

**JUNIATA COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
Thursday, July 19, 2012
8:00 PM SPECIAL BOARD MEETING
Fermanagh-Mifflintown Elementary School**

MINUTES

I. CALL TO ORDER/PLEDGE

A special meeting of the Board of Directors of the Juniata County School District was held Thursday, July 19, 2012, at 8:00 p.m. in the Fermanagh-Mifflintown Elementary School multipurpose room, all members having been duly notified. The meeting was called to order at 8:00 p.m. by Mr. Danny R. Snyder, President.

II. BOARD MEMBERS

The following board members were present at roll call:

Mr. Melvin E. Brubaker, Jr.
Mr. Randy L. Dressler
Mrs. Glenda I. Leister
Mr. John G. Noss

Mr. Ray D. Page
Mrs. Christine D. Shadel
Mr. Joseph R. Shearer
Mr. Danny R. Snyder

Mr. William B. Book was absent.

III. COMMUNICATIONS

A. School Board Secretary

The board secretary did not have a report.

B. School Board Members

Mrs. Leister expressed her condolences to the family of the late Ralph Lauver.

C. School District Administration

Mr. Musselman gave an update on summer maintenance/cleaning progress.

Mr. Apple reported on the receipt of a \$1,472 ACS Hach Program grant for Mrs. Everett's JHS physical science classroom.

D. Public Comment Period

There were no requests to make public comment.

As the President of the Board of School Directors conducts this meeting, it will not be necessary to announce each Director's name for each roll call vote. If, however, a Director or Directors wish to comment or have his/her comment or vote specifically recorded, the Director(s) shall have the opportunity to so state. The President of the Board of Directors will announce before each roll call vote that if he hears no objections from any members of the committee present, the vote will be considered a unanimous roll call vote and so recorded.

IV. It was moved by Mr. Dressler and seconded by Mrs. Leister to approve minutes of school board committee meetings, special and regular school board meetings held, and listing of executive sessions conducted.

A. Committee-of-the-Whole Meetings

June 21, 2012 Special Board Meeting Minutes

EXHIBIT MINUTES IV

B. Executive Sessions Conducted

July 19, 2012, Executive Session for Personnel and Legal Issues

Motion carried.

V. SUPERINTENDENT'S REPORT

A. CURRICULUM AND INSTRUCTION

1. It was moved by Mr. Dressler and seconded by Mr. Brubaker to approve the purchase of Espresso software program for all Juniata County School District elementary students.

EXHIBIT CURRICULUM AND INSTRUCTION A-1

Roll Call:

Ayes: Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

2. It was moved by Mr. Dressler and seconded by Mrs. Leister to approve the development of an additional cyber school option using JCSD teaching staff as presented:

Target population: Currently enrolled students in outside cyber schools (goal of 20 students for the 2012-13 school year). These students currently cost the district \$7,194.26 (regular education) and \$12,893.71 (special education) per year.

Program Costs:	OdysseyWare software	\$450/student
	Hardware	\$350/student
	Internet reimbursement	\$222 (\$111/semester)
	Teacher support	\$25/week/student (\$925/student)
	Estimated Program Cost/student	\$1,797

Outside cyber/charter school budgeted funds would be used to pay for the program. A reduction in students enrolled in outside cyber/charter schools will reduce the amount of funds needed to pay outside cyber/charter schools. Each regular education student moved to our cyber school equals \$5,397.26. If we reach our goal of 20 regular education students, the district will save \$107,945.20.

Roll Call:

Ayes: Brubaker, Dressler, Leister, Noss, Shadel, Shearer, Snyder

Nays: Page

Motion carried.

3. It was moved by Mrs. Leister and seconded by Mr. Brubaker to approve the purchase of ten licenses from OdysseyWare with minimum training at a cost of \$9,000.00. The program will

be used to operate the cyber school program, provide a two-year French program and provide homebound instruction. EXHIBIT CURRICULUM AND INSTRUCTION A-3

Roll Call:

Ayes: Brubaker, Dressler, Leister, Noss, Shadel, Shearer, Snyder

Nays: Page

Motion carried.

B. CUSTODIAL-MAINTENANCE-PROPERTY

1. It was moved by Mr. Dressler and seconded by Mr. Noss to approve the following facility use requests, in accordance with the rental fee schedule outlined in Policy 707:

Glenn Grimm, McAlisterville Men's West Branch League Baseball Team, EJHS Field,
Games, four days, July 21-August 18, 2012;

Brian Strawser, JHS Soccer, Dietrick Field, Alumni Scrimmage, August 17, 2012;

BBBS of Juniata Valley, Fayette Elementary, Mentor Program, Wednesdays after school
for the 2012-2013 school year

Motion carried.

