

**JUNIATA COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
Thursday, January 15, 2015
8:00 PM REGULAR BOARD MEETING
Fermanagh-Mifflintown Elementary School**

MINUTES

I. CALL TO ORDER/PLEDGE

A meeting of the Board of Directors of the Juniata County School District was held Thursday, January 15, 2015 in the Fermanagh-Mifflintown Elementary School multipurpose room, all members having been duly notified. The meeting was called to order at 8:00 p.m. by Mrs. Glenda I. Leister, President.

II. BOARD MEMBERS

The following board members were present at roll call:

Mr. Dennis Irvin	Mrs. Christine D. Shadel
Mrs. Glenda I. Leister	Mr. Joseph R. Shearer
Mr. John G. Noss	Mr. Danny R. Snyder
Mr. Ray D. Page	Mrs. Amy L. Wagner
Mr. Larry J. Rothrock	

III. COMMUNICATIONS

A. School Board Secretary

The board secretary had nothing to report.

B. School Board Members

Mrs. Wagner shared a letter of appreciation to school board members from Walker Elementary School first graders.

Mrs. Leister commended district FFA members for accomplishments and recognition at the Farm Show.

C. School District Administration

Mr. Apple shared names of JHS students attending district and regional music events and reported that this year's JHS Artist in Residence program will involve quilting.

Mr. Yarger presented certificates and cards from students to board members for School Director Recognition Month.

Mr. Kinzer reported that two Fayette Elementary students had collected 300 books to be donated to Pinnacle Health for use by young patients.

D. Public Comment Period

There were no requests for public comment.

PRESENTATIONS:

Spotlight on Our Schools – East Juniata High School Jazz Ensemble and Director Kevin Milliken
Metz Culinary Management, Inc. Status Update

Following the presentations, Mrs. Leister proposed scheduling a special meeting to explore options regarding elementary building improvements or consolidation and asked administrators for their input. Mrs. Leister asked Reynolds Construction Management representatives to formulate some options to present to the board on February 11.

As the President of the Board of School Directors conducts this meeting, it will not be necessary to announce each Director's name for each roll call vote. If, however, a Director or Directors wish to comment or have his/her comment or vote specifically recorded, the Director(s) shall have the opportunity to so state. The President of the Board of Directors will announce before each roll call vote that if he hears no objections from any members of the committee present, the vote will be considered a unanimous roll call vote and so recorded.

- IV. 1. It was moved by Mr. Snyder and seconded by Mrs. Wagner to approve minutes of school board committee meetings, special and regular school board meetings held, and listing of executive sessions conducted.

A. Committee-of-the-Whole Meetings

December 4, 2014 Reorganization and Regular Board Meeting

January 7, 2015 Board Workshop

EXHIBIT MINUTES V

B. Executive Sessions Conducted

December 4, 2014, Executive Session for Personnel Issues

January 15, 2015, Executive Session for Contractual and Personnel Issues

Roll Call:

Ayes: Irvin, Leister, Noss, Page, Rothrock, Shadel, Shearer, Snyder, Wagner

Nays: None

Motion carried.

V. SUPERINTENDENT'S REPORT

A. CURRICULUM AND INSTRUCTION

On a Mrs. Wagner/Mr. Noss motion, approval was granted of the following: A-1 and 2:

1. Approval of the following Occupational Advisory Committee members for East Juniata High School's building trades program: Cary Gingrich, Gingrich Concrete; Neil Glick, PAME Construction; John Burns, contractor; Al Jamison, Quality Stone; John Losch, Norfolk Southern electrician; and John Wilson, Pennsylvania College of Technology instructor.
2. Approval of Juniata County School District and Newport School District special education agreements. EXHIBIT CURRICULUM AND INSTRUCTION A-2

Roll Call:

Ayes: Irvin, Leister, Noss, Page, Rothrock, Shadel, Shearer, Snyder, Wagner

Nays: None

Motion carried.

