

**JUNIATA COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS**

Thursday, June 20, 2013

8:00 PM BOARD MEETING

Fermanagh-Mifflintown Elementary School

MINUTES

I. CALL TO ORDER/PLEDGE

A regular meeting of the Board of Directors of the Juniata County School District was held Thursday, June 20, 2013 at 8:00 p.m. in the Fermanagh-Mifflintown Elementary School multipurpose room, all members having been duly notified. The meeting was called to order at 8:00 p.m. by Mr. Danny R. Snyder, President.

II. BOARD MEMBERS

The following board members were present at roll call:

Mr. William B. Book
Mr. Melvin E. Brubaker, Jr.
Mr. Randy L. Dressler
Mrs. Glenda I. Leister

Mr. John G. Noss
Mrs. Christine D. Shadel
Mr. Joseph R. Shearer
Mr. Danny R. Snyder

Mr. Ray D. Page was absent.

III. COMMUNICATIONS

A. School Board Secretary

The board secretary had nothing to report.

B. School Board Members

There were no comments from board members.

C. School District Administration

Mr. Musselman shared news of the JHS FFA's State Convention accomplishments; introduced Roher Bus Service representatives, who provided an update and answered questions; spoke about the district's recent teacher appreciation breakfast; and reported on a Reynolds Construction Management, Inc. kickoff meeting for East Juniata High School's upgrade project.

Mr. Musselman also asked the board to consider action on an RFP for creating a K-12 school at East Juniata High School and approving test drilling for proposed upgrades at East Juniata.

D. Public Comment Period

There were no requests for public comment.

PRESENTATION:

Solicitor Dr. Scott Etter spoke about the process of selling property.

As the President of the Board of School Directors conducts this meeting, it will not be

necessary to announce each Director's name for each roll call vote. If, however, a Director or Directors wish to comment or have his/her comment or vote specifically recorded, the Director(s) shall have the opportunity to so state. The President of the Board of Directors will announce before each roll call vote that if he hears no objections from any members of the committee present, the vote will be considered a unanimous roll call vote and so recorded.

It was moved by Mr. Book and seconded by Mr. Dressler to authorize the administration and solicitor to advertise for sealed bids, for a period of 60 days, for the sale of the Susquehanna Elementary School building.

Roll Call:

Ayes: Book, Dressler, Leister, Shadel, Shearer, Snyder

Nays: Brubaker, Noss

Motion carried.

- IV. It was moved by Mr. Dressler and seconded by Mr. Book to approve minutes of school board committee meetings, special and regular school board meetings held, and listing of executive sessions conducted.

A. Committee-of-the-Whole Meetings

May 16, 2013 Regular Board Meeting Minutes

June 4, 2013 Special Board Meeting Minutes

EXHIBIT MINUTES IV

B. Executive Sessions Conducted

June 4, 2013 Executive Session for Personnel and Contractual Issues

June 20, 2013 Executive Session for Personnel Issues

Motion carried.

V. SUPERINTENDENT'S REPORT

A. CURRICULUM AND INSTRUCTION

1. It was moved by Mr. Book and seconded by Mr. Brubaker to approve an agreement with NHS Pennsylvania to provide Extended School Year Educational Programming for a Juniata County School District student at a cost of \$2,090.70. EXHIBIT CURRICULUM AND INSTRUCTION A-1

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Shadel, Shearer, Snyder

Nays: None

Motion carried.

2. It was moved by Mr. Book and seconded by Mrs. Leister to approve Articles of Agreement for the Organization and Operation on the Mifflin-Juniata Career and Technology Center, between the Mifflin County School District and the Juniata County School District, effective July 1, 2013 to June 30, 2018. EXHIBIT CURRICULUM AND INSTRUCTION A-2

It was then moved by Mrs. Leister and seconded by Mr. Dressler to amend the motion to

approve the Articles of Agreement, with clarification of Item IV, Terms.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Shadel, Shearer, Snyder

Nays: None

Motion carried.

It was moved by Mr. Book and seconded by Mr. Noss to approve the amended Articles of Agreement.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Shadel, Shearer, Snyder

Nays: None

Motion carried.

3. It was moved by Mr. Book and seconded by Mr. Brubaker to approve a contract with Tuscarora Intermediate Unit 11 for the provision of IMS Media Library Services for the 2013-2014 school year, at a cost of \$11,350. EXHIBIT CURRICULUM AND INSTRUCTION A-3

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Shadel, Shearer, Snyder

Nays: None

Motion carried.

