

**JUNIATA COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
Thursday, February 16, 2012
8:00 PM REGULAR BOARD MEETING
Fermanagh-Mifflintown Elementary School**

MINUTES

I. CALL TO ORDER/PLEDGE

The regular meeting of the Board of Directors of the Juniata County School District was held Thursday, February 16, 2012, at 8:00 p.m. in the Fermanagh-Mifflintown Elementary School multipurpose room, all members having been duly notified. The meeting was called to order at 8:00 p.m. by Mr. Danny R. Snyder, President.

II. BOARD MEMBERS

The following board members were present at roll call:

Mr. Melvin E. Brubaker, Jr.
Mr. Randy L. Dressler
Mrs. Glenda I. Leister
Mr. John G. Noss

Mr. Ray D. Page
Mrs. Christine D. Shadel
Mr. Joseph R. Shearer
Mr. Danny R. Snyder

Mr. William B. Book was absent.

III. COMMUNICATIONS

A. School Board Secretary

The board secretary had nothing to report.

B. School Board Members

Mr. Noss congratulated six Juniata High School FFA members on attainment of the Keystone Degree.

C. School District Administration

Mr. Musselman recognized JHS FFA members who attained the Keystone Degree and presented those who were present with citations from the Pennsylvania State Senate.

D. Public Comment Period

There were no requests to speak during the public comment period.

As the President of the Board of School Directors conducts this meeting, it will not be necessary to announce each Director's name for each roll call vote. If, however, a Director or Directors wish to comment or have his/her comment or vote specifically recorded, the Director(s) shall have the opportunity to so state. The President of the Board of Directors will announce before each roll call vote that if he hears no objections from any members of the committee present, the vote will be considered a unanimous roll call vote and so recorded.

IV. It was moved by Mr. Dressler and seconded by Mr. Noss to approve minutes of school board committee meetings, special and regular school board meetings held, and listing of executive

sessions conducted.

A. Committee-of-the-Whole Meetings

January 25, 2012 Board Meeting Minutes

EXHIBIT MINUTES V

B. Executive Sessions Conducted

February 16, 2012 Executive Session for Personnel and Legal Issues

Roll Call:

Ayes: Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

V. SUPERINTENDENT'S REPORT

A. CURRICULUM AND INSTRUCTION

B. CUSTODIAL-MAINTENANCE-PROPERTY

It was moved by Mr. Dressler and seconded by Mr. Noss to consider items 1, 2 and 3 as one motion, as follows:

1. approve the following facility use requests, in accordance with the rental fee schedule outlined in Policy 707:

Jeff Graybill, JHS Boys' Basketball, JHS Cafeteria, Banquet, February 21, 2012;

Brad Willow, TJHS Gym, Men's Basketball, Tues./Thurs., Feb. 21-March 31, 2012;

Lynn Mingle, Juniata County Little League, JHS Field/Restrooms, Practice and Games, March 1-July 31, 2012;

Pamela Rush, Port Royal Girls' Softball, Tuscarora Valley Elementary Field, March 2012-July 2012;

Jeff Graybill, JHS Boys' Basketball, JHS Gym, Open Gym, Mon./Wed., March 5-June 30, 2012;

Rose Auken, EJHS Boys' Soccer Team, EJ Kitchen/Caf., Spaghetti Dinner, March 17, 2012;

John Czerniakowski, Pennsylvania Highlands Community College, TJHS Computer Lab, Digital Photography Class, April 4, 11, 18, 2012;

Tracy Dressler, Dance Fever Studio, EJHS Aud., Rehearsals/Recital, April 23-27, 29, 2012;

Jerauld Ranck, Mifflin-Juniata Special Olympics, Dietrick Field, Track Meet, May 2, 2012.

2. approve the donation of lighting and scoreboard upgrades for the East Juniata High School soccer field. Lights are being donated by Rickenbaugh Building Supply, Cocolamus Creek Disposal and the booster club, and the use of a lift will be donated by Jay Fulkroad & Sons, Inc. Trego Electric will donate the labor for hardwiring the scoreboard, including digging a trench and laying wiring and conduit to the scorer's table.
3. approve the donation of Field Rite and limited field maintenance, by Route 333 Supplies, to the softball field at Tuscarora Valley Elementary School.

Roll Call:

Ayes: Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None
Motion carried.