B. CUSTODIAL-MAINTENANCE-PROPERTY

1. It was moved by Mr. Snyder and seconded by Mrs. Wagner to approve awarding the bid for maintenance of Dietrick Field for one year to Keystone Lawn Treatments, LLC. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-1

Roll Call:

Ayes: Irvin, Leister, Noss, Page, Shadel, Shearer, Snyder, Wagner

Nays: Rothrock

Motion carried.

On a Mrs. Wagner/Mr. Snyder motion, approval was granted of the following: B-2 and 3:

2. Approval of payment of a change order for additional labor, material and equipment to perform additional excavation and backfill of a footer, for the East Juniata High School industrial arts classroom construction, at a cost of \$3,335.00. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-2
3. Approval of the following facility use requests, in accordance with the rental fee schedule outlined in Policy 707:

Lexi Shellenberger (Senior Project), JHS Facilities, Cornhole Tournament, February 21, 2015;

Port Royal Girls' Softball, Pamela Rush, Tuscarora Valley Elementary Field, March-October 2015.

Roll Call:

Ayes: Irvin, Leister, Noss, Page, Rothrock, Shadel, Shearer, Snyder, Wagner

Nays: None

Motion carried.

C. FINANCE

BUSINESS MANAGER'S REPORT

On a Mr. Noss/Mr. Rothrock motion, approval was granted of the following: C-1, 2, 3 and 4:

1. Approval of financial reports for November and December 2014. EXHIBIT FINANCE C-1
2. Approval of listing of bills for payment. EXHIBIT FINANCE C-2
3. Approval of an information technology support agreement with Higher Information Group, LLC for a term of 39 months, at a monthly rate of \$13,083.24, effective April 1, 2015. EXHIBIT FINANCE C-3
4. Approval of the formation and recognition of the newly being formed Juniata County Educational Foundation.

Roll Call:

Ayes: Irvin, Leister, Noss, Page, Rothrock, Shadel, Shearer, Snyder, Wagner

Nays: None
Motion carried.

TAXES

1. It was moved by Mr. Rothrock and seconded by Mr. Noss to approve the attached list of taxpayers exonerated from paying 2013 per capita taxes. Since income exceeds current guidelines, board action is required. A list of taxpayers exonerated from paying per capita taxes is also provided for informational purposes. EXHIBIT TAXES C-1

Roll Call:

Ayes: Irvin, Leister, Noss, Page, Rothrock, Shadel, Shearer, Snyder, Wagner

Nays: None

Motion carried.

D. CAFETERIA

E. TRANSPORTATION

F. STUDENT-RELATED

On a Mrs. Wagner/Mrs. Shadel motion, approval was granted of the following: F-1, 2 and 3:

1. Approval of the following student field trip requests:

Thomp.-Del./Monroe/Fayette Elem. Students, African Dance Assembly, EJHS,
Friday, January 23, 2015;

JHS Students (25), Apprenticeship Career Day, Harrisburg Thurs., Jan. 29, 2015;

TSA Club, Competition, State College, Saturday, January 31, 2015;

TSA Club, Tour, Philips Ultrasound, Inc., Reedsville, Date To Be Determined;

*EJHS FFA, Ag Outlook Meeting, Mifflintown, Thursday, March 5, 2015;

*EJHS FFA, Public Speaking Competition, Mount Union, Thursday, March 26, 2015;

*EJHS FFA, Public Speaking Competition, Mechanicsburg, Tuesday, April 28, 2015;

*Thompsontown-Delaware Elem. Grade 2, The Forum, Harrisburg, Wed., April 29, 2015;

*EJHS Class of 2017, Hersheypark, Hershey, Friday, May 15, 2015;

*EJHS FFA, Activities Week, Penn State University, Tues.-Thurs., June 16-18, 2015;