B. CUSTODIAL-MAINTENANCE-PROPERTY

1. It was moved by Mrs. Leister and seconded by Mr. Brubaker to approve the following facility use requests, in accordance with the rental fee schedule outlined in Policy 707:

Tammy Brackbill, Fayette Community Carnival, Fayette Elementary Grounds, Parking,
July 30-August 3, 2013;

Judy Fitzgerald, Big Brothers Big Sisters, Fayette Elementary/TJHS Facilities, After-School
Mentoring Program, Wednesdays/Thursdays, 2013-2014 school year.

Motion carried.

2. It was moved by Mr. Book and seconded by Mr. Brubaker to approve the purchase of a Kubota 60" zero turn mower with standard equipment for Lack-Tuscarora Elementary School, from Dotterer Equipment, Inc., at a cost of \$10,727.00.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Shadel, Shearer, Snyder

Nays: None

Motion carried.

3. It was moved by Mr. Book and seconded by Mrs. Leister to award the bid for a Hobart dishwasher to be installed at Juniata High School to Singer Equipment Company, at a cost of \$24,832.86.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Shadel, Shearer, Snyder

Nays: None

Motion carried.

4. It was moved by Mr. Dressler and seconded by Mrs. Leister to award the bid for the construction of a handicapped-accessible rest room at East Juniata High School to CB Construction Services at a cost of \$22,890.00.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Shadel, Shearer, Snyder

Nays: None

Motion carried.

C. **FINANCE**

BUSINESS MANAGER'S REPORT

1. It was moved by Mr. Noss and seconded by Mr. Brubaker to approve financial reports for May 2013. EXHIBIT FINANCE C-1

Motion carried.

2. It was moved by Mrs. Leister and seconded by Mrs. Shadel to approve the listing of bills for payment. EXHIBIT FINANCE C-2

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Shadel, Shearer, Snyder

Nays: None

Motion carried.

3. It was moved by Mr. Dressler and seconded by Mrs. Leister to approve the Mifflin-Juniata Career and Technology Center general fund budget for 2013-2014. EXHIBIT FINANCE C-3

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Shadel, Shearer, Snyder

Nays: None

Motion carried.

4. It was moved by Mr. Dressler and seconded by Mr. Brubaker to approve the 2013-2014 school year budget in the amount of \$32,041,445, and the final adoption of the 2013-2014 school year real estate tax rate at 57.459 mills.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Shadel, Shearer, Snyder

Nays: None

Motion carried.

5. It was moved by Mrs. Leister and seconded by Mr. Brubaker to approve the Final Budget for General Fund Approval Resolution; the 2013 Annual Tax Levy Resolution; and the 2013 Homestead and Farmstead Exclusion Resolution. EXHIBIT FINANCE C-5

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Shadel, Shearer, Snyder

Nays: None

Motion carried.

TAXES

D. CAFETERIA

E. TRANSPORTATION

1. It was moved by Mr. Brubaker and seconded by Mr. Book to approve the first reading of revised Juniata County School District Policy 810, Transportation. EXHIBIT TRANSPORTATION E-1
Motion carried.

F. STUDENT-RELATED

1. It was moved by Mr. Noss and seconded by Mr. Book to approve participation in a partnership with Big Brothers Big Sisters to provide mentoring programs to students in Juniata County.
Motion carried.

It was moved by Mr. Book and seconded by Mrs. Shadel to consider items 2 and 3 as one motion, as follows:

2. approve the following fund-raising activities:

Monroe Elementary Home and School Assoc. – Santa’s Little Helpers Holiday Stores;
JHS Class of 2014 – Magazine sales drive;
EJHS Cheerleading – Car wash, bake sale, dance, 5k race, drawing, Christmas in the Park stand, May Day, sale of doughnuts, Sheetz coupons, sandwiches, clothing, window clings, old uniforms.

3. approve the following student field trip request:

*JHS FFA Officers, Team Building Activities, Raystown, June 24-26, 2013.

**Transportation will be paid by groups making request.*

Motion carried.

