

**JUNIATA COUNTY SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
Thursday, May 15, 2014  
8:00 PM REGULAR BOARD MEETING  
Fermanagh-Mifflintown Elementary School**

**MINUTES**

**I. CALL TO ORDER/PLEDGE**

A meeting of the Board of Directors of the Juniata County School District was held Thursday, May 15, 2014 in the Fermanagh-Mifflintown Elementary School multipurpose room, all members having been duly notified. The meeting was called to order at 8:18 p.m. by Mr. Danny R. Snyder, President.

**II. BOARD MEMBERS**

The following board members were present at roll call:

Mr. Melvin E. Brubaker, Jr.  
Mrs. Glenda I. Leister  
Mr. John G. Noss  
Mr. Ray D. Page  
Mr. Larry J. Rothrock

Mrs. Christine D. Shadel  
Mr. Joseph R. Shearer  
Mr. Danny R. Snyder  
Mrs. Amy L. Wagner

**III. COMMUNICATIONS**

**A. School Board Secretary**

The board secretary had nothing to report.

**B. School Board Members**

Mr. Leister thanked the JHS track and field team for their flexibility with practices and meets while work was being done at Dietrick Field; congratulated four JHS athletes for advancing to state track and field competition; and commended the JHS softball and tennis teams for achieving district-level competition. Mrs. Leister also questioned the timing and approval of a TJHS paving project and asked when the board will be acting on revisions to Policy 006.

Mr. Page asked that board members be consulted when sboard workshops and special meetings are scheduled.

Mr. Rothrock asked for an update on well drilling at Walker Elementary School and asked for a breakdown of expenses related to implementation of a guided reading program.

Mr. Noss asked who had developed a building condition report that was presented at a workshop meeting.

Mrs. Shadel commented on the quality of the Fayette Elementary School spring concert.

**C. School District Administration**

Mr. Apple reported that teacher Stephanie Everett had obtained a \$4,900 CenturyLink grant to be used to purchase technology and recognized JHS students who had scored proficient on NOCTI testing. Mr. Fausey also commended an EJHS student on his NOCTI score.

Mr. Mitchell reported on a \$21,000 Supporting Effective Educator Development grant that will

be used to improve teaching strategies at Tuscarora Junior High School.  
Mr. Edmiston reported that teacher Jeremy Roush had obtained a CenturyLink grant of approximately \$5,000 that will be used to purchase 3D printers.  
Mr. Fausey reported that ceiling tiles are being removed at EJHS in preparation for renovation work and commended workers on their clean-up proficiency; asked the board to consider prohibiting students from wearing shorts in the secondary schools, once all secondary buildings are air conditioned; said that administrators will be presenting an amended technology policy to the board; and invited board members to graduation activities.

**D. Public Comment Period**

There were no requests to make public comment.

**PRESENTATION:** Shirley Schlegel and Gloria Brubaker of the Juniata County Chapter, PA Association of School Retirees, presented Lauretta Woodson Awards to Walker Elementary School teacher Kelly Beward and Fermanagh-Miffintown Elementary School paraprofessional Vivian Brubaker.

*As the President of the Board of School Directors conducts this meeting, it will not be necessary to announce each Director's name for each roll call vote. If, however, a Director or Directors wish to comment or have his/her comment or vote specifically recorded, the Director(s) shall have the opportunity to so state. The President of the Board of Directors will announce before each roll call vote that if he hears no objections from any members of the committee present, the vote will be considered a unanimous roll call vote and so recorded.*

IV. It was moved by Mrs. Leister and seconded by Mr. Rothrock to approve minutes of school board committee meetings, special and regular school board meetings held, and listing of executive sessions conducted.

