

**JUNIATA COUNTY SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
Thursday, January 21, 2016  
8:00 PM REGULAR BOARD MEETING  
Fermanagh-Mifflintown Elementary School**

**MINUTES**

**I. CALL TO ORDER/PLEDGE**

A meeting of the Board of Directors of the Juniata County School District was held Thursday, January 21, 2016 in the Fermanagh-Mifflintown Elementary School multipurpose room, all members having been duly notified. The meeting was called to order at 8:00 p.m. by Mrs. Amy L. Wagner, President.

**II. BOARD MEMBERS**

The following board members were present at roll call:

Mrs. Erin Derr	Mr. Joseph R. Shearer
Mr. Dennis Irvin	Mr. Danny R. Snyder
Mr. Larry J. Rothrock	Mrs. Amy L. Wagner
Mrs. Christine D. Shadel	Mr. Mark F. Wagner

**III. COMMUNICATIONS**

**A. School Board Secretary**

The board secretary had nothing to report.

**B. School Board Members**

There were no comments from board members.

**C. School District Administration**

Mr. Yarger reported that Keystone exams had been monitored at both East Juniata and Juniata high schools, and that he had been contacted by a group that would like to establish a food bank for Monroe Elementary School students.

**D. Public Comment Period**

There were no requests for public comment.

The Board interviewed A. Christine McLaughlin, applicant for appointment to the Board representing Region 7.

**PRESENTATIONS:**

Elementary School Consolidation – Mr. Yarger and Reynolds Construction Management  
2016-2017 Budget – Mr. Meily

*As the President of the Board of School Directors conducts this meeting, it will not be necessary to announce each Director's name for each roll call vote. If, however, a Director or Directors wish to comment or have his/her comment or vote specifically recorded, the Director(s) shall have the opportunity to so state. The President of the Board of Directors will announce before each roll call*

*vote that if he hears no objections from any members of the committee present, the vote will be considered a unanimous roll call vote and so recorded.*

- IV. It was moved by Mr. Snyder and seconded by Mr. Irvin to approve minutes of school board committee meetings, special and regular school board meetings held, and listing of executive sessions conducted.

**A. Committee-of-the-Whole Meetings**

December 9, 2015 Reorganization and Regular Board Meeting Minutes

EXHIBIT MINUTES V

**B. Executive Sessions Conducted**

January 21, 2016 Executive Session for Personnel Issues

Roll Call:

Ayes: Derr, Irvin, Rothrock, Shadel, Shearer, Snyder, M. Wagner, A. Wagner

Nays: None

Motion carried.

**V. SUPERINTENDENT'S REPORT**

**A. CURRICULUM AND INSTRUCTION**

1. It was moved by Mr. Wagner and seconded by Mr. Snyder to approve first reading of revised Juniata County School District Policy 115, Career and Technical Education.

EXHIBIT CURRICULUM AND INSTRUCTION A-1

Motion carried.

2. It was moved by Mr. Snyder and seconded by Mr. Irvin to approve contracting with Tuscarora Intermediate Unit 11 for the establishment and operation of a middle school emotional support program located at Tuscarora Junior High School for the remainder of the 2015-2016 school year, at a cost not to exceed \$53,000, effective February 1, 2016.

Roll Call:

Ayes: Derr, Irvin, Rothrock, Shadel, Shearer, Snyder, M. Wagner, A. Wagner

Nays: None

Motion carried.

**B. CUSTODIAL-MAINTENANCE-PROPERTY**

1. It was moved by Mr. Snyder and seconded by Mr. Wagner to approve Shade-Chris Excavating to perform snow removal services at East Juniata High School for 2015-2016, based on the attached bid summary. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-1

Roll Call:

Ayes: Derr, Irvin, Snyder, M. Wagner, A. Wagner

Nays: Rothrock, Shearer

Abstention: Shadel

Motion carried.

On a Snyder/Irvin motion, approval was given of items 2-4, as follows:

2. approve the following facility use requests, in accordance with the rental fee schedule outlined in Policy 707:

Casey Harper, Juniata County Thunder Baseball, TJHS Gym, Practice, Thurs./Sun., Jan.-April 2016;

Laura Shearer, EJHS NHS, EJHS Cafeteria, Animal Rescue Benefit, January 23, 2016;  
Kelli Strawser, JHS Junior Class Parents Association, JHS, After-Prom, April 30, 2016;  
Alice Arnold, Studio Thirty-Two, EJHS Aud., Rehearsal/Recital, June 3-5, 2016.

