

**JUNIATA COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
Thursday, June 19, 2014
8:00 PM REGULAR BOARD MEETING
Fermanagh-Mifflintown Elementary School**

MINUTES

I. CALL TO ORDER/PLEDGE

A meeting of the Board of Directors of the Juniata County School District was held Thursday, June 19, 2014 in the Fermanagh-Mifflintown Elementary School multipurpose room, all members having been duly notified. The meeting was called to order at 8:00 p.m. by Mr. Danny R. Snyder, President.

II. BOARD MEMBERS

The following board members were present at roll call:

Mr. Melvin E. Brubaker, Jr.
Mrs. Glenda I. Leister
Mr. John G. Noss
Mr. Ray D. Page

Mr. Larry J. Rothrock
Mr. Joseph R. Shearer
Mr. Danny R. Snyder

Mrs. Amy L. Wagner participated in the meeting by telephone.
Mrs. Christine D. Shadel was absent.

III. COMMUNICATIONS

A. School Board Secretary

The board secretary had nothing to report.

B. School Board Members

Mr. Rothrock asked for an update on the Walker Elementary School water situation.

Mr. Brubaker asked why a motion to approve the purchase of band uniforms was listed under the athletics and activities section of the agenda.

C. School District Administration

Mr. Apple commended Juniata High School alumna Katie McLaughlin on her election as Pennsylvania State FFA president for 2014-2015.

D. Public Comment Period

Teacher Suzanne Lutinski spoke about reinstating specials (art and music) for kindergarteners. Substitute custodian John Schlegel spoke about being overlooked for summer employment with the district.

PRESENTATION: Mr. Jeff Harris, Reynolds Construction Management, Projects Update

As the President of the Board of School Directors conducts this meeting, it will not be necessary to announce each Director's name for each roll call vote. If, however, a Director or Directors wish to comment or have his/her comment or vote specifically recorded, the Director(s) shall have the opportunity to so state. The President of the Board of Directors will announce before each roll call

vote that if he hears no objections from any members of the committee present, the vote will be considered a unanimous roll call vote and so recorded.

- IV. It was moved by Mr. Brubaker and seconded by Mrs. Leister to approve minutes of school board committee meetings, special and regular school board meetings held, and listing of executive sessions conducted.

Mr. Shearer asked that his vote on a motion to approve substitute teachers at the May 15, 2014 meeting be changed to reflect an abstention.

A. Committee-of-the-Whole Meetings

May 15, 2014 Regular Board Meeting

June 10, 2014 Workshop and Special Board Meeting

EXHIBIT MINUTES V

B. Executive Sessions Conducted

May 15, 2014 Executive Session for Legal Issues

June 10, 2014 Executive Session for Personnel Issues

Roll Call:

Ayes: Brubaker, Leister, Noss, Page, Rothrock, Shearer, Wagner, Snyder

Nays: None

Motion carried.

V. SUPERINTENDENT'S REPORT

A. CURRICULUM AND INSTRUCTION

1. It was moved by Mr. Brubaker and seconded by Mrs. Leister to take from the table a motion to approve an agreement with River Rock Academy and further to approve an agreement with River Rock Academy for seven reserved slots at a per diem rate of \$114.52, or an annual cost of \$144,295.20, for the 2014-2015 school year. EXHIBIT CURRICULUM AND INSTRUCTION A-1

Prior to the vote, Mrs. Leister requested that page 2 of the agreement be corrected to indicate 180 days of instruction, rather than 185.

Roll Call on Vote To Take the Motion from the Table:

Ayes: Brubaker, Leister, Noss, Page, Rothrock, Shearer, Wagner, Snyder

Nays: None

Motion carried.

Roll Call on Motion:

Ayes: Brubaker, Leister, Noss, Page, Rothrock, Shearer, Wagner, Snyder

Nays: None

Motion carried.

2. It was moved by Mr. Brubaker and seconded by Mr. Shearer to approve two separate agreements with NHS Pennsylvania for the provision of educational services to students with autism and/or emotional disturbances, at NHS Pennsylvania's State College and Carlisle sites, August 1, 2014 through July 31, 2015. EXHIBIT CURRICULUM AND INSTRUCTION A-2

Roll Call:

Ayes: Brubaker, Leister, Noss, Page, Rothrock, Shearer, Wagner, Snyder

Nays: None

Motion carried.

3. It was moved by Mr. Brubaker and seconded by Mr. Shearer to approve a contract with Capital Area Intermediate Unit for the provision of special education programs and services for the 2014-2015 school year. EXHIBIT CURRICULUM AND INSTRUCTION A-3

Roll Call:

Ayes: Brubaker, Leister, Noss, Page, Rothrock, Shearer, Wagner, Snyder

Nays: None

Motion carried.

