

**JUNIATA COUNTY SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS**

**Wednesday, June 7, 2017  
SPECIAL BOARD MEETING  
Tuscarora Junior High School**

**MINUTES**

**I. CALL TO ORDER/PLEDGE**

A special meeting of the Board of Directors of the Juniata County School District was held Wednesday, June 7, 2017 in the Tuscarora Junior High School cafeteria, all members having been duly notified. The meeting was called to order by Mr. Mark F. Wagner, President.

**II. BOARD MEMBERS**

The following board members were present at roll call:

Mr. Dennis R. Irvin  
Mrs. A. Christine McLaughlin  
Mrs. Christine D. Shadel  
Mr. Joseph R. Shearer

Mr. Danny R. Snyder  
Mrs. Amy L. Wagner  
Mr. Mark F. Wagner

Mrs. J. Erin Derr participated by telephone.  
Mr. Larry J. Rothrock was absent.

**III. COMMUNICATIONS**

**A. Public Comment Period**

Samuel Leister thanked board members for their service and urged them to continue to think about the groundwork they are laying for instructional opportunities for future generations.

**B. School Board Secretary**

The Board secretary had no comments.

**C. School Board Members**

Mrs. McLaughlin reported that JHS and EJHS FFA programs would be attending State Activities Week, with students from both schools entering competitions.

Mrs. Wagner praised end-of-year programs at the district's schools and encouraged others to attend in the future, and noted that two Tuscarora Junior High School students would be participating in Math 24 competition at the state level.

Mr. Shearer asked that schools adhere to accepted protocol when students raise and lower the American flag each day.

**D. School District Administration**

Mr. Yarger said that 2016-2017 had been a great school year and that students were having fun learning via the Limitless Learning initiative.

*As the President of the Board of School Directors conducts this meeting, it will not be necessary to announce each Director's name for each roll call vote. If, however, a Director or Directors wish to comment or have his/her comment or vote specifically recorded, the Director(s) shall have the opportunity to so state. The President of the Board of Directors will announce before each roll call vote that if he hears no objections from any members of the committee present, the vote will be considered a unanimous roll call vote and so recorded.*

IV. It was moved by Mr. Snyder and seconded by Mrs. Wagner to approve minutes of school board committee meetings, special and regular school board meetings held, and listing of executive sessions conducted.

A. Committee-of-the-Whole Meetings

May 11, 2017 Regular Board Meeting

EXHIBIT MINUTES IV

B. Executive Sessions Conducted

June 7, 2017 Executive Session for Personnel and Contractual Issues

Motion carried.

V. SUPERINTENDENT'S REPORT

A. CURRICULUM AND INSTRUCTION

1. It was moved by Mr. Snyder and seconded by Mr. Irvin to approve the following Occupational Advisory Committee members:

Ag - Dan Benner, Business Owner, Animal Science, Benner's Butcher Shoppe; Kristina McAllister, Ag Choice Farm Credit, Financial Loan Officers, Ag Business; P.J.

Adam, Ag Certified Teacher, Rohrer Bus; Jessica Thomas-King, Soil Conservationist, USDA-NRCS, Juniata County; Kyle Supplee, Dairy Farmer, Juniata FFA alumni representative; David Graybill, Dairy Farmer, Juniata County Farm Bureau; Matthew Dysinger, Agronomy Seed Seller, Pioneer Seeds, parent; Michael Brubaker, Business Owner, Beef Farmer, Double B Farm Supply; Cheyenne Woodward, Program Graduate, Student at PSU, Agri-science Degree;

CADD - Tyler Fry, CADD Technician, Thomas Metz Engineering; Perry Shellenberger, Mechanical Designer, Blue Valley Industries; Jeff Hart, Development Engineer, Phillips Ultrasound; Chad Smith, Owner/Surveyor, Axis-Surveying; Jeremy Smith, Mechanical Engineer, CenturyLink; Timothy Zeigler, Civil Engineer;