3. approve acceptance of the donation of a wireless microphone, valued at \$400, to Juniata High School, from the Juniata High School Junior Class Parents Association.
4. approve an information technology support agreement with Higher Information Group, effective February 1, 2016. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-4

Roll Call:

Ayes: Derr, Irvin, Rothrock, Shadel, Shearer, Snyder, M. Wagner, A. Wagner

Nays: None

Motion carried.

## **C. FINANCE**

### **BUSINESS MANAGER'S REPORT**

1. It was moved by Mr. Shearer and seconded by Mr. Wagner to approve financial reports for November and December 2015. EXHIBIT FINANCE C-1

Roll Call:

Ayes: Derr, Irvin, Rothrock, Shadel, Shearer, Snyder, M. Wagner, A. Wagner

Nays: None

Motion carried.

2. It was moved by Mr. Snyder and seconded by Mr. Irvin to approve the listing of bills for payment. EXHIBIT FINANCE C-2

Roll Call:

Ayes: Derr, Irvin, Shadel, Shearer, Snyder, M. Wagner, A. Wagner

Nays: Rothrock

Motion carried.

3. It was moved by Mr. Wagner and seconded by Mr. Snyder to approve a preliminary budget for 2016-2017 of \$36,237,211 with a proposed real estate tax of 63.179 mills, a five [\$5] dollar per capita tax, a residence tax of five [\$5] dollars, a ten [\$10] dollar flat rate occupation tax, a one [1%] percent real estate transfer tax, a one [1%] percent earned income tax, and a five [5%] percent amusement tax. The said taxes are effective July 1, 2016 and subject to final board approval in June 2016.

Roll Call:

Ayes: Irvin, Snyder, M. Wagner, A. Wagner

Nays: Derr, Rothrock, Shadel, Shearer

Motion failed.

## **TAXES**

1. It was moved by Mr. Rothrock and seconded by Mrs. Shadel to approve the attached list of taxpayers exonerated from paying per capita taxes. A list of taxpayers exonerated from paying per capita taxes is also provided for informational purposes. EXHIBIT TAXES C-1 Motion carried.

**D. CAFETERIA**

1. It was moved by Mr. Rothrock and seconded by Mr. Irvin to approve a plan for meeting special dietary needs of students, to comply with Pennsylvania Department of Education, Division of Food and Nutrition corrective action requirements, and further approve revised Juniata County School District Policy 808, Food Services. EXHIBIT CAFETERIA D-1 Motion carried.

**E. TRANSPORTATION**

1. It was moved by Mr. Shearer and seconded by Mr. Wagner to approve Vicki Hahn as a contracted school bus driver for the Juniata County School District.

Roll Call:

Ayes: Derr, Irvin, Rothrock, Shadel, Snyder, M. Wagner, A. Wagner

Nays: None

Abstention: Shearer

Motion carried.

2. It was moved by Mr. Snyder and seconded by Mr. Rothrock to approve the purchase of a new school van not to exceed the price of the previously purchased van, to replace currently outdated and uninspectable Van 3, and further approve the acceptance of sealed bids for the sale of Van 3.

Roll Call:

Ayes: Derr, Irvin, Rothrock, Shadel, Shearer, Snyder, M. Wagner, A. Wagner

Nays: None

Motion carried.

**F. STUDENT-RELATED**

1. It was moved by Mrs. Wagner and seconded by Mr. Shearer to table action on the first reading of revised Juniata County School District Policy 227.1, Pupils, Drug Testing. Motion carried.

It was moved by Mrs. Shadel and seconded by Mr. Shearer to approve first reading of revised Juniata County School District Policy 806, Child Abuse, plus new Juniata County School District Policy 819, Suicide Awareness, Prevention and Response. EXHIBIT STUDENT-RELATED F-1

Motion carried.