4. It was moved by Mr. Brubaker and seconded by Mr. Noss to approve the first reading of revised Juniata County School District Policies 102, Academic Standards; 105, Curriculum; 105.1, Review of Instructional Materials by Parents/Guardians and Students; 106, Guides for Planned Instruction; 107, Adoption of Planned Instruction; 108, Adoption of Textbooks; 109, Resource Materials; 119, Current Events; 121, Field Trips; and 124, Alternative Instruction Courses (formerly Enrollment in Summer School Programs).

EXHIBIT CURRICULUM AND INSTRUCTION A-4

Motion carried.

5. It was moved by Mrs. Leister and seconded by Mr. Brubaker to approve a contract with Tuscarora Intermediate Unit 11 for IMS services for the 2014-2015 school year at a cost of \$11,257.00. EXHIBIT CURRICULUM AND INSTRUCTION A-5

Roll Call:

Ayes: Brubaker, Leister, Noss, Page, Rothrock, Shearer, Wagner, Snyder

Nays: None

Motion carried.

6. It was moved by Mr. Brubaker and seconded by Mrs. Leister to approve the renewal of web-based MAP math, reading and language licensing (2,245) and web-based MAP for primary grades licensing (606), from Northwest Evaluation Association, at a total cost of \$35,637.50.

Roll Call:

Ayes: Brubaker, Leister, Noss, Page, Rothrock, Shearer, Wagner, Snyder

Nays: None

Motion carried.

7. It was moved by Mrs. Leister and seconded by Mr. Noss to approve the expenditure of \$40,000 for the purchase of additional reading materials, in preparation for the implementation of a district-wide guided reading program. The purchase will be funded by Fermanagh-Mifflintown Elementary School's School Improvement Grant.

Roll Call:

Ayes: Brubaker, Leister, Noss, Page, Rothrock, Shearer, Wagner, Snyder

Nays: None

Motion carried.

B. ATHLETICS AND ACTIVITIES

1. It was moved by Mr. Leister and seconded by Mr. Brubaker to approve the following

extracurricular positions for the 2014-2015 school year:

<u>Name</u>	<u>Position</u>	<u>School</u>
Becca Zendt	Girls' basketball coach	TJHS
Becca Zendt	Girls' basketball co-assistant coach	JHS
James Fosselman	Girls' basketball co-assistant coach	JHS
Gary Klingensmith	Football coach	JHS
Kurt Condo	Assistant football coach	JHS
Robert Hart	Assistant football coach	JHS
Marcus Brothers	Football coach	TJHS
Steve McLaughlin	Assistant football coach	TJHS
Brian Strawser	Girls' soccer coach	JHS
Christopher Alderfer	Assistant girls' soccer coach	JHS
Clint Brackbill	Boys' soccer coach	JHS
Cory Fronk	Boys' soccer coach	TJHS
Angela Clark	Cheerleading coach	JHS
Lori Basom	Cheerleading coach	TJHS
Lori Goodling	Girls' soccer coach	EJHS
Andy Goodling	Assistant girls' soccer coach	EJHS
Donald Troutman	Boys' soccer coach	EJHS
Scot Goodling	Assistant boys' soccer coach	EJHS
Justin Erb	Junior high boys' soccer coach	EJHS
Michael Zendt	Golf coach	EJHS
Lori Bashore	Cheerleading co-coach	EJHS
Ashle Garman	Cheerleading co-coach	EJHS

Roll Call:

Ayes: Brubaker, Leister, Noss, Page, Rothrock, Shearer, Wagner, Snyder

Nays: None

Motion carried.

INFORMATION:

- a) Mark Ritzman has resigned as East Juniata High School track coach.
 - b) Brock Anders has resigned as East Juniata High School boys' basketball coach.
 - c) Alan Musselman has resigned as Juniata High School tennis coach.
2. It was moved by Mr. Brubaker and seconded by Mrs. Leister to approve the following volunteer extracurricular positions for the 2014-2015 school year:

<u>Name</u>	<u>Position</u>	<u>School</u>
Bruce Brumbaugh	Girls' basketball assistant coach	TJHS
Bruce Brumbaugh	Girls' basketball assistant coach	JHS
Meghan Geedey	Girls' basketball assistant coach	JHS
Dave Kellison	Football coach	JHS
Chris Foltz	Football coach	TJHS
Chase Kauffman	Football coach	TJHS
Scott Clark	Football coach	TJHS
Lauren Garver	Cheerleading coach	JHS
Sharon Storey	Cheerleading coach	JHS

Motion carried.