**A. Committee-of-the-Whole Meetings**

April 17, 2014 Regular Board Meeting  
May 8, 2014 Board Workshop Meeting

EXHIBIT MINUTES V

**B. Executive Sessions Conducted**

May 8, 2014 Executive Session for Personnel Issues

Roll Call:

Ayes: Brubaker, Leister, Noss, Page, Rothrock, Shadel, Shearer, Wagner, Snyder

Nays: None

Motion carried.

**V. SUPERINTENDENT'S REPORT**

**A. CURRICULUM AND INSTRUCTION**

1. It was moved by Mr. Brubaker and seconded by Mr. Shearer to approve an agreement with River Rock Academy for seven reserved slots at a per diem rate of \$114.52, or an annual cost of \$148,303.40, for the 2014-2015 school year. EXHIBIT CURRICULUM AND INSTRUCTION A-1.

Following discussion of terms of and conditions of the agreement, including the number of days included in the school year, it was moved by Mrs. Leister and seconded by Mr.

Rothrock to table the motion.

Roll Call on Motion to Table Action:

Ayes: Brubaker, Leister, Noss, Page, Rothrock, Shadel, Shearer, Wagner, Snyder

Nays: None

Motion carried.

2. It was moved by Mr. Shearer and seconded by Mr. Brubaker to approve the purchase of 100 Dell Optiplex 3020SFF desktop computers with 19-inch monitors and 45 Dell Latitude 15 5000 Series laptop computers, from Higher Information Group, at a total cost of \$93,739.68. EXHIBIT CURRICULUM AND INSTRUCTION A-2

Roll Call:

Ayes: Brubaker, Leister, Shadel, Shearer, Wagner, Snyder

Nays: Noss, Page, Rothrock

Motion carried.

## **B. CUSTODIAL-MAINTENANCE-PROPERTY**

It was moved by Mr. Brubaker and seconded by Mr. Shearer to consider items 1 and 2 as one motion, as follows:

1. approve the following facility use requests, in accordance with the rental fee schedule outlined in Policy 707:

Wes Diehl, Thompsontown Baptist Church Softball, EJHS Field, Tues., May 6-mid-July, 2014;  
Stephen Steffel, Royal Rangers, Lack-Tuscarora Elementary Kitchen, Food Preparation,  
June 27-29, 2014;

Daniel Reed, Central PA Youth Ministries, EJHS Cafeteria, Banquet, October 7, 2014.

2. approve the use of Fermanagh-Mifflintown Elementary School for Migrant-ELL Summer School, June 30-July 24, 2014, operated by the Lincoln Intermediate Unit 12 Migrant Education Program, in conjunction with the Juniata County School District, contingent upon the availability of Title III funding.

Motion carried.

3. It was moved by Mr. Brubaker and seconded by Mrs. Wagner to approve the employment of the following summer 2014 custodial personnel, contingent upon final budget approval:

### Cleaning Staff:

\$9.75 per hour: Courtney Bell, Thomas Brotzman, Ruth Brotzman, Eli Digon, Sadie Digon, Erich Graybill, Linda Hampton, Vanessa Hower, Clint Imes, Wesley Kinzer, Josh Murray, Donald Parson, Jenna Peachey, Rodney Shoop, Adam Strawser, Luke Strawser, Bruce Wilson, George Zook

### Maintenance and Repair:

\$14.75 per hour: Robert Hart, Todd Wieseman

### Substitutes:

\$9.75 per hour: Andrew Ciecierski, Matthew Patrick, Michael Rankin, Jasmine Rodriguez, Bonnie Strawser

Roll Call:

Ayes: Leister, Noss, Page, Rothrock, Shadel, Shearer, Wagner, Snyder

Nays: None

Abstention: Brubaker

Motion carried.

4. It was moved by Mr. Brubaker and seconded by Mr. Shearer to approve the purchase of MSDSONline software to convert MSDS sheets (material safety data sheets) to SDS (safety data sheets), to be in compliance with Occupational Safety and Health Administration requirements. The annual cost for the first year is \$2,529.00. The annual cost for the next eight years is \$2,299.00. The fee includes access for all district employees.

