

**JUNIATA COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
Wednesday, January 25, 2012
8:00 PM REGULAR BOARD MEETING
Fermanagh-Mifflintown Elementary School**

MINUTES

I. CALL TO ORDER/PLEDGE

The regular meeting of the Board of Directors of the Juniata County School District was held Wednesday, January 25, at 8:00 p.m. in the Fermanagh-Mifflintown Elementary School multipurpose room, all members having been duly notified. The meeting was called to order at 8:00 p.m. by Mr. Danny R. Snyder, President.

II. BOARD MEMBERS

The following board members were present at roll call:

Mr. William B. Book	Mr. Ray D. Page
Mr. Melvin E. Brubaker, Jr.	Mrs. Christine D. Shadel
Mr. Randy L. Dressler	Mr. Joseph R. Shearer
Mrs. Glenda I. Leister	Mr. Danny R. Snyder
Mr. John G. Noss	

III. COMMUNICATIONS

A. School Board Secretary

The board secretary had nothing to report.

B. School Board Members

Mr. Brubaker reported hearing favorable comments about the return to full-time kindergarten.

C. School District Administration

Mr. Musselman thanked board members for their service and presented them with certificates in observance of School Director Recognition Month.

Mr. Kinzer reported positive response to the reinstatement of full-time kindergarten.

D. Public Comment Period

There were no requests to speak during the public comment period.

As the President of the Board of School Directors conducts this meeting, it will not be necessary to announce each Director's name for each roll call vote. If, however, a Director or Directors wish to comment or have his/her comment or vote specifically recorded, the Director(s) shall have the opportunity to so state. The President of the Board of Directors will announce before each roll call vote that if he hears no objections from any members of the committee present, the vote will be considered a unanimous roll call vote and so recorded.

- IV.** It was moved by Mr. Book and seconded by Mr. Noss to approve minutes of school board committee meetings, special and regular school board meetings held, and listing of executive sessions conducted.

A. Committee-of-the-Whole Meetings
January 3, 2012 Special Board Meeting Minutes

EXHIBIT MINUTES V

B. Executive Sessions Conducted
January 25, 2012 Executive Session for Personnel and Legal Issues

Motion carried.

V. SUPERINTENDENT'S REPORT

A. CURRICULUM AND INSTRUCTION

B. CUSTODIAL-MAINTENANCE-PROPERTY

1. It was moved by Mr. Noss and seconded by Mrs. Leister to approve the following facility use requests, in accordance with the rental fee schedule outlined in Policy 707:

Lacy Beverlin, Walker Home and School, Walker Elementary, Dance, February 10, 2012;
Lynn Mingle, Juniata Baseball Booster Club, TJHS Gym/Caf./Classrooms, Kids Night Out Fundraiser, February 11, 2012;
Jodi Strawser, Highway 35 Student Ministries, EJHS Gym, Dodgeball Tournament, Feb. 19, 2012;
Seth Bowersox, Senior Project, JHS Gym, Baseball Camp, February 25, 2012;
Garry Price, JCSD Art Department, TJHS, Spring Art Festival, April 28, 2012.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

C. FINANCE

BUSINESS MANAGER'S REPORT

1. Financial reports for November and December 2011:

INFORMATION:

Attachments show the following receipts:

Social Security	2011-2012	\$	50,368.00
National School Lunch Program	2011-2012		3,322.69
National School Lunch Program	2011-2012		74,290.79
Title I Improving Basic Programs	013-100206		123,797.00
Title I Improving Basic Programs	013-100206		5.20
Academic Achievement Award	077-100206		3,164.00
Academic Achievement Award	077-100206		9,476.01
ARRA – Title I Part A Grants To LEAs	127-100206		63,593.00
ARRA – Title I Part A Grants To LEAs	127-100206		91,290.32
School District Transportation	2010-2011		409,062.00
School District Special Education	2011-2012		247,885.00