Trades - Chris Foltz, Crider/Mitchell Construction, carpenter/mason, Juniata Trades and Thaddeus Stevens graduate; James Geedey, Kinsley Construction, carpenter/concrete; William Harrison, Harrison Plumbing and Heating, plumber, Juniata Trades graduate; David Imes, Miller Pipe Line, laborer, Juniata Trades graduate; Danny Sheaffer, John Sheaffer, Inc., manager, Bloomsburg University graduate; Eric Wirt, Republic Development Corp., maintenance, Juniata Trades and Triangle Tech graduate; Trent Brenneman, Stydinger Bros. Excavating, equipment operator, Juniata and Penn

College of Technology graduate; Mike Wieger, Heim Electric, electrician, Juniata Trades graduate; Steve Whistler, instructor, JHS; Roger Swyers, instructor, TJHS;

Health Professions - Linda Groninger, EMT/CPR instructor/former deputy director, Juniata County EMS; Bonnie Bowsman, RN/Unit Manager, Lewistown Hospital; Bonnie Cook, RN, same day surgery, Lewistown Hospital; Teresa Murphy, RN/DPW Office of Long Term Living; Beth Manbeck, RN, Blue Cross/Blue Shield; Glenda Leister, medical insurance specialist, Hartman Employee Benefits; Lisa Becker, RN, Mifflin County Academy of Science and Technology, Practical Nurse Program instructor (post-secondary representative); Lezlee Mummah, RN, Supervisor, Brookline Manor; Nichole Kerlin, RN, Family Health Practice/graduate; Carrie Varner, LPN, Messiah Village/former student; Laura Shay, PHRN, Port Royal EMS; Alice Gray, RN MS, Juniata County Commissioner/SCPA Works/Former PA Deputy Secretary Health Planning and Assessment.

Motion carried.

**B. CUSTODIAL-MAINTENANCE-PROPERTY**

1. It was moved by Mrs. Wagner and seconded by Mrs. McLaughlin to approve the following facility use request, in accordance with the rental fee schedule outlined in Policy 707:

PSU/Juniata County Extension/PROSPER, EJHS Caf./Classrooms, Strengthening Families, Tuesdays, September 12 – October 24, 2017.

Roll Call Vote:

Ayes: Derr, Irvin, McLaughlin, Shadel, Shearer, Snyder, A. Wagner, M. Wagner

Nays: None

Motion carried.

2. It was moved by Mr. Irvin and seconded by Mrs. Wagner to approve a printer/copier lease agreement with JGF Funding, LLC. EXHIBIT-CUSTODIAL-MAINTENANCE-PROPERTY B-2

Roll Call Vote:

Ayes: Derr, Irvin, McLaughlin, Shadel, Shearer, Snyder, A. Wagner, M. Wagner

Nays: None

Motion carried.

3. It was moved by Mr. Snyder and seconded by Mrs. McLaughlin to approve contracting with School Installers of PA, Inc. for the completion of bleacher slabs at Dietrick Field at a cost of \$34,460.40. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-3

Roll Call Vote:

Ayes: Derr, Irvin, McLaughlin, Shadel, Snyder, A. Wagner

Nays: Shearer, M. Wagner

Motion carried.

4. It was moved by Mr. Irvin and seconded by Mrs. McLaughlin to approve the following

resolution for the Fermanagh-Mifflintown Elementary School project as part of the PlanCon F submission:

*Board Resolution:*

*To the best of its knowledge and belief, the board of school directors certifies to the following:*

1. *The board will not enter into construction contracts until it has received written approval for PlanCon Part F, Construction Documents, from the Department of Education.*
2. *The board of school directors has obtained, or will obtain, all necessary approvals from local, regional, and state agencies relating to health, safety, design, planning highway access, and freedom from flooding and subsidence, prior to entering into construction contracts.*
3. *The board acknowledges that failure to obtain the requisite approvals prior to entering into construction contracts may be sufficient cause for the Department of Education to revoke its approval for this project. If approval is revoked, the project will not be reimbursed by the Commonwealth.*

Roll Call Vote:

Ayes: Irvin, McLaughlin, Shadel, Snyder, A. Wagner

Nays: Derr, Shearer, M. Wagner

Motion carried.