Roll Call:

Ayes: Brubaker, Leister, Noss, Page, Rothrock, Shadel, Shearer, Wagner, Snyder

Nays: None

Motion carried.

5. It was moved by Mr. Brubaker and seconded by Mr. Shearer to approve a print services agreement with Higher Information Group. EXHIBIT CUSTODIAL-PROPERTY-MAINTENANCE B-5

Roll Call:

Ayes: Brubaker, Shadel, Shearer, Wagner, Snyder

Nays: Leister, Noss, Page, Rothrock,

Motion carried.

6. It was moved by Mr. Brubaker and seconded by Mr. Page to approve awarding the general construction contract for the East Juniata High School industrial arts addition in the amount of \$1,367,000.00 to eci Construction, subject to solicitor review.

Roll Call:

Ayes: Brubaker, Leister, Noss, Page, Rothrock, Shadel, Shearer, Wagner, Snyder

Nays: None

Motion carried.

7. It was moved by Mr. Brubaker and seconded by Mr. Noss to approve the proposed amendment to the Guaranteed Energy Savings Agreement with Reynolds Energy Services for the inclusion of the mechanical, electrical and plumbing scope of work on the East Juniata High School industrial arts addition project at a cost of \$1,170,560, subject to solicitor review.

Roll Call:

Ayes: Brubaker, Leister, Noss, Page, Rothrock, Shadel, Shearer, Wagner, Snyder

Nays: None

Motion carried.

8. It was moved by Mr. Brubaker and seconded by Mr. Page to accept the revised contract for architectural services from J.P.D. Architects, LLC in the reduced amount of \$168,000.00, which includes civil/site related additional services for the East Juniata High School industrial arts addition project based on the revised proposal dated March 20, 2014, subject to solicitor review.

Roll Call:

Ayes: Brubaker, Leister, Noss, Page, Rothrock, Shadel, Shearer, Wagner, Snyder

Nays: None

Motion carried.

9. It was moved by Mr. Brubaker and seconded by Mr. Noss to approve the revised contract for construction management services from Reynolds Construction Management in the reduced amount of \$98,000.00 for the East Juniata High School industrial arts addition project, subject to solicitor review.

Roll Call:

Ayes: Brubaker, Leister, Noss, Page, Rothrock, Shadel, Shearer, Wagner, Snyder

Nays: None

Motion carried.

10. It was moved by Mr. Noss and seconded by Mrs. Leister to approve the East Juniata High School asbestos abatement contract in the amount of \$31,000.00 to Plymouth Environmental Company, subject to solicitor review.

Roll Call:

Ayes: Brubaker, Leister, Noss, Page, Rothrock, Shadel, Shearer, Wagner, Snyder

Nays: None

Motion carried.

11. It was moved by Mr. Shearer and seconded by Mrs. Leister to approve the replacement of grandstands at Dietrick Field at a total cost of \$219,467.

It was then moved by Mr. Rothrock and seconded by Mr. Noss to table action on the motion.

Roll Call to Table Action:

Ayes: Brubaker, Noss, Page, Rothrock, Shearer

Nays: Leister, Shadel, Wagner, Snyder

Motion carried.

## C. FINANCE

### BUSINESS MANAGER'S REPORT

1. It was moved by Mr. Brubaker and seconded by Mr. Noss to approve financial reports for April 2014. EXHIBIT FINANCE C-1

Roll Call:

Ayes: Brubaker, Leister, Noss, Page, Shadel, Shearer, Wagner, Snyder

Nays: Rothrock

Motion carried.

2. It was moved by Mr. Brubaker and seconded by Mrs. Leister to approve listing of bills for payment. EXHIBIT FINANCE C-2

Roll Call:

Ayes: Brubaker, Leister, Noss, Page, Shadel, Shearer, Wagner, Snyder

Nays: Rothrock

Motion carried.