2. It was moved by Mr. Shearer and seconded by Mr. Wagner to approve the following student field trip requests:

\*PBIS 200 Principals Club, Ney's Bowling, Mifflintown, Date To Be Determined;

\*TSA Club, Competition, Spring Mills, Saturday, January 30, 2016;

- JHS Students (3), Poetry Out Loud, Newport, Wednesday, February 3, 2016;
- \*Mountain View Elementary School Grade 5 Science Classes, K'Nex Competition, McVeytown, Thursday, March 3, 2016;
- \*EJHS FFA, Agriculture Outlook Meeting, Mifflintown, Wednesday, March 3, 2016;
- \*Thompsontown-Delaware Elementary Grades 5 and 6, Haldeman Park, Trout Release, Thursday, March 24, 2016;
- \*JHS FFA, Public Speaking Contest, Mechanicsburg, Tuesday, April 19, 2016;
- \*JHS Wildlife Class/FFA, Karl B. Guss Park, Envirothon, Thursday, April 28, 2016;
- \*JHS/EJHS Physics Classes, Physics Day, Hersheypark, Hershey, Friday, May 6, 2016;
- \*Tuscarora Valley Elementary School Grade 5, Gettysburg Historical Sites, Friday, May 13, 2016;
- \*JHS FFA/Wildlife and Fishery Science Students, Karl B. Guss Park, Trout Release, Sat., May 14, 2016;
- \*Thomp.-Del. Elementary Grade 1, Smith School, Thompsontown, Thurs., May 19, 2016;
- \*EJHS Sophomore Class, Hersheypark, Hershey, Friday, May 20, 2016.

***Mountain View Elementary School Field Trips\****

- Kindergarten, Lake Tobias Wildlife Park, Halifax, Wednesday, May 11, 2016;
- Grade One, The Forum/Wildwood Park, Harrisburg, Friday, May 20, 2016;
- Grade Two, Lincoln Caverns, Huntingdon, Monday, May 9, 2016;
- Grade Three, Whitaker Center/Capitol, Harrisburg, Thursday, May 12, 2016;
- Grade Four, Independence Hall/Surrounding Sites, Philadelphia, Tues., May 24, 2016;
- Grade Five, National Aquarium, Baltimore, Monday, May 16, 2016.

*\*Transportation will be paid by groups making request.*

Motion carried.

**INFORMATION:** The Fayette Elementary School third grade field trip to Landis Valley Museum, Lancaster, originally approved for May 11, 2016, has been rescheduled for May 18, 2016.

**G. PERSONNEL**

1. It was moved by Mr. Shearer and seconded by Mr. Rothrock to approve first reading of Juniata County School District Policy 824, Maintaining Professional Adult/Student Boundaries; revised Juniata County School District Policies 317, 417 and 517, regarding Conduct/Disciplinary Procedures; and revised Juniata County School District Policy 916, Volunteers. EXHIBIT PERSONNEL G-1  
Motion carried.
2. There was no motion on a recommendation to approve a \$2,000 stipend for an in-house central registration secretary, to establish a central registration point for all students entering and leaving the district.
3. It was moved by Mrs. Shadel and seconded by Mr. Snyder to approve an increase in the annual stipend for Timothy M. Sheaffer for East Juniata High School sewage treatment plant operator duties from \$600 to \$1,200.

Roll Call:

Ayes: Derr, Irvin, Shadel, Shearer, Snyder, M. Wagner, A. Wagner

Nays: Rothrock

Motion carried.

4. It was moved by Mr. Shearer and seconded by Mr. Wagner to approve the employment of Samantha L. Hile as a Level 1 paraprofessional at Fayette Elementary School, at an hourly rate of \$10.09, effective January 22, 2016. Mrs. Hile replaces Amber Foose-Miller, who has resigned.

Roll Call:

Ayes: Derr, Irvin, Rothrock, Shadel, Shearer, Snyder, M. Wagner, A. Wagner

Nays: None

Motion carried.

5. It was moved by Mr. Shearer and seconded by Mr. Wagner to approve the employment of Abigail J. Kramer as an East Juniata High School learning support teacher, on Bachelor's Degree, Step 1 of the salary schedule, effective January 15, 2016. Miss Kramer replaces Katelyn Alderfer, who has transferred to an elementary teaching position.

Roll Call:

Ayes: Derr, Irvin, Rothrock, Shadel, Shearer, Snyder, M. Wagner, A. Wagner

Nays: None

Motion carried.