5. It was moved by Mrs. Wagner and seconded by Mr. Snyder to approve the PlanCon Part F (Construction Document) submission for the Fermanagh-Mifflintown Elementary School to the Pennsylvania Department of Education. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-5

Roll Call Vote:

Ayes: Irvin, McLaughlin, Shadel, Snyder, A. Wagner

Nays: Derr, Shearer, M. Wagner

Motion carried.

6. It was moved by Mr. Irvin and seconded by Mrs. McLaughlin to approve the following resolution for the Monroe Elementary School project as part of the PlanCon F submission:

*Board Resolution:*

*To the best of its knowledge and belief, the board of school directors certifies to the following:*

1. *The board will not enter into construction contracts until it has received written approval for PlanCon Part F, Construction Documents, from the Department of Education.*

2. *The board of school directors has obtained, or will obtain, all necessary approvals from local, regional, and state agencies relating to health, safety, design, planning highway access, and freedom from flooding and subsidence, prior to entering into construction contracts.*
3. *The board acknowledges that failure to obtain the requisite approvals prior to entering into construction contracts may be sufficient cause for the Department of Education to revoke its approval for this project. If approval is revoked, the project will not be reimbursed by the Commonwealth.*

Roll Call Vote:

Ayes: Irvin, McLaughlin, Shadel, Snyder, A. Wagner, M. Wagner

Nays: Derr, Shearer

Motion carried.

7. It was moved by Mrs. Wagner and seconded by Mr. Snyder to approve the PlanCon Part F (Construction Document) submission for the Monroe Elementary School to the Pennsylvania Department of Education. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-7

Roll Call Vote:

Ayes: Irvin, McLaughlin, Shadel, Snyder, A. Wagner, M. Wagner

Nays: Derr, Shearer

Motion carried.

8. It was moved by Mr. Irvin and seconded by Mrs. McLaughlin to approve the administration to solicit bids, and to purchase from the low bidder a generator with the capacity to power the heating system, kitchen, water systems and lights in the event of a power outage at Lack-Tuscarora Elementary School.

Prior to the vote, Mr. Yarger explained that the generator currently in place at Lack-Tuscarora Elementary School powers only auxiliary lights, and that the cost of a replacement generator is estimated at \$5,000 to \$10,000.

Roll Call Vote:

Ayes: Derr, Irvin, McLaughlin, Shadel, Shearer, Snyder, A. Wagner, M. Wagner

Nays: None

Motion carried.

**C. FINANCE**

**BUSINESS MANAGER'S REPORT**

**TAXES**

**D. CAFETERIA**

**E. TRANSPORTATION**

**F. STUDENT-RELATED**

It was moved by Mr. Shearer and seconded by Mrs. Shadel to consider items 1 and 2 as one motion, as follows:

1. Approval of a revised Juniata County School District 2017-2018 academic calendar to reflect an Act 80 in-service day on October 18, 2017 rather than October 20, 2017.  
EXHIBIT STUDENT-RELATED F-1
2. Approval of first reading of revised Juniata County School District Policies 203, Pupils, Communicable Diseases and Immunizations, and 227.1, Drug Testing. EXHIBIT STUDENT-RELATED F-2

Motion carried.

3. It was moved by Mrs. McLaughlin and seconded by Mr. Snyder to approve the following student field trip requests:

\*EJHS/JHS FFA, Officer Retreat, Buttonwood Campground, Mexico, PA, Tuesday, June 20, 2017;  
JHS FFA, Leadership Conference, Erie, Thursday-Friday, June 29-30, 2017;  
JHS FFA, Retreat, James Creek, Monday-Wednesday, July 10-12, 2017;  
\*JHS Senior Class, Senior Trip, Washington, DC, Fri.-Sat., December 15-16, 2017.