****Fayette Elementary School Field Trips***

Kindergarten, Chocolate World/ZooAmerica, Hershey, Thursday, April 30, 2015;

Grade One, Indian Echo Caverns, Hummelstown, Tuesday, April 28, 2015;

Grade Two, Lincoln Caverns, Huntingdon, Wednesday, April 29, 2015;

Grade Three, Landis Valley Museum, Lancaster, Tuesday, May 5, 2015;

Grade Four, State Capitol/Whitaker Center, Harrisburg, Wednesday, May 6, 2015;

Grade Five, Gettysburg Historical Sites, Monday, May 4, 2015;

Grade Six, National Aquarium, Baltimore, Wednesday, May 13, 2015;

****Walker Elementary School Field Trips***

Kindergarten, Chocolate World/ZooAmerica, Hershey, Friday, May 15, 2015;

Grade One, Performing Arts Theater, Harrisburg/Little Buffalo State Park, Newport,
Wednesday, May 6, 2015;

Grade Two, Lincoln Caverns, Huntingdon, Wednesday, May 13, 2015;

Grade Three, Whitaker Center, Harrisburg, Monday, May 11, 2015;

Grade Four, Lake Raystown, Hesston, Monday, May 18, 2015;

Grade Five, Gettysburg Historical Sites, Thursday, May 14, 2015.

**Transportation will be paid by groups making request.*

2. Approval of the following requests for homebound instruction:
 - six to eight weeks for an East Juniata High School student;
 - three weeks for a Juniata High School student.
3. Approval of the 2015-2016 school calendar. EXHIBIT STUDENT-RELATED F-3

Roll Call:

Ayes: Irvin, Leister, Noss, Page, Rothrock, Shadel, Shearer, Snyder, Wagner

Nays: None

Motion carried.

INFORMATION: Revised 2014-2015 school calendar to reflect snow make-up days for November 25, 2014 and January 6 and 12, 2015. EXHIBIT STUDENT-RELATED F-3a

G. PERSONNEL

On a Noss/Rothrock motion, approval was granted of the following: G-1, 2, 3, 4, 5, 6 and 7:

1. Approval to contract with Aesop Automated Substitute Placement and Absence Management, at a total annual subscription fee of \$6,875.00, and further approve an agreement with Substitute Teacher Service for the provision of substitute teachers at the rates of \$114.54 for a full day and \$57.27 for a half day. EXHIBIT PERSONNEL G-1
2. Approval to increase the hours of the following paraprofessionals, up to 29.75 hours per week, effective January 16, 2015: Courtney L. Beiler, Cheri L. Peck, Caroline E. Eberle, Debra J. Henry, Amber B. Eby and Melinda S. Spade.
3. Approval of Cora Beaver-Shelley, Susan K. Button, Allyson S. Cahill, Jennifer R. Daddario, Justin A. Mayo, Connor J. Muir, Angela R. Shellenberger, Kimbra L. Rickert, Dustin M. Riden, Aimee J. Wagner and Matthew A. Wagner as substitute teachers; Sharon J. Bolling as a substitute teacher and substitute nurse; and Lindsay B. Parson and Cheyene R. Singiser as substitute secretaries.
4. Approval of the employment of Scott J. Seidle as an emotional support classroom teacher at Mountain View Elementary School, on Master's Degree, Step 1 of the salary schedule, effective at a date to be determined by the administration. Mr. Seidle assumes a position created at the Board's October 16, 2014 meeting.
5. Approval of maternity leave for the following employees:
 - Employee 2520, effective February 9, 2015 through mid-April 2015;
 - Employee 2376, effective approximately March 12, 2015 through the end of the 2014-2015 school year.
6. Approval of the following conference requests in accordance with Juniata County School District Policy:

Benjamin Fausey, Improving School Performance Conf., Pittsburgh, Jan. 26-28, 2015;
 Cortney Booher, NOCTI Alignment Training, State College, February 6, 2015;
 Mark Ritzman, PETE and C, Hershey, February 9, 2015;
 Valerie Ricedorf, Data Summit, Hershey, March 22-25, 2015.