Social Security	2011-2012	9,843.98
Retirement	2011-2012	123,867.99
National School Lunch Program	2011-2012	77,811.26
Title I Improving Basic Programs	013-110206	330,197.24
Title I Improving Basic Programs	013-110206	19,390.74
Title I Improving Basic Programs	013-110206	49,941.14
Title I Improving Basic Programs	013-120206	39,512.00
Title I Improving Teacher Quality	020-120206	9,990.60
Title II Improving Teacher Quality	020-120206	9,990.60
Basic Education Funding	2010-2011	1,364,205.00
School District Transportation	2010-2011	511,327.00
Nonpublic Transportation	2010-2011	56,018.00
Vocational Education	2010-2011	13,692.00

EXHIBIT FINANCE C-1

2. It was moved by Mr. Book and seconded by Mr. Dressler to approve the listing of bills for payment. EXHIBIT FINANCE C-2

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

Mr. Noss made a motion, seconded by Mr. Page, to amend item 3 to include the stipulation that property taxes will not be raised.

Roll Call on the Amended Motion:

Ayes: Noss, Page

Nays: Book, Brubaker, Dressler, Leister, Shadel, Shearer, Snyder

Motion failed.

3. It was moved by Mr. Book and seconded by Mr. Dressler to approve a preliminary budget for 2012-2013 of \$32,243,200 with a proposed real estate tax of 57.9116 mills, a five [\$5] dollar per capita tax, a residence tax of five [\$5] dollars, a ten [\$10] dollar flat rate occupation tax, a one [1%] percent real estate transfer tax, a one [1%] percent earned income tax, and a five [5%] percent amusement tax. The said taxes are effective July 1, 2012 and subject to final board approval in June 2012. (This preliminary budget approval is required under Act 1 of 2006 in the event a school district requests a tax increase above the approved index. Current budget figures for items for which final figures are not known will be adjusted as the budget process moves forward. In addition, proposed funding from the state will not be known until March 2012.) The proposed taxes listed above will be revised before final adoption of the budget in June 2012.

The preliminary budget will be made public by January 25, 2012 as required under Act 1. The budget will be on display at the Juniata County School District business offices and on the Juniata County School District website, www.jcsdk12.org. The preliminary budget will be submitted to PDE for approval.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Shadel, Shearer, Snyder

Nays: Noss, Page

Motion carried.

4. It was moved by Mr. Book and seconded by Mr. Noss to approve the purchase of CSIU financial software at a cost of \$23,869.20. The CSIU software will replace the Profund software currently in use, at a substantial cost savings. Profund is no longer supported, and clients are being directed to Munis, with a cost estimate of \$85,911.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

TAXES

1. It was moved by Mrs. Leister and seconded by Mr. Book to approve the attached list of taxpayers exonerated from paying 2011 per capita taxes. Since income exceeds current board guidelines, board action is required. EXHIBIT TAXES C-1

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

INFORMATION: List of taxpayers exonerated from paying 2011 per capita taxes under current board policy. EXHIBIT TAXES C-1a

D. CAFETERIA

E. TRANSPORTATION

1. It was moved by Mr. Book and seconded by Mrs. Shadel to approve the attached agreement with Education Logistics, Inc. EXHIBIT TRANSPORTATION E-1

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

F. STUDENT-RELATED

1. It was moved by Mr. Book and seconded by Mrs. Leister to approve first reading of revised Juniata County School District Policies 218, Student Discipline and Code of Student Conduct, and 250, Student Recruitment. EXHIBIT STUDENT-RELATED F-1

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

2. It was moved by Mr. Noss and seconded by Mr. Book to approve an agreement with NHS Autism School, Chambersburg, for the provision of educational, occupational therapy and speech therapy services to a Juniata County School District student for the 2011-2012 school year at a cost of \$148.84 per day tuition, \$69.64 per hour for occupational therapy, and \$81.96 per hour for speech therapy. EXHIBIT STUDENT-RELATED F-2

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None
Motion carried.