3. It was moved by Mr. Brubaker and seconded by Mr. Shearer to approve the purchase of band uniforms for East Juniata High School, including 100 coats, bibbers, hats and boxes, plumes, garment bags and raincoats and 200 wooden hangers, from DeMoulin Brothers & Company, at a cost of \$48,543.00. EXHIBIT ATHLETICS AND ACTIVITIES B-3
Roll Call:
Ayes: Brubaker, Snyder
Nays: Leister, Noss, Page, Rothrock, Shearer, Wagner
Motion failed.

Following the vote, Mr. Brubaker announced his resignation, effective immediately, and left the meeting.

4. It was moved by Mrs. Leister and seconded by Mr. Shearer to approve a revised contract for services with Geisinger Orthopaedic Institute for athletic training services, team physician coverage, mandated school physicals and PIAA sports physicals, and school physician services for oversight of school nurses. EXHIBIT ATHLETICS AND ACTIVITIES B-4
Roll Call:
Ayes: Leister, Shearer, Wagner, Snyder
Nays: Noss, Page, Rothrock
With five affirmative votes required, the motion failed.

C. CUSTODIAL-MAINTENANCE-PROPERTY

1. It was moved by Mrs. Leister and seconded by Mr. Noss to approve the following facility use requests, in accordance with the rental fee schedule outlined in Policy 707:

Adrian Fogle, EJHS JV Basketball Players, EJHS Gym, Practices, May 16-Sept. 1, 2014;
Paige Storey, Madalynn Marrone, Summer Swab, Senior Project Softball Camp, JHS
Fields, June 9-11, 2014;

Tammy Brackbill, Fayette Carnival Committee, Fayette Elementary Grounds, Parking, July
29-Aug. 2, 2014.

Motion carried.

2. It was moved by Mrs. Leister and seconded by Mr. Shearer to approve the purchase and installation of one 500-gallon skid tank, electric pump, vent and fill, from Perry Petroleum Equipment, Ltd., at a cost of \$2,275, at East Juniata High School.

Prior to the vote, Mr. Rothrock announced that he knew where a tank could be purchased at a lower cost.

Roll Call:

Ayes: None

Nays: Leister, Noss, Page, Rothrock, Shearer, Wagner, Snyder

Motion failed.

Mr. Rothrock said that he would talk with Mr. Stouffer about purchasing the alternative tank.

3. It was moved by Mrs. Leister and seconded by Mr. Shearer to approve the purchase and installation of three doors at Thompsontown-Delaware Elementary School, by Hershocks, Inc., at a total cost of \$5,877.00.

Roll Call:

Ayes: Leister, Noss, Page, Rothrock, Shearer, Wagner, Snyder

Nays: None

Motion carried.

4. It was moved by Mr. Noss and seconded by Mrs. Leister to approve awarding the bid for servicing of Juniata County School District fire extinguishers to Peifer's Fire Protection, Inc., at a cost of \$563.00.

Roll Call:

Ayes: Leister, Noss, Page, Rothrock, Shearer, Wagner, Snyder

Nays: None

Motion carried.

5. It was moved by Mrs. Leister and seconded by Mr. Page to approve a contract for the removal and disposal of asbestos containing materials at Juniata High School to R. L. Abatement, Inc., at a cost of \$3,980.00.

Roll Call:

Ayes: Leister, Noss, Page, Rothrock, Shearer, Wagner, Snyder

Nays: None

Motion carried.

6. It was moved by Mrs. Leister and seconded by Mrs. Wagner to approve bringing off of the table a motion to approve the replacement of grandstands at Dietrick Field, and further approve the replacement of grandstands at Dietrick Field at a total cost of \$219,467.

Prior to the vote, it was determined that Reynolds Construction Management would arrange for an inspection of the grandstands and make a recommendation.

Roll Call:

Ayes: None

Nays: Leister, Noss, Page, Rothrock, Shearer, Wagner, Snyder

Motion failed.

7. It was moved by Mr. Shearer and seconded by Mrs. Leister to approve Higher Information Group to run, label, terminate and test a total of 74 cat6 cables at Juniata and East Juniata high schools, at a total cost \$9,173.11. EXHIBIT CUSTODIAL MAINTENANCE-PROPERTY C-7

Roll Call:

Ayes: Leister, Noss, Page, Rothrock, Shearer, Wagner, Snyder

Nays: None

Motion carried.

