

**JUNIATA COUNTY SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
Thursday, February 18, 2016  
8:00 PM REGULAR BOARD MEETING  
Fermanagh-Mifflintown Elementary School**

**MINUTES**

**I. CALL TO ORDER/PLEDGE**

A meeting of the Board of Directors of the Juniata County School District was held Thursday, February 18, 2016 in the Fermanagh-Mifflintown Elementary School multipurpose room, all members having been duly notified. The meeting was called to order at 8:10 p.m. by Mrs. Amy L. Wagner, President.

**II. BOARD MEMBERS**

The following board members were present at roll call:

Mrs. J. Erin Derr

Mr. Dennis Irvin

Mrs. A. Christine McLaughlin

Mrs. Christine D. Shadel

Mr. Joseph R. Shearer

Mr. Danny R. Snyder

Mrs. Amy L. Wagner

Mr. Mark F. Wagner

Mr. Larry J. Rothrock was absent.

**III. COMMUNICATIONS**

**A. School Board Secretary**

The board secretary had nothing to report.

**B. School Board Members**

There were no comments from board members.

**C. School District Administration**

Mr. Apple congratulated the JHS boys' and girls' basketball teams on their post-season play.

Mr. Fausey commented on the EJHS girls' basketball team's post-season schedule.

Mr. Bennett announced that three TJHS students had qualified for the WITF spelling bee, and that TJHS would be partnering with the Juniata County Prevention Board for a positive messaging campaign at the school.

**D. Public Comment Period**

Eddie Imes, Troy Woodward, Elizabeth Fisher, Pam Rosenberry and William Book addressed the board regarding the proposed elementary school consolidation.

**PRESENTATIONS:**

Juniata High School FFA Members

East Juniata High School Student Council - Mini-THON

*As the President of the Board of School Directors conducts this meeting, it will not be necessary to announce each Director's name for each roll call vote. If, however, a Director or Directors wish to*

*comment or have his/her comment or vote specifically recorded, the Director(s) shall have the opportunity to so state. The President of the Board of Directors will announce before each roll call vote that if he hears no objections from any members of the committee present, the vote will be considered a unanimous roll call vote and so recorded.*

IV. It was moved by Mr. Snyder and seconded by Mr. Irvin to approve minutes of school board committee meetings, special and regular school board meetings held, and listing of executive sessions conducted.

**A. Committee-of-the-Whole Meetings**

January 21, 2016 Regular Board Meeting Minutes

February 10, 2016 Workshop Meeting

EXHIBIT MINUTES IV

**B. Executive Sessions Conducted**

February 18, 2016 Executive Session for Personnel and Legal Issues

Roll Call:

Ayes: Derr, Irvin, McLaughlin, Shadel, Shearer, Snyder, M. Wagner, A. Wagner

Nays: None

Motion carried.

**V. SUPERINTENDENT'S REPORT**

**A. CURRICULUM AND INSTRUCTION**

On a Snyder/Shadel motion, items 1-6 were as approved as follows:

1. Approval of revised Juniata County School District Policy 115, Career and Technical Education. EXHIBIT CURRICULUM AND INSTRUCTION A-1
2. Approval of one additional day per week for occupational therapy services at a cost of \$222 per day, not to exceed three additional days per month.
3. Approval of Tuscarora Junior High School Home and School Association's donation to the school of two iPads, six Chromebooks and three document cameras, with an approximate total value of \$2,500.
4. Approval of a partnership with the Juniata County Prevention Board, upon the approval of building principals, for Prevention Board members to work with student groups to develop and promote positive campaigns relaying anti-drug and anti-violence messages.
5. Approval of the district's participation with a Penn State University doctoral student's pre-dissertation research project, involving classroom visits and a survey of middle school students regarding their perceptions of classroom environment and classroom engagement.
6. Approval of the District's establishment and operation of a middle school emotional support program, located at Tuscarora Junior High School, rather than contracting with Tuscarora Intermediate Unit 11 for operation of the program, as was approved at the January 21, 2016 Board meeting. Further, recommend approving the establishment and filling of a professional staff position and the transfer of a paraprofessional to the classroom, effective February 22, 2016. Behavioral specialist consultation will be provided by Tuscarora Intermediate Unit 11.

Total cost for the remainder of the 2015-2016 will not exceed \$53,000.

Roll Call:

Ayes: Derr, Irvin, McLaughlin, Shadel, Shearer, Snyder, M. Wagner, A. Wagner

Nays: None

Motion carried.

