

**JUNIATA COUNTY SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
Thursday, February 21, 2013  
8:00 PM REGULAR BOARD MEETING  
Fermanagh-Mifflintown Elementary School**

**AGENDA**

**I. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

**II. BOARD MEMBERS**

___ MR. WILLIAM B. BOOK	___ MR. RAY D. PAGE
___ MR. MELVIN E. BRUBAKER, JR.	___ MRS. CHRISTINE D. SHADEL
___ MR. RANDY L. DRESSLER	___ MR. JOSEPH R. SHEARER
___ MRS. GLENDA I. LEISTER	___ MR. DANNY R. SNYDER
___ MR. JOHN G. NOSS	

**III. COMMUNICATIONS**

- A. School Board Secretary
- B. School Board Members
- C. School District Administration
- D. Public Comment Period

**PRESENTATIONS:**

Mrs. Jessica Morgan and Juniata High School FFA Members  
Mr. Dan Smith and Juniata High School Biology Students – Educational Technology

*As the President of the Board of School Directors conducts this meeting, it will not be necessary to announce each Director's name for each roll call vote. If, however, a Director or Directors wish to comment or have his/her comment or vote specifically recorded, the Director(s) shall have the opportunity to so state. The President of the Board of Directors will announce before each roll call vote that if he hears no objections from any members of the committee present, the vote will be considered a unanimous roll call vote and so recorded.*

**IV. Recommend approval of minutes of school board committee meetings, special and regular school board meetings held, and listing of executive sessions conducted.**

**A. Committee-of-the-Whole Meetings**

January 17, 2013 Regular Board Meeting Minutes  
February 6, 2013 Special Board Meeting Minutes

EXHIBIT MINUTES IV

**B. Executive Sessions Conducted**

February 6, 2013 Executive Session for Contractual Issues

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

**V. SUPERINTENDENT'S REPORT**

**A. CURRICULUM AND INSTRUCTION**

**B. CUSTODIAL-MAINTENANCE-PROPERTY**

1. Recommend approving revised Juniata County School District Policy 701, Facilities Planning. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-1

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

2. Recommend approving the following facility use requests, in accordance with the rental fee schedule outlined in Policy 707:

Lynn Mingle, Juniata Baseball Booster Club, JHS/TJHS Gyms, Whiffle Ball Tournament, February 23-24, 2013;

Lynn Mingle, Juniata Baseball Booster Club, TJHS Gym/Caf., Dance, March 1, 2013;

Travis Quici, EJ Girls' Elem. Basketball, EJHS Gym, Tournament, March 2, 2013;

Tim Dowling, Juniata Wrestling Club, JHS Cafeteria, Banquet, March 12, 2013;

Danny Reed, Highway 35 Ministries, JHS Gym, Dodgeball Tournament, March 17, 2013;

Joe Schilling, Cocolamus Youth Softball, EJHS/Fayette Elem. Fields, April-June 2013;

Pamela Rush, Port Royal Girls' Softball, TVES Field, April-July 2013;

Jeffrey Abram, Juniata County Little League, JHS/EJHS Fields, EJHS Restrooms, Dates To Be Determined;

Jessica Morgan, JHS FFA Alumni, JHS Aud., Organization Meeting, April 10, 2013;

Tracy Dressler, Dance Fever Studio, EJHS Aud./Classrooms, Rehearsals/Recital, April 22, 23, 25, 26, 28, 2013;

Jerauld Ranck, Mifflin-Juniata Special Olympics, Dietrick Field, Track Meet, May 1, 2013;

Joe Schilling, Juniata Jaguars, JHS/EJHS/Fayette Fields, Tournament, May 18-19, 2013;

Daniel Reed, Central PA Youth Ministries, EJHS Cafeteria, Banquet, October 8, 2013;

Richard Burkholder, Friends of the Juniata County Library, JHS Caf., Basket, Auction/Raffle, October 12, 2013;

Kathy Whitesel, Group Cares – Workcamps, JHS, June 15-21 or 22-28, 2014.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

3. Recommend authorizing the Tiger Softball Boosters to have a 5' x 25' chain link fence installed in front of the East Juniata High School junior varsity softball field dugouts, with labor provided by building trades students. Estimated cost of materials is \$300. There will no cost to the district.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

4. Recommend approving an agreement with Industrial Appraisal Company for an appraisal of the real estate and content property of the Mifflin-Juniata Career and Technology Center, at a cost of \$3,950 for the machinery and equipment and \$5,895 for the real estate, and to be completed no later than March 31, 2013.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

5. Recommend approving the purchase of computer hardware from Higher Information Group to update the district's CAD lab, at a cost of \$25,856.50, and stationary labs, at a cost of \$77,300.00. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-5

