

**JUNIATA COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
Thursday, February 21, 2013
8:00 PM BOARD MEETING
Fermanagh-Mifflintown Elementary School**

MINUTES

I. CALL TO ORDER/PLEDGE

A meeting of the Board of Directors of the Juniata County School District was held Thursday, February 21, 2013 at 8:00 p.m. in the Fermanagh-Mifflintown Elementary School multipurpose room, all members having been duly notified. The meeting was called to order at 8:00 p.m. by Mr. Danny R. Snyder, President.

II. BOARD MEMBERS

The following board members were present at roll call:

Mr. William B. Book
Mr. Melvin E. Brubaker, Jr.
Mr. Randy L. Dressler
Mrs. Glenda I. Leister
Mr. John G. Noss

Mr. Ray D. Page
Mrs. Christine D. Shadel
Mr. Joseph R. Shearer
Mr. Danny R. Snyder

III. COMMUNICATIONS

A. School Board Secretary

The board secretary had nothing to report.

B. School Board Members

Mrs. Leister congratulated the JHS girls' basketball team and the EJHS girls' and boys' basketball teams on their post-season achievements.

Mr. Snyder reported that three wrestlers had advanced to regional competition.

C. School District Administration

Mr. Musselman also commended the JHS girls' basketball team and the EJHS girls' and boys' basketball teams on their post-season achievements.

D. Public Comment Period

There were no requests to make public comment.

PRESENTATIONS:

Mrs. Jessica Morgan and Juniata High School FFA Members

Mr. Dan Smith and Juniata High School Biology Students – Educational Technology

Mr. Richard Musselman – Keystone Awards

As the President of the Board of School Directors conducts this meeting, it will not be necessary to announce each Director's name for each roll call vote. If, however, a Director or Directors wish to comment or have his/her comment or vote specifically recorded, the Director(s) shall have the opportunity to so state. The President of the Board of Directors will

announce before each roll call vote that if he hears no objections from any members of the committee present, the vote will be considered a unanimous roll call vote and so recorded.

IV. It was moved by Mr. Dressler and seconded by Mrs. Shadel to approve minutes of school board committee meetings, special and regular school board meetings held, and listing of executive sessions conducted.

A. Committee-of-the-Whole Meetings

January 17, 2013 Regular Board Meeting Minutes

February 6, 2013 Special Board Meeting Minutes

EXHIBIT MINUTES IV

B. Executive Sessions Conducted

February 6, 2013 Executive Session for Contractual Issues

Motion carried.

V. SUPERINTENDENT'S REPORT

A. CURRICULUM AND INSTRUCTION

B. CUSTODIAL-MAINTENANCE-PROPERTY

1. It was moved by Mr. Book and seconded by Mrs. Leister to approve revised Juniata County School District Policy 701, Facilities Planning. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-1
Motion carried.

2. It was moved by Mr. Dressler and seconded by Mrs. Shadel to approve the following facility use requests, in accordance with the rental fee schedule outlined in Policy 707:

Lynn Mingle, Juniata Baseball Booster Club, JHS/TJHS Gyms, Whiffle Ball Tournament, February 23-24, 2013;

Lynn Mingle, Juniata Baseball Booster Club, TJHS Gym/Caf., Dance, March 1, 2013;

Travis Quici, EJ Girls' Elem. Basketball, EJHS Gym, Tournament, March 2, 2013;

Tim Dowling, Juniata Wrestling Club, JHS Cafeteria, Banquet, March 12, 2013;

Danny Reed, Highway 35 Ministries, JHS Gym, Dodgeball Tournament, March 17, 2013;

Joe Schilling, Cocolamus Youth Softball, EJHS/Fayette Elem. Fields, April-June 2013;

Pamela Rush, Port Royal Girls' Softball, TVES Field, April-July 2013;

Jeffrey Abram, Juniata County Little League, JHS/EJHS Fields, EJHS Restrooms, Dates To Be Determined;

Jessica Morgan, JHS FFA Alumni, JHS Aud., Organization Meeting, April 10, 2013;

Tracy Dressler, Dance Fever Studio, EJHS Aud./Classrooms, Rehearsals/Recital, April 22, 23, 25, 26, 28, 2013;

Jerauld Ranck, Mifflin-Juniata Special Olympics, Dietrick Field, Track Meet, May 1, 2013;

Joe Schilling, Juniata Jaguars, JHS/EJHS/Fayette Fields, Tournament, May 18-19, 2013;

Daniel Reed, Central PA Youth Ministries, EJHS Cafeteria, Banquet, October 8, 2013;

Richard Burkholder, Friends of the Juniata County Library, JHS Caf., Basket, Auction/Raffle, October 12, 2013;

Kathy Whitesel, Group Cares – Workcamps, JHS, June 15-21 or 22-28, 2014.