**B. CUSTODIAL-MAINTENANCE-PROPERTY**

On a McLaughlin/M. Wagner motion, items 1-3 were approved as follows:

1. Approval of payment of an additional \$5,500.00 for the Juniata High School access control system through NRG Building Services, Inc. The initial scope for the project did not include any 120v power for the doors, and it has been determined that three doors will need power. In addition, since key fobs were supplied for the Tuscarora Junior High School and East Juniata High School card access systems, the Juniata High School system should have key fobs as well.
2. Approval of PA Environmental Solutions, Inc. to perform water quality monitoring, reporting and consulting services for the District. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-2

**INFORMATION:** Michael Howard has indicated that as of December 31, 2015 he is no longer available to serve as the District's available operator.

3. Approval of the following facility use requests, in accordance with the rental fee schedule outlined in Policy 707:

Tammy Brackbill, EJ Boys' Elementary Basketball Program, EJHS Gym, Practices/Scrimmages, Various Dates, February and March 2016;

Tammy Brackbill, EJ Boys' Elementary Basketball Program, EJHS Gym, Tournament, March 4 and 5, 2016;

Lynn Mingle, Juniata Boys' Basketball Booster Club, TJHS/JHS Gym/Caf., Tournament, March 4-5, 2016;

Rich Gilson, Juniata Wrestling Club, JHS, Tournament, March 18-19, 2016;

Pamela Rush, Port Royal Girls' Softball, Tuscarora Valley Elementary Field, April 1-July 1, 2016;

Kelli Strawser, JHS Junior Class Parents Association, JHS Cafeteria, Painting Party, April 12, 2016;

Jerauld Ranck, Special Olympics, Dietrick Field, Track and Field Meet, May 4, 2016;

Beth Finkbiner, EJ Boys' Soccer, EJHS Soccer Field/Concession Stand, Tournament, June 11, 2016;

Rich Gilson, Juniata Wrestling Club, JHS, Tournaments, January 7 and 14, 2017.

Roll Call:

Ayes: Derr, Irvin, McLaughlin, Shadel, Shearer, Snyder, M. Wagner, A. Wagner

Nays: None

Motion carried.

**C. FINANCE**

## **BUSINESS MANAGER'S REPORT**

1. It was moved by Mrs. Shadel and seconded by Mrs. Derr to approve financial reports for January 2016. EXHIBIT FINANCE C-1  
Roll Call:  
Ayes: Derr, Irvin, McLaughlin, Shadel, Shearer, Snyder, M. Wagner, A. Wagner  
Nays: None  
Motion carried.
2. It was moved by Mr. Wagner and seconded by Mr. Snyder to approve the listing of bills for payment. EXHIBIT FINANCE C-2  
Roll Call:  
Ayes: Derr, Irvin, McLaughlin, Shadel, Shearer, Snyder, M. Wagner, A. Wagner  
Nays: None  
Motion carried.

## **TAXES**

On a Derr/Shadel motion, items 1 and 2 were approved as follows:

1. Approval of the compensation of tax collectors for unpaid real estate and per capita taxes through the 2015-2016 school year.
2. Approval of the attached list of taxpayers exonerated from paying per capita taxes. Names of taxpayers exonerated from paying per capita taxes is also provided for informational purposes. EXHIBIT TAXES C-1

Roll Call:

Ayes: Derr, Irvin, McLaughlin, Shadel, Shearer, Snyder, M. Wagner, A. Wagner

Nays: None

Motion carried.

## **D. CAFETERIA**

1. It was moved by Mr. Snyder and seconded by Mrs. Shadel to approve revised Juniata County School District Policy 808, Food Services. EXHIBIT CAFETERIA D-1

Roll Call:

Ayes: Derr, Irvin, McLaughlin, Shadel, Shearer, Snyder, M. Wagner, A. Wagner

Nays: None

Motion carried.

**INFORMATION:** Revised Policy 808, Food Services, was included on the January 21, 2016 Board meeting for approval; however, the January Board action signified just a first reading of the revised policy.