Roll Call Vote:

Ayes: Derr, Irvin, McLaughlin, Shadel, Shearer, Snyder, A. Wagner, M. Wagner

Nays: None

Motion carried.

4. It was moved by Mr. Snyder and seconded by Mrs. McLaughlin to approve the acceptance of Samuel Gutierrez Felix as a foreign exchange student at Juniata High School for the 2017-2018 school year.

Motion carried.

**G. PERSONNEL**

1. It was moved by Mr. Snyder and seconded by Mrs. Wagner to approve the elimination of one Level 1 paraprofessional position at Walker Elementary School; one Level 1 paraprofessional position at Monroe Elementary School; and one Level 1 paraprofessional position at Tuscarora Junior High School.

Motion carried.

2. It was moved by Mrs. McLaughlin and seconded by Mr. Irvin to approve the following transfers:

effective July 3, 2017 –

Lori A. Lauver from the Monroe Elementary School secretary position to the Fermanagh-Mifflintown Elementary School secretary position, to replace Marjorie Noerr, who has retired;  
Deanna K. Fawver from the Fayette Elementary School secretary position to the Monroe Elementary School secretary position, to replace Lori Lauver;

effective with the beginning of the 2017-2018 school year --

Scott J. Seidle from a Walker Elementary School special education teaching position to a Fayette Elementary School special education teaching position, as a result of the relocation of the district's elementary emotional support classroom;  
Rachael E. Lamey, from a Tuscarora Junior High School special education teaching position to an East Juniata High School special education teaching position, as a result of the relocation of the district's secondary emotional support classroom;  
Dawn S. Berrier, from a Tuscarora Valley Elementary School special education teaching position to a Tuscarora Valley/Mountain View Elementary School teaching position;  
Sandra D. Goss, from a Walker Elementary School Level 1 paraprofessional position to a Fermanagh-Mifflintown Elementary School Level 1 paraprofessional position, replacing Stacey Pannebaker, who has resigned ;  
Christopher S. Fry, from a Walker Elementary School Level 1 paraprofessional position to a Fayette Elementary School Level 1 paraprofessional position, as a result of the relocation of the district's elementary emotional support classroom;  
Bobbie A. Taylor, from a Walker Elementary School Level 1 paraprofessional position to a Fayette Elementary School Level 1 paraprofessional position, as a result of the relocation of the district's elementary emotional support classroom.

Roll Call Vote:

Ayes: Derr, Irvin, McLaughlin, Shadel, Shearer, Snyder, A. Wagner, M. Wagner

Nays: None

Motion carried.

It was moved by Mr. Snyder and seconded by Mrs. Wagner to consider items 3 and 4 as one motion, as follows:

3. Approval to change the job responsibilities of the current Walker Elementary School LPN/paraprofessional to LPN/school secretary, and further approve assigning Trisha R. Haubert to the position, effective with the beginning of the 2017-2018 school year.
4. Approval to eliminate the Fayette Elementary School Secretary 2 position, replacing it with a Secretary 1 position, and transferring Katrina M. Jarvis from the Walker Elementary School Secretary 1 position to the Fayette Elementary School Secretary 1 position, effective with the beginning of the 2017-2018 school year.

Roll Call Vote:

Ayes: Derr, Irvin, McLaughlin, Shadel, Shearer, Snyder, A. Wagner, M. Wagner

Nays: None

Motion carried.

5. It was moved by Mrs. Wagner and seconded by Mr. Shearer to approve the employment of Marjorie A. Noerr as a substitute secretary.

Roll Call Vote:

Ayes: Derr, Irvin, McLaughlin, Shadel, Shearer, Snyder, A. Wagner, M. Wagner

Nays: None

Motion carried.

6. It was moved by Mr. Snyder and seconded by Mrs. Wagner to approve the following requests for maternity leave:

- Employee 2806, effective May 19, 2017 through the conclusion of the 2017-2018 school year
- Employee 3030, effective August 24, 2017 through January 2, 2018.