It was moved by Mr. Noss and seconded by Mr. Book to consider items 3, 4 and 5 as one motion, as follows:

3. approve four weeks of homebound instruction for an East Juniata High School student, effective December 19, 2011.

4. approve the following fund-raising activities:

EJHS Baseball Team – Soliciting advertisers for outfield fence billboards;
EJHS Girls’ Basketball Team – Tournaments, shoot-a-thon sponsorships, clothing sale;
EJHS Class of 2013 – Sale of magazines, sandwiches;
EJHS Track Team – 5k race, concession stand, sale of candy, sandwiches;
EJHS TAG – Sandwich sale;
JHS Baseball Booster Club – Sale of 50-50 tickets, sandwiches, doughnuts, Sheetz coupons, subs, candy, Grand Slam Raffle tickets, Kids’ Night Out, indoor volleyball and/or waffle ball tournament, spaghetti dinner, Walmart Tag Day, concession stand, baseball camp, baseball clinic, junior team baseball tournament, homerun derby, dance, movie night, Senior-Parent Day, car wash, clothing sale;
JHS Girls’ Basketball Team – Soliciting donations for Breast Cancer Awareness Foundation at Pink Out Night;
Fayette Elementary School – American Cancer Society Daffodil Days;
Thompsontown-Delaware Home and School Assoc. – Candy sale;
Tuscarora Valley Elementary School – Collecting Juniata County Food Pantry donations;
Walker Elementary Home and School Assoc. – Sale of lunch totes.

5. approve the following student field trip requests:

JHS TSA Club, Tour, Philips Ultrasound, Inc., Reedsville, Date To Be Determined, February 2012;
JHS TSA Club, Conference, Altoona, Saturday, February 11, 2012;
JHS CAD II/III Students, Tour, Port Royal Laundromat, Wednesday, February 15, 2012;
*JHS/EJHS FFA, Public Speaking Contest, Mount Union, Wednesday, March 7, 2012;
JHS Gifted Students, Math Competition, Lewisburg, Wednesday, March 14, 2012.
*JHS FFA, Regional Public Speaking Contest, Mechanicsburg, Monday, March 30, 2012;
*JHS/EJHS FFA, Tractor Driving Contest, Mount Union, Friday, May 4, 2012;
*TJHS Sixth Grade Field Trip, PA Grand Canyon and Animaland, Wellsboro, Tues., May 8, 2012;
*EJHS FFA, Envirothon, Karl Guss Picnic Area, Licking Creek, Friday, May 11, 2012;
*JHS/EJHS Physics Classes, Science Day at Hersheypark, Hershey, Thurs., May 17, 2012.
**Transportation will be paid by groups making request.*

Motion carried.

INFORMATION: The Juniata-Tuscarora Band Boosters are sponsoring a trip to the regional band concert at East Juniata High School on Friday, February 24, 2012. The bus will depart Tuscarora Junior High School at 6:30 p.m. for the 7:00 p.m. concert. The bus will return to TJHS by approximately 9:30 p.m. TJHS band and chorus students may attend this trip at no

cost.