3. It was moved by Mr. Brubaker and seconded by Mr. Shearer to approve the proposed final 2014-2015 budget as presented on PDE-2028.

Roll Call:

Ayes: Brubaker, Leister, Shadel, Shearer, Wagner, Snyder

Nays: Noss, Page, Rothrock,

Motion carried.

4. It was moved by Mr. Brubaker and seconded by Mrs. Leister to approve a resolution authorizing the display and advertising of the district's proposed final budget for 2014-2015. EXHIBIT FINANCE C-4

Roll Call:

Ayes: Brubaker, Leister, Shadel, Shearer, Wagner, Snyder

Nays: Noss, Page, Rothrock

Motion carried.

**D. CAFETERIA**

**E. TRANSPORTATION**

1. It was moved by Mrs. Leister and seconded by Mr. Brubaker to approve Kristy Price, Rosa Ryan Lori Shelley and Thomas Thompson as contracted school bus drivers.

Roll Call:

Ayes: Brubaker, Leister, Noss, Shadel, Shearer, Wagner, Snyder

Nays: Page, Rothrock

Motion carried.

**F. STUDENT-RELATED**

It was moved by Mrs. Leister and seconded by Mr. Brubaker to consider items 1 and 2 as one motion, as follows:

1. approve the following student field trip requests:

\*EJHS Senior High Jazz Combo, Performance, McAlisterville, Monday, May 12, 2014;

\*Thomp.-Del. Elementary Kindergarten, Donation Presentation, McDonald's, Mifflintown, Tues., May 20, 2014;

EJHS Ag Ed Classes, Envirothon, Selinsgrove/Danville, Tues.-Wed., May 20-21, 2014;

\*EJHS NHS, Fund Raiser, Ney's Bowling Center, Mifflintown, Thursday, May 22, 2014;

\*EJHS TAG!, Social Event, Ritzman Home, McAlisterville, Sat. or Sun., May 31 or June 1, 2104;

TJHS Jazz Band, Performances, Walker/Tuscarora Valley/Lack-Tuscarora Elementary Schools, Monday/Wednesday, June 2/4, 2014;

\*TJHS Chorus, Performance, Fermanagh-Mifflintown Elementary, Tuesday, June 3, 2014;

\*EJHS FFA, Activities Week, Penn State University, Tues.-Thurs., June 10-12, 2014;

\*JHS Senior Class, Class Trip, Washington, DC, Friday-Saturday, December 12-13, 2014.

*\*Transportation will be paid by groups making request.*

2. approve the following fundraising activities:

Fayette Elementary Home & School Assoc. – Fayette Carnival food stand, 5k run;

Mountain View Elementary School – Earth Day recycling;

JHS Class of 2015 – Sale of magazines;

Juniata Touchdown Club – Car wash, bingo, restaurant promotions, solicitation letters to businesses, sale of raffle tickets, 50/50 tickets, pizza, sandwiches, magnets, clothing, Sheetz coupons, ribbons/flowers, candy, doughnuts, whoopie pies, pies, game balls, discount cards;

Juniata Girls' Basketball – Golf tournament, car wash, programs, concession stand, spaghetti meal, junior high dance, sale of salads, sandwiches, clothing;  
EJHS NHS – Bowling event to benefit Juniata Terrace fire victims;  
EJHS Student Council – Bake sale, daddy-daughter dance, dances, Mr. EJHS Pageant, Power Puff football game, car wash, golf tournament, Four Diamond mini-thon, on-line donor drive for mini-thon, 5k run, spaghetti dinner, bingo night, chicken dinner, community donations, softball tournament, dodge ball, volleyball or basketball tournament, Jail and Bail event, penny wars, Tape a Teacher to the Wall, Holly-Jolly Teacher, sale of clothing, sandwiches, pies, doughnuts;  
EJHS TAG! – Sandwich sale.

Motion carried.