Motion carried.

3. It was moved by Mr. Dressler and seconded by Mrs. Shadel to approve the Tiger Softball Boosters to have a 5' x 25' chain link fence installed in front of the East Juniata High School junior varsity softball field dugouts, with labor provided by building trades students. Estimated cost of materials is \$300. There will be no cost to the district.

Motion carried.

4. It was moved by Mrs. Leister and seconded by Mr. Dressler to approve an agreement with Industrial Appraisal Company for an appraisal of the real estate and content property of the Mifflin-Juniata Career and Technology Center, at a cost of \$3,950 for the machinery and equipment and \$5,895 for the real estate, and to be completed no later than March 31, 2013.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Page, Noss, Shadel, Shearer, Snyder

Nays: None

Motion carried.

5. It was moved by Mr. Book and seconded by Mr. Brubaker to approve the purchase of computer hardware from Higher Information Group to update the district's CAD lab, at a cost of \$25,856.50, and stationary labs, at a cost of \$77,300.00. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-5

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Page, Noss, Shadel, Shearer, Snyder

Nays: None

Motion carried.

C. FINANCE

BUSINESS MANAGER'S REPORT

1. It was moved by Mr. Noss and seconded by Mr. Book to approve financial reports for January 2013. EXHIBIT FINANCE C-1

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Page, Noss, Shadel, Shearer, Snyder

Nays: None

Motion carried.

2. It was moved by Mr. Book and seconded by Mr. Noss to approve the listing of bills for payment. EXHIBIT FINANCE C-2

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Page, Noss, Shadel, Shearer, Snyder

Nays: None

Motion carried.

3. It was moved by Mr. Noss and seconded by Mr. Brubaker to approve the administration to pursue the development of, and participation in a Multi-County Health Insurance

Consortium. The purpose of the consortium will be:

- a. to maintain a means for participating school districts to obtain health insurance coverage economically to fulfill their various contractual or legal obligations to their employees;
- b. to reduce price fluctuations and add predictability to each participating school district's annual cost of obtaining health insurance coverage;
- c. to assist participating school districts in obtaining access to information and advice as to the availability, quality, and costs of obtaining such coverage; and
- d. to establish the amount of each participating school district's financial interest in the consortium and provide a mechanism to track such financial interest.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Page, Noss, Shadel, Shearer, Snyder

Nays: None

Motion carried.

TAXES

1. It was moved by Mrs. Leister and seconded by Mr. Brubaker to approve the attached list of taxpayers exonerated from paying 2011-2012 per capita taxes, with the exception of the Walker Township resident and numbers 26 and 27 on the Lack Township list. Since income exceeds current school board guidelines, board action is required. EXHIBIT TAXES C-1

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Page, Noss, Shadel, Shearer, Snyder

Nays: None

Motion carried.

D. CAFETERIA

E. TRANSPORTATION

1. It was moved by Mr. Noss and seconded by Mr. Brubaker to approve the transfer of bus route 31 from Richard Hart to Melvin Hart, effective January 3, 2013.
Motion carried.

F. STUDENT-RELATED

1. It was moved by Mr. Book and seconded by Mrs. Leister to approve Juniata County School District Policy 209.2, Food Allergy Management. EXHIBIT STUDENT-RELATED F-1
Motion carried.
2. It was moved by Mr. Book and seconded by Mrs. Leister to approve first reading of revised Juniata County School District Policy 806, Child/Student Abuse. EXHIBIT STUDENT-RELATED F-2
Motion carried.
3. It was moved by Mr. Book and seconded by Mr. Brubaker to approve the following fund-raising activities:

CADD Students – Sale of breakfast pastries, candy, sandwiches;
Tiger Softball Boosters – Sub and sandwich sale;
EJHS Cheerleaders – May Day program;
JHS Tennis – Sale of flowers/bulbs and candy, Marathon Match Fund, corporate and business sponsorship and advertising program, Fuzzy Yellow Ball Bash;
JHS Cheer Booster Club – Paddlewheel/dime pitch, cheer camp, dances, concession stands, dinner drawing, sale of Bon-Ton coupons, sandwiches, Tastefully Simple products, clothing, spirit items, doughnuts, flowers;
Fayette Elementary School – Jump Rope For Heart, collection of change for Leukemia and Lymphoma Society;
Lack-Tuscarora Elementary Home & School Assoc. – Book fair, sale of cookbooks.