G. PERSONNEL

1. It was moved by Mr. Brubaker and seconded by Mr. Book to approve the employment of the following individuals for the Juniata County School District 2013 Extended School Year program:

Teacher:

\$25 per hour: Jill Condo, Kayla Ritter

Speech Therapist:

\$25.50 per hour instructional time; \$10.50 per hour travel time plus \$.565 per mile:

Katherine Potvin

Vision Support:

\$23.50 per hour instructional time; \$10.50 per hour travel time plus \$.565 per mile:
Tasia Mitchell

Hearing Support:

\$125 per hour through June 30, 2013; \$140 per hour starting July 1, 2013: Deb Genet

Paraprofessionals:

\$10 per hour: Carrie Baumgardner, Jill Baumgardner, Rebecca Ehrenzeller, Felicia Pannebaker, Tavia Zerbe

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Shadel, Shearer, Snyder

Nays: None

Motion carried.

INFORMATION: Teachers Kelly Plank and Timbra Plesce and paraprofessionals Brandy Barner, Caroline Eberle and Teresa Nearhood, who were previously approved for the ESY program, have declined the positions for this summer.

2. It was moved by Mr. Dressler and seconded by Mr. Noss to approve the reduction of paraprofessional employment schedules to less than 30 hours per week, effective with the 2013-2014 school year. The reduction in hours will not apply to paraprofessionals who are receiving district-provided health care coverage.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Shadel, Shearer, Snyder

Nays: None

Motion carried.

3. It was moved by Mr. Book and seconded by Mr. Brubaker to approve establishing four paraprofessional positions, based on student enrollment and in order to fulfill IEP requirements, effective with the 2013-2014 school year, and further approve modifying a Mountain View Elementary School 10.5 hour/week position to a 27.5 hour/week position.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Shadel, Shearer, Snyder

Nays: None

Motion carried.

4. It was moved by Mr. Noss and seconded by Mr. Brubaker to approve the transfer of Ashley L. Hack from a part-time Title I teaching position to a full-time Lack-Tuscarora Elementary School kindergarten position, effective August 21, 2013.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Shadel, Shearer, Snyder

Nays: None

Motion carried.

5. It was moved by Mr. Book and seconded by Mr. Brubaker to approve Margaret A. Hackenberger as a Fermanagh-Mifflintown Elementary School ESL teacher on Bachelor's

Degree, Step 5 of the salary schedule, and reimbursement for the cost of credits obtained during the 2012-2013 school year, effective August 21, 2013. Mrs. Hackenberger replaces Lynette Miller, who has transferred to a Fermanagh-Mifflintown Elementary School first grade classroom.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Shadel, Shearer, Snyder

Nays: None

Motion carried.

6. It was moved by Mr. Noss and seconded by Mr. Book to approve Jennifer L. Shay as a half-time elementary art teacher on Bachelor's Degree, Step 8 of the salary schedule, effective August 21, 2013. Ms. Shay replaces Garry Price, who has resigned.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Shadel, Shearer, Snyder

Nays: None

Motion carried.

7. It was moved by Mr. Book and seconded by Mr. Noss to approve Carissa M. Bowersox as a school psychologist at the approved Act 93 salary, effective at the beginning of the 2013-2014 school year. Mrs. Bowersox, who completed her internship with the Juniata County School District during the 2012-2013 school year, fills a vacancy left by the resignation of Emily Stine.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Shadel, Shearer, Snyder

Nays: None

Motion carried.

8. It was moved by Mr. Book and seconded by Mr. Brubaker to authorize the administration to fill any vacancies that need to be filled prior to August 15, 2013, with names of individuals to be approved at the August 2013 meeting.

Motion carried.

9. It was moved by Mr. Noss and seconded by Mr. Brubaker to recognize the achievement of tenure for the following individuals who have received satisfactory evaluations after three years as temporary professional employees: Rodney D. Feltman, Jessica E. Morgan and Garry M. Price.

Motion carried.

10. It was moved by Mr. Book and seconded by Mr. Brubaker to approve 2% salary increases for non-instructional support staff members not covered by the provisions of Act 93 or a collective bargaining agreement, effective July 1, 2013, to include Donna M. Beitz, Polly S. Digon, Melissa J. Graybill, Susan M. Hackenberger, Lourie A. Kilmer and Jonathan M. Stouffer.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Shadel, Shearer, Snyder

Nays: None

Motion carried.