6. It was moved by Mr. Shearer and seconded by Mr. Irvin to approve the resignation of East Juniata High School vocational-agriculture teacher Cortney C. Booher, effective at a date to be determined.

Roll Call:

Ayes: Derr, Irvin, Rothrock, Shadel, Shearer, Snyder, M. Wagner, A. Wagner

Nays: None

Motion carried.

7. It was moved by Mr. Shearer and seconded by Mrs. Shadel to approve the resignation of East Juniata High School paraprofessional Matthew S. Patrick, effective January 29, 2016.

Roll Call:

Ayes: Derr, Irvin, Rothrock, Shadel, Shearer, Snyder, M. Wagner, A. Wagner

Nays: None

Motion carried.

8. It was moved by Mr. Shearer and seconded by Mr. Irvin to approve the retirement of Mountain View Elementary School teacher Donna W. Hower, effective at the conclusion of the 2015-2016 school year.

Roll Call:

Ayes: Derr, Irvin, Rothrock, Shadel, Shearer, Snyder, M. Wagner, A. Wagner

Nays: None

Motion carried.

## **H. ATHLETICS AND ACTIVITIES**

1. It was moved by Mr. Snyder and seconded by Mr. Wagner to approve the following volunteer extracurricular positions for the 2015-2016 school year:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>School</u></b>
Michelle Elsasser	Ski Club advisor	EJHS
Lauren Waltz	Ski Club advisor	EJHS

Roll Call:

Ayes: Derr, Irvin, Rothrock, Shadel, Shearer, Snyder, M. Wagner, A. Wagner

Nays: None

Motion carried.

## VI. OTHER BUSINESS

On a Shearer/M. Wagner motion, it was moved to approve items 1 and 2 as one motion, as follows:

1. approve revised Juniata County School District Policy 006, Meetings. EXHIBIT OTHER BUSINESS VI-1
2. approve first reading of revised Juniata County School District Policies 004, Local Board Procedures, Membership, and 011, Local Board Procedures, Principles for Governance and Leadership. EXHIBIT OTHER BUSINESS VI-2

Roll Call:

Ayes: Derr, Irvin, Rothrock, Shadel, Shearer, Snyder, M. Wagner, A. Wagner

Nays: None

Motion carried.

3. Recommend approving A. Christine McLaughlin as director representing Region 7, Beale and Milford townships, on the Juniata County School District Board of Directors, for a four-year term expiring in December 2019. The seat has been declared vacant by the Juniata County Board of Elections.

Roll Call:

Ayes: Derr, Irvin, Shadel, Shearer, Snyder, M. Wagner, A. Wagner

Nays: Rothrock

Motion carried.

Mrs. Wagner administered the following Oath of Office to Mrs. McLaughlin as required by Section 402 of the Pennsylvania School Law:

*I do solemnly affirm that I will support, obey and defend the Constitution of the United States and the Constitution of this Commonwealth, and that I will discharge the duties of my office with fidelity.*

Prior to adjournment, Mr. Snyder asked if the motion to approve a preliminary 2016-2017 budget could be revisited, since nine board members were now seated, precluding a tie vote.

Mr. Shearer, who had cast a dissenting vote, asked that another vote be taken on the preliminary budget.

It was moved by Mr. Wagner and seconded by Mr. Snyder to approve a preliminary budget for 2016-2017 of \$36,237,211 with a proposed real estate tax of 63.179 mills, a five [\$5] dollar per capita tax, a residence tax of five [\$5] dollars, a ten [\$10] dollar flat rate occupation tax, a one [1%] percent real estate transfer tax, a one [1%] percent earned income tax, and a five [5%] percent amusement tax. The said taxes are effective July 1, 2016 and subject to final board approval in June

2016.

Roll Call:

Ayes: Derr, Irvin, Shadel, Shearer, Snyder, M. Wagner, A. Wagner

Nays: Rothrock

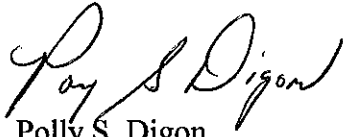
Motion carried.

**VII. ADJOURNMENT**

There being no further business, it was moved by Mr. Snyder and seconded by Mr. Wagner to adjourn the meeting.

Motion carried.

Respectfully submitted,

A handwritten signature in cursive script that reads "Polly S. Digon".

Polly S. Digon  
Board Secretary