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

**C. FINANCE**

**BUSINESS MANAGER'S REPORT**

1. Recommend approving financial reports for January 2013. EXHIBIT FINANCE C-1

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

2. Recommend approving listing of bills for payment. EXHIBIT FINANCE C-2

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

3. Recommend approving the administration to pursue the development of, and participation in a Multi-County Health Insurance Consortium. The purpose of the consortium will be:
  - a. to maintain a means for participating school districts to obtain health insurance coverage economically to fulfill their various contractual or legal obligations to their employees;
  - b. to reduce price fluctuations and add predictability to each participating school district's annual cost of obtaining health insurance coverage;
  - c. to assist participating school districts in obtaining access to information and advice as to the availability, quality, and costs of obtaining such coverage; and
  - d. to establish the amount of each participating school district's financial interest in the consortium and provide a mechanism to track such financial interest.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

**TAXES**

1. Recommend approving the attached list of taxpayers exonerated from paying 2011-2012 per capita taxes. Since income exceeds current school board guidelines, board action is required. EXHIBIT TAXES C-1

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

**D. CAFETERIA**

**E. TRANSPORTATION**

1. Approve the transfer of bus route 31 from Richard Hart to Melvin Hart, effective January 3, 2013.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

**F. STUDENT-RELATED**

1. Recommend approving Juniata County School District Policy 209.2, Food Allergy Management. EXHIBIT STUDENT-RELATED F-1

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

2. Recommend approving first reading of revised Juniata County School District Policy 806, Child/Student Abuse. EXHIBIT STUDENT-RELATED F-2

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

3. Recommend approving the following fund-raising activities:

CADD Students – Sale of breakfast pastries, candy, sandwiches;  
Tiger Softball Boosters – Sub and sandwich sale;  
EJHS Cheerleaders – May Day program;  
JHS Tennis – Sale of flowers/bulbs and candy, Marathon Match Fund, corporate and business sponsorship and advertising program, Fuzzy Yellow Ball Bash;  
JHS Cheer Booster Club – Paddlewheel/dime pitch, cheer camp, dances, concession stands, dinner drawing, sale of Bon-Ton coupons, sandwiches, Tastefully Simple products, clothing, spirit items, doughnuts, flowers;  
Fayette Elementary School – Jump Rope For Heart, collection of change for Leukemia and Lymphoma Society;  
Lack-Tuscarora Elementary Home & School Assoc. – Book fair, sale of cookbooks.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

4. Recommend approving the following student field trip requests:

JHS Technology Student Assoc., Engineers Day, Philips Ultrasound, Reedsville, Feb. 20 or 21, 2013;  
EJHS FFA, Juniata County Farmer’s Winter Meeting, Millerstown, Thurs., Mar. 7, 2013;  
JHS/EJHS Students (16), Young Women’s Symposium, Lewisburg, March 12, 2013;  
EJHS Ag Ed I Students, Tours, State Fish Hatchery, Pleasant Gap/Asher’s Chocolates, Lewistown, Friday, March 22, 2013;  
\*EJHS Building Trades Students, Tour, Triangle Tech, Sunbury, Wed., April 17, 2013;  
Thompsontown-Delaware Elementary Students (4), Fifth Grade Chorus Fest, Huntingdon, Friday, April 26, 2013;  
\*TJHS 7<sup>th</sup>/8<sup>th</sup> Grade Band, Adjudication, Lewisburg, Tuesday, April 30, 2013;  
Thompsontown-Delaware Elementary Students (5), Sixth Grade Band Fest, Lewistown, Friday, May 3, 2013;  
EJHS FFA, Chocolate World/ZooAmerica/Hershey Gardens/Hersheypark, Friday, May 3, 2013;  
\*JHS CADD/Physics Students, Physics Day, Hersheypark, Hershey, Friday, May 10, 2013.

***Walker Elementary School Field Trips\****

Kindergarten, Chocolate World/ZooAmerica, Hershey, Thursday, May 23, 2013;  
Grade One, Forum, Harrisburg/Little Buffalo State Park, Newport, Mon., May 20, 2013;  
Grade Two, Lincoln Caverns, Huntingdon, Tuesday, May 21, 2013;  
Grade Three, Whitaker Center, Harrisburg, Friday, May 17, 2013;  
Grade Four, Lake Raystown, Hesston, Friday, May 24, 2013;  
Grade Five, Gettysburg Historical Sites, Wednesday, May 22, 2013.