Motion carried.

4. It was moved by Mr. Noss and seconded by Mr. Book to approve the following student field trip requests:

JHS Technology Student Assoc., Engineers Day, Philips Ultrasound, Reedsville, Feb. 20 or 21, 2013;

EJHS FFA, Juniata County Farmer's Winter Meeting, Millerstown, Thurs., Mar. 7, 2013;

JHS/EJHS Students (16), Young Women's Symposium, Lewisburg, March 12, 2013;

EJHS Ag Ed I Students, Tours, State Fish Hatchery, Pleasant Gap/Asher's Chocolates, Lewistown, Friday, March 22, 2013;

*EJHS Building Trades Students, Tour, Triangle Tech, Sunbury, Wed., April 17, 2013;
Thompstontown-Delaware Elementary Students (4), Fifth Grade Chorus Fest, Huntingdon, Friday, April 26, 2013;

*TJHS 7th/8th Grade Band, Adjudication, Lewisburg, Tuesday, April 30, 2013;
Thompstontown-Delaware Elementary Students (5), Sixth Grade Band Fest, Lewistown, Friday, May 3, 2013;

EJHS FFA, Chocolate World/ZooAmerica/Hershey Gardens/Hersheypark, Friday, May 3, 2013;

*JHS CADD/Physics Students, Physics Day, Hersheypark, Hershey, Friday, May 10, 2013.

Walker Elementary School Field Trips*

Kindergarten, Chocolate World/ZooAmerica, Hershey, Thursday, May 23, 2013;

Grade One, Forum, Harrisburg/Little Buffalo State Park, Newport, Mon., May 20, 2013;

Grade Two, Lincoln Caverns, Huntingdon, Tuesday, May 21, 2013;

Grade Three, Whitaker Center, Harrisburg, Friday, May 17, 2013;

Grade Four, Lake Raystown, Hesston, Friday, May 24, 2013;

Grade Five, Gettysburg Historical Sites, Wednesday, May 22, 2013.

**Transportation will be paid by groups making request.*

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Page, Noss, Shadel, Shearer, Snyder

Nays: None

Motion carried.

INFORMATION: Revised 2012-2013 school calendar to reflect a snow make-up day for

G. PERSONNEL

1. It was moved by Mr. Book and seconded by Mr. Brubaker to approve first reading of revised Juniata County School District Policies 331, 431 and 531, regarding job-related expenses. EXHIBIT PERSONNEL G-1
Motion carried.

2. It was moved by Mr. Dressler and seconded by Mrs. Leister to approve the employment of Lee C. Oldt as director of special education, at an annual salary of \$75,000, prorated for the remainder of the 2012-2013 school year; \$77,500 for the 2013-2014 school year; and \$80,000 for the 2014-2015 school year, and in accordance with all other provisions of the Act 93 Agreement, effective upon her release from Lewisburg Area School District, not to exceed 60 days from February 22, 2013.
Roll Call:
Ayes: Book, Brubaker, Dressler, Leister, Page, Shadel, Shearer, Snyder
Nays: Noss
Motion carried.

3. It was moved by Mr. Dressler and seconded by Mr. Book to approve the employment of Marcus M. Brothers as a Juniata High School special education teacher, on Bachelor's Degree, Step 1 of the salary schedule, effective February 25, 2013. Mr. Brothers replaces Cathy M. Bashore, who has retired.
Roll Call:
Ayes: Book, Brubaker, Dressler, Leister, Page, Noss, Shadel, Shearer, Snyder
Nays: None
Motion carried.

4. It was moved by Mr. Noss and seconded by Mrs. Leister to approve the employment of Judith T. Brown and Tobi A. Dowling as 5.5-hour Level II paraprofessionals at East Juniata High School, effective February 22, 2013, at an hourly rate of \$8.22.
Roll Call:
Ayes: Book, Brubaker, Dressler, Leister, Page, Noss, Shadel, Shearer, Snyder
Nays: None
Motion carried.

5. It was moved by Mr. Noss and seconded by Mrs. Shadel to approve Gabriella Amato as a translator/interpreter, at an hourly rate of \$15.
Roll Call:
Ayes: Book, Brubaker, Dressler, Leister, Page, Noss, Shadel, Shearer, Snyder
Nays: None
Motion carried.

6. It was moved by Mr. Noss and seconded by Mr. Book to approve Cathy M. Bashore, Wayne D. Bond and Mandy L. Hall as substitute teachers; Bobbi J. Baer as a substitute secretary; and Cheryl M. Blymier as a substitute paraprofessional.
Motion carried.