## **E. TRANSPORTATION**

## **F. STUDENT-RELATED**

On a Snyder/McLaughlin motion, items 1-5 were approved as follows:

1. Approval of first reading of revised Juniata County School District Policy 227.1, Pupils, Drug Testing. EXHIBIT STUDENT-RELATED F-1
2. Approval of revised Juniata County School District Policy 806, Child Abuse, and new Juniata County School District Policy 819, Suicide Awareness, Prevention and Response. EXHIBIT STUDENT-RELATED F-2
3. Approval of the 2016-2017 school calendar. EXHIBIT STUDENT-RELATED F-3

**INFORMATION:** Revised 2015-2016 school calendar to reflect February 15 and March 28, 2016 as instructional days. EXHIBIT STUDENT-RELATED F-3a

4. Approval of the following student field trip requests:

- \*Ski Club, Brattleboro, VT, Friday-Sunday, February 19-21, 2016;  
JHS Freshmen, Mifflin County Academy of Science and Technology, Lewistown,  
Monday, February 22, 2016;
- \*Fayette Elementary School Students, EJHS, Harrisburg Heat Program, Tues., Feb. 23, 2016;
- \*JHS/EJHS Students (10-20), South Hills School of Business, Lewistown, Tuesday,  
February 23, 2016;  
EJHS Freshmen, Mifflin County Academy of Science and Technology, Lewistown,  
Monday, February 29, 2016;
- TJHS Gifted Students, K'Nex Competition, McVeytown, Friday, March 4, 2016;  
JHS Students (25-30), Poetry Out Loud Competition, Harrisburg, Mon., March 7, 2016;  
Junior Girls, Young Women's Futures Symposium, Lewisburg, Tuesday, March 15, 2016;  
Fermanagh-Mifflintown Elementary School Safety Patrol Members, Zembo Shrine  
Circus, Harrisburg, Friday, March 18, 2016;
- \*EJHS NHS, Penn Museum/Mutter Museum, Philadelphia, Friday, April 22, 2016;  
Monroe and Thompsontown-Delaware Elementary Students (4), Chorus Fest, Alexandria,  
Friday, April 29, 2016;
- \*Tuscarora Valley Elementary School Grade Four, Lake Raystown, Entriken, Tuesday,  
May 3, 2016;
- \*Tuscarora Valley Elementary School Kindergarten/Grade One, Chocolate  
World/ZooAmerica, Hershey, Friday, May 6, 2016;
- \*Monroe Elementary Students, Trout Release, Richfield Community Park, Friday, May 6,  
2016;  
Monroe and Thompsontown-Delaware Elementary Students (5), Band Fest, Flinton,  
Friday, May 6, 2016;
- \*Thompsontown-Delaware/Monroe/Fayette Elementary Sixth Graders, Meet and Greet,  
McAlisterville, Wednesday, May 11, 2016;
- \*Tuscarora Junior High School Grades 6 and 7, Knoebels Amusement Resort, Elysburg,  
Wednesday, May 25, 2016.

***\*Walker Elementary School Field Trips***

- Kindergarten, ZooAmerica/Chocolate World, Hershey, Monday, May 16, 2016;
- Grade One, Gamut Theatre, Harrisburg/Little Buffalo State Park, Newport, Wed., May  
11, 2016;
- Grade Two, Lincoln Caverns, Huntingdon, Wednesday, May 18, 2016;
- Grade Three, Whitaker Center, Harrisburg, Monday, May 9, 2016;

Grade Four, Raystown Lake, Hesston, Friday, May 13, 2016;  
Grade Five, Gettysburg Historical Sites, Friday, May 20, 2016;

***\*Mountain View Elementary School Field Trips***

Kindergarten, Lake Tobias Wildlife Park, Halifax, Wednesday, May 11, 2016;  
Grade One, The Forum/Wildwood Center, Harrisburg, Friday, May 20, 2016;  
Grade Two, Lincoln Caverns, Huntingdon, Monday, May 9, 2016;  
Grade Three, Whitaker Center/Capitol Building, Harrisburg, Thursday, May 12, 2016;  
Grade Four, Independence Hall/Historical Sites, Philadelphia, Tuesday, May 24, 2016;  
Grade Five, National Aquarium, Baltimore, MD, Monday, May 16, 2016;

*\*Transportation will be paid by groups making request.*

5. Approval of 18 weeks of homebound instruction for a Juniata High School student, effective January 15, 2016.

Roll Call:

Ayes: Derr, Irvin, McLaughlin, Shadel, Shearer, Snyder, M. Wagner, A. Wagner

Nays: None

Motion carried.

**G. PERSONNEL**

On a Shadel/Derr motion, items 1 and 2 were approved as follows:

1. Approval of Juniata County School District Policy 824, Maintaining Professional Adult/Student Boundaries; revised Juniata County School District Policies 317, 417 and 517, regarding Conduct/Disciplinary Procedures; and revised Juniata County School District Policy 916, Volunteers. EXHIBIT PERSONNEL G-1
2. Approval of first reading of revised Juniata County School District Policies 334.1, 434.1 and 534.1, Sick Leave Bank, to be effective July 1, 2016. EXHIBIT PERSONNEL G-2

Roll Call:

Ayes: Derr, Irvin, McLaughlin, Shadel, Shearer, Snyder, M. Wagner, A. Wagner

Nays: None

Motion carried.