2. It was moved by Mr. Brubaker and seconded by Mr. Noss to approve the bid for the replacement of sewage pumps at Tuscarora Junior High School to Kevin Raker Construction at a cost of \$20,584 plus \$1,897 for accelerated delivery of the pumps and \$559 for J.B. hoist installed. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-2

Roll Call:

Ayes: Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

3. It was moved by Mr. Noss and seconded by Mr. Dressler to approve the acceptance of donated services from Tiger Softball Boosters for placing additional infield dirt on East Juniata High School softball fields.

Motion carried.

C. FINANCE

BUSINESS MANAGER'S REPORT

1. It was moved by Mrs. Shadel and seconded by Mr. Brubaker to approve financial reports for May and June 2012. EXHIBIT FINANCE C-1

Roll Call:

Ayes: Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

2. It was moved by Mrs. Leister and seconded by Mr. Brubaker to approve the listing of bills for payment. EXHIBIT FINANCE C-2

Roll Call:

Ayes: Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

TAXES

D. CAFETERIA

1. It was moved by Mr. Noss and seconded by Mr. Brubaker to approve payment of cafeteria bills listed. EXHIBIT CAFETERIA D-1

Roll Call:

Ayes: Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

E. TRANSPORTATION

1. It was moved by Mr. Noss and seconded by Mr. Brubaker to approve extending current bus routes for one year to contractors once they provide requested route information and agree with the contract's guidelines and requirements.

Roll Call:

Ayes: Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

DISCUSSION: Waiver of age limitations for school buses

2. It was moved by Mr. Noss and seconded by Mr. Brubaker to approve waiving the age limitation for currently operating buses for the 2012-2013 school year, so long as the buses have the proper inspections and meet PennDOT and PDE requirements. Once the district is prepared to offer multi-year contracts, the waiver will be lifted and Policy 810, Transportation will be followed. Policy 810 places age limitations of eighteen (18) years for buses and fifteen (15) years for vans.

Motion carried, with Mr. Dressler dissenting.

F. STUDENT-RELATED

1. It was moved by Mr. Dressler and seconded by Mr. Brubaker to approve the following fundraising activities:

Juniata Cheerleading – Sale of window clings, raffle tickets;

EJHS Cheerleading – Sale of doughnuts, sandwiches, T-shirts, Tiger gear, 31 consultant party, restaurant discount cards, dance, carwash/bake sale, 5k walk/run, Christmas in the Park food stand, Zumbathon party, business donations;

Tiger Quarterback Club – Concession stands at community events and home games, sale of pizza, programs, Tiger Football novelties, discount cards, Zumbathon, sale of advertising space on programs and poster, local business sponsorships/donations, volleyball tournament;

Monroe Elementary Home and School Assoc. – Sale of candy, Marianna's products, KidStuff coupon savings book.

Motion carried.

2. It was moved by Mrs. Leister and seconded by Mrs. Shadel to approve the following student field trip request:

*Lack-Tuscarora Elem. Grades K-5, Trout in the Classroom, Karl B. Guss Park,
Thursday, May 16, 2013.

**Transportation will be paid by groups making request.*

Motion carried.

G. PERSONNEL

1. It was moved by Mr. Brubaker and seconded by Mr. Page to approve a memorandum of understanding to the current Act 93 Administrative Compensation and Benefit Program regarding changes in the work year, number of vacation days and annual salary for the positions of assistant principal and school psychologist. EXHIBIT PERSONNEL G-1
Roll Call:
Ayes: Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder
Nays: None
Motion carried.
2. It was moved by Mr. Dressler and seconded by Mr. Brubaker to approve Karissa Graybill as a long-term substitute English teacher at Tuscarora Junior High School on Bachelor's Degree, Step 1 of the salary schedule, effective August 27, 2012. Miss Graybill will be filling in for Employee 2199 while on maternity leave.
Roll Call:
Ayes: Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder
Nays: None
Motion carried.
3. It was moved by Mr. Noss and seconded by Mr. Brubaker to approve Jenna E. Sheaffer as a substitute teacher.
Motion carried.
4. It was moved by Mr. Noss and seconded by Mrs. Leister to approve the resignation of Tuscarora Valley Elementary School Level III paraprofessional Amber N. Lehman, effective July 18, 2012.
Motion carried.
5. It was moved by Mr. Dressler and seconded by Mrs. Shadel to approve the retirement of elementary principal Debra M. Wagner, effective July 31, 2012.
Motion carried.
6. It was moved by Mr. Noss and seconded by Mr. Brubaker to approve the request of Employee 825 for uncompensated leave on October 12, 2012.
Motion carried.

