

**JUNIATA COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
Thursday, August 15, 2013
8:00 PM BOARD MEETING
Fermanagh-Mifflintown Elementary School**

MINUTES

I. CALL TO ORDER/PLEDGE

A regular meeting of the Board of Directors of the Juniata County School District was held Thursday, August 15, 2013 at 8:00 p.m. in the Fermanagh-Mifflintown Elementary School multipurpose room, all members having been duly notified. The meeting was called to order at 8:00 p.m. by Mr. Danny R. Snyder, President.

II. BOARD MEMBERS

The following board members were present at roll call:

Mr. William B. Book
Mr. Melvin E. Brubaker, Jr.
Mr. Randy L. Dressler
Mrs. Glenda I. Leister
Mr. Ray D. Page

Mr. John G. Noss
Mrs. Christine D. Shadel
Mr. Joseph R. Shearer
Mr. Danny R. Snyder

III. COMMUNICATIONS

A. School Board Secretary

The board secretary had nothing to report.

B. School Board Members

Mrs. Leister asked for information/updates on: paraprofessionals' schedules for the 2013-14 school year; building preparations and the need for additional help for the maintenance department; bus route assignments and parent notices; the status of Mountain View and Walker elementary schools; accounting of employee time; and the 2013-2014 budget.

Mr. Noss asked questions about Booster Club funds and the participation fee for cheerleading, and asked Rohrer Bus representatives whether district contractors would be required to purchase or lease vehicles from Rohrer in the future. (Mr. Schrantz said this would not be the case.)

C. School District Administration

Mr. Holderman shared a proposal to create a home-school visitor position to replace an elementary guidance counselor position, and spoke about the implementation of a new reading program.

Mrs. Ricedorf reported on kindergarten orientations.

Mr. Bennett spoke about sixth grade orientation.

D. Public Comment Period

Fred Naylor, of Juniata Business and Industry, spoke about a request for the district to extend a

Keystone Opportunity Zone designation.
Steve Crimmel, owner of the Red Zone Sports Bar, Grille and Restaurant, spoke about his desire to support local programs, including offsetting the cost of a new Dietrick Field scoreboard.

PRESENTATION: Reynolds Construction, EJHS Energy Savings Project

As the President of the Board of School Directors conducts this meeting, it will not be necessary to announce each Director's name for each roll call vote. If, however, a Director or Directors wish to comment or have his/her comment or vote specifically recorded, the Director(s) shall have the opportunity to so state. The President of the Board of Directors will announce before each roll call vote that if he hears no objections from any members of the committee present, the vote will be considered a unanimous roll call vote and so recorded.

IV. It was moved by Mr. Dressler and seconded by Mr. Book to approve minutes of school board committee meetings, special and regular school board meetings held, and listing of executive sessions conducted.

A. **Committee-of-the-Whole Meetings**

June 20, 2013 Regular Board Meeting Minutes

EXHIBIT MINUTES IV

B. **Executive Sessions Conducted**

July 31, 2013 Executive Session for Personnel Issues

August 15, 2013 Executive Session for Personnel Issues

Motion carried.

V. **SUPERINTENDENT'S REPORT**

A. **CURRICULUM AND INSTRUCTION**

It was moved by Mr. Page and seconded by Mr. Dressler to consider items 1, 2 and 3 as one motion, as follows:

1. approve a Memorandum of Agreement between the Juniata County School District and SUN Area Technical Institute, in order to provide opportunities for students to pursue educational and training needs and desires. EXHIBIT CURRICULUM AND INSTRUCTION A-1
2. approve an agreement with NHS Pennsylvania for the provision of educational services to students with autism and/or emotional disturbances. EXHIBIT CURRICULUM AND INSTRUCTION A-2
3. approve first reading of revised Juniata County School District Policy 137, Home Education Programs. EXHIBIT CURRICULUM AND INSTRUCTION A-3

Motion carried.

INFORMATION: Christian Education Release Time will resume for East Juniata High School students for the 2013-2014 school year. According to Pennsylvania School Code, student participation in a religious instruction program acknowledged by the Board shall not require the child's absence from school for more than thirty-six hours per school year. The district does not provide transportation to religious instruction.

B. CUSTODIAL-MAINTENANCE-PROPERTY

1. It was moved by Mr. Book and seconded by Mrs. Leister to approve posting an RFP for the sale of Susquehanna Elementary School, 2024 Turkey Valley Road, Liverpool, as presented by the district's solicitor, Dr. Scott Etter. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-1

Roll Call:

Ayes: Book, Leister, Shadel, Shearer, Snyder

Nays: Brubaker, Dressler, Page, Noss

Motion carried.