C. FINANCE

BUSINESS MANAGER'S REPORT

1. Financial reports for January 2012:

INFORMATION:

Attachments show the following receipts:

School District Special Education	2011-2012	\$247,885.00
Social Security	2011-2012	51,162.00
National School Lunch Program	2011-2012	62,765.78
Title I Improving Basic Programs	013-110206	49,941.12
Title I Improving Basic Programs	013-120206	39,512.00
Title II Improving Teacher Quality	020-120206	9,990.60
Driver Education	2010-2011	2,680.00

EXHIBIT FINANCE C-1

2. It was moved by Mrs. Leister and seconded by Mrs. Shadel to approve the listing of bills for payment. EXHIBIT FINANCE C-2

Roll Call:

Ayes: Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

3. It was moved by Mr. Noss and seconded by Mrs. Leister to approve first reading of Juniata County School District Policies 624, Taxable Fringe Benefits, and 828, Fraud, as well as revised Policies 609, Investment of District Funds, and 623, LERTA-Commercial Property. EXHIBIT FINANCE C-3

Roll Call:

Ayes: Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

TAXES

1. It was moved by Mr. Noss and seconded by Mr. Dressler to approve the attached list of taxpayers exonerated from paying 2011 per capita taxes. Since income exceeds current board guidelines, board action is required. EXHIBIT TAXES C-1

Roll Call:

Ayes: Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

INFORMATION: List of taxpayers exonerated from paying 2011 per capita taxes under current board policy. EXHIBIT TAXES C-1a

D. CAFETERIA

1. It was moved by Mr. Dressler and seconded by Mrs. Leister to approve the attached Food Service Management Company Request for Proposals and Contract. EXHIBIT CAFETERIA D-1

Roll Call:

Ayes: Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

E. TRANSPORTATION

F. STUDENT-RELATED

It was moved by Mr. Dressler and seconded by Mr. Noss to consider items 1, 2, 3 and 4 as one motion, as follows:

1. approve revised Juniata County School District Policies 218, Student Discipline and Code of Student Conduct, and 250, Student Recruitment. EXHIBIT STUDENT-RELATED F-1
2. approve the Juniata County School District 2012-2013 school year calendar. EXHIBIT STUDENT-RELATED F-2
3. approve three weeks of homebound instruction for a Juniata High School student, beginning February 2, 2012.
4. approve the following fund-raising activities:

JHS FFA – Sale of strawberries, candles, sandwiches;

JHS Girls' Soccer Boosters – Chicken barbecue, yard sale, sale of sandwiches, candy, doughnuts;

JHS Softball Boosters – Sale of lottery tickets, alumni softball game;

EJHS Softball Boosters – Concession stand;

EJHS Baseball Boosters – Concession stands;

EJHS Boys' Soccer Team – Concession stand, carwash, bake sale, Earth Day at CCD, Fayette Carnival, sale of sandwiches, candy, Sheetz coupons, clothing;

Fayette Elementary School – Jump Rope For Heart;

Monroe Elementary Home and School Assoc. – Sale of Sheetz coupon books, sandwiches, Smencils;

Mountain View Elementary School - Sale of Marianna's products.

Roll Call:

Ayes: Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

5. It was moved by Mrs. Leister and seconded by Mrs. Shadel to approve the following student field trip requests:

JHS/EJHS Ag Classes/FFA, Ag Outlook, Millerstown, Wednesday, February 22, 2012;

- *EJHS Veterinary Science Students, Job Shadowing, Clearfield/Centre Hall Veterinary Clinics, Friday, March 2, 2012;
- *EJHS Veterinary Science/Leadership Students, Portfolio Project, Susquehanna Valley Mall, Selinsgrove, Monday, March 5, 2012;
- *JHS Seniors Scoring Proficient/Advanced on 2011 PSSA Tests, Whitaker Center, Harrisburg, Wednesday, March 15, 2012;
- JHS Ag Students/FFA, Judging Competition, Penn State University, Saturday, March 17, 2012;
- *EJHS Model UN/Gifted Students, Model UN Conference, Ashtabula, OH, Wed.-Sat., March 21-24, 2012;
- *Elementary Choral Students (14), Chorus Fest, Spring Mills, Friday, March 30, 2012;
- *EJHS Jazz Bands, Bloomsburg University Jazz Festival Adjudicated Performance, Bloomsburg, Friday, April 13, 2012;
- Monroe/Thompsontown-Delaware/TJHS Elem. Band Students (14), Band Fest, Renovo, Friday, May 4, 2012;
- *JHS Wildlife/Fishery Science Students/FFA Members, Regional Envirothon, Karl Guss Picnic Area, Licking Creek, Friday, May 11, 2012;
- *JHS/EJHS CADD Students, Science Day at Hersheypark, Hershey, Thurs., May 17, 2012;
- JHS Wildlife/Fishery Science Students, State Envirothon, Johnstown, Tues.-Wed., May 22-23, 2012.

Fayette Elementary School Field Trips*

- Kindergarten, Chocolate World/ZooAmerica, Hershey, Thursday, May 15, 2012;
- Grade 1, Indian Echo Caverns/M&H Railroad, Middletown, Thursday, May 17, 2012;
- Grade 2, Lincoln Caverns, Huntingdon, Wednesday, April 25, 2012;
- Grade 3, Landis Valley Museum, Lancaster, Thursday, May 10, 2012;
- Grade 4, Capitol and Whitaker Center, Harrisburg, Tuesday, May 29, 2012;
- Grade 5, Gettysburg Historical Sites, Wednesday, May 16, 2012;
- Grade 6, Dutch Apple Dinner Theater, Lancaster, Thursday, May 10, 2012.