H. ATHLETICS AND ACTIVITIES

1. It was moved by Mr. Dressler and seconded by Mrs. Shadel to approve the following

extracurricular positions for the 2012-2013 school year:

<u>Name</u>	<u>Position</u>	<u>School</u>
Jeff Graybill	Boys' basketball assistant coach	JHS
Simon Cameron	Football Coach	EJHS
Calvin Shaeffer	Assistant Football Coach	EJHS
Wayne Shaeffer	Assistant Football Coach	EJHS
Don Troutman	Boys' Soccer Coach	EJHS
Scott Goodling	Boys' Soccer Coach	EJHS
Lori Goodling	Girls' Soccer Coach	EJHS
Andy Goodling	JV Girls' Soccer Coach	EJHS
Shawn Trego	Assistant Girls' Soccer Coach	EJHS
Rick Becker	Assistant Girls' Soccer Coach	EJHS
Billie Haines	Field Hockey Coach	EJHS
Mike Zendt	Golf Coach	EJHS
Justin Erb	Jr. High Boys' Soccer Coach	EJHS
Dennis Sankey	Assistant Jr. High Boys' Soccer Coach	EJHS
Wes Rickenbaugh	Jr. High Girls' Basketball Coach	EJHS
Jen Quay	Assistant Jr. High Girls' Basketball Coach	EJHS
Brenda Graybill	Cheerleading Coach	EJHS
Missy Rowe	Cheerleading Coach	EJHS
Cory Benner	Senior Class Advisor	EJHS
Mark Ritzman	Senior Class Advisor	EJHS
Penny Ritzman	Senior Class Play Advisor	EJHS
Kevin Milliken	Marching Band Director	EJHS
Jeremy Roush	Play Art Director	EJHS
Ashley Naylor	Majorette Advisor	EJHS
Penny Ritzman	Junior Class Play Advisor	EJHS
Kevin Milliken	Senior Class Play Musical Director	EJHS
Laura Toth	Freshman Class Advisor	EJHS
Julie Hannon	Student Council Advisor	EJHS
Cody Cox	Student Council Advisor	EJHS
Cory Benner	Co-Athletic Director	EJHS
Travis Quici	Co-Athletic Director	EJHS
Dawn Frye	Yearbook Advisor	EJHS
Gary Beasom	Girls' Soccer Assistant Coach	JHS
Lynlee Richmond	Assistant Field Hockey Coach	EJHS

Roll Call:

Ayes: Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

- It was moved by Mr. Dressler and seconded by Mrs. Leister to approve the following volunteer extracurricular positions for the 2012-2013 school year:

<u>Name</u>	<u>Position</u>	<u>School</u>
Ed Williams	Football Coach	JHS
Dave Kellison	Football Coach	JHS
Chris Fultz	Jr. High Football Coach	TJHS

Steve McLaughlin	Jr. High Football Coach	TJHS
Scott Clark	Jr. High Football Coach	TJHS
Lucas Heintzelman	Football Coach	EJHS
Mark Feltman	Football Coach	EJHS
Chris Alderfer	Boys' Soccer Coach	EJHS

Motion carried.

3. It was moved by Mr. Dressler and seconded by Mr. Brubaker to approve the adjustment of extracurricular pay-to-participate procedures for the 2012-2013 school year as follows:

The district will pay for the athletic trainers, athletic directors and 45% of the coaches' salaries and benefits. At the start of the season, the district will bill the boosters (for sports programs that have not combined) for the remaining cost for coaches. This will be the only money transfer between the boosters and the district. Individual booster clubs will determine the cost per athlete and set the pay-to-participate fee. The coaches can collect the fees and submit those to the boosters. This process allows boosters to set the fee based on donations and fundraisers against anticipated costs for the program.

Roll Call:

Ayes: Dressler, Page, Shearer

Nays: Brubaker, Leister, Noss, Shadel, Snyder

Motion failed.

4. It was moved by Mr. Brubaker and seconded by Mr. Noss to approve the resignation of Juniata High School field hockey coach Nikki Bailey, effective July 26, 2012.
Motion carried.

VI. OTHER BUSINESS

1. It was moved by Mr. Noss and seconded by Mr. Brubaker to approve revised Juniata County School District Policy 815.1, Acceptable Use of the Computer Network/Digital Technology and Internet Safety. EXHIBIT OTHER BUSINESS VI-1

Roll Call:

Ayes: Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

2. It was moved by Mrs. Leister and seconded by Mrs. Shadel to approve first reading of revised Juniata County School District Policies 429, and 529, Substitute Compensation. EXHIBIT OTHER BUSINESS VI-2

Roll Call:

Ayes: Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

VII. ADJOURNMENT

There being no further business, it was moved by Mr. Noss and seconded by Mr. Brubaker to adjourn the meeting.

Motion carried.

Respectfully submitted,

Polly S. Digon
Board Secretary