G. PERSONNEL

1. It was moved by Mr. Book and seconded by Mrs. Leister to approve a Memorandum of Understanding between the Juniata County School District and the Juniata County Education Association. EXHIBIT PERSONNEL G-1
Roll Call:
Ayes: Book, Brubaker, Dressler, Leister, Noss, Shadel, Shearer, Snyder
Nays: Page
Motion carried.
2. It was moved by Mr. Book and seconded by Mr. Noss to approve the retirement of administrative assistant/support staff member Wilma T. Fasick, effective February 3, 2012.
Motion carried.
3. It was moved by Mr. Noss and seconded by Mr. Book to approve severance pay for Wilma T. Fasick at the rate of \$20 per day for each day of accumulated sick leave, up to a maximum of 150 days, upon her retirement from the Juniata County School District.
Roll Call:
Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder
Nays: None
Motion carried.
4. It was moved by Mr. Dressler and seconded by Mr. Noss to approve the employment of Jonathan M. Stouffer as maintenance supervisor, at a prorated annual salary of \$50,483, effective January 26, 2012, with a 90-day probationary period. Mr. Stouffer replaces Joseph Tabb, Jr., who has retired.
Roll Call:
Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder
Nays: None
Motion carried.
5. It was moved by Mr. Book and seconded by Mr. Noss to approve the employment of Ryan D. Marker as junior system technician, at an annual salary of \$25,000, effective January 26, 2012.
Roll Call:
Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder
Nays: None
Motion carried.
6. It was moved by Mr. Book and seconded by Mr. Noss to approve the employment of Carrie L. Baumgardner as Fayette Elementary School paraprofessional/LPN, at an hourly rate of \$11.34, effective January 26, 2012. Mrs. Baumgardner replaces Trisha Haubert, who resigned.
Roll Call:
Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder
Nays: None
Motion carried.

7. It was moved by Mr. Book and seconded by Mr. Brubaker to approve Nichole L. Barner as a temporary business office administrative assistant/support staff member, at an hourly rate of \$10.92, effective January 10, 2012. Mrs. Barner is temporarily assuming the duties currently being performed by Wilma Fasick.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

8. It was moved by Mr. Book and seconded by Mr. Noss to approve Wendy L. Varner as temporary assistant principal at East Juniata High School for the remainder of the 2011-2012 school year at the prorated salary according to the current Act 93 agreement, effective January 3, 2012. Mrs. Varner will retain her years of teaching seniority at the conclusion of this assignment. She is replacing Christie Holderman, who is serving as acting principal of Fermanagh-Mifflintown and Walker elementary schools.

Roll Call:

Ayes: Book, Brubaker, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: Dressler

Motion carried.

9. It was moved by Mr. Noss and seconded by Mr. Book to approve Nathan E. Geibel as a long-term substitute social studies teacher at Juniata High School, effective January 3, 2012. Mr. Geibel is replacing Wendy L. Varner while she serves as temporary assistant principal of East Juniata High School.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

10. It was moved by Mr. Dressler and seconded by Mrs. Leister to approve the reinstatement of furloughed teachers and the reassignment of teachers, effective January 23, 2012 through the conclusion of the 2011-2012 school year, as follows:

Lindsey M. Walter, reassigned from Monroe Elementary class-size reduction to Monroe Elementary School kindergarten;

Harry F. Pearce, reassigned from Lack-Tuscarora Elementary School part-time class-size reduction to Tuscarora Valley Elementary School kindergarten;

Ashley L. Hack, reinstated and assigned to Thompsett-Delaware Elementary School kindergarten;

Brittany S. Rex, reinstated and assigned to Title I/class-size reduction at Walker and Lack-Tuscarora elementary schools;

Amanda S. Gilbert, reinstated and assigned to Fermanagh-Mifflintown Elementary School kindergarten;

Leighette S. Seachrist, reinstated and assigned to Monroe Elementary School class-size reduction.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Shadel, Shearer, Snyder

Nays: Noss, Page

Motion carried.

11. It was moved by Mr. Book and seconded by Mr. Noss to approve Bradley S. Eargle, Karissa N. Graybill, Stephanie M. Kline and Capri D. Stiles as substitute teachers and Faith C. Fronk as a substitute monitor and substitute secretary.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

It was moved by Mr. Book and seconded by Mr. Noss to consider items 12, 13, 14 and 15 as one motion, as follows:

12. approve the following conference requests in accordance with the Juniata County School District Conference Policy:

Kelly Campagna, Job Shadowing, East Juniata High School, February 3, 2012;
Lynette Kennel, Central PA Counselors Institute, Shippensburg, February 24, 2012;
Caren Mann, "Educational Practices That Work," Hershey, March 2, 2012.