It was moved by Mr. Dressler and seconded by Mr. Page to consider items 2 and 3 as one motion, as follows:

2. approve the installation of a new scoreboard at Dietrick Field, as a donation by the JHS Touchdown Club. The cost of the DeMans scoreboard (approximately \$9,200) and the cost of installation (approximately \$6,200) will be covered by the JHS Touchdown Club. EXHIBIT CUSTODIAL-MAINTENANCE-PROPERTY B-2
3. approve the following facility use requests, in accordance with the rental fee schedule outlined in Policy 707:

Jason Stuck, EJ Little Tigers Football/Cheerleading, EJHS Front Softball Field/Concession Stand, Games, Sundays, August 25-mid-October, 2013;
Tricia Seaman, Tiger Cheerleading Boosters, EJHS Grounds, Yard Stake Signs at Sporting Events, August 2013-June 2014.

Motion carried.

4. It was moved by Mr. Book and seconded by Mrs. Shadel to have infrared roof analysis conducted at Fayette, Tuscarora Valley and Mountain View elementary schools at a cost of \$2,417.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Page, Noss, Shadel, Shearer, Snyder

Nays: None

Motion carried.

C. FINANCE

BUSINESS MANAGER'S REPORT

It was moved by Mr. Book and seconded by Mrs. Leister to consider items 1 and 2 as one

motion, as follows:

1. approve financial reports for June and July 2013. EXHIBIT FINANCE C-1
2. approve listing of bills for payment. EXHIBIT FINANCE C-2

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Page, Noss, Shadel, Shearer, Snyder

Nays: None

Motion carried.

TAXES

1. It was moved by Mr. Book and seconded by Mrs. Shadel to approve extending the Keystone Opportunity Zone designation on eight unsold parcels in the Juniata County Industrial Park for a period of ten years, effective January 1, 2014. EXHIBIT TAXES C-1

Roll Call:

Ayes: Book, Brubaker, Leister, Page, Noss, Shadel, Shearer, Snyder

Nays: Dressler

Motion carried.

D. CAFETERIA

1. It was moved by Mrs. Leister and seconded by Mr. Brubaker to approve the first reading of revised Juniata County School District Meal Charges Policy. EXHIBIT CAFETERIA D-1
Motion carried.

E. TRANSPORTATION

It was moved by Mr. Book and seconded by Mr. Brubaker to consider items 1 and 2 as one motion, as follows:

1. approve revised Juniata County School District Policy 810, Transportation. EXHIBIT TRANSPORTATION E-1
2. approve the attached list of buses and drivers for the 2013-2014 school year. EXHIBIT TRANSPORTATION E-2

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Shadel, Shearer, Snyder

Nays: Page, Noss

Motion carried.

F. STUDENT-RELATED

It was moved by Mr. Book and seconded by Mr. Noss to consider items 1, 2 and 3 as one motion, as follows:

1. approve the following fund-raising activities:

Fayette Elementary Home and School Assoc. – Christmas in the Park stand, 5k run/walk, book fair, Tiger Trot run/walk, sale of pizzas, subs, clothing;

Fermanagh-Mifflintown Home and School Assoc. – Bake sale, basket raffle, Box Tops for Education, Labels for Education, fall/winter catalog fundraiser, Caught Being Good rewards solicitation, Empties 4 Cash, Target REDcard program, Scrip program, book fair, Santa’s Shoppe, Pennies for a Cause, OIP fundraising event, hat/mitten drive, Giant A+ Rewards program, sale of clothing, mini yard flags, yearbooks, spring pictures, sandwiches, KidStuff coupon books;

Thompsontown-Delaware Home and School Assoc. – Sale of Quaker Hill Enterprises products;

JHS FFA – Sale of cheese, beef sticks, strawberries, candles, sandwiches, fruit, cheesecakes;

EJHS FFA – Sale of meat sticks, subs, pizzas, fruit, candy, snack cakes, bottled water, drink pouches, crackers, breakfast pastries, clothing, nuts;

Tiger Cheerleading Boosters – Sponsorship of spirit signs for sports teams.

2. approve the following student field trip requests:

JHS FFA, Eastern State Exposition, West Springfield, MA, Thurs.-Sun., Sept. 12-15, 2013;

JHS/EJHS FFA, Leadership Conference, Altoona, Tuesday, October 1, 2013;

*JHS/EJHS FFA, National Convention, Louisville, KY, Tues.-Sat., Oct. 29-Nov. 2, 2013;

JHS/EJHS FFA, Mid-Winter Convention, Harrisburg, Monday, January 6, 2014;

*JHS/EJHS FFA, ACES Conference, Harrisburg, Sat.-Sun., February 8-9-, 2014;

JHS/EJHS FFA, Leadership Conference, Harrisburg, Sun.-Tues., March 9-11, 2014;

JHS FFA, Activities Week, Penn State University, Tues.-Thurs., June 10-12, 2014.