7. It was moved by Mr. Book and seconded by Mr. Brubaker to approve maternity leave for Employee 2395, effective approximately April 10, 2013 through the conclusion of the 2012-2013 school year.

Motion carried.

8. It was moved by Mr. Dressler and seconded by Mrs. Shadel to approve the following requests for unpaid leave:

Employee 2126, approximately six weeks, beginning February 11, 2013;
Employee 2289, March 11-15, 2013.

Motion carried.

H. ATHLETICS AND ACTIVITIES

1. It was moved by Mr. Noss and seconded by Mr. Book to approve Juniata County School District Policy 123.2, Sudden Cardiac Arrest. EXHIBIT ATHLETICS AND ACTIVITIES H-1

Motion carried.

2. It was moved by Mr. Dressler and seconded by Mr. Noss to approve the donation of five pieces of weight training equipment, plus freight and installation, for the East Juniata High School weight room.

Motion carried.

3. It was moved by Mr. Brubaker and seconded by Mr. Noss to approve establishing the position of district-wide athletic director, and further authorize the administration to advertise for candidates for the position.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Page, Noss, Shadel, Shearer, Snyder

Nays: None

Motion carried.

4. It was moved by Mr. Book and seconded by Mrs. Shadel to approve application to the Pennsylvania Interscholastic Athletic Association for the Tuscarora Junior High School field hockey program to merge with the East Juniata High School junior high field hockey program, as a co-op program, based at East Juniata High School, effective with the spring 2013 season.

Motion carried.

5. It was moved by Mr. Noss and seconded by Mr. Brubaker to approve the following extracurricular positions for the 2012-2013 school year:

<u>Name</u>	<u>Position</u>	<u>School</u>
Nicholas Beward	Varsity baseball coach	JHS
Joshua Haines	Junior varsity baseball coach	JHS
Brian Sheaffer	Varsity softball coach	JHS

Victoria Tornambe	Assistant softball coach	JHS
Mark Ritzman	Track coach	EJHS
Cory Benner	Assistant track coach	EJHS
Simon Cameron	Assistant track coach	EJHS
Tim Brubaker	Baseball coach	EJHS
Donald Troup	Assistant baseball coach	EJHS
Joe Schilling	Softball coach	EJHS
Stephanie Hackenberg	Assistant softball coach	EJHS
Kaitlyn Kuhns	Junior high field hockey coach	Co-op team
Andy Goodling	Junior high girls' soccer coach	EJHS

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Page, Noss, Shadel, Shearer, Snyder

Nays: None

Motion carried.

6. It was moved by Mrs. Leister and seconded by Mr. Brubaker to approve the following volunteer extracurricular positions for the 2012-2013 school year:

<u>Name</u>	<u>Position</u>	<u>School</u>
Edward Apple	Baseball coach	JHS
Michael Burdge	Baseball coach	JHS
Ryan Marker	Baseball coach	JHS
Christopher Alderfer	Baseball coach	JHS
Barry Zook	Baseball coach	JHS
Tom Brotzman	Track coach	EJHS
Dawn Frye	Track coach	EJHS
Marc Sperlich	Track coach	EJHS
Kelly Campagna	Track coach	EJHS
Shawn Trout	Track coach	EJHS
Tim Brubaker	Baseball coach	EJHS
Matt Pannebaker	Baseball coach	EJHS
Kirby Leonard	Baseball coach	EJHS
Bryan Hart	Baseball coach	EJHS
Neil Wolf	Softball coach	EJHS
Scott Plesce	Softball coach	EJHS
Katie Eichman	Junior high girls' soccer coach	EJHS
Lori Goodling	Junior high girls' soccer coach	EJHS
Tony Kline	Junior high girls' soccer coach	EJHS

Motion carried.

INFORMATION: Angela Clark, who was previously approved as Juniata High School cheerleading co-advisor, assumed the role as sole advisor for the 2012-2013 school year, upon the resignation of co-advisor Jill Fry.

VI. OTHER BUSINESS

1. It was moved by Mr. Book and seconded by Mr. Brubaker to approve the first reading of revised Juniata County School District Policy 818, Contracted Services. EXHIBIT OTHER BUSINESS VI-1
Motion carried.

VII. ADJOURNMENT

There being no further business, it was moved by Mr. Brubaker and seconded by Mr. Noss to adjourn the meeting.
Motion carried.

Respectfully submitted,



Polly S. Digon
Board Secretary