8. It was moved by Mr. Page and seconded by Mr. Rothrock to approve contracting with David M. Maines and Associates for roof restoration at Lack- Tuscarora Elementary School (\$152,047.42) and Mountain View Elementary School (\$196,869.43). EXHIBIT CUSTODIAL MAINTENANCE-PROPERTY C-8

Roll Call:

Ayes: Leister, Noss, Page, Shearer, Wagner, Snyder

Nays: Rothrock
Motion carried.

9. It was moved by Mr. Shearer and seconded by Mrs. Leister to approve contracting with Richard S. Mills, Inc. for the replacement of a boiler chimney stack at Lack-Tuscarora Elementary School, at a cost of \$3,794.00.

Roll Call:

Ayes: Leister, Noss, Page, Rothrock, Shearer, Wagner, Snyder

Nays: None

Motion carried.

D. FINANCE

BUSINESS MANAGER'S REPORT

1. It was moved by Mrs. Leister and seconded by Mr. Shearer to approve the financial reports for May 2014. EXHIBIT FINANCE D-1

Roll Call:

Ayes: Leister, Noss, Page, Rothrock, Shearer, Wagner, Snyder

Nays: None

Motion carried.

2. It was moved by Mrs. Leister and seconded by Mr. Noss to approve the listing of bills for payment. EXHIBIT FINANCE D-2

Roll Call:

Ayes: Leister, Noss, Page, Shearer, Wagner, Snyder

Nays: Rothrock

Motion carried.

3. It was moved by Mrs. Leister and seconded by Mr. Shearer to approve the 2014-2015 school year budget in the amount of \$33,247,888, and the final adoption of the 2014-2015 school year real estate tax rate at 58.829 mills.

Prior to the vote, Mr. Rothrock read a statement outlining his opposition to the budget.

Roll Call:

Ayes: Leister, Page, Shearer, Wagner, Snyder

Nays: Noss, Rothrock

Motion carried.

4. It was moved by Mr. Leister and seconded by Mr. Noss to approve the Final Budget for General Fund Approval Resolution; the 2014 Annual Tax Levy Resolution; and the 2014 Homestead and Farmstead Exclusion Resolution. EXHIBIT FINANCE D-4

Roll Call:

Ayes: Leister, Noss, Page, Rothrock, Shearer, Wagner, Snyder

Nays: None

Motion carried.

5. It was moved by Mrs. Leister and seconded by Mr. Noss to approve Boyer & Ritter to conduct the audit of the Juniata County School District for the year ended June 30, 2014. EXHIBIT FINANCE D-5

Roll Call:

Ayes: Leister, Noss, Page, Rothrock, Shearer, Wagner, Snyder

Nays: None

Motion carried.

E. CAFETERIA

F. TRANSPORTATION

G. STUDENT-RELATED

1. It was moved by Mrs. Leister and seconded by Mr. Shearer to approve the first reading of revised Juniata County School District Policy 237, Electronic Devices. EXHIBIT STUDENT-RELATED G-1

Motion carried.

2. It was moved by Mr. Noss and seconded by Mr. Shearer to approve the following student field trip requests:

*Walker Elementary Fifth Graders, "Spirit of America," Hershey, Fri., Sept. 26, 2014;

*TJHS 7th/8th Grade Band, Performance/Coaching, Bucknell University, Lewisburg, Monday, April 27, 2015.

**Transportation will be paid by groups making request.*

Motion carried.

3. It was moved by Mrs. Leister and seconded by Mr. Noss to approve the first reading of revised Juniata County School District Policy 203.1, HIV Infection, 235, Student Rights and Responsibilities; and 246, Student Wellness. EXHIBIT STUDENT-RELATED G-3
Motion carried.
4. It was moved by Mrs. Leister and seconded by Mr. Shearer to approve the first reading of Juniata County School District Policy 235.1, Surveys. EXHIBIT STUDENT-RELATED G-4
Motion carried.
5. It was moved by Mr. Noss and seconded by Mrs. Leister to approve the participation of Mountain View, Tuscarora Valley and Lack-Tuscarora Valley elementary schools in the National Institute of Child Health and Development's Preadolescent Stress and Coping study. EXHIBIT STUDENT-RELATED G-5
Motion carried.
6. It was moved by Mr. Noss and seconded by Mr. Shearer to approve the following fundraising activities:

Lack-Tuscarora Elementary Home and School Assoc. – Heritage Days, parades, bake sale, yard sales;

Monroe Elementary School – Book fairs;

Tuscarora Junior High School – Chrysler Drive for the Kids;

Indian Cheer Boosters – Harshbarger's Community Night, paddle wheel/fair activities, dance, dinner drawing, sale of sandwiches, candles, Butter Braids, spirit

items/clothing, food coupons/vouchers.