**Transportation will be paid by groups making request.*

3. approve a contract with Family Practice Center, PC to provide school physical examinations and Special Olympics examinations; to serve as medical director for the Juniata High School attendance area; to provide medical supervision for district employees, including signing standing orders; to sign for medications ordered for district use; and to sign wrestling minimum weight certification forms. EXHIBIT STUDENT-RELATED F-3

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Page, Noss, Shadel, Shearer, Snyder

Nays: None

Motion carried.

4. It was moved by Mr. Dressler and seconded by Mr. Book to approve the purchase of North West Evaluation Association MAP Benchmark Assessment package for grades K-11, and training, at a cost of \$39,507.50. EXHIBIT STUDENT-RELATED F-4

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Page, Noss, Shadel, Shearer, Snyder

Nays: None

Motion carried.

5. It was moved by Mr. Book and seconded by Mr. Brubaker to approve an agreement with the Juniata Valley Tri-County Drug and Alcohol Abuse Commission for the delivery of services regarding the drug and alcohol component of the Student Assistance Program.
EXHIBIT STUDENT-RELATED F-5

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Page, Noss, Shadel, Shearer, Snyder

Nays: None

Motion carried.

G. PERSONNEL

1. It was moved by Mr. Book and seconded by Mr. Brubaker to approve the purchase of PA-Etep Teacher Effectiveness Evaluation Software at a cost of \$4,541. EXHIBIT PERSONNEL G-1

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Page, Noss, Shadel, Shearer, Snyder

Nays: None

Motion carried.

2. It was moved by Mr. Book and seconded by Mrs. Leister to approve Employee 970 to be absent without pay October 23-November 1, 2013.
Motion carried.
3. It was moved by Mr. Noss and seconded by Mr. Book to approve the following resignations:

- Part-time communication facilitator Gina DiFiore-Ridolph, effective at the conclusion of the 2012-2013 school year.
- East Juniata High School guidance counselor Norma J. O'Brien, effective June 30, 2013;
- Paraprofessional Teresa L. Williams, effective July 28, 2013;
- Paraprofessional Dianne M. Kauffman, effective July 30, 2013;
- Elementary guidance counselor Kimberly S. Kauffman, effective August 1, 2013;
- Thompsontown-Delaware Elementary School teacher Barbara M. Bassler, effective August 8, 2013;
- Paraprofessional Tammy J. Bossert, effective August 14, 2013;
- Tuscarora Junior High School learning support teacher Anne C. Supplee, effective August 21, 2013;
- Juniata High School five-hour custodian Brett R. Wagner, effective August 23, 2013.

Motion carried.

4. It was moved by Mr. Noss and seconded by Mr. Book to approve the employment of the following paraprofessionals, effective August 26, 2013:
 - Nichol L. Strauser, to be assigned to Juniata High School, at an hourly rate of \$14.57;
 - Courtney L. Everitt, to be assigned to Fayette Elementary School, at an hourly rate of \$14.57;

- Thomas R. Brotzman, to be assigned to Fermanagh-Mifflintown Elementary School, at an hourly rate of \$12.18;
- Rebecca S. Ehrenzeller, to be assigned to Tuscarora Junior High School, at an hourly rate of \$12.18 per hour.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Page, Noss, Shadel, Shearer, Snyder

Nays: None

Motion carried.

5. It was moved by Mrs. Leister and seconded by Mrs. Shadel to approve Bobbi J. Baer as an East Juniata High School Secretary I, at an hourly rate of \$9.82, effective at a date to be determined. Mrs. Baer replaces Dianne Kerstetter, who has resigned.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Page, Noss, Shadel, Shearer, Snyder

Nays: None

Motion carried.

6. It was moved by Mr. Noss and seconded by Mr. Book to approve Kelsey L. Rippey and Angela M. Wagner as substitute teachers.

Motion carried.

7. It was moved by Mrs. Leister and seconded by Mrs. Shadel to approve Beverly M. Abram as a Tuscarora Junior High School English teacher on Master's Degree, Step 14 of the salary schedule, effective August 21, 2013. Ms. Abram replaces Heather Willow, who has resigned.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Page, Noss, Shadel, Shearer, Snyder

Nays: None

Motion carried.

