

**JUNIATA COUNTY SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
Thursday, January 17, 2013  
8:00 PM BOARD MEETING  
Fermanagh-Mifflintown Elementary School**

**MINUTES**

**I. CALL TO ORDER/PLEDGE**

A meeting of the Board of Directors of the Juniata County School District was held Thursday, January 17, 2013 at 8:00 p.m. in the Fermanagh-Mifflintown Elementary School multipurpose room, all members having been duly notified. The meeting was called to order at 8:00 p.m. by Mr. Danny R. Snyder, President.

**II. BOARD MEMBERS**

The following board members were present at roll call:

Mr. William B. Book  
Mr. Melvin E. Brubaker, Jr.  
Mr. Randy L. Dressler  
Mrs. Glenda I. Leister  
Mr. John G. Noss

Mr. Ray D. Page  
Mrs. Christine D. Shadel  
Mr. Joseph R. Shearer  
Mr. Danny R. Snyder

**III. COMMUNICATIONS**

**A. School Board Secretary**

The board secretary had no report.

**B. School Board Members**

There were no reports from board members.

**C. School District Administration**

Mr. Aaron Bennett reported on Mr. Nick Beward's phys ed classes' Hoops For Heart fundraisers and announced that three TJHS students would participate in the WITF Spelling Bee.

Mr. Musselman reported that he had attended the Farm Show with the JHS FFA.

**D. Public Comment Period**

Mr. Glenn Swartz commented on his opposition to the district's contract with Rohrer Bus Service and his opposition to the revocation of a bus contractor's contract.

Mr. Homer Rowles also spoke about the revocation of a contractor's contract and questioned how the administration determines to whom contracts will be given.

*As the President of the Board of School Directors conducts this meeting, it will not be necessary to announce each Director's name for each roll call vote. If, however, a Director or Directors wish to comment or have his/her comment or vote specifically recorded, the Director(s) shall have the opportunity to so state. The President of the Board of Directors will announce before each roll call vote that if he hears no objections from any members of the committee present, the vote will be considered a unanimous roll call vote and so recorded.*

IV. It was moved by Mr. Dressler and seconded by Mrs. Shadel to approve minutes of school board committee meetings, special and regular school board meetings held, and listing of executive sessions conducted.

**A. Committee-of-the-Whole Meetings**

December 6, 2012 Reorganization and Regular Board Meeting Minutes

January 10, 2013 Budget Workshop Meeting

EXHIBIT MINUTES V

**B. Executive Sessions Conducted**

January 10, 2013 Executive Session for Personnel and Contractual Issues

January 17, 2013 Executive Session for Personnel Issues

Motion carried.

**V. SUPERINTENDENT'S REPORT**

**A. CURRICULUM AND INSTRUCTION**

**B. CUSTODIAL-MAINTENANCE-PROPERTY**

It was moved by Mr. Book and seconded by Mrs. Leister to consider items 1 and 2 as one motion, as follows:

1. approve a revised shelter agreement with the American Red Cross. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-1

2. approve first reading of revised Juniata County School District Policy 701, Facilities Planning. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-2

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

3. It was moved by Mr. Book and seconded by Mrs. Leister to approve the purchase and installation of a rear close-off stage drapery, from Lewrene Interiors, for Juniata High School at a cost of \$3,279.00.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

4. It was moved by Mr. Book and seconded by Mr. Brubaker to approve the following facility use requests, in accordance with the rental fee schedule outlined in Policy 707:

Scott Clark, Juniata Boys' Elem. Basketball, TJHS Gym, Foul Shooting Competition,  
January 19, 2013;

Joe Schilling, Thomp. Girls' Softball/Juniata Jaguars, EJHS Gym, Clinic, Sundays, January 20-March 24, 2013;

Jessica Morgan, JHS FFA Alumni, JHS Aud., Organization Meeting, Jan. 30, 2013;

Wes Rickenbaugh, EJ Elem. Girls' Basketball, EJHS Gym, Scrimmage, Feb. 2, 2013;

Brad Willow, Community Men's Basketball, TJHS Gym, Open Gym Feb. 12-March 28, 2013;

Travis Quici, EJ Girls' Elem. Basketball, EJHS Gym, Tournament, Feb. 16, 2013.