3. It was moved by Mrs. Leister and seconded by Mr. Brubaker to approve homebound instruction for a Monroe Elementary School student, April 21, 2014 through the conclusion of the 2013-2014 school year.

Roll Call:

Ayes: Brubaker, Leister, Noss, Page, Rothrock, Shadel, Shearer, Wagner, Snyder

Nays: None

Motion carried.

#### **G. PERSONNEL**

1. It was moved by Mr. Brubaker and seconded by Mrs. Wagner to approve the establishment of an occupational therapist position for the Juniata County School District.

Roll Call:

Ayes: Brubaker, Leister, Shadel, Shearer, Wagner, Snyder

Nays: Noss, Page, Rothrock

Motion carried.

2. It was moved by Mr. Noss and seconded by Mr. Brubaker to approve the employment of the following individuals for the Juniata County School District 2014 Extended School Year program:

Teachers:

\$25.00 per hour: Angela R. Clark, Crystal D. Marshall, Laura L. McKnight, Zachary L. Smith, Frank J. Swartz

Speech Therapist:

\$25.00 per hour: Erin N. Harris

Paraprofessionals:

Lori L. Basom, \$14.57 per hour

Courtney L. Beiler, \$11.65 per hour

Samantha L. Beward, \$12.38 per hour

Shannon L. Coudriet, \$11.65 per hour

Darcie L. Crock, \$9.74 per hour

Kimberly A. Dressler, \$9.74 per hour

Caroline E. Eberle, \$14.57 per hour

Diane L. Graybill, \$14.57 per hour

Trisha R. Haubert, \$14.07 per hour

Kimberly R. Marshall, \$10.96 per hour  
Tamra B. Page, \$14.07 per hour  
Valerie M. Schlegel, \$12.38 per hour  
Connie S. Snyder, \$14.57 per hour

Substitute Paraprofessionals:

\$9.00 per hour: Tracy L. Peters, Tanya Wolfe

Roll Call:

Ayes: Brubaker, Leister, Noss, Page, Rothrock, Shadel, Shearer, Wagner, Snyder  
Nays: None  
Motion carried.

3. It was moved by Mr. Noss and seconded by Mrs. Leister to approve Jon G. Ruble, Jr. as an East Juniata High School part-time custodian, at an hourly rate of \$10.58, effective June 10, 2014. Mr. Ruble replaces Barbara Stroup, who is retiring.

Roll Call:

Ayes: Brubaker, Leister, Noss, Page, Rothrock, Shadel, Shearer, Wagner, Snyder  
Nays: None  
Motion carried.

4. It was moved by Mrs. Leister and seconded by Mr. Brubaker to approve Marihelen Hower and Ellen M. Shearer as substitute teachers.

Mr. Shearer registered an abstention.

Motion carried.

5. It was moved by Mrs. Leister and seconded by Mrs. Wagner to approve maternity leave for Employee 571, August 18, 2014 through approximately December 2, 2014.

Motion carried.

6. It was moved by Mr. Brubaker and seconded by Mrs. Leister to approve the attendance of six Tuscarora Junior High School faculty members at Reading Apprenticeship trainings June 24-26, 2014, December 9-10, 2014 and June 22-23, 2015. All costs, with the exception of lodging (estimated at \$2,400), will be paid by a Supporting Effective Educator Development grant. The training will improve instruction in reading and writing at Tuscarora Junior High School.

Roll Call:

Ayes: Brubaker, Leister, Noss, Page, Rothrock, Shadel, Shearer, Wagner, Snyder  
Nays: None  
Motion carried.

7. It was moved by Mr. Brubaker and seconded by Mrs. Leister to approve unpaid leave for Employee 2737, May 19, 2014 through the conclusion of the 2013-2014 school year.

Motion carried.

**INFORMATION:** Juniata High School vocational-agriculture teacher Jessica Morgan will participate in a Global Agriculture Experience this summer, through a one-month trip to Seoul, South Korea.