3. It was moved by Mr. Snyder and seconded by Mr. Wagner to approve the employment of Amanda N. Lightner as an East Juniata High School Level 1 paraprofessional, at an hourly rate of \$10.09, effective February 1, 2016. Mrs. Lightner replaces Matthew S. Patrick, who has resigned.

Roll Call:

Ayes: Derr, Irvin, McLaughlin, Shadel, Shearer, Snyder, M. Wagner, A. Wagner

Nays: None

Motion carried.

4. It was moved by Mrs. Shadel and seconded by Mrs. Derr to approve Julie A. Hannon as a mentor for Abigail J. Kramer.

Roll Call:

Ayes: Derr, Irvin, McLaughlin, Shadel, Shearer, Snyder, M. Wagner, A. Wagner

Nays: None

Motion carried.

5. It was moved by Mr. Wagner and seconded by Mr. Snyder to approve the employment of Steven J. McLaughlin as East Juniata High School vocational-agriculture teacher, on Master's Degree +15, Step 16 of the salary schedule, effective February 19, 2016. Mr. McLaughlin replaces Cortney C. Booher, who has resigned.

Roll Call:

Ayes: Derr, Irvin, Shadel, Shearer, Snyder, M. Wagner, A. Wagner

Nays: None

Abstention: McLaughlin

Motion carried.

6. It was moved by Mr. Wagner and seconded by Mrs. Shadel to approve the following conference request in accordance with Juniata County School District Policy:

Rebecca Smith, Museum Opening, Shippensburg, March 29, 2016.

Motion carried.

7. It was moved by Mr. Shearer and seconded by Mrs. Shadel to approve the resignation of school psychologist William H. Otto, effective February 5, 2016.

Motion carried.

8. It was moved by Mr. Wagner and seconded by Mrs. McLaughlin to approve Nancy Cipriani to assist with completion of special education record review reevaluations at a price of \$125 per reevaluation.

Roll Call:

Ayes: Derr, Irvin, McLaughlin, Shadel, Shearer, Snyder, M. Wagner, A. Wagner

Nays: None

Motion carried.

9. It was moved by Mr. Wagner and seconded by Mr. Snyder to approve consulting with Dr. Shirley Woika of Penn State University for the completion of full evaluations to determine if students qualify for special education, at a price of \$825 per evaluation.

Roll Call:

Ayes: Derr, Irvin, McLaughlin, Shadel, Shearer, Snyder, M. Wagner, A. Wagner

Nays: None

Motion carried.

10. It was moved by Mrs. Derr and seconded by Mrs. Shadel to approve contracting with other school psychologists for the completion of full evaluations to determine if a student qualifies for special education services, until such time that the Juniata County School District secures a psychologist.

Roll Call:

Ayes: Derr, Irvin, McLaughlin, Shadel, Shearer, Snyder, M. Wagner, A. Wagner

Nays: None

Motion carried.

**INFORMATION:** A Messiah College student will be completing a guidance counseling practicum at Tuscarora Junior High School for the remainder of the 2015-2016 school year, under

the supervision of guidance counselor Caren Mann.

## H. ATHLETICS AND ACTIVITIES

On an M. Wagner/McLaughlin motion, items 1 and 2 were approved as follows:

1. Recommend approving the following extracurricular positions for the 2015-2016 school year, pending receipt of required clearances:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Stipend</u>
Cory Benner	Track and field coach	EJHS	\$3,550.00
Mark Ritzman	Assistant track and field coach	EJHS	\$2,760.00
Simon Cameron	Assistant track and field coach	EJHS	\$2,760.00
Lisa Miller	Junior varsity softball coach	EJHS	\$1,950.00
Joe Schilling	Varsity softball coach	EJHS	\$3,400.00
Timothy Brubaker	Baseball coach	EJHS	\$3,130.00
Jodi Strawser	Junior high field hockey coach	EJHS	\$1,495.00
Andy Goodling	Junior high girls' soccer co-coach	EJHS	\$ 927.50
Lori Goodling	Junior high girls' soccer co-coach	EJHS	\$ 950.00
Kim Hart	Track and field coach	JHS	\$3,550.00
David Portzline	Assistant track and field coach	JHS	\$2,760.00
Terry Shepler	Assistant track and field coach	JHS	\$1,860.00
Nicholas Beward	Baseball coach	JHS	\$3,310.00
Joshua Haines	Assistant baseball coach	JHS	\$2,310.00
Brian Sheaffer	Softball coach	JHS	\$2,890.00
Jess King	Assistant softball coach	JHS	\$2,130.00
Sheri Landis	Tennis coach	JHS	\$1,790.00
Brian Strawser	Girls' soccer co-coach	TJHS	\$ 950.00
Christopher Alderfer	Girls' soccer co-coach	TJHS	\$ 792.50