Motion carried.

5. It was moved by Mr. Book and seconded by Mr. Brubaker to approve a contract with Real Estate Appraisal and Marketing Associates to appraise the real estate associated with the Mifflin-Juniata Career and Technical Center at a cost of \$3,500, and to be completed in 45 days.

Roll Call:

Ayes: None

Nays: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Motion failed.

6. It was moved by Mr. Dressler and seconded by Mrs. Leister to authorize the Superintendent to enter into an agreement with a firm to acquire an appraisal of the content property and real estate of the Mifflin-Juniata Career and Technical Center, to be completed no later than March 31, 2013.

Motion carried.

7. It was moved by Mr. Noss and seconded by Mr. Dressler to approve M&J Paving Services to sealcoat designated blacktop areas at Mountain View Elementary School, Tuscarora Junior High School and East Juniata High School at an estimated cost of \$6,830.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

8. It was moved by Mr. Noss and seconded by Mr. Book to approve M&J Paving Services to repair the blacktop in the playground and circular drive areas at Mountain View Elementary School at an estimated cost of \$11,993.00

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

9. It was moved by Mr. Book and seconded by Mrs. Shadel to approve the construction of a dividing wall in the East Juniata High School wrestling room. The labor will be completed by the East Juniata building trades students at a cost not to exceed \$2,000.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

10. It was moved by Mr. Book and seconded by Mr. Brubaker to approve the East Juniata boys' and girls' soccer boosters' installation of a new scoreboard and new shingles on the concession stand roof, along with roof flange, drip edge and fascia. Shingles installation will be performed by the building trades students, with all expenses covered by the boosters.

Motion carried.

**INFORMATION:** Cocolamus Creek Disposal dumpsters are being located at each school building site, which will eliminate the need for Juniata County School District employees to transport refuse for disposal and incur no additional expense.

## C. **FINANCE**

### **BUSINESS MANAGER'S REPORT**

1. It was moved by Mr. Book and seconded by Mr. Brubaker to approve financial reports for December 2012. EXHIBIT FINANCE C-1  
Motion carried.
2. It was moved by Mr. Noss and seconded by Mr. Book to approve listing of bills for payment. EXHIBIT FINANCE C-2  
Roll Call:  
Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder  
Nays: None  
Motion carried.
3. It was moved by Mrs. Leister and seconded by Mr. Dressler to authorize the 2011-2012 reconciliation payment for the Mifflin-Juniata Career and Technology Center, subject to the Superintendent and business manager confirming that similar reconciliation payments for prior school years have been satisfactorily resolved. EXHIBIT FINANCE C-3  
Roll Call:  
Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder  
Nays: None  
Motion carried.

### **TAXES**

1. It was moved by Mr. Leister and seconded by Mr. Noss to approve the attached list of taxpayers exonerated from paying 2011-2012 per capita taxes. Since income exceeds current school board guidelines, board action is required. EXHIBIT TAXES C-2  
Roll Call:  
Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder  
Nays: None  
Motion carried.

**INFORMATION:** List of taxpayers exonerated from paying 2011-2012 per capita taxes under current board policy. EXHIBIT TAXES C-2

**D. CAFETERIA**

1. It was moved by Mr. Dressler and seconded by Mr. Book to approve awarding low bids for the purchase of cafeteria equipment for Juniata and East Juniata high schools, in order to establish new entrée lines. EXHIBIT CAFETERIA D-1

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

**E. TRANSPORTATION**

1. It was moved by Mr. Book and seconded by Mr. Brubaker to approve the termination of the district's 2012-2013 transportation contract with Charles J. Swarner, effective December 19, 2012.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Shadel, Snyder

Nays: Noss, Page

Abstention: Shearer

Motion carried.