*\*Transportation will be paid by groups making request.*

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

**INFORMATION:** Revised 2012-2013 school calendar to reflect a snow make-up day for January 28, 2013. EXHIBIT STUDENT-RELATED F-4a

**G. PERSONNEL**

1. Recommend approving first reading of revised Juniata County School District Policies 331, 431 and 531, regarding job-related expenses. EXHIBIT PERSONNEL G-1

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

2. Recommend approving the employment of Lee C. Oldt as director of special education, at an annual salary of \$75,000, prorated for the remainder of the 2012-2013 school year; \$77,500 for the 2013-2014 school year; and \$80,000 for the 2014-2015 school year, and in accordance with all other provisions of the Act 93 Agreement, effective upon her release from Lewisburg Area School District, not to exceed 60 days from February 22, 2013.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

3. Recommend approving the employment of Marcus M. Brothers as a Juniata High School special education teacher, on Bachelor's Degree, Step 1 of the salary schedule, effective February 25, 2013. Mr. Brothers replaces Cathy M. Bashore, who has retired.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

4. Recommend approving the employment of Judith T. Brown and Tobi A. Dowling as 5.5-hour Level II paraprofessionals at East Juniata High School, effective February 22, 2013, at an hourly rate of \$8.22.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

5. Recommend approving Gabriella Amato as a translator/interpreter, at an hourly rate of \$15.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

6. Recommend approving Cathy M. Bashore, Wayne D. Bond and Mandy L. Hall as substitute teachers; Bobbi J. Baer as a substitute secretary; and Cheryl M. Blymier as a substitute paraprofessional.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

- 7. Recommend approving maternity leave for Employee 2395, effective approximately April 10, 2013 through the conclusion of the 2012-2013 school year.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

- 8. Recommend approving the following requests for unpaid leave:

Employee 2126, approximately six weeks, beginning February 11, 2013;  
Employee 2289, March 11-15, 2013.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

**H. ATHLETICS AND ACTIVITIES**

- 1. Recommend approving Juniata County School District Policy 123.2, Sudden Cardiac Arrest. EXHIBIT ATHLETICS AND ACTIVITIES H-1

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

- 2. Recommend approving the donation of five pieces of weight training equipment, plus freight and installation, for the East Juniata High School weight room.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

- 3. Recommend approving establishing the position of district-wide athletic director, and further authorize the administration to advertise for candidates for the position.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

- 4. Recommend approving application to the Pennsylvania Interscholastic Athletic Association for the Tuscarora Junior High School field hockey program to merge with the East Juniata High School junior high field hockey program, as a co-op program, based at East Juniata High School, effective with the spring 2013 season.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

- 5. Recommend approving the following extracurricular positions for the 2012-2013 school year:

<u>Name</u>	<u>Position</u>	<u>School</u>
Nicholas Beward	Varsity baseball coach	JHS
Joshua Haines	Junior varsity baseball coach	JHS
Brian Sheaffer	Varsity softball coach	JHS
Victoria Tornambe	Assistant softball coach	JHS
Mark Ritzman	Track coach	EJHS
Cory Benner	Assistant track coach	EJHS

Simon Cameron	Assistant track coach	EJHS
Tim Brubaker	Baseball coach	EJHS
Donald Troup	Assistant baseball coach	EJHS
Joe Schilling	Softball coach	EJHS
Stephanie Hackenberg	Assistant softball coach	EJHS
Kaitlyn Kuhns	Field hockey coach	Co-op team
Andy Goodling	Junior high girls' soccer coach	EJHS

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

6. Recommend approving the following volunteer extracurricular positions for the 2012-2013 school year:

<u>Name</u>	<u>Position</u>	<u>School</u>
Edward Apple	Baseball coach	JHS
Michael Burdge	Baseball coach	JHS
Ryan Marker	Baseball coach	JHS
Christopher Alderfer	Baseball coach	JHS
Barry Zook	Baseball coach	JHS
Tom Brotzman	Track coach	EJHS
Dawn Frye	Track coach	EJHS
Marc Sperlich	Track coach	EJHS
Kelly Campagna	Track coach	EJHS
Shawn Trout	Track coach	EJHS
Tim Brubaker	Baseball coach	EJHS
Matt Pannebaker	Baseball coach	EJHS
Kirby Leonard	Baseball coach	EJHS
Bryan Hart	Baseball coach	EJHS
Neil Wolf	Softball coach	EJHS
Scott Plesce	Softball coach	EJHS
Katie Eichman	Junior high girls' soccer coach	EJHS
Lori Goodling	Junior high girls' soccer coach	EJHS
Tony Kline	Junior high girls' soccer coach	EJHS

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

**INFORMATION:** Angela Clark, who was previously approved as Juniata High School cheerleading co-advisor, assumed the role as sole advisor for the 2012-2013 school year, upon the resignation of co-advisor Jill Fry.

## **VI. OTHER BUSINESS**

1. Recommend approving first reading of revised Juniata County School District Policy 818, Contracted Services. EXHIBIT OTHER BUSINESS VI-1

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

## **VII. ADJOURNMENT**