Motion carried.

7. It was moved by Mrs. Leister and seconded by Mr. Page to approve homebound instruction for an East Juniata High School student, effective approximately May 23, 2014 through the conclusion of the 2013-2014 school year.

Roll Call:

Ayes: Brubaker, Leister, Noss, Page, Rothrock, Shearer, Wagner, Snyder

Nays: None

Motion carried.

H. PERSONNEL

1. It was moved by Mrs. Wagner to approve establishing three library media specialist positions, effective with the beginning of the 2014-2015 school year. EXHIBIT PERSONNEL H-1

There was no second to the motion.

Motion carried.

2. It was moved by Mr. Noss and seconded by Mrs. Leister to approve the retirement of the following individuals, effective June 6, 2014:

- Fayette Elementary School paraprofessional Jill A. Baumgardner;
- Walker Elementary School paraprofessional Paula M. Crimmel.

Motion carried.

3. It was moved by Mrs. Leister and seconded by Mrs. Wagner to approve the employment of William D. Hiemer as a teacher for the 2014 Extended School Year program, at an hourly rate of \$25.00.

Roll Call:

Ayes: Leister, Noss, Page, Rothrock, Shearer, Wagner, Snyder

Nays: None

Motion carried.

4. It was moved by Mrs. Leister and seconded by Mr. Noss to approve a salary adjustment for Tuscarora Junior High School paraprofessional Samantha L. Beward, to \$12.38 per hour, effective August 26, 2013, in accordance with the provisions of the collective bargaining agreement.

Roll Call:

Ayes: Leister, Noss, Page, Rothrock, Shearer, Wagner, Snyder

Nays: None

Motion carried.

5. It was moved by Mr. Page and seconded by Mrs. Leister to approve Nicole E. Sheeler as a Level 1 paraprofessional at Thompsontown-Delaware Elementary School, at an hourly rate of \$9.89, effective August 21, 2014. Ms. Sheeler is filling a vacancy created by the retirement of two paraprofessionals.

Roll Call:

Ayes: Brubaker, Leister, Noss, Page, Rothrock, Shearer, Wagner, Snyder

Nays: None

Motion carried.

6. It was moved by Mr. Shearer to approve the employment of Stacy Dressler as an occupational therapist, on Master's Degree, Step 5 of the salary schedule, effective August 18, 2014. Ms. Dressler is assuming a position established at the board's May 2014 meeting. There was no second to the motion.

Motion failed.

7. Item removed from the agenda.

8. It was moved by Mrs. Leister and seconded by Mr. Noss to authorize the issuance of a permanent professional employee contract to Leighette S. Sechrist, who has received a satisfactory evaluation after three years as a temporary professional employee.

Roll Call:

Ayes: Leister, Noss, Page, Rothrock, Shearer, Wagner, Snyder

Nays: None

Motion carried.

9. It was moved by Mr. Noss and seconded by Mrs. Leister to approve the following requests for unpaid leave of absence:

- Employee 74, September 2-5, 2014;
- Employee 2756, September 22-26, 2014.

Motion carried.

10. It was moved by Mr. Page and seconded by Mr. Rothrock to accept the resignation of Superintendent Richard J. Musselman, effective June 30, 2014.

Mrs. Leister prefaced her vote by stating that she would agree to the June 30, 2014 effective date, with the understanding that Mr. Musselman would meet all of his obligations to the district prior to his departure.

Roll Call:

Ayes: Brubaker, Leister, Noss, Page, Rothrock, Shearer, Wagner, Snyder

Nays: None

Motion carried.

11. It was moved by Mr. Noss and seconded by Mr. Page to approve Richard Daubert to serve as interim superintendent, effective July 1, 2014, at no cost to the district.

Motion carried.

VI. OTHER BUSINESS

1. It was moved by Mrs. Wagner and seconded by Mr. Shearer to approve the first reading of revised Juniata County School District Policies 006, Meetings; 140, Charter Schools; and 804, School Day. EXHIBIT OTHER BUSINESS VI-1

Motion carried.

Prior to the meeting's adjournment, Mrs. Leister asked that a workshop and board meeting be scheduled for July.

VII. ADJOURNMENT

There being no further business, it was moved by Mr. Leister and seconded by Mr. Noss to adjourn the meeting.

Respectfully submitted,

A handwritten signature in cursive script that reads "Polly S. Digon".

Polly S. Digon
Board Secretary