8. It was moved by Mr. Dressler and seconded by Mr. Book to approve Caren C. Mann as a Tuscarora Junior High School guidance counselor on Master's Degree, Step 4 of the salary schedule, effective August 21, 2013. Ms. Mann fills a vacancy created by the retirement of Kathleen Durst and the transfer of Kurt Condo.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Page, Noss, Shadel, Shearer, Snyder

Nays: None

Motion carried.

9. It was moved by Mr. Book and seconded by Mr. Brubaker to approve Laura M. Sheets as an East Juniata High School guidance counselor on Master's Degree, Step 1 of the salary schedule, effective August 21, 2013. Ms. Sheets replaces Norma O'Brien, who has resigned.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Page, Noss, Shadel, Shearer, Snyder

Nays: None

Motion carried.

10. It was moved by Mr. Book and seconded by Mr. Noss to approve Reesa R. Watto as an East Juniata High School chemistry teacher on Bachelor's Degree, Step 7 of the salary schedule, effective August 21, 2013. Ms. Watto replaces Glenn Grimm, who has retired.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Page, Noss, Shadel, Shearer, Snyder

Nays: None

Motion carried.

11. It was moved by Mr. Book and seconded by Mrs. Leister to approve Angela M. Wagner as a part-time Title I teacher, 2.5 hours per day, serving Juniata Mennonite School, on Master's Degree, Step 1 of the salary schedule, effective August 21, 2013. Ms. Wagner replaces Ashley Hack, who has transferred to a Lack-Tuscarora Elementary School position.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Page, Noss, Shadel, Shearer, Snyder

Nays: None

Motion carried.

12. Item removed from agenda.

13. It was moved by Mrs. Leister and seconded by Mr. Book to approve Zachary L. Smith as a Tuscarora Junior High School learning support teacher, on Bachelor's Degree, Step 9 of the salary schedule, effective August 21, 2013. Mr. Smith replaces Anne Supplee, who has resigned.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Page, Noss, Shadel, Shearer, Snyder

Nays: None

Motion carried.

14. Item removed from agenda.

15. It was moved by Mr. Book and seconded by Mr. Noss to approve Thor R. Edmiston as an East Juniata High School assistant principal, at the approved Act 93 salary, effective upon his release from his current school district of employment. Mr. Edmiston replaces Kelly Campagna, who has resigned.

Roll Call:

Ayes: Book, Dressler, Leister, Page, Noss, Shadel, Shearer, Snyder

Nays: None

Abstention: Brubaker

Motion carried.

H. ATHLETICS AND ACTIVITIES

It was moved by Mr. Dressler and seconded by Mr. Book to consider items 1 and 2 as one motion, as follows:

1. approve the following extracurricular positions for the 2013-2014 school year:

<u>Name</u>	<u>Position</u>	<u>School</u>
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Cory Fronk	Boys' soccer coach	TJHS
Tim Dowling	Wrestling coach	TJHS
Steve McLaughlin	Assistant football coach	TJHS
Caren Mann	SAP team	TJHS
Phillip Lupolt	SAP team	TJHS
James Whitesel	SAP team	TJHS
Lori Boyd	SAP team	TJHS
Angela Sieber	Senior class advisor	JHS
Angela Walters	Sophomore class advisor	JHS
Sara Sutton	Junior class co-advisor	JHS
Erin Cook	Junior class co-advisor	JHS
Angela Clark	Freshman class advisor	JHS
Angela Clark	Cheerleading advisor	JHS
Kelli Strawser	Student Council co-advisor	JHS
Angela Clark	Student Council co-advisor	JHS
Sharon Storey	Yearbook advisor	JHS
Lisa Kile	SAP team	JHS
Sharon Storey	SAP team	JHS
Angela Sieber	SAP team	JHS
Wendy L. Varner	SAP team	JHS
Kurt Condo	SAP team	JHS
Suzanne Hummel	Junior class play advisor	JHS
Christopher Heidenreich	Senior musical director	JHS
Kevin Cunningham	Senior play musical director	JHS
Kelli Strawser	NHS advisor	JHS
Steve Whistler	Senior play art co-director	JHS
Sara Sutton	Senior play art co-director	JHS
Steve Whistler	Junior play art director	JHS
Mike Zendt	Golf	Co-op
Billie Haines	Field hockey coach	Co-op
Lynlee Payne	Assistant field hockey coach	Co-op
Donald Troutman	Boys' soccer coach	EJHS
Scot Goodling	Boys' soccer assistant coach	EJHS
Lori Goodling	Girls' soccer assistant coach	EJHS
Andy Goodling	Girls' soccer assistant coach	EJHS
Travis Quici	Junior high girls' basketball coach	EJHS
Cory Benner	Senior class co-advisor	EJHS
Mark Ritzman	Senior class co-advisor	EJHS
Jennifer Hund	Sophomore class advisor	EJHS
Dawn Frye	Junior class advisor	EJHS
Laura Toth	Freshman class advisor	EJHS
Julie Hannon	Student Council advisor	EJHS
Simon Cameron	SAP team	EJHS
Laura Sheets	SAP team	EJHS
Penny Ritzman	SAP team	EJHS
Kurt Condo	SAP team	EJHS
Penny Ritzman	Junior class play advisor	EJHS
Penny Ritzman	Senior play director	EJHS