**H. ATHLETICS AND ACTIVITIES**



1. It was moved by Mr. Noss and seconded by Mr. Brubaker to approve the formation of a Ducks Unlimited Varsity Chapter at Juniata High School, to provide education and outdoor involvement, cultivate leadership qualities in student participants and raise money for wetlands conservation. The chapter will be open to all students and faculty and will operate at no expense to the district.  
Motion carried.

It was moved by Mr. Brubaker and seconded by Mrs. Wagner to consider items 2 and 3 as one motion, as follows:

2. approve the following extracurricular positions for the 2014-2015 school year:

<u>Name</u>	<u>Position</u>	<u>School</u>
Jodi Strawser	Varsity field hockey coach	EJHS
Lynlee Payne	Assistant field hockey coach	EJHS

3. approve the following volunteer extracurricular positions for the 2014-2015 school year:

<u>Name</u>	<u>Position</u>	<u>School</u>
Sue Truitt	Field hockey coach	EJHS
Alyssa Wittle	Field hockey coach	EJHS

Roll Call:

Ayes: Brubaker, Leister, Noss, Page, Rothrock, Shadel, Shearer, Wagner, Snyder

Nays: None

Motion carried.

4. It was moved by Mr. Brubaker and seconded by Mrs. Wagner to approve a contract for services with Geisinger Orthopaedic Institute for athletic training services, team physician coverage, mandated school physicals and PIAA sports physicals, and school physician services for oversight of school nurses. EXHIBIT ATHLETICS AND ACTIVITIES H-4

Following discussion of terms and conditions of the contract, it was moved by Mr. Brubaker and seconded by Mr. Noss to table action on the motion.

Roll Call on Motion to Table Action:

Ayes: Leister, Noss, Page, Rothrock

Nays: Brubaker, Shadel, Shearer, Wagner, Snyder

Motion failed.

Roll Call:

Ayes: Brubaker, Shadel, Shearer, Wagner, Snyder

Nays: Leister, Noss, Page, Rothrock

Motion carried.

### **INFORMATION:**

- 1) Tyler R. Dressler has resigned as East Juniata High School junior high boys' basketball coach, effective April 30, 2014.
- 2) Brian R. Dressler has resigned as East Juniata High School junior varsity boys' basketball coach.
- 3) One bid, from DeMoulin Brothers & Company, was received for traditional band uniforms for

East Juniata High School. The total price for 100 coats, bibbers, hats with boxes, plumes, garment bags, wooden hangers and waterproof raincoats (\$3,696, and optional) is \$48,543.00.  
EXHIBIT ATHLETICS AND ACTIVITIES H-INFO

## **VI. OTHER BUSINESS**

1. It was moved by Mrs. Leister and seconded by Mrs. Shadel to approve board member Danny R. Snyder as the Juniata County School District nominee to the Tuscarora Intermediate Unit Board of Directors to fill a three-year term beginning July 1, 2014.  
Motion carried.
2. It was moved by Mr. Brubaker and seconded by Mrs. Wagner to approve Richard A. Meily II as treasurer of the Board of School Directors for a one-year term.  
Motion carried.

The board adjourned to executive session to discuss a legal matter. Upon returning to the meeting room, it was moved by Mr. Page and seconded by Mrs. Leister to reconvene the business meeting.  
Motion carried.

It was moved by Mr. Brubaker and seconded by Mrs. Wagner to accept the recommendation of an ad hoc committee of the board of directors regarding the expulsion of a student.

Roll Call:

Ayes: Brubaker, Leister, Noss, Page, Rothrock, Shadel, Shearer, Wagner, Snyder

Nays: None


Motion carried.

## **VII. ADJOURNMENT**

There being no further business, it was moved by Mrs. Leister and seconded by Mr. Brubaker to adjourn the meeting.

Motion carried.

Respectfully submitted,



Polly S. Digon  
Board Secretary