**Transportation will be paid by groups making request.*

Roll Call:

Ayes: Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

INFORMATION: A trip to an FFA Public Speaking Contest in Mount Union on March 7, 2012, approved at the Board's January 25, 2012 meeting, has been rescheduled for March 6, 2012.

6. It was moved by Mr. Dressler and seconded by Mr. Brubaker to approve permitting Juniata and East Juniata high school students to serve as clerks or machine inspectors at 13 Juniata County polling places during the 2012 general election.

Motion carried.

7. It was moved by Mr. Dressler and seconded by Mr. Noss to approve waiving Juniata County School District Policy 202, Eligibility of Nonresident Students, in order to allow a student who has relocated to Mifflin County to remain enrolled at Juniata High School throughout the remainder of the 2011-2012 school year, without payment of tuition.

Roll Call:

Ayes: Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

G. PERSONNEL

1. It was moved by Mrs. Leister and seconded by Mr. Brubaker to approve a Memorandum of Understanding between the Juniata County School District and the Juniata County Education Association. EXHIBIT PERSONNEL G-1

Roll Call:

Ayes: Brubaker, Dressler, Leister, Shadel, Shearer, Snyder

Nays: Noss, Page

Motion carried.

2. It was moved by Mr. Dressler and seconded by Mr. Noss to approve the following conference requests in accordance with the Juniata County School District Conference Policy:

Sharon Shary, Observation, EJHS, October 6, 2011;

Travis Quici, Basketball Coaches Clinic, Pittsburgh, April 13, 2012.

Roll Call:

Ayes: Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

3. It was moved by Mr. Noss and seconded by Mr. Brubaker to approve the issuance of permanent professional employee contracts to Caren C. Mann, Laura L. McKnight and Jessie M. Reed, who have received satisfactory evaluations after three years as temporary professional employees.

Roll Call:

Ayes: Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

4. It was moved by Mr. Noss and seconded by Mrs. Leister to approve the resignation of school psychologist Emily L. Stine, effective at a date to be determined by the administration.

Roll Call:

Ayes: Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

5. It was moved by Mr. Dressler and seconded by Mr. Brubaker to approve the termination of employment of East Juniata High School part-time custodian Brian C. Soder, effective February 2, 2012.

Roll Call:

Ayes: Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

6. It was moved by Mrs. Shadel and seconded by Mr. Brubaker to approve the transfer of

Deborah S. Snyder to the position of Secretary II at East Juniata High School, at an hourly rate of \$8.71, effective February 17, 2012. Mrs. Snyder replaces Sabrina Shipp, who transferred to the Juniata High School Secretary I position.

Roll Call:

Ayes: Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

7. It was moved by Mrs. Leister and seconded by Mr. Brubaker to approve Tracey E. Bryner as a 5.5-hour cook at Juniata High School, at an hourly rate of \$13.79, effective February 17, 2012. Mrs. Bryner is transferring from a Tuscarora Junior High School three-hour cook position and replaces Billie Myers, who transferred to the Juniata High School head cook position.

Roll Call:

Ayes: Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

8. It was moved by Mr. Dressler and seconded by Mr. Brubaker to approve reinstating the employment of furloughed part-custodian Brett R. Wagner, at an hourly rate of \$12.78, effective February 17, 2012.

Roll Call:

Ayes: Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

9. It was moved by Mrs. Shadel and seconded by Mr. Brubaker to approve 32 days of maternity leave for Employee 949, beginning approximately April 3, 2012.

Roll Call:

Ayes: Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Nays: None

Motion carried.

10. It was moved by Mr. Page and seconded by Mr. Dressler to approve the request of retired business manager A. Kenneth Eyler to be compensated for 59 unused vacation days at the rate of \$323.91 per day, for a total of \$19,110.69.

Roll Call:

Ayes: None

Nays: Brubaker, Dressler, Leister, Noss, Page, Shadel, Shearer, Snyder

Motion failed.

11. It was moved by Mr. Noss and seconded by Mr. Brubaker to approve Samantha L. Beward, Ruth V. Brotzman, Thomas R. Brotzman, Randy C. Leister and Barry R. Messimer as substitute custodians and Audrey K. Slocum as a substitute secretary.

Motion carried.

H. ATHLETICS AND ACTIVITIES

1. It was moved by Mr. Dressler and seconded by Mrs. Leister to approve the following volunteer extracurricular positions for the 2011-2012 school year:

<u>Name</u>	<u>Position</u>	<u>School</u>
Dave Erb	Baseball coach	EJHS
Lori Goodling	Junior high girls' soccer coach	EJHS
Toby Horning	Junior high girls' soccer coach	EJHS
Beth Miller	Softball coach	EJHS
Frank Freet	Softball coach	EJHS

Motion carried.

VI. OTHER BUSINESS

VII. ADJOURNMENT

There being no further business, it was moved by Mr. Dressler and seconded by Mr. Noss to adjourn the meeting.

Motion carried.

Respectfully submitted,



Polly S. Digon
Secretary, Board of School Directors