Motion carried.

7. It was moved by Mr. Snyder and seconded by Mrs. Wagner to approve the employment of the following individuals for the Juniata County School District 2017 Extended School Year program:

Teachers:

\$25.00 per hour: Diann Gray, Laura McKnight, William Hiemer, Miranda Miller, Scott Seidle (substitute)

Paraprofessionals:

At USW contracted rate: Rebecca Ehrenzeller, Kimberly Marshall, Lori Basom, Samantha Beward, Valerie Schlegel, Connie Snyder, Shannon Coudriet, Tanya Wolfe, Heather Fultz, Corinne Hostetler

LPN's/Paraprofessionals:

At USW contracted rate: Trisha Haubert, Traci Miller

Roll Call Vote:

Ayes: Derr, Irvin, McLaughlin, Shadel, Shearer, Snyder, A. Wagner, M. Wagner

Nays: None

Motion carried.

It was moved by Mr. Irvin and seconded by Mrs. McLaughlin to consider items 8 and 9 as one motion, as follows:

8. Approval of ten days of employment during summer 2017 for home and school visitor Melissa Shepps to provide Safe Crisis Management training at the per diem rate.
9. Approval of the issuance of permanent professional employee contracts to the following individuals who have received satisfactory evaluations after three years as temporary professional employees: Anneke M. Sheppard, Rebecca P. Shertzer, Scott A. Bryson, David H. Grego and Bobbie J. Kerstetter.



Roll Call Vote:

Ayes: Derr, Irvin, McLaughlin, Shadel, Shearer, Snyder, A. Wagner, M. Wagner

Nays: None

Motion carried.

10. It was moved by Mrs. Wagner and seconded by Mr. Shearer to approve the resignation of Juniata High School learning support teacher Ashley D. Henderson, effective June 1, 2017.

Motion carried.

11. It was moved by Mrs. Wagner and seconded by Mr. Irvin to approve authorizing the administration to fill any vacancies that need to be filled prior to August 24, 2017, with names of individuals to be approved at the August 2017 meeting.

Roll Call Vote:

Ayes: Derr, Irvin, McLaughlin, Shadel, Shearer, Snyder, A. Wagner, M. Wagner

Nays: None

Motion carried.

## **H. ATHLETICS AND ACTIVITIES**

1. It was moved by Mrs. Wagner and seconded by Mrs. Shadel to approve the following extracurricular positions for the 2016-2017 school year:

| <b><u>Name</u></b>     | <b><u>Position</u></b> | <b><u>School</u></b> | <b><u>Stipend</u></b> |
|------------------------|------------------------|----------------------|-----------------------|
| Matthew Trotman        | Fusfoo advisor         | JHS                  | \$1,000.00            |
| Jacqueline Heidenreich | Fusfoo advisor         | JHS                  | \$1,000.00            |
| Stacie Trent           | Fusfoo advisor         | EJHS                 | \$1,000.00            |

Roll Call Vote:

Ayes: Derr, Irvin, McLaughlin, Shadel, Shearer, Snyder, A. Wagner, M. Wagner

Nays: None

Motion carried.

### **INFORMATION:**

- a) Zane Simpson has resigned as East Juniata High School junior high football assistant coach.
- b) Robert Kuehl has resigned as East Juniata High School assistant varsity football coach.
- c) Scott Friel has resigned as East Juniata High School assistant junior high football coach.
- d) Denis Leister has resigned as East Juniata High School junior high girls' basketball coach.

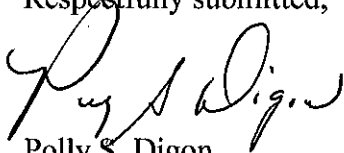
## **VI. OTHER BUSINESS**

## **VII. ADJOURNMENT**

There being no further business, it was moved by Mr. Snyder and seconded by Mrs. Wagner to adjourn the meeting.

Motion carried.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Polly S. Digon".

Polly S. Digon  
Board Secretary