Kevin Milliken	Senior play music director	EJHS
Kevin Milliken	Marching band director	EJHS
Amber Portzline	Band front advisor	EJHS
Dawn Frye	NHS co-advisor	EJHS
Jennifer Hund	NHS co-advisor	EJHS
Jeremy Roush	Senior play art director	EJHS
Jeremy Roush	Junior play art director	EJHS
David Portzline	J.V. boys' soccer co-coach	JHS
Nevin Burns	J.V. boys' soccer co-coach	JHS

Game workers: Rod Hart, Tom Devine, Ed Weaver, Jim Tusing, Lynn Mingle

2. approve the following volunteer extracurricular positions for the 2013-2014 school year:

<u>Name</u>	<u>Position</u>	<u>School</u>
Bruce Brumbaugh	Girls' basketball coach	JHS, TJHS
Corinne Hostetler	Cheerleading coach	JHS
Sharon Storey	Cheerleading coach	JHS
Lauren Garver	Cheerleading coach	JHS
Jenn Sankey	Junior high girls' basketball coach	EJHS
Denis Leister	Junior high girls' basketball coach	EJHS
Wayne Sheaffer	Football coach	EJHS
Joseph Boyd	Football coach	EJHS
Chris Swanger	Football coach	EJHS
Lucas Heintzleman	Football coach	EJHS
Chris Foltz	Football coach	TJHS

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Page, Noss, Shadel, Shearer, Snyder

Nays: None

Motion carried.

3. It was moved by Mr. Book and seconded by Mr. Noss to approve extracurricular fees for the 2013-2014 school year as follows:

PIAA athletic programs participation fee, \$100 per athlete;

Cheerleading participation fee, \$60 per season.

No other participation fees will be charged for the 2013-2014 school year.

It was then moved by Mr. Page and seconded by Mr. Book to amend the motion, to set the cheerleading participation fee at \$60 for the school year.

Roll Call on the Amendment:

Ayes: Dressler, Leister, Page, Shadel, Snyder

Nays: Book, Brubaker, Noss, Shearer

Motion carried.

Roll Call on the Amended Motion:

Ayes: Book, Brubaker, Dressler, Leister, Page, Noss, Shadel, Shearer, Snyder
Nays: None
Motion carried.

It was moved by Mr. Page and seconded by Mrs. Shadel to consider items 4-7 as one motion, as follows:

4. approve the following ticket prices for 2013-2014: adults, \$4.00; students, \$2.00; TJHS basketball, adults, \$2.00; and TJHS basketball students, \$1.00. Senior citizens' passes enable senior citizens to purchase tickets at the student rate.
5. approve the following rates for game workers (based on rates in Greenwood, Midd-West, Mifflin County and Newport school districts): game managers, \$40 (\$30 for non-ticket events); clock operators and scorekeepers, \$30; ticket personnel and other needed personnel, \$25.
6. approve the establishment of a Juniata County Health Occupations Students of America (HOSA) chapter, and further approve Chelsea Boyer as advisor, at an annual stipend of \$1,500.
7. approve a request from Starview Media, Inc. to broadcast varsity sporting events from East Juniata and Juniata high schools during the 2013-2014 school year.

Roll Call:

Ayes: Book, Brubaker, Dressler, Leister, Page, Noss, Shadel, Shearer, Snyder
Nays: None
Motion carried.

VI. OTHER BUSINESS

1. It was moved by Mr. Noss and seconded by Mrs. Shadel to appoint Glenda I. Leister to serve as the Juniata County School District representative on the Mifflin-Juniata Career and Technology Center Joint Operating Committee.

Roll Call:

Ayes: Book, Dressler, Page, Noss, Shadel, Shearer, Snyder
Nays: Brubaker
Abstention: Leister
Motion carried.

It was moved by Mr. Dressler to institute an annual participation fee of \$60 for band members.

There was no second.

VII. ADJOURNMENT

There being no further business, the meeting was adjourned.

Respectfully submitted,

Polly S. Digon
Board Secretary