2. It was moved by Mr. Brubaker and seconded by Mr. Book to approve the transfer of Bus Route 28, formerly contracted to Charles J. Swarner, to Liberty Valley Transportation, effective December 19, 2012.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Shadel, Snyder

Nays: Noss, Page

Abstention: Shearer

Motion carried.

**F. STUDENT-RELATED**

1. It was moved by Mr. Book and seconded by Mr. Noss to approve the following fund-raising activities:

Fayette Elementary School – American Cancer Society Daffodil Days;

Juniata Touchdown Club – Sale of pizza, sandwiches, magnets, decals, clothing, license plates, Sheetz coupons, discount cards, ribbons, candles, candy/baked goods, doughnuts, game balls, pies, programs, advertisements, raffle tickets, Blight Night, carwash, bingo, Walmart tag day, restaurant coupon nights, letter to businesses soliciting donations, spaghetti supper, dances, 50/50 sales, donations per product sold from local businesses;

JHS Freshman Class – Sale of spring flowers;

JHS NHS – Sale of candy;

TJHS Girls' Soccer – Sale of candy;  
EJHS Girls' Basketball – Tournaments;  
Thompsontown-Delaware Home and School Assoc. – Sale of candy.  
Motion carried.

2. It was moved by Mrs. Leister and seconded by Mr. Noss to approve the following student field trip requests:

- \*JHS FFA, Dodgeball Tournament, Middleburg, Thursday, January 24, 2013;
  - JHS TSA Club, Regional TSA Competition, Altoona, Saturday, February 9, 2013;
  - \*JHS/EJHS FFA, ACES Conference, Harrisburg, Saturday-Sunday, February 9-10, 2013;
  - JHS Gifted Students, Entrepreneurship Challenge, Hummels Wharf, Fri., Feb. 22, 2013;
  - JHS FFA, Ag Outlook Meeting, Mifflintown, Thursday, March 7, 2013;
  - EJHS FFA, Legislative Conference, Harrisburg, Sun.-Tues., March 10-12, 2013;
  - JHS Gifted Students, Math Competition, Lewisburg, Wednesday, March 13, 2013;
  - \*JHS FFA, Community Service Project, Keystone Truck & Tractor Pull, Harrisburg, Fri.-Sat., March 15-16, 2013.
  - JHS FFA, Public Speaking Event, Mill Creek, Thursday, March 21, 2013;
  - \*JHS Senior Class, Senior Trip, Washington, DC, Mon.-Tues., April 1-2, 2013.
- \*Transportation will be paid by groups making request.*

Motion carried.

3. It was moved by Mr. Noss and seconded by Mr. Book to approve first reading of Juniata County School District Policy 209.2, Food Allergy Management. EXHIBIT STUDENT-RELATED F-3  
Motion carried.

4. It was moved by Mr. Book and seconded by Mr. Brubaker to approve the following requests for homebound instruction:

- eight weeks for a Tuscarora Junior High School student, effective December 19, 2012;
- January 10-April 10, 2013, for an East Juniata High School student.

Motion carried.

5. It was moved by Mrs. Leister and seconded by Mr. Brubaker to approve an agreement with Newport Counseling Center for school-based counseling for the 2012-2013 school year, at no cost to the district. EXHIBIT STUDENT-RELATED F-5

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

## **G. PERSONNEL**

1. It was moved by Mr. Book and seconded by Mr. Brubaker to approve the retirement of

Juniata High School special education teacher Cathy M. Bashore, effective February 15, 2013.

Motion carried.

