTHER BUSINESS VI-2

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

3. Recommend approving a resolution relating to PSBA v. Mr. Simon Campbell. EXHIBIT OTHER BUSINESS VI-3

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

**VII. ADJOURNMENT**