13. approve the request of Richard A. Meily II to attend the Pennsylvania Association of School Business Officials annual conference in Hershey March 7-9, 2012.

14. approve the following requests for unpaid leave:

- Employee 2237, Dates to be determined, as needed;
- Employee 2177, February 21-24, 2012.

15. approve the district office administration to update the substitute principal list as current Juniata County School District teachers receive Pennsylvania Department of Education principal certification. As principal certification is received, teachers would forward a request to the district office, asking to be placed on the substitute principal list.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

INFORMATION: During the June 2010 board meeting, approval was given to allow the use of substitute principals in the event a principal is absent more than one day.

H. ATHLETICS AND ACTIVITIES

1. It was moved by Mr. Noss and seconded by Mr. Dressler to approve the following extracurricular positions for the 2011-2012 school year:

<u>Name</u>	<u>Position</u>	<u>School</u>
Kevin Cunningham	Senior play music director	JHS
Brian Sheaffer	Softball coach	JHS
Victoria Tornambe	Softball assistant coach	JHS
Alan Musselman	Tennis coach	JHS
Kim Hart	Track coach	JHS

David Portzline	Track assistant coach	JHS
Kristina Leister	Track assistant coach	JHS
Nikki Bailey	Field hockey coach	TJHS
Mark Ritzman	Track coach	EJHS
Cory Benner	Track assistant coach	EJHS
Simon Cameron	Track assistant coach	EJHS
Jenna Brininger	Junior high field hockey coach	EJHS
Andy Goodling	Junior high girls' soccer coach	EJHS
Tim Brubaker	Baseball coach	EJHS
Donnie Troup	Baseball assistant coach	EJHS
Joe Schilling	Softball coach	EJHS
Stephanie Hackenberg	Softball assistant coach	EJHS

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

It was moved by Mr. Noss and seconded by Mr. Dressler to consider items 2 and 3 as one motion, as follows:

2. approve the following extracurricular positions for the 2012-2013 school year:

<u>Name</u>	<u>Position</u>	<u>School</u>
Simon Cameron	Varsity football coach	EJHS
Wayne Sheaffer	Assistant football coach	EJHS
Calvin Sheaffer	Assistant football coach	EJHS

3. approve the following volunteer extracurricular position for the 2011-2012 school year:

<u>Name</u>	<u>Position</u>	<u>School</u>
Lori Basom	Cheerleading coach	JHS
Zach Mills	Baseball coach	JHS
Rick Mills	Baseball coach	JHS
Dawn Frye	Track assistant coach	EJHS
Tom Brotzman	Track assistant coach	EJHS
Danielle Church	Track assistant coach	EJHS
Ridge Bair	Junior high field hockey coach	EJHS
Lori Dressler	Junior high field hockey coach	EJHS
Marcy Frantz	Junior high field hockey coach	EJHS
Matt Pannebaker	Baseball assistant coach	EJHS
Tim Brubaker, Jr.	Baseball assistant coach	EJHS
Bryan Hart	Baseball assistant coach	EJHS
Neal Wolfe	Softball assistant coach	EJHS

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

4. It was moved by Mr. Book and seconded by Mr. Brubaker to approve the resignation of Juniata High School girls' soccer coach David Portzline.
Motion carried.

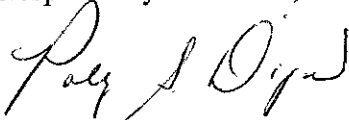
VI. OTHER BUSINESS

1. It was moved by Mr. Dressler and seconded by Mrs. Leister to approve board member William B. Book as the Juniata County School District representative to the Tuscarora Intermediate Unit Board of Directors, December 6, 2011 through June 30, 2014.
Motion carried.

VII. ADJOURNMENT

There being no further business, the meeting was adjourned.

Respectfully submitted,



Polly S. Digon
Board Secretary