7. Approval of the retirement of Juniata High School music teacher and band director J. Kevin Cunningham, effective at the conclusion of the 2014-2015 school year.

Roll Call:

Ayes: Irvin, Leister, Noss, Page, Rothrock, Shadel, Shearer, Snyder, Wagner

Nays: None

Motion carried.

H. ATHLETICS AND ACTIVITIES

1. It was moved by Mr. Noss and seconded by Mr. Snyder to approve Michael Fitzgerald as a Juniata High School volunteer swimming coach for the 2014-2015 school year.
 According to District 6 and PIAA regulations, Mr. Fitzgerald's son may compete in district meets under the Juniata High School name, provided that he has a qualifying time and the school district recognizes Mr. Fitzgerald as a volunteer coach.

Roll Call:

Ayes: Irvin, Leister, Noss, Page, Rothrock, Shadel, Shearer, Snyder, Wagner

Nays: None

Motion carried.

2. It was moved by Mr. Noss and seconded by Mr. Rothrock to approve the following extracurricular positions for the 2014-2015 school year:

Name	Position	School	Stipend
Kimberly Hart	Track and field coach	JHS	\$3,550
Nicholas Beward	Baseball coach	JHS	\$3,220
Joshua Haines	Assistant baseball coach	JHS	\$2,220
Brian Sheaffer	Softball coach	JHS	\$2,800
Brian Strawser	Girls' soccer co-coach	TJHS	\$927.50
Christopher Alderfer	Girls' soccer co-coach	TJHS	\$497.00
Mark Ritzman	Track and field coach	EJHS	\$3,550
Cory Benner	Track and field assistant coach	EJHS	\$2,760
Simon Cameron	Track and field assistant coach	EJHS	\$2,430
Tim Brubaker	Baseball coach	EJHS	\$3,040
Joseph Schilling	Softball coach	EJHS	\$3,400
Andy Goodling	Junior high girls' soccer coach	EJHS	\$1,810
Jodi Strawser	Junior high field hockey coach	EJHS	\$1,450

Prior to a vote on the motion, the board adjourned to executive session.

Upon reconvening the meeting, Mr. Noss withdrew his motion to approve the extracurricular positions, and Mr. Rothrock withdrew his second to the motion.

It was moved by Mrs. Wagner and seconded by Mr. Snyder to table action on approving

Kimberly Hart as Juniata High School track and field coach for the 2014-2015 school year.

Roll Call:

Ayes: Irvin, Leister, Noss, Page, Rothrock, Shadel, Shearer, Snyder, Wagner

Nays: None

Motion carried.

It was moved by Mrs. Wagner and seconded by Mr. Rothrock to approve the remaining extracurricular positions for the 2014-2015 school year.

Roll Call:

Ayes: Irvin, Leister, Noss, Page, Rothrock, Shadel, Shearer, Wagner

Nays: Snyder

Motion carried.

3. It was moved by Mrs. Wagner and seconded by Mrs. Shadel to approve the following volunteer extracurricular coaches for the 2014-2015 school year: Thomas Brotzman, Shawn Trout, David Cisney, Tracy Cisney, Garry Price, Theron Miller, Trevor Miller, Gary Klingensmith, Lori Goodling and Wes Diehl.

Roll Call:

Ayes: Irvin, Leister, Noss, Page, Rothrock, Shadel, Shearer, Snyder, Wagner

Nays: None

Motion carried.

VI. OTHER BUSINESS

Mrs. Leister asked the board to consider creation of board committees and their willingness to serve on committees.

VII. ADJOURNMENT

There being no further business, it was moved by Mrs. Wagner and seconded by Mr. Rothrock to adjourn the meeting.

Motion carried.

Respectfully submitted,

Polly S. Digon
Board Secretary