11. It was moved by Mr. Book and seconded by Mr. Brubaker to approve paying Dr. Teresa Kay Shehan Hughes \$70 per day for a maximum of 50 accumulated days of sick leave, as of August 5, 2013.
Roll Call:
Ayes: Book, Brubaker, Dressler, Noss, Snyder
Nays: Leister, Shadel, Shearer
Motion carried.
12. It was moved by Mrs. Leister and seconded by Mr. Noss to approve establishing a special education/hearing impaired teaching position, effective August 21, 2013.
Motion carried.
13. It was moved by Mr. Book and seconded by Mr. Brubaker to approve Cortney C. Wright as an East Juniata High School vocational-agriculture teacher on Bachelor's Degree, Step 1 of the salary schedule, effective August 21, 2013. Ms. Wright replaces Susan Glick, who has transferred to a Fermanagh-Mifflintown Elementary School position.
Roll Call:
Ayes: Book, Brubaker, Dressler, Leister, Noss, Shadel, Shearer, Snyder
Nays: None
Motion carried.
14. It was moved by Mr. Noss and seconded by Mr. Book to approve the resignation of East Juniata High School secretary Dianne R. Kerstetter, effective June 14, 2013.
Motion carried.

H. ATHLETICS AND ACTIVITIES

1. It was moved by Mrs. Leister and seconded by Mrs. Shadel to approve the following extracurricular positions for the 2013-2014 school year:

<u>Name</u>	<u>Position</u>	<u>School</u>
Christopher Alderfer	Junior varsity girls' soccer coach	JHS
Robert Kuehl	Junior high football coach	EJHS
Lori Bashore	Cheerleading co-advisor	EJHS
Ashle Bashore	Cheerleading co-advisor	EJHS
Lori Basom	Cheerleading co-advisor	TJHS

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Shadel, Shearer, Snyder

Nays: None

Motion carried.

INFORMATION:

- 1) Gary Beasom, who was previously approved as Juniata High School junior varsity girls' soccer coach, has declined the position.
- 2) Lori Bashore, who was previously approved as Tuscarora Junior High School cheerleading advisor, will serve as co-advisor with Lori Basom.
- 3) Chase Kauffman has resigned as Tuscarora Junior High School football coach.

- 4) Wes Rickenbaugh has resigned as East Juniata junior high girls' basketball coach.
2. It was moved by Mr. Noss and seconded by Mr. Book to approve the following volunteer extracurricular position for the 2013-2014 school year:

<u>Name</u>	<u>Position</u>	<u>School</u>
Scott Clark	Basketball coach	JHS

Motion carried.

3. It was moved by Mrs. Leister and seconded by Mr. Noss to approve the following extracurricular positions for the 2012-2013 school year:

<u>Name</u>	<u>Position</u>	<u>School</u>
Mark Ritzman	Sophomore class advisor	EJHS
Kathleen Durst	SAP team	TJHS

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Shadel, Shearer, Snyder

Nays: None

Motion carried.

4. It was moved by Mrs. Leister and seconded by Mr. Dressler to approve an activity fee of \$100-per-student, per-activity for the 2013-2014 school year.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Shadel, Shearer, Snyder

Nays: None

Motion carried.

5. It was moved by Mr. Book and seconded by Mr. Brubaker to approve a request from the JHS-TJHS Cheerleading Booster Club to establish a social media site for the purpose of conveying information to students and parents.

Roll Call:

Ayes: Noss

Nays: Book, Brubaker, Dressler, Leister, Noss, Shadel, Shearer, Snyder

Motion failed.

VI. OTHER BUSINESS

1. It was moved by Mr. Dressler and seconded by Mr. Brubaker to approve geothermal test boring at East Juniata High School at a cost of \$11,600.00.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Shadel, Shearer, Snyder

Nays: None

Motion carried.

2. It was moved by Mr. Dressler and seconded by Mrs. Leister to reinstate the Juniata County School District assistant principal position to a 12-month position, effective July 1, 2013.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Shadel, Shearer, Snyder

Nays: None

Motion carried.

3. It was moved by Mr. Book and seconded by Mr. Shearer to approve advertising for an RFP for an architect's study to develop a K-12 building at East Juniata High School.

Roll Call:

Ayes: Book, Brubaker, Shearer, Snyder

Nays: Dressler, Leister, Noss, Shadel

Motion failed.

VII. ADJOURNMENT

There being no further business, it was moved by Mrs. Leister and seconded by Mr. Book to adjourn the meeting.

Motion carried.

Respectfully submitted,

Polly S. Digon
Board Secretary