EJHS Game Day Personnel – Rodney Hart

2. Recommend approving the following volunteer extracurricular position for the 2015-2016 school year, pending receipt of required clearances:

<u>Name</u>	<u>Position</u>	<u>School</u>
William Treaster	Baseball coach	EJHS
Bryan Clouser	Baseball coach	EJHS
Scott Nace	Baseball coach	EJHS
Tim Brubaker	Baseball coach	EJHS
Dave Erb	Baseball coach	EJHS
Thomas Brotzman	Track and field coach	EJHS
Garry Price	Track and field coach	JHS
Gary Klingensmith	Track and field coach	JHS
Lindsay Foltz	Track and field coach	JHS
Nick Gilbert	Track and field coach	JHS
Neil Bodley	Track and field coach	JHS
Marnie Hart	Track and field coach	JHS
Robert Hart	Track and field coach	JHS
Trevor Miller	Track and field coach	JHS



James Knepp	Track and field coach	JHS
Michael Burdge	Baseball coach	JHS
Edward Apple	Baseball coach	JHS
Ryan Marker	Baseball coach	JHS
Mark Mingle	Baseball coach	JHS
Matthew Wagner	Baseball coach	JHS
David Cisney	Softball coach	JHS
Tracy Cisney	Softball coach	JHS
Vanessa Evola	Softball coach	JHS
Ricky Heck	Tennis coach	JHS
Lindsay Foltz	Girls' soccer coach	TJHS

Roll Call:

Ayes: Derr, Irvin, McLaughlin, Shadel, Shearer, Snyder, M. Wagner, A. Wagner

Nays: None

Motion carried.

## VI. OTHER BUSINESS

1. It was moved by Mr. Irvin and seconded by Mrs. Derr to approve revised Juniata County School District Policies 004, Local Board Procedures, Membership, and 011, Local Board Procedures, Principles for Governance and Leadership. EXHIBIT OTHER BUSINESS VI-1

Roll Call:

Ayes: Derr, Irvin, McLaughlin, Shadel, Shearer, Snyder, M. Wagner, A. Wagner

Nays: None

Motion carried.

2. It was moved by Mr. Snyder and seconded by Mr. Irvin to approve a Reynolds Construction Management proposal for mechanical, electrical and plumbing design engineering services, as well as preconstruction phase construction management services, for a consolidation and renovation program at Fermanagh-Mifflintown and Monroe elementary schools concurrently, at a cost of \$537,000.

It was then moved by Mr. Shearer and seconded by Mrs. Derr to table the motion.

Roll Call on Motion To Table the Motion:

Ayes: Derr, Shearer, M. Wagner

Nays: Irvin, McLaughlin, Shadel, Snyder, A. Wagner

Motion failed.

Roll Call on Original Motion:

Ayes: Irvin, McLaughlin, Shadel, Snyder, A. Wagner

Nays: Derr, Shearer, M. Wagner

Motion carried.

3. It was moved by Mr. Snyder and seconded by Mr. Irvin to approve a J.P.D. Architects, LLC proposal for architectural, engineering and land development services for additions and renovations to Fermanagh-Mifflintown and Monroe elementary schools concurrently, at a cost of \$1,160,000.

Roll Call:

Ayes: Irvin, McLaughlin, Shadel, Snyder, A. Wagner

Nays: Derr, Shearer, M. Wagner

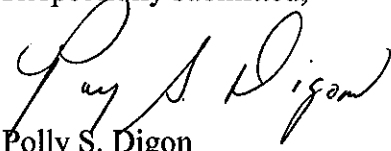
Motion carried.

**VII. ADJOURNMENT**

There being no further business, it was moved by Mr. Snyder and seconded by Mr. Irvin to adjourn the meeting.

Motion carried.

Respectfully submitted,

A handwritten signature in cursive script that reads "Polly S. Digon". The signature is written in black ink and is positioned above the printed name.

Polly S. Digon  
Board Secretary