2. It was moved by Mr. Book and seconded by Mr. Brubaker to approve the employment of Rebecca S. Ehrenzeller and Kimberly R. Marshall as 5.5-hour Level III paraprofessionals at Mountain View Elementary School, effective January 18, 2013, at an hourly rate of \$9.80.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

3. It was moved by Mr. Brubaker and seconded by Mrs. Shadel to approve an additional three hours of employment per week for William L. Landis, for cleaning of the district's administrative and business offices.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

4. It was moved by Mr. Noss and seconded by Mr. Book to approve Kathy E. Brehman, Tessa C. Gross, Kaitlyn R. Kuhns and Robin S. Losch as substitute teachers; Felicia M. Pannebaker and Tavie L. Zerbe as substitute paraprofessionals; Holly A. Frederick and Jessie J. Yoder as substitute paraprofessionals and substitute secretaries; Annette S. Kantz as a substitute secretary; and Cheryl M. Blymier, Preston G. Fosselman and Lindsay Parson as substitute custodians.

Motion carried.

5. It was moved by Mr. Noss and seconded by Mr. Book to approve the issuance of a permanent professional employee contract to Lynette B. Miller, who has received a satisfactory evaluation after three years as a temporary professional employee.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

It was moved by Mr. Dressler and seconded by Mr. Book to consider items 6 and 7 as one motion, as follows:

6. approve 53 days of maternity leave for Employee 731, beginning March 21, 2013.
7. approve the request of Employee 2393 for an extension of maternity leave from March 4, 2013 to the conclusion of the 2013-2014 school year.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

8. It was moved by Mr. Book and seconded by Mrs. Leister to approve the requests for unpaid leave:
- Employee 351, January 7-8, 2013;
  - Employee 392, January 25, 2013;
  - Employee 609, February 21, 22, 25, 2013.

Motion carried.

9. It was moved by Mr. Book and seconded by Mr. Brubaker to approve the following conference request in accordance with the Juniata County School District Conference Policy:

Michael Trego, PMEA District 4 Jazz Festival, Huntingdon, February 15, 2013.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

10. It was moved by Mr. Noss and seconded by Mr. Book to approve the request of Richard A. Meily II to attend the Pennsylvania Association of School Business Officials annual conference in Pittsburgh March 20-22, 2013.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

11. It was moved by Mr. Brubaker and seconded by Mr. Book to approve, in accordance with the Pennsylvania School Code, that Dr. Teresa Kay Shehan Hughes be advised that it is not the intent of the Board to renew the Assistant Superintendent's contract for a further term, but rather to notify her of the Board's intention to declare the position vacant beginning August 6, 2013. This motion is not a reflection on Dr. Hughes' performance, but fulfills a legal requirement and enables the Board to keep all of its options open and available while it explores the possibility of restructuring the District's administrative staff.

Roll Call:

Ayes: Dressler, Leister, Shadel, Shearer, Snyder

Nays: Book, Brubaker, Noss, Page

Motion carried.

## **H. ATHLETICS AND ACTIVITIES**

1. It was moved by Mr. Book and seconded by Mrs. Leister to approve the first reading of Juniata County School District Policy 123.2, Sudden Cardiac Arrest. EXHIBIT ATHLETICS AND ACTIVITIES H-1  
Motion carried.



It was moved by Mr. Book and seconded by Mr. Brubaker to consider items 2 and 3 as one motion, as follows:

2. approve the following extracurricular positions for the 2012-2013 school year:

<u>Name</u>	<u>Position</u>	<u>School</u>
Brian Strawser	Girls' soccer coach	TJHS
Kim Hart	Track and field coach	JHS
David Portzline	Track and field assistant coach	JHS
Kristina Leister	Track and field assistant coach	JHS

3. approve the following volunteer extracurricular positions for the 2012-2013 school year:

<u>Name</u>	<u>Position</u>	<u>School</u>
Gary Klingensmith	Track and field coach	JHS
Chase Kauffman	Track and field coach	JHS

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

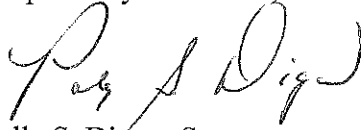
**VI. OTHER BUSINESS**

**VII. ADJOURNMENT**

There being no further business, it was moved by Mrs. Leister and seconded by Mr. Book to adjourn the meeting.

Motion carried.

Respectfully submitted,



Polly S. Digon, Secretary  
Board of School Directors